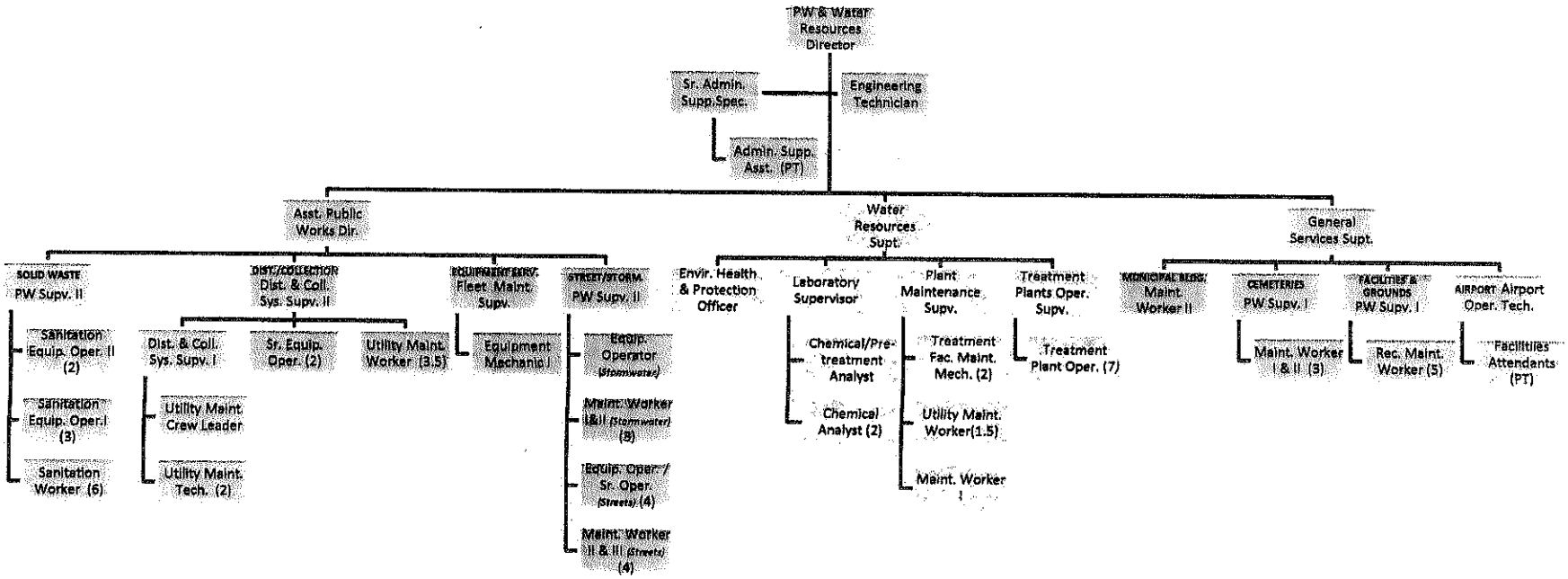
PUBLIC WORKS
2015-16



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Revenue Budget Worksheet

7/1/2015 Through 6/30/2016

		Prior Year Actual	Current Budget	Revenue to Date	Estimated Entire Year	Dept Head Request	Manager Recommends	Board Approval
		13-14	14-15	14-15	14-15	15-16	15-16	15-16
Fund # 30	WATER FUND							
30-90-3310-8600	RENTS	36,232	17,389	12,729	17,389	17,457	17,457	17,457
30-90-3350-8000	MISCELLANEOUS REVENUE	1,148	1,000	3,075	3,500	1,000	1,000	1,000
30-90-3360-5200	FIRE HYDRANTS	13,660	13,660	11,383	13,660	13,660	13,660	13,660
30-90-3710-5100	WATER SALES & SERVICE	3,006,755	2,900,826	2,433,802	2,941,000	3,000,000	3,000,000	3,000,000
30-90-3710-8900	RECOVERY OF DOUBTFUL ACCOUNTS	604	200	573	700	300	300	300
30-90-3730-0000	WATER TAPS	12,700	10,000	10,200	3,000	2,000	2,000	2,000
30-90-3730-5202	CONNECTION FEES	13,650	10,000	10,300	11,500	11,000	11,000	11,000
30-90-3750-5800	SERVICE FEES	37,884	27,000	30,852	34,000	30,000	30,000	30,000
30-90-3790-5800	LATE PENALTY CHARGES WATER	25,557	19,500	19,384	20,000	20,000	20,000	20,000
30-90-3830-8101	SALE OF SCRAP	630	0	2,462	2,462			
30-90-3830-8102	SALE OF SURPLUS EQPT	0	0		2,934			
30-90-3830-8200	SALE OF FIXED ASSETS	0	0	2,934				
30-90-3831-0000	INTEREST EARNED	11,330	8,000	9,141	10,000	8,000	8,000	8,000
30-90-3980-1001	TRANSFER FROM GENERAL FUND	1,660	0					
30-90-3980-3100	TRANSFER FROM WATER RESERVE	100,000	0					
30-90-3980-8400	CAPITAL CONTRIBUTIONS	30,127	0					
30-90-3991-9910	FUND BALANCE APPROPRIATED	0	357,730		328,556			
TOTAL	WATER FUND	3,291,937	3,365,305	2,546,835	3,388,701	3,103,417	3,103,417	3,103,417

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 30	WATER FUND							
30-90-6610	MISCELLANEOUS		NON-DEPARTMENTAL			WATER FUND		
0200	SALARY ADJUSTMENTS	3,300	0	0.00 %	3,300	3,300	3,300	3,300
0800	UNEMPLOYMENT COMPENSATION	10,000	0	0.00 %	10,000	10,000	10,000	10,000
1200	PRINTING & PUBLISHING	500	0	0.00 %	500	500	500	500
1201	NON CONTRACT PRINTING	3,600	1,436	39.89 %	3,600	3,600	2,200	2,200
1600	MAINT/REPAIR TELEPHONE SYSTEM	500	326	65.20 %	500	500	500	500
4500	WELLNESS PROGRAM	956	366	38.28 %	956	1,000	1,000	1,000
5201	RENTAL PAYMENTS	2,376	2,376	100.00 %	2,376	2,376	2,376	2,376
5205	DOT PAYMENTS	67,532	67,532	100.00 %	67,532			
5400	INSURANCE PREMIUM	38,000	37,541	98.79 %	38,000	38,000	38,000	38,000
5402	WORKMEN COMPENSATION INSURANCE	6,400	3,614	56.47 %	6,400	6,400	4,000	4,000
5700	PAYMT IN LIEU OF TAXES TO GI	135,035	135,035	100.00 %	135,035	136,000	139,072	139,072
5702	PMT. TO ECONOMIC DEV. FUNI	28,646	28,646	100.00 %	28,646	28,646	26,910	31,869
7400	CAPITAL OUTLAY			0.00 %			42,588	42,588
9200	ADM CHRGS PAID TO G/F	342,763	285,636	83.33 %	342,763	350,000	354,957	347,058
9201	ADM CHRGS PAID TO ELECTRIC FUND	107,060	89,217	83.33 %	107,060	107,060	162,095	162,095
9210	TRANSFER TO GENERAL FUND	71,963	59,969	83.33 %	71,963	71,963	71,963	71,963
9231	TRANSFER TO WATER CAPITAL RESERVI	155,000	155,000	100.00 %	155,000		66,684	43,172
9276	TRANSFER TO CAPITAL PROJECT FUNI	0	0	0.00 %				
	TOTAL MISCELLANEOUS	973,631	866,694	89.02 %	973,631	759,345	926,145	899,693

