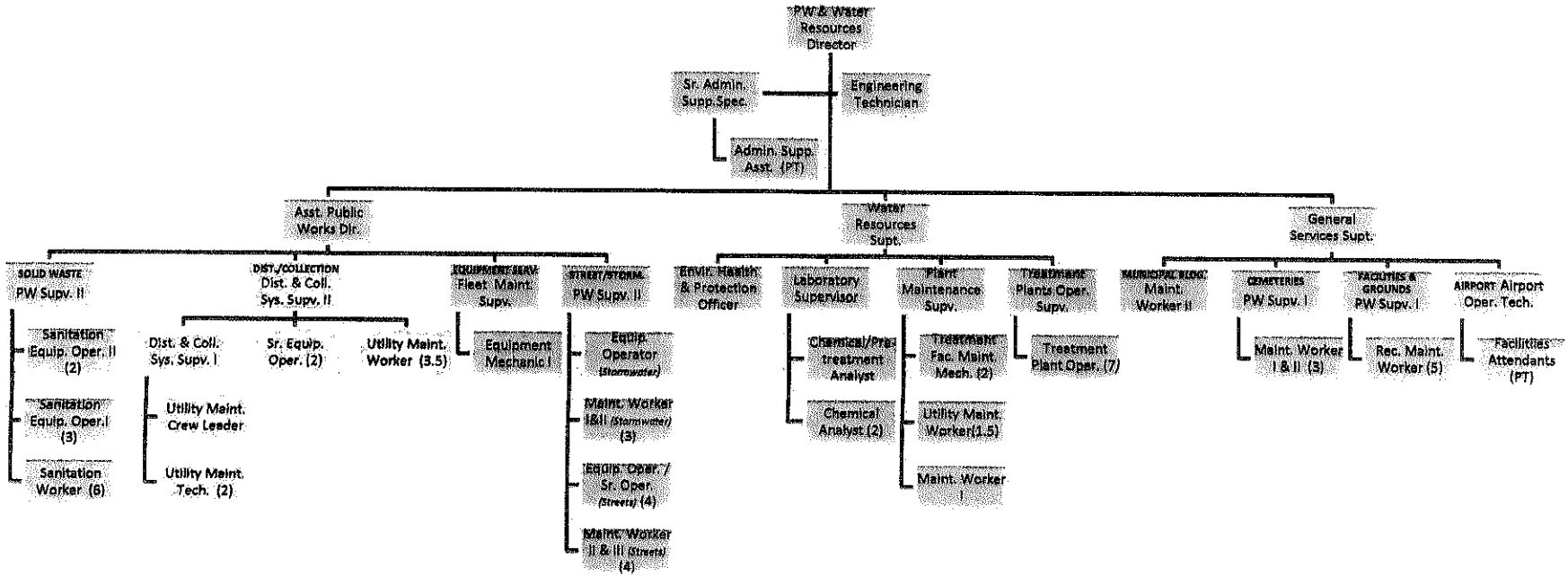
PUBLIC WORKS
2015-16



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Revenue Budget Worksheet

7/1/2015 Through 6/30/2016

		Prior Year Actual 13-14	Current Budget 14-15	Revenue to Date 14-15	Estimated Entire Year 14-15	Dept Head Request 15-16	Manager Recommends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-3350-8000	MISCELLANEOUS REVENUE	0	0	3,037	2,500			
32-90-3470-0000	TAG GRANT	0	35,000		35,000			
32-90-3710-8900	RECOVERY OF DOUBTFUL ACCOUNTS	713	0	766	900	500	500	500
32-90-3720-5100	SEWER SALES & SERVICE	2,949,482	2,969,421	2,243,642	2,913,000	3,030,000	3,030,000	3,030,000
32-90-3730-5201	SEWER TAPS	4,525	5,000	6,700	5,000	2,500	2,500	2,500
32-90-3790-5800	LATE PENALTY CHARGES SEWER	29,401	24,273	21,985	24,500	24,500	24,500	24,500
32-90-3830-8200	SALE OF FIXED ASSETS	0	0	1,438	1,555			
32-90-3831-0000	INTEREST EARNED	11,933	10,000	8,735	10,000	10,000	10,000	10,000
32-90-3930-6302	ASSESSMENT NATIONAL SPINNING	9,549	8,397	8,397	8,397	7,181	7,181	7,181
32-90-3980-1000	TRANSFER FROM GENERAL FUND	2,940	0					
32-90-3980-3300	TRANSFER FROM SEWER RESERVE	120,000	0					
32-90-3980-8400	CAPITAL CONTRIBUTIONS	124,531	0					
32-90-3991-9910	FUND BALANCE APPROPRIATED	0	284,760		254,181	52,000	52,000	70,816
TOTAL	SEWER FUND	3,253,074	3,336,851	2,294,700	3,255,033	3,126,681	3,126,681	3,145,497

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-4020	DEBT SERVICE		DEBT SERVICE		SEWER FUND			
8002	PRINCIPAL STATE REVOLVING LOAN	168,504	0	0.00 %	168,504	168,504	168,504	168,504
8003	INTEREST-STATE LOAN FUND	35,087	35,087	100.00 %	35,087	31,897	31,897	31,897
8100	PRINCIPAL PAYMENT 02 REFUNDING	0	0	0.00 %				
8103	PRINCIPAL-SEWER BONDS 1997	140,000	0	0.00 %	140,000			
8201	INTEREST-2002 REFUNDING	0	0	0.00 %				
8203	INTEREST-SEWER BONDS 1997	7,280	3,640	50.00 %	7,280			
8300	INSTALLMENT NOTE PRINCIPLE PYMTS	0	0	0.00 %				
8301	INSTALLMENT NOTE INTEREST PYMTS	0	0	0.00 %				
	TOTAL DEBT SERVICE	350,871	38,727	11.04 %	350,871	200,401	200,401	200,401

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 32	SEWER FUND		
Dept. 32-90-4020	DEBT SERVICE	DEBT SERVICE	SEWER FUND

32-90-4020-8002 **PRINCIPAL STATE REVOLVING LOAN** **$168,504.00**

ANNUAL PRINCIPAL PAYMENT DUE ON 5/1/2016 FEDERAL REVOLVING LOAN FUND NOTE FOR CONSTRUCTION OF OXIDATION DITCH AT WASTEWATER TREATMENT PLANT. (PAYOFF IN MAY 2025) - $131,806

ANNUAL PRINCIPAL PAYMENT FOR MAIN & RESPESS - $36,698

32-90-4020-8003 **INTEREST-STATE LOAN FUNE** **$31,897.00**

INTEREST PAYMENTS DUE ON FEDERAL REVOLVING LOAN FUND NOTE FOR CONSTRUCTION OF OXIDATION DITCH AT WASTEWATER TREATMENT PLANT. INTEREST PAYMENTS DUE 11/1/2015 AND 5/1/2016 (PAYOFF IN MAY 2025) - $31,897