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested

Fund 30 WATER FUND

Dept. 30-90-6610 MISCELLANEOUS NON-DEPARTMENTAL WATER FUND

30-90-6610-0200 **SALARY ADJUSTMENTS** **$3,300.00**

PER PAY PLAN

30-90-6610-0800 **UNEMPLOYMENT COMPENSATION** **$10,000.00**

WATER FUND SHARE OF YEARLY UNEMPLOYMENT COMPENSATION

30-90-6610-1200 **PRINTING & PUBLISHING** **$500.00**

UPDATES OF GENERAL STATUTES

30-90-6610-1201 **NON CONTRACT PRINTING** **$2,200.00**

WATER FUND SHARE OF RENT ON 2 COPIERS
PAPER AND TONER

30-90-6610-1600 **MAINT/REPAIR TELEPHONE SYSTEM** **$500.00**

WATER FUND SHARE OF TELEPHONE SYSTEM MAINTENANCE AND YELLOW PAGE ADVERTISEMENT

30-90-6610-4500 **WELLNESS PROGRAM** **$1,000.00**

WELLNESS PROGRAM APPROVED BY COUNCIL IN EXPANSION BUDGET

30-90-6610-5201 **RENTAL PAYMENTS** **$2,376.00**

SHARE OF PUBLIC WORKS DIRECTOR'S MUNICIPAL BUILDING OFFICE

30-90-6610-5400 **INSURANCE PREMIUM** **$38,000.00**

WATER FUND SHARE OF PROPERTY AND CASUALTY INSURANCE

30-90-6610-5402 **WORKMEN COMPENSATION INSURANCE** **$4,000.00**

WATER FUND SHARE OF WORKMEN COMPENSATION INSURANCE STOP LOSS $2,000
THIRD PARTY ADMINISTRATOR FOR SELF INSURANCE - $1,000
PAYMENT TO INTERNAL SERVICE FUND FOR ESTIMATED CLAIMS - $1,000

30-90-6610-5700 **PAYMT IN LIEU OF TAXES TO GI** **$139,072.00**

PAYMENT IN LIEU OF TAXES TO GF BASED ON GROSS FIXED ASSETS AT CURRENT AD VALOREM RATE FOR INSIDE WATER UTILITY CUSTOMERS

30-90-6610-5702 **PMT. TO ECONOMIC DEV. FUNI** **$31,869.00**

WATER FUND SHARE OF ECONOMIC DEVELOPMENT EXPENSES

30-90-6610-7400 **CAPITAL OUTLAY** **$42,588.00**

WATER FUND SHARE OF IT SWITCHES (25%) - $12,306
WATER FUND SHARE OF GIS (50%) - $12,100
WATER FUND SHARE OF UTILITY BILLING SOFTWARE (18%) - $18,182

30-90-6610-9200 **ADM CHRGS PAID TO G/F** **$347,058.00**

ADMINISTRATIVE CHARGES TO GENERAL FUND FOR SERVICES

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 30	WATER FUND		
Dept. 30-90-6610	MISCELLANEOUS	NON-DEPARTMENTAL	WATER FUND
30-90-6610-9201	**ADM CHRGS PAID TO ELECTRIC FUND**		**$162,095.00**
ADMINISTRATIVE CHARGES TO ELECTRIC DEPARTMENT FOR UTILITY COMMUNICATIONS AND METER READING			
30-90-6610-9210	**TRANSFER TO GENERAL FUND**		**$71,963.00**
TRANSFER TO COVER ANNUAL HWY 17 DEBT SERVICE - $71,963			
30-90-6610-9231	**TRANSFER TO WATER CAPITAL RESERVI**		**$43,172.00**
TRANSFER TO CAPITAL RESERVE FUND FOR FUTURE CAPITAL NEEDS			
Total for Department	MISCELLANEOUS		**$899,693.00**

PUBLIC WORKS AMINISTRATION – WATER FUND

The City of Washington's Public Works Department oversees the City's water and wastewater system, including treatment, distribution and collection, solid waste collection, stormwater, street division, cemeteries, buildings and grounds division, equipment services, and Warren Field Airport.

Allen Lewis, Director

City of Washington
Public Works Department
102 East Second St.
Washington, NC 27889

Phone: (252) 975-9302
Fax: (252) 974-6461
Email: alewis@washingtonnc.gov

PUBLIC WORKS ADMINISTRATION	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Approved Budget
Personnel	$ 84,674	$ 83,619	$ 83,619	$ 85,983
Benefits	22,462	22,131	22,131	22,106
Operating	3,084	3,325	3,825	17,925
Capital Outlay	0	0	0	0
Total	$ 110,220	$ 109,075	$ 109,575	$ 126,014

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 30	WATER FUND							
30-90-7220	PUBLIC WORKS DIR.		PUBLIC WORKS		WATER FUND			
0200	SALARIES	78,194	62,929	80.48 %	78,194	77,151	77,151	78,138
0201	SALARIES - OVERTIME	399	0	0.00 %	399	399	399	399
0205	SALARIES - LONGEVITY	424	424	100.00 %	424	453	453	453
0300	SALARIES - PART-TIME	4,602	2,815	61.17 %	4,602	6,903	6,903	6,993
0400	PROFESSIONAL SERVICES	0	0	0.00 %		10,000	10,000	10,000
0500	F.I.C.A. TAXES	6,459	4,932	76.36 %	6,459	6,555	6,555	6,637
0600	GROUP INSURANCE	8,290	7,015	84.62 %	8,290	8,265	8,265	8,265
0700	RETIREMENT CONTRIBUTIONS	5,829	4,605	79.00 %	5,829	5,579	5,579	5,651
0701	401K CONTRIBUTIONS	357	240	67.23 %	357	1,553	1,553	1,553
0703	EMPLOYER HSA CONTRIBUTIONS	884	708	80.09 %	884			
0705	EMPLOYER 457 CONTRIBUTION	312	251	80.45 %	312			
1100	TELEPHONE	575	289	50.26 %	575	575	575	575
1400	EMPLOYEE DEVELOPMENT	250	56	22.40 %	250	250	250	250
3300	DEPARTMENTAL SUPPLIES	1,500	947	63.13 %	1,500	1,500	1,500	1,500
7000	NONCAPITALIZED PURCHASES	1,500	1,069	71.27 %	1,500	5,600	5,600	5,600
	TOTAL PUBLIC WORKS DIR.	109,575	86,280	78.74 %	109,575	124,783	124,783	126,014

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested

Fund 30 WATER FUND

Dept. 30-90-7220 PUBLIC WORKS DIR. PUBLIC WORKS WATER FUND

30-90-7220-0200 **SALARIES** **$78,138.00**

30% SALARIES FOR 3 ADMINISTRATIVE EMPLOYEES & 25% FOR 1 ADMINISTRATION POSITION
1/4 COST OF CAR ALLOWANCE FOR PUBLIC WORKS DIRECTOR

30-90-7220-0201 **SALARIES - OVERTIME** **$399.00**

REQUIRED OVERTIME

30-90-7220-0205 **SALARIES - LONGEVITY** **$453.00**

PER PAY PLAN FOR 30% OF 3 ADMINISTRATIVE EMPLOYEES & 25% OF 1 ADMINISTRATION POSITION

30-90-7220-0300 **SALARIES - PART-TIME** **$6,993.00**

1/2 SALARIES FOR PART TIME ADMINISTRATIVE ASST.
(FUNDED BY 30 & 32)

30-90-7220-0400 **PROFESSIONAL SERVICES** **$10,000.00**

CONSULTING FEES & OUTSIDE SERVICES AS REQUIRED

30-90-7220-0500 **F.I.C.A. TAXES** **$6,637.00**

30% EMPLOYER'S CONTRIBUTION TO SOCIAL SECURITY FOR 3 ADMINISTRATIVE EMPLOYEES & 25% FOR 1 ADMINISTRATION POSITION, & 1/3 EMPLOYER CONTRIBUTION
FOR PART TIME EMPLOYEE

30-90-7220-0600 **GROUP INSURANCE** **$8,265.00**

EMPLOYEE INSURANCE

30-90-7220-0700 **RETIREMENT CONTRIBUTIONS** **$5,651.00**

30% EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR 3 EMPLOYEES & 25% FOR 1 ADMINISTRATION POSITION &
1/3 EMPLOYER'S CONTRIBUTION FOR PART TIME EMPLOYEE

30-90-7220-0701 **401K CONTRIBUTIONS** **$1,553.00**

PER PAY PLAN FOR 30% OF 3 EMPLOYEES & 25% FOR 1 EMPLOYEE

30-90-7220-1100 **TELEPHONE** **$575.00**

WATER FUND SHARE OF COST FOR EXT 332, 302 & 363 AND CELL PHONES FOR THE DIRECTOR AND ASSISTANT DIRECTOR

30-90-7220-1400 **EMPLOYEE DEVELOPMENT** **$250.00**

TRAVEL EXPENSES AND TRAINING FOR DIRECTOR AND STAFF

30-90-7220-3300 **DEPARTMENTAL SUPPLIES** **$1,500.00**

OFFICE SUPPLIES

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 30	WATER FUND		
Dept. 30-90-7220	PUBLIC WORKS DIR.	PUBLIC WORKS	WATER FUND
30-90-7220-7000	**NONCAPITALIZED PURCHASES**		**$5,600.00**
REPLACEMENT OF PUBLIC WORKS DIRECTOR'S COMPUTER $1500 PLOTTER 50% OF $8200 - $4100			
Total for Department	PUBLIC WORKS DIR.		**$126,014.00**

WATER FUND
WATER METER SERVICES DIVISION

The City of Washington's Water Meter Service Division is responsible for the testing, maintenance, repair, replacement and installation of approximately 5,200 water meters.

Frankie Buck, Assistant Public Works Director
Bill Wynne, Sr., Distribution and Collection System Supervisor II

City of Washington
Public Works Department
1460 West Second Street
Washington, NC 27889

Phone: (252) 975-9351
E-mail: fbuckjr@washingtonnc.gov

FULL-TIME POSITIONS AUTHORIZED

FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
3	3	3	3	2

WATER METER SERVICES	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Approved Budget
Personnel	$ 93,282	$ 97,757	$ 97,757	$ 75,793
Benefits	38,770	39,799	39,799	27,988
Operating	103.490	122,002	132,002	121,947
Capital Outlay	0	0	0	0
Total	$ 235,542	$ 259,558	$ 269,558	$ 225,728

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 30	WATER FUND							
30-90-7250	WATER METER SERVICE		PUBLIC WORKS		WATER FUND			
0200	SALARIES	89,607	69,191	77.22 %	89,607	66,750	66,750	67,618
0201	SALARIES - OVERTIME	7,000	4,586	65.51 %	7,000	7,000	7,000	7,000
0205	SALARIES - LONGEVITY	1,150	1,150	100.00 %	1,150	1,175	1,175	1,175
0400	PROFESSIONAL SERVICES	500	200	40.00 %	500	500	500	500
0500	F.I.C.A. TAXES	7,633	5,707	74.77 %	7,633	5,835	5,835	5,901
0600	GROUP INSURANCE	21,198	17,010	80.24 %	21,198	14,332	14,332	14,332
0700	RETIREMENT CONTRIBUTIONS	6,918	5,297	76.57 %	6,918	4,998	4,998	5,055
0701	401K CONTRIBUTIONS	930	392	42.15 %	930	2,700	2,700	2,700
0703	EMPLOYER HSA CONTRIBUTIONS	2,080	1,672	80.38 %	2,080			
0705	EMPLOYER 457 CONTRIBUTION	1,040	653	62.79 %	1,040			
1100	TELEPHONE	500	815	163.00 %	861	861	861	861
1400	EMPLOYEE DEVELOPMENT	500	495	99.00 %	495	500	500	500
1401	OSHA SAFETY MANDATES	500	111	22.20 %	500	500	500	500
1500	MAINT/REPAIR BUILDING	500	199	39.80 %	500	500	500	500
1602	MAINT/REPAIR RADIO	200	59	29.50 %	100	200	200	200
1700	MAINT/REPAIR VEHICLES	2,500	1,607	64.28 %	2,000	2,000	2,000	2,000
1705	VEHICLE FUEL	8,500	5,015	59.00 %	7,700	8,000	8,000	8,000
3300	DEPARTMENTAL SUPPLIES	800	281	35.13 %	800	1,800	1,000	1,000
3600	UNIFORMS	602	769	127.74 %	1,018	546	546	546
3601	SAFETY SHOES	400	450	112.50 %	840	840	840	840
5600	MATERIALS	6,500	162	2.49 %	6,500	6,500	6,500	6,500
7000	NONCAPITALIZED PURCHASES	110,000	107,981	98.16 %	110,000	100,000	100,000	100,000
7400	CAPITAL OUTLAY	0	0	0.00 %				
	TOTAL WATER METER SERVICE	269,558	223,802	83.03 %	269,370	225,537	224,737	225,728