INTEREST PAYMENT FOR MAIN & RESPESS - $0
INTEREST FREE STATE REVOLVING LOAN

Total for Department DEBT SERVICE **$200,401.00**

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-6610	MISCELLANEOUS		NON-DEPARTMENTAL		SEWER FUND			
0200	SALARY ADJUSTMENTS	3,300	0	0.00 %	3,300	3,300	3,300	3,300
0800	UNEMPLOYMENT COMPENSATION	4,500	0	0.00 %	4,500	4,500	4,500	4,500
1200	PRINTING & PUBLISHING	500	0	0.00 %	500	500		
1201	NON CONTRACT PRINTING	3,000	1,436	47.87 %	3,000	3,000	3,000	3,000
1600	MAINT/REPAIR TELEPHONE SYSTEM	500	326	65.20 %	500	500	500	500
4500	WELLNESS PROGRAM	956	366	38.28 %	956	1,000	1,000	1,000
5201	RENTAL PAYMENTS	2,376	2,376	100.00 %	2,376	2,376	2,376	2,376
5400	INSURANCE PREMIUM	45,500	40,176	88.30 %	45,500	45,500	45,500	45,500
5402	WORKMEN COMPENSATION INSURANCE	6,400	7,727	120.73 %	6,400	7,000	7,000	7,000
5700	PAYMT IN LIEU OF TAXES GI	194,433	194,433	100.00 %	194,433	195,000	195,607	195,607
5702	PMT. TO ECONOMIC DEVELOPMENT FUND	28,646	28,646	100.00 %	28,646	28,646	26,910	31,869
5703	CDBG CLAWBACK CARVER MACHINE WORKS	74,094	74,094	100.00 %	74,094			
7400	CAPITAL OUTLAY			0.00 %			42,588	42,588
9201	ADM. CHARGES PAID TO G/F	341,033	284,194	83.33 %	341,033	342,000	348,327	342,470
9202	ADM. CHRGS. PAID TO ELECTRIC FUND	53,648	44,707	83.33 %	53,648	53,648	56,867	56,867
9210	TRANSFER TO GENERAL FUND	40,532	33,777	83.33 %	40,532	40,532	40,532	40,532
9279	TRANSFER TO WASTEWATER CPI	0	0	0.00 %				
	TOTAL MISCELLANEOUS	799,418	712,258	89.10 %	799,418	727,502	778,007	777,109

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 32	SEWER FUND	
Dept. 32-90-6610	MISCELLANEOUS NON-DEPARTMENTAL SEWER FUND	
32-90-6610-0200	**SALARY ADJUSTMENTS**	**$3,300.00**
PER PAY PLAN		
32-90-6610-0800	**UNEMPLOYMENT COMPENSATION**	**$4,500.00**
SEWER FUND SHARE OF YEARLY UNEMPLOYMENT INSURANCE		
32-90-6610-1201	**NON CONTRACT PRINTING**	**$3,000.00**
SEWER FUND SHARE OF RENT ON 2 COPIERS PAPER AND TONER		
32-90-6610-1600	**MAINT/REPAIR TELEPHONE SYSTEM**	**$500.00**
SEWER FUND SHARE OF TELEPHONE SYSTEM MAINTENANCE AND YELLOW PAGE ADVERTISEMENT		
32-90-6610-4500	**WELLNESS PROGRAM**	**$1,000.00**
WELLNESS PROGRAM APPROVED BY COUNCIL IN EXPANSION BUDGET		
32-90-6610-5201	**RENTAL PAYMENTS**	**$2,376.00**
SHARE OF PUBLIC WORKS DIRECTOR'S MUNICIPAL BUILDING OFFICE		
32-90-6610-5400	**INSURANCE PREMIUM**	**$45,500.00**
SEWER FUND SHARE OF PROPERTY INSURANCE AND BONDS		
32-90-6610-5402	**WORKMEN COMPENSATION INSURANCE**	**$7,000.00**
SEWER FUND SHARE OF WORKMENS COMP STOP LOSS INSURANCE POLICY $4,000 THIRD PARTY ADMINISTRATOR FOR SELF INSURANCE $1,400 PAYMENTS TO INTERNAL SERVICE FUND FOR ESTIMATED CLAIMS - $1,000		
32-90-6610-5700	**PAYMT IN LIEU OF TAXES GI**	**$195,607.00**
PAYMENT IN LIEU OF TAXES TO GF BASED ON GROSS FIXED ASSETS AT CURRENT AD VALOREM RATE FOR INSIDE SEWER UTILITY CUSTOMERS		
32-90-6610-5702	**PMT. TO ECONOMIC DEVELOPMENT FUND**	**$31,869.00**
SEWER FUND SHARE OF ECONIMIC DEVELOPMENT EXPENSES		
32-90-6610-7400	**CAPITAL OUTLAY**	**$42,588.00**
SEWER FUND SHARE OF IT SWITCHES (25%) - $12,306 SEWER FUND SHARE OF GIS (50%) - $12,100 SEWER FUND SHARE OF UTILITY BILLING SOFTWARE (18%) - $18,182		
32-90-6610-9201	**ADM. CHARGES PAID TO G/F**	**$342,470.00**
ADMINISTRATIVE CHARGES TO GENERAL FUND FOR SERVICES RENDERED		
32-90-6610-9202	**ADM. CHRGS. PAID TO ELECTRIC FUND**	**$56,867.00**
CHARGES PAID TO ELECTRIC FUND FOR COMMINICATION CENTER AND METER		

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 32	SEWER FUND		
Dept. 32-90-6610	MISCELLANEOUS	NON-DEPARTMENTAL	SEWER FUND
READING			
32-90-6610-9210	**TRANSFER TO GENERAL FUND**		**$40,532.00**
TRANSFER TO COVER FY 13/14 HWY 17 DEBT SERVICE - $40,532			
Total for Department	MISCELLANEOUS		**$777,109.00**

PUBLIC WORKS AMINISTRATION – SEWER FUND

The City of Washington's Public Works Department oversees the City's water and wastewater system, including treatment, distribution and collection, solid waste collection, stormwater, street division, cemeteries, buildings and grounds division, equipment services, and Warren Field Airport.