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 30	WATER FUND	
Dept. 30-90-7250	WATER METER SERVICE PUBLIC WORKS	WATER FUND
30-90-7250-0200	**SALARIES**	**$67,618.00**
SALARIES FOR PAY PLAN FOR 2 EMPLOYEES		
30-90-7250-0201	**SALARIES - OVERTIME**	**$7,000.00**
SALARIES FOR REQUIRED OVERTIME		
30-90-7250-0205	**SALARIES - LONGEVITY**	**$1,175.00**
PER PAY PLAN FOR 2 EMPLOYEES		
30-90-7250-0400	**PROFESSIONAL SERVICES**	**$500.00**
DRUG SCREENS, CONSULTING FEES, ENGINEERING FEES, ETC.		
30-90-7250-0500	**F.I.C.A. TAXES**	**$5,901.00**
EMPLOYER'S SHARE OF SOCIAL SECURITY FOR 2 EMPLOYEES		
30-90-7250-0600	**GROUP INSURANCE**	**$14,332.00**
EMPLOYER'S SHARE OF INSURANCE FOR 2 EMPLOYEES		
30-90-7250-0700	**RETIREMENT CONTRIBUTIONS**	**$5,055.00**
EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR 2 EMPLOYEES		
30-90-7250-0701	**401K CONTRIBUTIONS**	**$2,700.00**
PER PAY PLAN FOR 2 EMPLOYEES		
30-90-7250-1100	**TELEPHONE**	**$861.00**
CELL PHONE		
30-90-7250-1400	**EMPLOYEE DEVELOPMENT**	**$500.00**
CERTIFICATION SCHOOLS, SEMINARS & MISC. EMPLOYEE TRAINING		
30-90-7250-1401	**OSHA SAFETY MANDATES**	**$500.00**
OSHA REQUIRED TRAINING AND EQUIPMENT		
30-90-7250-1500	**MAINT/REPAIR BUILDING**	**$500.00**
WATER METER SHOP AS NEEDED		
30-90-7250-1602	**MAINT/REPAIR RADIO**	**$200.00**
REPLACE BATTERIES IN HANDHELD RADIOS		
30-90-7250-1700	**MAINT/REPAIR VEHICLES**	**$2,000.00**
REPAIRS & FUEL FOR CITY VEHICLE #413		
30-90-7250-1705	**VEHICLE FUEL**	**$8,000.00**
FUEL FOR VEHICLE #413		

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 30	WATER FUND		
Dept. 30-90-7250	WATER METER SERVICE	PUBLIC WORKS	WATER FUND
30-90-7250-3300	**DEPARTMENTAL SUPPLIES**		**$1,000.00**
TOOLS, FIRST AID, CLEANING SUPPLIES, ETC.			
30-90-7250-3600	**UNIFORMS**		**$546.00**
EMPLOYEE UNIFORMS			
30-90-7250-3601	**SAFETY SHOES**		**$840.00**
EMPLOYER'S COST OF REQUIRED SAFETY SHOES			
30-90-7250-5600	**MATERIALS**		**$6,500.00**
METER PARTS, REGISTERS, CHAMBERS, LARGE METER REPAIRS, ETC.			
30-90-7250-7000	**NONCAPITALIZED PURCHASES**		**$100,000.00**
REPLACE LARGER (AMR) METERS IN DISTRIBUTION SYSTEM 2" AND LARGER			
Total for Department	WATER METER SERVICE		**$225,728.00**

WATER FUND
WATER RESOURCES – WATER TREATMENT DIVISION

The City of Washington's Water Resources Division oversees the City's water treatment plant and a full service laboratory, amongst other divisions. The water treatment plant is responsible for producing high quality potable water for all City water customers as well as Beaufort county water customers on the north side of the river. The laboratory is responsible for testing water quality for potable water produced and the quality of effluent water from the water treatment plant.

Adam Waters, Water Resources Superintendent

City of Washington
Public Works Department
250 Plymouth St.
Washington, NC 27889

Phone: (252) 975-9310
Fax: (252) 975-0249
Email: awaters@washingtonnc.gov

FULL-TIME POSITIONS AUTHORIZED

FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
8.50	8.50	8.50	8.50	8.50

WATER TREATMENT	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Approved Budget
Personnel	$ 351,771	$ 373,029	$ 373,029	$ 372,539
Benefits	134,766	134,330	134,330	137,375
Operating	689,046	797,925	803,468	884,811
Capital Outlay	21,276	40,000	40,000	28,000
Total	$ 1,196,859	$ 1,345,284	$ 1,350,827	$ 1,422,725

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 30	WATER FUND							
30-90-8100	WATER TREATMENT		PUBLIC WORKS			WATER FUND		
0200	SALARIES	350,490	275,160	78.51 %	350,490	341,973	341,973	346,301
0201	SALARIES OVERTIME	20,000	17,480	87.40 %	24,000	20,000	24,000	24,000
0205	SALARIES - LONGEVITY	2,539	2,550	100.43 %	2,550	2,238	2,238	2,238
0400	PROFESSIONAL SERVICES	5,000	1,367	27.34 %	2,000	2,000	2,000	2,000
0401	PROFESS. SERVICES-WELL PROGRAM	2,000	0	0.00 %	2,000	13,500	13,500	13,500
0500	F.I.C.A. TAXES	28,976	22,351	77.14 %	29,300	28,301	28,301	28,632
0600	GROUP INSURANCE	67,480	53,127	78.73 %	67,480	72,686	59,426	59,426
0601	RETIREE INSURANCE	0	0	0.00 %			13,260	13,260
0700	RETIREMENT CONTRIBUTIONS	26,399	20,920	79.25 %	26,700	24,293	24,293	24,582
0701	401K CONTRIBUTIONS	3,155	1,756	55.66 %	3,155	11,475	11,475	11,475
0703	EMPLOYER HSA CONTRIBUTIONS	5,590	4,684	83.79 %	5,590			
0704	EMPLOYER FSA CONTRIBUTIONS	520	220	42.31 %	520			
0705	EMPLOYER 457 CONTRIBUTION	2,210	1,887	85.38 %	2,210			
1100	TELEPHONE	3,000	3,231	107.70 %	4,200	4,100	4,100	4,100
1200	PRINTING & PUBLISHING	1,000	719	71.90 %	1,000	1,000	1,000	1,000
1300	WATER & ELECTRIC SERVICES	230,000	188,296	81.87 %	256,000	256,000	256,000	256,000
1400	EMPLOYEE DEVELOPMENT	3,000	2,863	95.43 %	3,000	3,000	3,000	3,000
1401	OSHA SAFTEY MANDATES	4,800	1,057	22.02 %	2,000	2,500	2,500	2,500
1500	MAINT/REPAIR BUILDINGS	5,000	3,128	62.56 %	6,500	5,000	9,000	9,000
1501	MAINT/REPAIR GROUNDS	1,500	724	48.27 %	1,500	1,500	1,500	1,500
1600	MAINT/REPAIR PLANT EQUIP	70,915	65,511	92.38 %	70,000	70,000	70,000	70,000
1602	MAINT/REPAIR RADIOS	1,000	77	7.70 %	500	1,000	1,000	1,000
1603	MAINT/REPAIR MONITORING EQUIP	7,500	6,474	86.32 %	6,000	7,500	7,500	7,500
1604	MAINT/REPAIR OFFICE EQUIPMENT	1,400	1,433	102.36 %	2,200	2,200	2,200	2,200
1605	MAINT/REPAIR PLANT SECURITY	2,500	1,706	68.24 %	2,000	2,500	2,500	2,500
1700	MAINT/REPAIR VEHICLES	7,500	2,994	39.92 %	4,000	5,000	5,000	5,000
1705	VEHICLE FUEL	10,000	5,604	56.04 %	9,000	10,000	10,000	10,000
2600	EMPLOYEE ADVERTISING	300	565	188.33 %	300	300	300	300
3300	DEPARTMENTAL SUPPLIES	3,500	4,479	127.97 %	5,000	4,000	4,000	4,000
3301	JANITORIAL SUPPLIES	1,000	405	40.50 %	1,000	1,000	1,000	1,000

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 30	WATER FUND							
30-90-8100	WATER TREATMENT		PUBLIC WORKS			WATER FUND		
3302	CHEMICALS	379,000	295,888	78.07 %	300,000	389,000	389,000	389,000
3303	LABORATORY SUPPLIES	20,000	19,936	99.68 %	20,000	20,000	20,000	20,000
3600	UNIFORMS	1,900	1,249	65.74 %	1,700	1,936	1,936	1,936
3601	SAFETY SHOES	1,000	1,193	119.30 %	1,200	2,500	2,500	2,500
4500	CONTRACT FOR SLUDGE	12,000	1,140	9.50 %				
4501	CONTRACT LAB SERVICES	20,628	6,196	30.04 %	10,000	15,000	15,000	15,000
5300	DUES & SUBSCRIPTIONS	2,000	1,814	90.70 %	2,000	2,000	2,000	2,000
5700	WATER PERMIT FEES	5,525	3,710	67.15 %	5,525	5,525	5,525	5,525
5710	MACHINERY & EQUIPMENT TAX	500	585	117.00 %	500	500	500	500
7000	NONCAPITALIZED PURCHASES	0	0	0.00 %		56,250	52,250	52,250
7400	CAPITAL OUTLAY	40,000	39,241	98.10 %	39,241	28,000	28,000	28,000
	TOTAL WATER TREATMENT	1,350,827	1,061,720	78.60 %	1,270,361	1,413,777	1,417,777	1,422,725

Account Number	Description	Amount Requested
Fund 30	WATER FUND	
Dept. 30-90-8100	WATER TREATMENT PUBLIC WORKS	WATER FUND
30-90-8100-0200	**SALARIES**	**$346,301.00**
1/2 SALARIES PER PAY PLAN FOR 17 EMPLOYEES		
30-90-8100-0201	**SALARIES OVERTIME**	**$24,000.00**
SALARIES FOR REQUIRED OVERTIME		
30-90-8100-0205	**SALARIES - LONGEVITY**	**$2,238.00**
1/2 PER PAY PLAN FOR 17 EMPLOYEES		
30-90-8100-0400	**PROFESSIONAL SERVICES**	**$2,000.00**
CONSULTING FEES & OUTSIDE SERVICES AS REQUIRED ($2,000)		
30-90-8100-0401	**PROFESS. SERVICES-WELL PROGRAM**	**$13,500.00**
WELL HEAD PROTECTION PROGRAM UPDATE PER STATE MANDATE		
30-90-8100-0500	**F.I.C.A. TAXES**	**$28,632.00**
EMPLOYER'S SHARE OF SOCIAL SECURITY FOR 17 EMPLOYEES		
30-90-8100-0600	**GROUP INSURANCE**	**$59,426.00**
1/2 EMPLOYER'S COST OF INSURANCE FOR 17 EMPLOYEES.		
30-90-8100-0601	**RETIREE INSURANCE**	**$13,260.00**
MEDICAL COVERAGE FOR 2 RETIREES.		
30-90-8100-0700	**RETIREMENT CONTRIBUTIONS**	**$24,582.00**
1/2 EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR 17 EMPLOYEES		
30-90-8100-0701	**401K CONTRIBUTIONS**	**$11,475.00**
1/2 EMPLOYER'S CONTRIBUTION TO 401K FOR 17 EMPLOYEES		
30-90-8100-1100	**TELEPHONE**	**$4,100.00**
PHONE SERVICES FOR EXT.'S 310, 373, 371, 374, 943-1708, 943-4369 & 402-5576		
30-90-8100-1200	**PRINTING & PUBLISHING**	**$1,000.00**
LOG SHEETS & REQUIRED EPA CONSUMER CONFIDENCE REPORT - PRINTING & MAILING		
30-90-8100-1300	**WATER & ELECTRIC SERVICES**	**$256,000.00**
WATER PLANT, OPERATIONS CENTER AND WELL SITES		
30-90-8100-1400	**EMPLOYEE DEVELOPMENT**	**$3,000.00**
CERTIFICATION SCHOOLS, BIMONTHLY NCWOA MEETINGS, WATER REGULATION WORKSHOPS & AWWA CONVENTION		
30-90-8100-1401	**OSHA SAFTEY MANDATES**	**$2,500.00**