Allen Lewis, Director

City of Washington
Public Works Department
102 East Second St.
Washington, NC 27889

Phone: (252) 975-9302
Fax: (252) 974-6461
Email: alewis@washingtonnc.gov

PUBLIC WORKS ADMINISTRATION	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Approved Budget
Personnel	$84,674	$ 83,220	$ 83,220	$ 85,584
Benefits	22,462	22,071	22,071	22,048
Operating	2,528	1,450	1,750	5,550
Capital Outlay	0	0	0	0
Total	$ 109,664	$ 106,741	$ 107,041	$ 113,182

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-7220	PUBLIC WORK DIR		PUBLIC WORKS		SEWER FUND			
0200	SALARIES	78,194	62,929	80.48 %	78,194	77,151	77,151	78,138
0205	SALARIES - LONGEVITY	424	424	100.00 %	424	453	453	453
0300	SALARIES PART TIME	4,602	2,815	61.17 %	4,602	6,903	6,903	6,993
0500	F.I.C.A. TAXES	6,428	4,932	76.73 %	6,428	6,524	6,524	6,606
0600	GROUP INSURANCE	8,290	7,015	84.62 %	8,290	8,265	8,265	8,265
0700	RETIREMENT CONTRIBUTIONS	5,800	4,605	79.40 %	5,800	5,553	5,553	5,624
0701	401K CONTRIBUTIONS	833	240	28.81 %	833	1,553	1,553	1,553
0703	EMPLOYER HSA CONTRIBUTIONS	408	708	173.53 %	408			
0705	EMPLOYER 457 CONTRIBUTION	312	251	80.45 %	312			
1100	TELEPHONE	600	289	48.17 %	600	600	600	600
1400	EMPLOYEE DEVELOPMENT	150	0	0.00 %	150	150	150	150
3300	DEPARTMENTAL SUPPLIES	800	681	85.13 %	800	500	500	500
5300	DUES & SUBSCRIPTIONS	200	22	11.00 %	200	200	200	200
7000	NONCAPITALIZED PURCHASES	0	0	0.00 %		4,100	4,100	4,100
TOTAL	PUBLIC WORK DIR	107,041	84,911	79.33 %	107,041	111,952	111,952	113,182

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 32	SEWER FUND		
Dept. 32-90-7220	PUBLIC WORK DIR	PUBLIC WORKS	SEWER FUND
32-90-7220-0200	**SALARIES**		**$78,138.00**
30% SALARIES FOR 3 ADMINISTRATIVE EMPLOYEES AND 25% FOR 1 ADMINISTATION EMPLOYEE PER PAY PLAN 1/4 COST OF CAR ALLOWANCE FOR PUBLIC WORKS DIRECTOR			
32-90-7220-0205	**SALARIES - LONGEVITY**		**$453.00**
PER PAY PLAN FOR 4 EMPLOYEES			
32-90-7220-0300	**SALARIES PART TIME**		**$6,993.00**
1/2 SALARIES FOR PART TIME ADM ASSISTANT (FUNDED BY 30 & 32)			
32-90-7220-0500	**F.I.C.A. TAXES**		**$6,606.00**
EMPLOYER'S SHARE OF FICA TAXES			
32-90-7220-0600	**GROUP INSURANCE**		**$8,265.00**
EMPLOYEE INSURANCE			
32-90-7220-0700	**RETIREMENT CONTRIBUTIONS**		**$5,624.00**
EMPLOYER'S CONTRIBUTION TO RETIREMENT SYSTEM			
32-90-7220-0701	**401K CONTRIBUTIONS**		**$1,553.00**
EMPLOYER'S CONTRIBUTION TO 401K CONTRIBUTION			
32-90-7220-1100	**TELEPHONE**		**$600.00**
PHONE SERVICE FOR EXT.'S 332, 302, 363 & DIRECTOR'S AND ASST. DIRECTOR'S CELL PHONES			
32-90-7220-1400	**EMPLOYEE DEVELOPMENT**		**$150.00**
TRAVEL COST, MISC. TRAINING AND CONTINUING EDUCATION FOR THE DIRECTOR AND STAFF			
32-90-7220-3300	**DEPARTMENTAL SUPPLIES**		**$500.00**
OFFICE SUPPLIES			
32-90-7220-5300	**DUES & SUBSCRIPTIONS**		**$200.00**
DUES & SUBSCRIPTIONS FOR STAFF			
32-90-7220-7000	**NONCAPITALIZED PURCHASES**		**$4,100.00**
PLOTTER 50% OF $8200 - $4100			
Total for Department	PUBLIC WORK DIR		**$113,182.00**

SEWER FUND
WASTEWATER MAINTENANCE DIVISION

The City of Washington's Wastewater Maintenance Division is responsible for the maintenance of approximately 74 miles of gravity sewer lines, 28 miles of sewer force mains, valves, manholes and individual sewer service taps. Proper maintenance minimizes inconveniences by quickly handling interruptions in service, protects investment of the collection system by maintain maximum capacity and preventing public health hazards.

Frankie Buck, Assistant Public Works Director
Bill Wynne, Sr., Distribution and Collection System Supervisor II

City of Washington
Public Works Department
1460 West Second Street
Washington, NC 27889

Phone: (252) 975-9351
E-mail: fbuckjr@washingtonnc.gov

FULL-TIME POSITIONS AUTHORIZED

FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
3	3	3	3	3

WASTEWATER MAINTENANCE	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Recommended Budget
Personnel	$ 85,026	$ 88,444	$ 88,444	$ 102,170
Benefits	44,126	45,078	45,078	50,603
Operating	63,567	113,753	114,383	118,233
Capital Outlay	0	0	0	0
Total	$ 192,719	$ 247,275	$ 247,905	$ 271,157

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-8200	WASTEWATER MAINT		PUBLIC WORKS		SEWER FUND			
0200	SALARIES	84,169	69,176	82.19 %	84,169	85,671	85,671	97,820
0201	SALARIES OVERTIME	4,000	4,821	120.53 %	4,000	4,000	4,000	4,000
0205	SALARIES-LONGEVITY	275	275	100.00 %	275	350	350	350
0400	PROFESSIONAL SERVICES	150	36	24.00 %	150	150	150	150
0500	F.I.C.A. TAXES	6,921	5,618	81.17 %	6,921	7,042	7,042	7,997
0600	GROUP INSURANCE	27,848	24,044	86.34 %	27,848	27,648	21,048	24,466
0601	RETIREE INSURANCE	0	0	0.00 %				6,600
0700	RETIREMENT CONTRIBUTIONS	6,259	5,251	83.90 %	6,259	6,004	6,004	6,815
0701	401K CONTRIBUTIONS	930	630	67.74 %	930	4,050	4,050	4,725
0703	EMPLOYER HSA CONTRIBUTIONS	2,080	1,680	80.77 %	2,080			
0705	EMPLOYER 457 CONTRIBUTION	1,040	836	80.38 %	1,040			
1100	TELEPHONE	2,000	2,134	106.70 %	2,498	2,500	2,500	2,500
1200	PRINTING & PUBLISHING	200	0	0.00 %	200	200		
1400	EMPLOYEE DEVELOPMENT	500	670	134.00 %	670	500	500	500
1401	OSHA SAFETY MANDATES	1,000	10	1.00 %	1,000	1,000	1,000	1,000
1500	MAINTENACE/REPAIR BUILDING	500	240	48.00 %	195	500	500	500
1602	MAINT/REPAIR RADIOS	200	21	10.50 %	100	200	200	200
1700	MAINTENANCE/REPAIR VEHICLES	7,000	4,978	71.11 %	8,300	8,500	8,500	8,500
1705	VEHICLE FUEL	11,000	5,732	52.11 %	10,000	11,000	8,000	8,000
3300	DEPARTMENTAL SUPPLIES	1,500	526	35.07 %	1,500	1,500	1,500	1,500
3600	UNIFORMS	903	728	80.62 %	903	903	903	1,054
3601	SAFETY SHOES	800	835	104.38 %	840	980	980	980
4500	CONTRACT SERVICES	75,000	69,806	93.07 %	75,000	75,000	75,000	75,000
5300	DUES & SUBSCRIPTION	1,000	150	15.00 %	500	1,000	1,000	1,000
5600	MATERIALS	12,630	11,432	90.51 %	12,630	13,000	13,000	13,000
7000	NONCAPITALIZED PURCHASES	0	0	0.00 %		4,500	4,500	4,500
	TOTAL WASTEWATER MAINT	247,905	209,629	84.56 %	248,008	256,198	246,398	271,157

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 32	SEWER FUND	
Dept. 32-90-8200	WASTEWATER MAINT PUBLIC WORKS	SEWER FUND
32-90-8200-0200	**SALARIES**	**$97,820.00**
SALARIES FOR 3.50 EMPLOYEES PER PAY PLAN		
32-90-8200-0201	**SALARIES OVERTIME**	**$4,000.00**
SALARIES FOR REQUIRED OVERTIME		
32-90-8200-0205	**SALARIES-LONGEVITY**	**$350.00**
LONGEVITY PER PAY PLAN FOR 3 EMPLOYEES		
32-90-8200-0400	**PROFESSIONAL SERVICES**	**$150.00**
DRUG SCREENINGS		
32-90-8200-0500	**F.I.C.A. TAXES**	**$7,997.00**
EMPLOYER SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
32-90-8200-0600	**GROUP INSURANCE**	**$24,466.00**
EMPLOYER COST INSURANCE FOR 3 EMPLOYEES		
32-90-8200-0601	**RETIREE INSURANCE**	**$6,600.00**
MEDICAL COVERAGE FOR 1 RETIREE.		
32-90-8200-0700	**RETIREMENT CONTRIBUTIONS**	**$6,815.00**
EMPLOYER CONTRIBUTION TO RETIREMENT		
32-90-8200-0701	**401K CONTRIBUTIONS**	**$4,725.00**
EMPLOYER CONTRIBUTION TO 401K PLAN FOR 3 EMPLOYEES		
32-90-8200-1100	**TELEPHONE**	**$2,500.00**
COMPUTER LINES & CELL PHONES.		
32-90-8200-1400	**EMPLOYEE DEVELOPMENT**	**$500.00**
SCHOOLS, SEMINARS, ETC. FOR EMPLOYEE TRAINING		
32-90-8200-1401	**OSHA SAFETY MANDATES**	**$1,000.00**
EQUIPMENT AND TRAINING REQUIRED BY OSHA		
32-90-8200-1500	**MAINTENACE/REPAIR BUILDING**	**$500.00**
WATER AND SEWER COLLECTION SHOP		
32-90-8200-1602	**MAINT/REPAIR RADIOS**	**$200.00**
RADIO REPAIRS AND BATTERIES		
32-90-8200-1700	**MAINTENANCE/REPAIR VEHICLES**	**$8,500.00**
FUEL & REPAIRS FOR CITY VEHICLES & EQUIPMENT #'S 414, 415, 417, 4008		

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 32	SEWER FUND		
Dept. 32-90-8200	WASTEWATER MAINT	PUBLIC WORKS	SEWER FUND
32-90-8200-1705	**VEHICLE FUEL**		**$8,000.00**
FUEL FOR CITY VEHICLES & EQUIPMENT #'S 414, 415, 417, 4008			
32-90-8200-3300	**DEPARTMENTAL SUPPLIES**		**$1,500.00**
TOOLS, FIRST AID SUPPLIES, JANITORIAL SUPPLIES, ETC.			
32-90-8200-3600	**UNIFORMS**		**$1,054.00**
EMPLOYER SHARE OF UNIFORMS			
32-90-8200-3601	**SAFETY SHOES**		**$980.00**
EMPLOYER COST OF REQUIRED SAFETY SHOES			
32-90-8200-4500	**CONTRACT SERVICES**		**$75,000.00**
HIRE CONTRACTORS TO REPAIR CAVE-INS, MANHOLES & SEWER TAPS AS NEEDED.			
32-90-8200-5300	**DUES & SUBSCRIPTION**		**$1,000.00**
MEMBERSHIP DUES, CERTIFICATIONS AND SUBSCRIPTIONS			
32-90-8200-5600	**MATERIALS**		**$13,000.00**
MATERIALS TO REPAIR SEWER MAINS, MANHOLES, TAPS, ETC.			
32-90-8200-7000	**NONCAPITALIZED PURCHASES**		**$4,500.00**
REPLACE CONFINED SPACE GAS MONITOR - $4500 (CURRENT MONITOR NOT SUPPORTED AFTER 12/31/2015)			
Total for Department	WASTEWATER MAINT		**$271,157.00**

SEWER FUND
WASTEWATER CONSTRUCTION DIVISION

The City of Washington's Wastewater Construction Division is responsible for the construction and/or installation of new manholes, sewer valves, gravity or force sewer mains and new service taps.

Frankie Buck, Assistant Public Works Director
Bill Wynne, Sr., Distribution and Collection System Supervisor II

City of Washington
Public Works Department
1460 West Second Street
Washington, NC 27889

Phone: (252) 975-9351
E-mail: fbuckjr@washingtonnc.gov

FULL-TIME POSITIONS AUTHORIZED

FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
2	2	2	2	2

WASTEWATER CONSTRUCTION	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Approved Budget
Personnel	$ 62,877	$ 64,284	$ 64,284	$ 66,114
Benefits	26,140	26,402	26,402	26,363
Operating	63,652	123,012	158,012	132,212
Capital Outlay	0	0	0	0
Total	$ 152,669	$ 213,698	$ 248,698	$ 224,689