Account Number	Description		Amount Requested
Fund 30	WATER FUND		
Dept. 30-90-8100	WATER TREATMENT	PUBLIC WORKS	WATER FUND

OSHA REQUIRED MEETINGS, TRAINING AND EQUIPMENT

30-90-8100-1500 **MAINT/REPAIR BUILDINGS** **$9,000.00**

MAINTENANCE FOR OPERATIONS CENTER, 8 WELL HOUSES & WATER PLANT - $5,000
PAINT OFFICE AREA OF WATER PLANT - $4,000

30-90-8100-1501 **MAINT/REPAIR GROUNDS** **$1,500.00**

LANDSCAPE MAINTENANCE FOR OPERATIONS CENTER, WELL HOUSES & WATER PLANT

30-90-8100-1600 **MAINT/REPAIR PLANT EQUIP** **$70,000.00**

WATER TREATMENT, LAB EQUIPMENT, OPERATIONS CENTER AND WELLS

30-90-8100-1602 **MAINT/REPAIR RADIOS** **$1,000.00**

550, DESKSET, 3 HANDIE TALKIES, 1/2 SCADA MASTER STATION AND BATTERY REPLACEMENTS FOR HANDIE TALKIES

30-90-8100-1603 **MAINT/REPAIR MONITORING EQUIP** **$7,500.00**

MAINTENANCE OF WATER TREATMENT RTU'S

30-90-8100-1604 **MAINT/REPAIR OFFICE EQUIPMENT** **$2,200.00**

LEASE FOR COPIER

30-90-8100-1605 **MAINT/REPAIR PLANT SECURITY** **$2,500.00**

MAINTENANCE AND REPAIR OF CAMERAS AND MONITOR FOR PLANT AND OPERATIONS CENTER INCLUDING UPDATE FOR SECURITY LOCK SOFTWARE

30-90-8100-1700 **MAINT/REPAIR VEHICLES** **$5,000.00**

FUEL & REPAIRS FOR EQUIPMENT: 550, 552, 553(TRACTOR), 554, 555(GENSET), 556 (GENSET), 557(GENSET), 565, & 5556(LAWNMOWER)

30-90-8100-1705 **VEHICLE FUEL** **$10,000.00**

FUEL FOR EQUIPMENT: 550, 552, 553(TRACTOR), 554, 555(GENSET), 556 (GENSET), 557(GENSET), 565, & 5556(LAWNMOWER)

30-90-8100-2600 **EMPLOYEE ADVERTISING** **$300.00**

ADVERTISING FOR VACANT POSITIONS

30-90-8100-3300 **DEPARTMENTAL SUPPLIES** **$4,000.00**

OFFICE SUPPLIES, RAIN GEAR, TOOLS, GLOVES, ETC.

30-90-8100-3301 **JANITORIAL SUPPLIES** **$1,000.00**

CLEANING SUPPLIES FOR WATER PLANT AND OPERATIONS CENTER

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 30	WATER FUND	
Dept. 30-90-8100	WATER TREATMENT PUBLIC WORKS	WATER FUND
30-90-8100-3302	**CHEMICALS**	**$389,000.00**
CHEMICALS USED IN WATER TREATMENT PLANT		
30-90-8100-3303	**LABORATORY SUPPLIES**	**$20,000.00**
LABORATORY GRADE CHEMICALS AND SUPPLIES		
30-90-8100-3600	**UNIFORMS**	**$1,936.00**
EMPLOYER'S COST OF EMPLOYEE UNIFORMS		
30-90-8100-3601	**SAFETY SHOES**	**$2,500.00**
EMPLOYER'S COST OF REQUIRED SAFETY SHOES		
30-90-8100-4501	**CONTRACT LAB SERVICES**	**$15,000.00**
OUTSIDE LAB FEES FOR MONTHLY, QUARTERLY AND ANNUAL TESTING AND MONITORING FOR THE WATER SYSTEM; PROFICIENCY TESTING AND REQUIRED THIRD PARTY EQUIPMENT CALIBRATIONS		
30-90-8100-5300	**DUES & SUBSCRIPTIONS**	**$2,000.00**
AWWA MEMBERSHIPS & VALUABLE WATER TREATMENT LITERATURE, CERTIFICATION RENEWALS FOR 9 CERTIFIED OPERATORS		
30-90-8100-5700	**WATER PERMIT FEES**	**$5,525.00**
LABORATORY CERTIFICATION FEES, NPDES ANNUAL ADMINISTERING AND COMPLIANCE FEES AND OPERATING PERMIT FEES		
30-90-8100-5710	**MACHINERY & EQUIPMENT TAX**	**$500.00**
TAXES FOR MACHINERY & EQUIPMENT		
30-90-8100-7000	**NONCAPITALIZED PURCHASES**	**$52,250.00**
REPLACE SOFTENERS METERS - $35,000 AIR MONITOR FOR CONFINED SPACE TESTING - $4,400 EFFLUENT SAMPLER - $5,600 SPECTROPHOTOMETER - $4,500 COMPUTER REPLACEMENT LAPTOP AND DESKTOP - $2,750		
30-90-8100-7400	**CAPITAL OUTLAY**	**$28,000.00**
REPLACE VEHICLE 550 (2000 MODEL DURANGO WITH 80,000 MILES) - $28,000		
Total for Department	WATER TREATMENT	**$1,422,725.00**

WATER FUND
WATER MAINTENANCE DIVISION

The City of Washington's Water Maintenance Division is responsible for the maintenance of approximately 82 miles of existing water lines, taps, hydrants, valves, etc. of new water lines, valves and new service taps, as well as overseeing the cross connection control program.