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-8210	WASTEWATER CONST		PUBLIC WORKS		SEWER FUND			
0200	SALARIES	60,009	30,000	49.99 %	60,009	60,996	60,996	61,789
0201	SALARIES OVERTIME	4,000	2,010	50.25 %	4,000	4,000	4,000	4,000
0205	SALARIES-LONGEVITY	275	275	100.00 %	275	325	325	325
0400	PROFESSIONAL SERVICES	36,000	36,059	100.16 %	35,956	10,000	10,000	10,000
0500	F.I.C.A. TAXES	5,021	2,449	48.78 %	5,021	5,100	5,100	5,161
0600	GROUP INSURANCE	14,132	7,856	55.59 %	14,132	14,092	14,092	14,092
0700	RETIREMENT CONTRIBUTIONS	4,549	2,283	50.19 %	4,549	4,357	4,357	4,410
0701	401K CONTRIBUTIONS	620	258	41.61 %	620	2,700	2,700	2,700
0703	EMPLOYER HSA CONTRIBUTIONS	1,690	839	49.65 %	1,690			
0705	EMPLOYER 457 CONTRIBUTION	390	194	49.74 %	390			
1700	MAINTENANCE/REPAIR VEHICLES	250	0	0.00 %	250	250	250	250
1705	VEHICLE FUEL	600	0	0.00 %	600	600	600	600
3300	DEPARTMENTAL SUPPLIES	1,000	0	0.00 %	1,000	1,000	1,000	1,000
3600	UNIFORMS	602	298	49.50 %	596	602	602	602
3601	SAFETY SHOES	360	210	58.33 %	560	560	560	560
4500	CONTRACT SERVICES SEWER REHAB	100,000	47,385	47.38 %	100,000	100,000	100,000	100,000
5300	DUES & SUBSCRIPTIONS	200	0	0.00 %	200	200	200	200
5600	MATERIALS	7,000	5,118	73.11 %	7,000	7,000	7,000	7,000
5601	MATERIAL NEW SEWER TAPS	4,000	0	0.00 %	4,000	4,000	4,000	4,000
5603	STREET RESURFACING	4,000	2,084	52.10 %	4,000	4,000	4,000	4,000
5604	STREET CONSTRUCTION	4,000	0	0.00 %	3,850	4,000	4,000	4,000
7400	CAPITAL OUTLAY	0	0	0.00 %				
	TOTAL WASTEWATER CONST	248,698	137,318	55.21 %	248,698	223,782	223,782	224,689

Account Number	Description	Amount Requested

Fund 32 SEWER FUND

Dept. 32-90-8210 WASTEWATER CONST PUBLIC WORKS SEWER FUND

32-90-8210-0200 SALARIES $61,789.00

SALARIES PER PAY PLAN FOR 2 EMPLOYEES

32-90-8210-0201 SALARIES OVERTIME $4,000.00

SALARIES FOR REQUIRED OVERTIME

32-90-8210-0205 SALARIES-LONGEVITY $325.00

PER PAY PLAN FOR 2 EMPLOYEES

32-90-8210-0400 PROFESSIONAL SERVICES $10,000.00

OUTSIDE SERVICES AS REQUIRED; DRUG SCREENS; AND BACKGROUND CHECKS ON NEW EMPLOYEES

32-90-8210-0500 F.I.C.A. TAXES $5,161.00

EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES

32-90-8210-0600 GROUP INSURANCE $14,092.00

EMPLOYEE INSURANCE FOR 2 EMPLOYEES

32-90-8210-0700 RETIREMENT CONTRIBUTIONS $4,410.00

EMPLOYER'S CONTRIBUTION TO RETIREMENT

32-90-8210-0701 401K CONTRIBUTIONS $2,700.00

EMPLOYER'S CONTRIBUTION TO 401K FOR 2 EMPLOYEES

32-90-8210-1700 MAINTENANCE/REPAIR VEHICLES $250.00

GAS AND REPAIRS FOR EQUIPMENT

32-90-8210-1705 VEHICLE FUEL $600.00

FUEL FOR EQUIPMENT

32-90-8210-3300 DEPARTMENTAL SUPPLIES $1,000.00

TOOLS, FIRST AID, CLEANING SUPPLIES, ETC.

32-90-8210-3600 UNIFORMS $602.00

EMPLOYEE UNIFORMS FOR 2 EMPLOYEES

32-90-8210-3601 SAFETY SHOES $560.00

EMPLOYER'S COST OF REQUIRED SAFETY SHOES

32-90-8210-4500 CONTRACT SERVICES SEWER REHAB $100,000.00

I & I WORK
MANHOLE REHAB BASIN 12 - W 5TH & RESPESS ST

32-90-8210-5300 DUES & SUBSCRIPTIONS $200.00

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 32	SEWER FUND		
Dept. 32-90-8210	WASTEWATER CONST	PUBLIC WORKS	SEWER FUND

CERTIFICATE RENEWALS

32-90-8210-5600	**MATERIALS**	**$7,000.00**
MATERIALS FOR NEW SEWER MAINS, SETTING NEW MANHOLES, ETC.		
32-90-8210-5601	**MATERIAL NEW SEWER TAPS**	**$4,000.00**
MATERIALS FOR NEW SEWER TAPS		
32-90-8210-5603	**STREET RESURFACING**	**$4,000.00**
ADJUSTING MANHOLES FOR STREET RESURFACING		
32-90-8210-5604	**STREET CONSTRUCTION**	**$4,000.00**
SEWER LINE AND TAP EXTENSIONS FOR STREET CONSTRUCTION		
Total for Department	WASTEWATER CONST	**$224,689.00**

SEWER FUND
WASTEWATER TREATMENT DIVISION

The City of Washington's Water Resources Division oversees the City's wastewater treatment plant and a full service laboratory, amongst other divisions. The wastewater treatment plant is responsible for the treatment of wastewater from all City sewer customers as well as the Town of Chocowinity. The laboratory is responsible for testing wastewater that is discharged into the river to ensure that all state and federal requirements are met.

Adam Waters, Water Resources Superintendent

City of Washington
Public Works Department
250 Plymouth St.
Washington, NC 27889

Phone: (252) 975-9310
Fax: (252) 975-0249
Email: awaters@washingtonnc.gov

FULL-TIME POSITIONS AUTHORIZED

FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
8.50	8.50	8.50	8.50	8.50

WASTEWATER TREATMENT	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Approved Budget
Personnel	$ 351,713	$ 372,902	$ 372,902	$ 368,526
Benefits	123,316	134,311	134,311	124,533
Operating	619,451	635,150	657,405	644,286
Capital Outlay	21,495	66,000	66,000	52,000
Total	$ 1,115,975	$ 1,208,363	$ 1,230,618	$ 1,189,345

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-8220	WASTEWATER TREATMENT		PUBLIC WORKS			SEWER FUND		
0200	SALARIES	350,363	260,292	74.29 %	350,363	341,973	341,973	346,301
0201	SALARIES OVERTIME	20,000	16,124	80.62 %	21,000	20,000	20,000	20,000
0205	SALARIES-LONGEVITY	2,539	2,550	100.43 %	2,550	2,225	2,225	2,225
0400	PROFESSIONAL SERVICES	2,000	1,997	99.85 %	2,000	2,000	2,000	2,000
0500	F.I.C.A. TAXES	28,966	21,101	72.85 %	29,050	28,300	28,300	28,631
0600	GROUP INSURANCE	67,480	45,724	67.76 %	67,480	59,846	59,846	59,846
0700	RETIREMENT CONTRIBUTIONS	26,390	19,771	74.92 %	26,450	24,292	24,292	24,581
0701	401K CONTRIBUTIONS	3,155	1,644	52.11 %	3,155	11,475	11,475	11,475
0703	EMPLOYER HSA CONTRIBUTIONS	5,590	4,466	79.89 %	5,590			
0704	EMPLOYER FSA CONTRIBUTIONS	520	220	42.31 %	520			
0705	EMPLOYER 457 CONTRIBUTION	2,210	1,817	82.22 %	2,210			
1100	TELEPHONE	500	394	78.80 %	500	500	500	500
1200	PRINTING & PUBLISHING	1,000	90	9.00 %	1,000	1,000	1,000	1,000
1300	WATER & ELECTRIC SERVICES	270,000	205,137	75.98 %	269,000	270,000	270,000	270,000
1400	EMPLOYEE DEVELOPMENT	3,000	1,777	59.23 %	3,000	3,000	3,000	3,000
1401	OSHA SAFETY MANDATES	4,700	1,777	37.81 %	2,000	2,500	2,500	2,500
1500	MAINT./REPAIR BUILDING	5,000	2,766	55.32 %	4,000	4,000	4,000	4,000
1501	MAINT./REPAIR GROUNDS	1,000	296	29.60 %	1,000	1,000	1,000	1,000
1600	MAINT./REPAIR PLANT	81,945	74,625	91.07 %	81,945	70,000	70,000	70,000
1602	MAINT./REPAIR RADIOS	1,500	342	22.80 %	750	1,500	1,500	1,500
1603	MAINT./REPAIR MONITORING	13,710	12,879	93.94 %	13,000	5,000	5,000	5,000
1700	MAINT./REPAIR VEHICLES	2,500	2,904	116.16 %	4,000	2,500	2,500	2,500
1705	VEHICLE FUEL	6,500	4,856	74.71 %	7,500	7,500	7,500	7,500
2600	EMPLOYEE ADVERTISING	400	628	157.00 %	400	400	400	400
3300	DEPARTMENTAL SUPPLIES	4,500	4,839	107.53 %	5,000	4,500	4,500	4,500
3301	JANITORIAL SUPPLIES	1,000	446	44.60 %	750	1,000	1,000	1,000
3302	CHEMICALS	85,000	82,117	96.61 %	85,000	85,000	85,000	85,000
3303	LABORATORY SUPPLIES	22,000	22,640	102.91 %	22,000	22,000	22,000	22,000
3600	UNIFORMS	1,900	1,249	65.74 %	1,700	1,936	1,936	1,936
3601	SAFETY SHOES	1,000	1,225	122.50 %	2,500	1,200	1,200	1,200

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-8220	WASTEWATER TREATMENT		PUBLIC WORKS		SEWER FUND			
4500	CONTRACT FOR SLUDGE	100,000	87,340	87.34 %	100,000	100,000	100,000	100,000
4501	CONTRACT LAB SERVICES	20,000	16,116	80.58 %	15,000	20,000	20,000	20,000
5300	DUES & SUBSCRIPTION	1,200	500	41.67 %	1,000	1,200	1,200	1,200
5301	DUES - PAMLICO BASIN ASSOCIAT	5,400	5,256	97.33 %	5,400	5,400	5,400	5,400
5302	PERMIT FEES	5,700	5,560	97.54 %	5,700	5,700	5,700	5,700
5700	WATER TAX LAB. CERT. ANN	1,350	1,350	100.00 %	1,350	1,350	1,350	1,350
7000	NONCAPITALIZED PURCHASES	14,600	14,600	100.00 %	14,600	24,100	24,100	24,100
7400	CAPITAL OUTLAY	66,000	61,237	92.78 %	66,000	52,000	52,000	52,000
	TOTAL WASTEWATER TREATMEN	1,230,618	988,652	80.34 %	1,224,463	1,184,397	1,184,397	1,189,345

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 32	SEWER FUND	
Dept. 32-90-8220	WASTEWATER TREATMENT PL/ PUBLIC WORKS	SEWER FUND
32-90-8220-0200	**SALARIES**	**$346,301.00**
1/2 SALARIES FOR 17 EMPLOYEES AS PER PAY PLAN		
32-90-8220-0201	**SALARIES OVERTIME**	**$20,000.00**
SALARIES FOR REQUIRED OVERTIME		
32-90-8220-0205	**SALARIES-LONGEVITY**	**$2,225.00**
1/2 PER PAY PLAN FOR 17 EMPLOYEES		
32-90-8220-0400	**PROFESSIONAL SERVICES**	**$2,000.00**
OUTSIDE SERVICES AS REQUIRED ($2,000)		
32-90-8220-0500	**F.I.C.A. TAXES**	**$28,631.00**
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
32-90-8220-0600	**GROUP INSURANCE**	**$59,846.00**
1/2 EMPLOYER'S COST OF INSURANCE FOR 17 EMPLOYEES		
32-90-8220-0700	**RETIREMENT CONTRIBUTIONS**	**$24,581.00**
1/2 EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR 17 EMPLOYEES		
32-90-8220-0701	**401K CONTRIBUTIONS**	**$11,475.00**
1/2 EMPLOYER CONTRIBUTION TO 401K FOR 17 EMPLOYEES		
32-90-8220-1100	**TELEPHONE**	**$500.00**
BASIC AND LONG DISTANCE SERVICE FOR EXT. 339		
32-90-8220-1200	**PRINTING & PUBLISHING**	**$1,000.00**
PUBLIC NOTICES, LOG SHEET AND FATS, OILS & GREASE BROCHURE PRINTING		
32-90-8220-1300	**WATER & ELECTRIC SERVICES**	**$270,000.00**
UTILITIES FOR OPERATION OF WASTEWATER PLANT		
32-90-8220-1400	**EMPLOYEE DEVELOPMENT**	**$3,000.00**
CERTIFICATIONS SCHOOLS, NC WASTEWATER WORKS OPERATORS ASSO. PRETREATMENT WORKSHOPS & SEMINARS, 6 HOURS OF CONTINUING EDUCATION FOR CERTIFIED EMPLOYEES		
32-90-8220-1401	**OSHA SAFETY MANDATES**	**$2,500.00**
OSHA REQUIRED TRAINING AND EQUIPMENT		
32-90-8220-1500	**MAINT./REPAIR BUILDING**	**$4,000.00**
WASTEWATER TREATMENT FACILITY AS NEEDED		
32-90-8220-1501	**MAINT./REPAIR GROUNDS**	**$1,000.00**