Frankie Buck, Assistant Public Works Director
Mike Mitchell, Distribution and Collection System Supervisor I

City of Washington
Public Works Department
1460 West Second Street
Washington, NC 27889

Phone: (252) 975-9351
E-mail: fbuckjr@washingtonnc.gov

Full-Time Positions Authorized

FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
2	2	2	2	2

WATER MAINTENANCE	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Approved Budget
Personnel	$87,234	$85,759	$85,759	$101,914
Benefits	31,194	30,873	30,873	35,549
Operating	128,842	162,361	165,861	126,134
Capital Outlay	52,363	0	7,392	24,000
Total	$299,633	$278,993	$289,885	$287,597

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 30	WATER FUND							
30-90-8140	WATER MAINTENANCE		PUBLIC WORKS			WATER FUND		
0200	SALARIES	79,284	65,426	82.52 %	79,284	83,005	83,005	95,389
0201	SALARIES - OVERTIME	6,000	8,750	145.83 %	6,000	6,000	6,000	6,000
0205	SALARIES - LONGEVITY	475	475	100.00 %	475	525	525	525
0400	PROFESSIONAL SERVICES	1,000	36	3.60 %	1,000	1,000	1,000	1,000
0500	F.I.C.A. TAXES	6,664	5,602	84.06 %	6,664	6,952	6,952	7,926
0600	GROUP INSURANCE	15,440	11,953	77.42 %	15,440	14,032	14,032	17,450
0700	RETIREMENT CONTRIBUTIONS	6,069	5,278	86.97 %		5,972	5,972	6,798
0701	401K CONTRIBUTIONS	620	418	67.42 %		2,700	2,700	3,375
0703	EMPLOYER HSA CONTRIBUTIONS	2,080	1,672	80.38 %				
0705	EMPLOYER 457 CONTRIBUTION	0	0	0.00 %				
1300	WATER & ELECTRIC SERVICI	6,000	6,306	105.10 %	5,900	6,000	8,000	8,000
1500	MAINT/REPAIR BUILDING	300	166	55.33 %	300	300	300	300
1602	MAINT/REPAIR RADIOS	100	43	43.00 %	100	100	100	100
1700	MAINT/REPAIR VEHICLES	1,800	1,995	110.83 %	3,200	3,200	3,200	3,200
1705	VEHICLE FUEL	9,000	5,458	60.64 %	8,500	9,000	9,000	9,000
2600	EMPLOYEE ADVERTISEMENT	100	0	0.00 %	100	100	100	100
3300	DEPARTMENTAL SUPPLIES	1,500	1,263	84.20 %	1,500	1,500	1,500	1,500
3600	UNIFORMS	602	241	40.03 %	450	624	624	775
3601	SAFETY SHOES	500	390	78.00 %	560	700	700	700
4500	CONTRACT SERVICES	129,959	91,074	70.08 %	129,959	85,081	86,459	86,459
5600	MATERIALS	15,000	13,010	86.73 %	15,000	15,000	15,000	15,000
7000	NONCAPITALIZED PURCHASES	0	0	0.00 %				
7400	CAPITAL OUTLAY	7,392	8,399	113.62 %	8,399	24,000	24,000	24,000
	TOTAL WATER MAINTENANCE	289,885	227,955	78.64 %	282,831	265,791	269,169	287,597

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description	Amount Requested
Fund 30	WATER FUND	
Dept. 30-90-8140	WATER MAINTENANCE PUBLIC WORKS	WATER FUND
30-90-8140-0200	**SALARIES**	**$95,389.00**
SALARIES PER PAY PLAN FOR 2.5 EMPLOYEES		
30-90-8140-0201	**SALARIES - OVERTIME**	**$6,000.00**
SALARIES FOR REQUIRED OVERTIME		
30-90-8140-0205	**SALARIES - LONGEVITY**	**$525.00**
PER PAY PLAN FOR 2.5 EMPLOYEES		
30-90-8140-0400	**PROFESSIONAL SERVICES**	**$1,000.00**
DRUG SCREENS AND ENGINEERING FEES		
30-90-8140-0500	**F.I.C.A. TAXES**	**$7,926.00**
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES FOR 2.5 EMPLOYEES		
30-90-8140-0600	**GROUP INSURANCE**	**$17,450.00**
EMPLOYER'S COST OF INSURANCE FOR 2.5 EMPLOYEES		
30-90-8140-0700	**RETIREMENT CONTRIBUTIONS**	**$6,798.00**
EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR 2.5 EMPLOYEES		
30-90-8140-0701	**401K CONTRIBUTIONS**	**$3,375.00**
PER PAY PLAN FOR 2.5 EMPLOYEES		
30-90-8140-1300	**WATER & ELECTRIC SERVICE**	**$8,000.00**
WATER AND SEWER UTILITIES FOR OFFICE		
30-90-8140-1500	**MAINT/REPAIR BUILDING**	**$300.00**
WATER AND SEWER DISTRIBUTION OFFICE		
30-90-8140-1602	**MAINT/REPAIR RADIOS**	**$100.00**
RADIO BATTERIES		
30-90-8140-1700	**MAINT/REPAIR VEHICLES**	**$3,200.00**
FUEL & REPAIRS OF CITY VEHICLES & EQUIPMENT FOR #411, #416 #4015, #4018, & #4016		
30-90-8140-1705	**VEHICLE FUEL**	**$9,000.00**
FUEL FOR CITY VEHICLES & EQUIPMENT FOR #411, #416 #4015, #4018, & #4016		
30-90-8140-2600	**EMPLOYEE ADVERTISEMENT**	**$100.00**
ADVERTISEMENT FOR VACANT POSITIONS		

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 30	WATER FUND		
Dept. 30-90-8140	WATER MAINTENANCE	PUBLIC WORKS	WATER FUND
30-90-8140-3300	**DEPARTMENTAL SUPPLIES**		**$1,500.00**
TOOLS, FIRST AID, & CLEANING SUPPLIES			
30-90-8140-3600	**UNIFORMS**		**$775.00**
EMPLOYEE UNIFORM			
30-90-8140-3601	**SAFETY SHOES**		**$700.00**
EMPLOYER'S COST OF REQUIRED SAFETY SHOES			
30-90-8140-4500	**CONTRACT SERVICES**		**$86,459.00**
MAINTENANCE CONTRACT FOR ELEVATED WATER TANKS - $86,459			
DELAYED UNTIL FY 16/17 VALVE INSERTION PROGRAM ENGINEERING & PERMITTING FOR 3RD ST WATER TANK - $40,000			
30-90-8140-5600	**MATERIALS**		**$15,000.00**
FOR REPAIRS TO WATER LINES, WATER TAPS, HYDRANTS, VALVES, ETC.			
30-90-8140-7400	**CAPITAL OUTLAY**		**$24,000.00**
REPLACE 1/2 TON PICKUP - #416 2006 DRIVEN DAILY - $24,000			
Total for Department	WATER MAINTENANCE		**$287,597.00**

WATER FUND
WATER CONSTRUCTION DIVISION

The City of Washington's Water Construction Division is responsible for the construction and/or installation of new water lines, valves and new service taps.