Account Number	Description	Amount Requested
Fund 32	SEWER FUND	
Dept. 32-90-8220	WASTEWATER TREATMENT PL/ PUBLIC WORKS	SEWER FUND

LANDSCAPE MAINTENANCE FOR WASTEWATER TREATMENT PLANT

32-90-8220-1600	**MAINT./REPAIR PLANT**	**$70,000.00**

WASTEWATER TREATMENT PLANT EQUIPMENT

32-90-8220-1602	**MAINT./REPAIR RADIOS**	**$1,500.00**

MAINTENANCE FOR EXT # 551; PLUS BATTERIES

32-90-8220-1603	**MAINT./REPAIR MONITORING**	**$5,000.00**

REMOTE TERMINAL UNITS & TELEMETRY SYSTEM FOR WASTEWATER PLANT

32-90-8220-1700	**MAINT./REPAIR VEHICLES**	**$2,500.00**

FUEL AND MAINTENANCE FOR VEHICLE AND EQUIPMENT #'S:
548, 551, 566, 5552, & 5553

32-90-8220-1705	**VEHICLE FUEL**	**$7,500.00**

VEHICLE FUEL

32-90-8220-2600	**EMPLOYEE ADVERTISING**	**$400.00**

ADVERTISING FOR JOB VACANCIES

32-90-8220-3300	**DEPARTMENTAL SUPPLIES**	**$4,500.00**

OFFICE SUPPLIES, RAIN GEAR, GLOVES, TOOLS, CHARTS, ETC.

32-90-8220-3301	**JANITORIAL SUPPLIES**	**$1,000.00**

CLEANING SUPPLIES FOR WASTEWATER TREATMENT PLANT

32-90-8220-3302	**CHEMICALS**	**$85,000.00**

CHEMICALS USED IN WASTEWATER TREATMENT PROCESSING

32-90-8220-3303	**LABORATORY SUPPLIES**	**$22,000.00**

LABORATORY GRADE CHEMICALS, EQUIPMENT, ETC.

32-90-8220-3600	**UNIFORMS**	**$1,936.00**

1/2 EMPLOYER COST FOR EMPLOYEE UNIFORMS

32-90-8220-3601	**SAFETY SHOES**	**$1,200.00**

EMPLOYER'S COST OF REQUIRED SAFETY SHOES

32-90-8220-4500	**CONTRACT FOR SLUDGE**	**$100,000.00**

CONTRACT FOR SLUDGE APPLICATION FOR CITY

32-90-8220-4501	**CONTRACT LAB SERVICES**	**$20,000.00**

Account Number	Description	Amount Requested
Fund 32	SEWER FUND	
Dept. 32-90-8220	WASTEWATER TREATMENT PL/ PUBLIC WORKS	SEWER FUND

FEES FOR MONTHLY, QUARTERLY AND ANNUAL TESTING AND MONITORING, PERFORMANCE TESTING & REQUIRED THIRD PARTY EQUIPMENT CALIBRATIONS

32-90-8220-5300	**DUES & SUBSCRIPTION**	**$1,200.00**

DUES AND SUBSCRIPTIONS FOR PROFESSIONAL MEMBERSHIPS AND VALUABLE WASTEWATER TREATMENT LITERATURE. ANNUAL CERTIFICATION RENEWALS FOR 11 OPERATORS @ $50 EACH

32-90-8220-5301	**DUES - PAMLICO BASIN ASSOCIAT!**	**$5,400.00**

MEMBERSHIP DUES FOR THE CITY PLUS STREAM MONITORING AS REQUIRED IN AGREEMENT WITH STATE

32-90-8220-5302	**PERMIT FEES**	**$5,700.00**

NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM PERMIT,
AND NC DIVISION OF WATER QUALITY ADMINISTRATIVE COMPLIANCE FEE,
NONDISCHARGE PERMIT LAND APPLICAION, AND
NONDISCHARGE PERMIT SPRAY IRRIGATION

32-90-8220-5700	**WATER TAX LAB. CERT. ANN**	**$1,350.00**

RENEWAL FEE FOR LAB CERTIFICATION

32-90-8220-7000	**NONCAPITALIZED PURCHASES**	**$24,100.00**

HVAC UNIT FOR SERVER ROOM AT COMM CENTER - $4,000
OXIDATION DITCH 1 CONTROL SYSTEM UPGRADES - $8,000
EFFLUENT SAMPLER REPLACEMENT - $5,600
COMPUTER REPLACEMENT - $5,500
AIR MONITOR - $1,000

32-90-8220-7400	**CAPITAL OUTLAY**	**$52,000.00**

REPLACE VEHICLE #551 - $27,000
VIDEO SURVEILANCE SYSTEM - $25,000

Total for Department	WASTEWATER TREATMENT PLANT	**$1,189,345.00**

SEWER FUND
LIFT STATION MAINTENANCE DIVISION

The City of Washington's Water Resources Division oversees the maintenance and operation of the City's wastewater lift stations, amongst other divisions. The wastewater lift stations pump wastewater to other lift stations and/or the wastewater treatment plant for treatment prior to discharging into the river.

Adam Waters, Water Resources Superintendent

City of Washington
Public Works Department
250 Plymouth St.
Washington, NC 27889

Phone: (252) 975-9310
Fax: (252) 975-0249
Email: awaters@washingtonnc.gov

FULL-TIME POSITIONS AUTHORIZED

FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
1	1	1	1	1

LIFT STATION	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Approved Budget
Personnel	$ 43,809	$ 45,831	$ 45,831	$ 46,432
Benefits	14,959	15,217	15,217	15,067
Operating	246,373	244,515	240,135	268,115
Capital Outlay	49,101	35,000	48,663	40,000
Total	$ 354,242	$ 340,563	$ 349,846	$ 369,614

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-8230	LIFT STATIONS		SEWER FUND			PUBLIC WORKS		
0200	SALARIES	40,481	32,796	81.02 %	40,481	40,530	40,530	41,057
0201	SALARIES OVERTIME	5,000	4,736	94.72 %	4,000	5,000	5,000	5,000
0205	SALARIES-LONGEVITY	350	350	100.00 %	350	375	375	375
0400	PROFESSIONAL SERVICES	2,000	894	44.70 %	1,000	2,000	2,000	2,000
0500	F.I.C.A. TAXES	3,558	2,898	81.45 %	3,558	3,563	3,563	3,604
0600	GROUP INSURANCE	7,066	5,977	84.59 %	7,066	7,016	7,016	7,016
0700	RETIREMENT CONTRIBUTIONS	3,243	2,678	82.58 %	3,243	3,062	3,062	3,097
0701	401K CONTRIBUTIONS	310	209	67.42 %	310	1,350	1,350	1,350
0703	EMPLOYER HSA CONTRIBUTIONS	1,040	836	80.38 %	1,040			
1300	WATER & ELECTRIC SERVICES	140,000	120,512	86.08 %	155,000	150,000	150,000	150,000
1500	MAINTENANCE//REPAIR BUILDING	2,000	136	6.80 %	1,000	2,000	2,000	2,000
1600	MAINT./REPAIR PUMP STATION	60,111	54,736	91.06 %	65,000	65,000	65,000	65,000
1602	MAINT./REPAIR RADIOS	200	10	5.00 %	100	200	200	200
1603	MAINT./REPAIR MONITORING	5,000	3,718	74.36 %	2,500	5,000	5,000	5,000
1615	MAINT./REPAIR GENERATORS	6,000	4,662	77.70 %	6,000	6,000	6,000	6,000
1700	MAINT./REPAIR VEHICLES	1,500	1,945	129.67 %	2,500	2,000	2,000	2,000
1705	VEHICLE FUEL	10,000	3,854	38.54 %	8,000	10,000	4,500	4,500
1720	GENERATOR FUEL			0.00 %			6,500	6,500
3300	DEPARTMENTAL SUPPLIES	2,509	2,530	100.84 %	2,500	2,500	2,500	2,500
3302	CHEMICALS	10,000	6,953	69.53 %	7,500	10,000	10,000	10,000
3600	UNIFORMS	615	414	67.32 %	615	615	615	615
3601	SAFETY SHOES	200	0	0.00 %	200	300	300	300
7000	NONCAPITALIZED PURCHASES	0	0	0.00 %		51,500	11,500	11,500
7400	CAPITAL OUTLAY	48,663	40,684	83.60 %	48,663		40,000	40,000
	TOTAL LIFT STATIONS	349,846	291,528	83.33 %	360,626	368,011	369,011	369,614

Account Number	Description	Amount Requested

Fund 32 SEWER FUND

Dept. 32-90-8230 LIFT STATIONS SEWER FUND PUBLIC WORKS

32-90-8230-0200 **SALARIES** **$41,057.00**

SALARY PER PAY PLAN FOR 1 EMPLOYEE

32-90-8230-0201 **SALARIES OVERTIME** **$5,000.00**

SALARY FOR REQUIRED OVERTIME

32-90-8230-0205 **SALARIES-LONGEVITY** **$375.00**

PER PAY PLAN FOR 1 EMPLOYEE

32-90-8230-0400 **PROFESSIONAL SERVICES** **$2,000.00**

CONSULTING FEES & OUTSIDE SERVICES AS REQUIRED - $2000

32-90-8230-0500 **F.I.C.A. TAXES** **$3,604.00**

EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES

32-90-8230-0600 **GROUP INSURANCE** **$7,016.00**

EMPLOYEE INSURANCE FOR 1 EMPLOYEE

32-90-8230-0700 **RETIREMENT CONTRIBUTIONS** **$3,097.00**

EMPLOYER'S CONTRIBUTION TO RETIREMENT

32-90-8230-0701 **401K CONTRIBUTIONS** **$1,350.00**

EMPLOYER'S CONTRIBUTION TO 401K

32-90-8230-1300 **WATER & ELECTRIC SERVICES** **$150,000.00**

UTILITIES FOR 32 WASTEWATER LIFT STATIONS

32-90-8230-1500 **MAINTENANCE//REPAIR BUILDING** **$2,000.00**

MAINTENANCE FOR 32 WASTEWATER LIFT STATIONS, BUILDINGS AND STRUCTURES

32-90-8230-1600 **MAINT./REPAIR PUMP STATION** **$65,000.00**

MAINTENANCE FOR 65 PUMPS, MOTORS, AND CONTROLS AT WASTEWATER LIFT STATIONS

32-90-8230-1602 **MAINT./REPAIR RADIOS** **$200.00**

MAINTENANCE FOR RADIO IN CITY VEHICLE # 412 AND
HANDIE TALKIE WITH CHARGER AND BATTERY REPLACEMENT

32-90-8230-1603 **MAINT./REPAIR MONITORING** **$5,000.00**

MAINTENANCE FOR 32 REMOTE TERMINAL UNITS AT LIFT STATIONS, PLUS SECTION PORTION OF SCADA SERVICE AGREEMENT

32-90-8230-1615 **MAINT./REPAIR GENERATORS** **$6,000.00**

MAINTENANCE AND REPAIR FOR GENERATOR SETS

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 32	SEWER FUND		
Dept. 32-90-8230	LIFT STATIONS	SEWER FUND	PUBLIC WORKS
32-90-8230-1700	**MAINT./REPAIR VEHICLES**		**$2,000.00**
MAINTENANCE FOR VEHICLE # 412, AND PORTABLE PUMP STATION EQUIPMENT #4028			
32-90-8230-1705	**VEHICLE FUEL**		**$4,500.00**
FUEL FOR VEHICLE # 412			
32-90-8230-1720	**GENERATOR FUEL**		**$6,500.00**
FUEL FOR MULTIPLE GENERATORS (29) AT PUMP STATIONS			
32-90-8230-3300	**DEPARTMENTAL SUPPLIES**		**$2,500.00**
RAIN GEAR, GLOVES, TOOLS, BATTERIES, ETC.			
32-90-8230-3302	**CHEMICALS**		**$10,000.00**
CHEMICALS TO DEGREASE WASTEWATER LIFT STATIONS & FOR ODOR CONTROL			
32-90-8230-3600	**UNIFORMS**		**$615.00**
EMPLOYER COST FOR UNIFORMS			
32-90-8230-3601	**SAFETY SHOES**		**$300.00**
EMPLOYER'S COST OF REQUIRED SAFETY SHOES			
32-90-8230-7000	**NONCAPITALIZED PURCHASES**		**$11,500.00**
SPARE PUMP REPLACEMENT 2 EA - $10,000 COMPUTER REPLACEMENT - $1,500			
32-90-8230-7400	**CAPITAL OUTLAY**		**$40,000.00**
SPRING ROAD A PANEL REPLACEMENT - $20,000 SPRING ROAD B PANEL REPLACEMENT - $20,000			
Total for Department	LIFT STATIONS		**$369,614.00**
Total for Fund	SEWER FUND		**$3,145,497.00**

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 32	SEWER FUND							
32-90-9990	CONTINGENCY		CONTINGENCY			CONTINGENCY		
9900	CONTINGENCY	2,454	0	0.00 %		25,382	12,733	
TOTAL	CONTINGENCY	2,454	0	0.00 %	0	25,382	12,733	0
TOTAL	SEWER FUND	3,336,851	2,463,023	73.81 %	3,339,125	3,097,625	3,126,681	3,145,497