Frankie Buck, Assistant Public Works Director
Bill Wynne, Sr., Distribution and Collection System Supervisor II

City of Washington
Public Works Department
1460 West Second Street
Washington, NC 27889

Phone: (252) 975-9351
E-mail: fbuckjr@washingtonnc.gov

Full-Time Positions Authorized

FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
1	1	1	1	1

WATER CONSTRUCTION	FY 13-14 Actual	FY 14-15 Original	FY 14-15 Amended	FY 15-16 Approved Budget
Personnel	$59,431	$62,219	$62,219	$63,730
Benefits	17,106	17,630	17,630	17,544
Operating	31,676	47,901	113,184	50,386
Capital Outlay	10,193	0	168,806	0
Total	$118,406	$127,750	$361,839	$131,660

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 30	WATER FUND							
30-90-8180	WATER CONSTRUCTION		PUBLIC WORKS			WATER FUND		
0200	SALARIES	56,744	28,280	49.84 %	56,744	57,483	57,483	58,230
0201	SALARIES - OVERTIME	5,000	0	0.00 %	5,000	5,000	5,000	5,000
0205	SALARIES - LONGEVITY	475	475	100.00 %	475	500	500	500
0400	PROFESSIONAL SERVICES	62,653	61,653	98.40 %	62,653	10,000	1,000	1,000
0500	F.I.C.A. TAXES	4,811	2,132	44.32 %	4,811	4,870	4,870	4,927
0600	GROUP INSURANCE	7,066	3,898	55.17 %	7,066	7,016	7,016	7,016
0700	RETIREMENT CONTRIBUTIONS	4,403	2,033	46.17 %	4,403	4,201	4,201	4,251
0701	401K CONTRIBUTIONS	310	129	41.61 %	310	1,350	1,350	1,350
0705	EMPLOYER 457 CONTRIBUTION	1,040	516	49.62 %	1,040			
1200	PRINTING & PUBLISHING	300	0	0.00 %	300	300	300	300
1700	MAINT/REPAIR VEHICLES	1,000	125	12.50 %	800	1,000	1,000	1,000
1705	VEHICLE FUEL	3,000	418	13.93 %	1,500	3,000	2,000	2,000
3300	DEPARTMENTAL SUPPLIES	1,500	63	4.20 %	1,500	1,500	1,500	1,500
3600	UNIFORMS	301	154	51.16 %	308	306	306	306
3601	SAFETY SHOES	300	135	45.00 %	280	280	280	280
4510	WATER LINE EASEMENT	0	0	0.00 %				
5300	DUES & SUBSCRIPTION	500	433	86.60 %	433	500	500	500
5600	MATERIALS	15,630	5,784	37.01 %	15,630	15,500	15,500	15,500
5601	MATERIALS NEW WATER TAPS	15,000	675	4.50 %	8,000	15,000	15,000	15,000
5603	MATERIAL RESURFACING	8,000	3,004	37.55 %	8,000	8,000	8,000	8,000
5604	MATERIAL ST. CONSTRUCTION	5,000	0	0.00 %	5,000	5,000	5,000	5,000
7400	CAPITAL OUTLAY	168,806	76,380	45.25 %	76,380			
	TOTAL WATER CONSTRUCTION	361,839	186,287	51.48 %	260,633	140,806	130,806	131,660

Account Number	Description	Amount Requested
Fund 30	WATER FUND	
Dept. 30-90-8180	WATER CONSTRUCTION PUBLIC WORKS	WATER FUND
30-90-8180-0200	**SALARIES**	**$58,230.00**
SALARIES PER PAY PLAN FOR 1 EMPLOYEE		
30-90-8180-0201	**SALARIES - OVERTIME**	**$5,000.00**
SALARIES FOR REQUIRED OVERTIME		
30-90-8180-0205	**SALARIES - LONGEVITY**	**$500.00**
PER PAY PLAN FOR 1		
30-90-8180-0400	**PROFESSIONAL SERVICES**	**$1,000.00**
DRUG SCREENS		
30-90-8180-0500	**F.I.C.A. TAXES**	**$4,927.00**
EMPLOYER'S SHARE OF SOCIAL SECURITY		
30-90-8180-0600	**GROUP INSURANCE**	**$7,016.00**
EMPLOYEE INSURANCE		
30-90-8180-0700	**RETIREMENT CONTRIBUTIONS**	**$4,251.00**
EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR 1		
30-90-8180-0701	**401K CONTRIBUTIONS**	**$1,350.00**
PER PAY PLAN FOR 1 EMPLOYEE		
30-90-8180-1200	**PRINTING & PUBLISHING**	**$300.00**
ANNOUNCEMENTS, BROCHURES AND ADVERTISEMENTS		
30-90-8180-1700	**MAINT/REPAIR VEHICLES**	**$1,000.00**
FUEL & REPAIRS FOR CITY VEHICLE #420		
30-90-8180-1705	**VEHICLE FUEL**	**$2,000.00**
FUEL FOR CITY VEHICLE #420		
30-90-8180-3300	**DEPARTMENTAL SUPPLIES**	**$1,500.00**
TOOLS, FIRST AID, CLEANING SUPPLIES, ETC.		
30-90-8180-3600	**UNIFORMS**	**$306.00**
EMPLOYEE UNIFORMS		
30-90-8180-3601	**SAFETY SHOES**	**$280.00**
EMPLOYER'S COST OF REQUIRED SAFETY SHOES		
30-90-8180-5300	**DUES & SUBSCRIPTION**	**$500.00**
NECESSARY DUES AND SUBSCRIPTIONS		

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 30	WATER FUND		
Dept. 30-90-8180	WATER CONSTRUCTION	PUBLIC WORKS	WATER FUND
30-90-8180-5600	**MATERIALS**		**$15,500.00**
WATER LINE CONSTRUCTION, HYDRANTS, VALVES, ETC.			
30-90-8180-5601	**MATERIALS NEW WATER TAPS**		**$15,000.00**
SADDLES, TUBING, AND FITTINGS FOR NEW SERVICES.			
30-90-8180-5603	**MATERIAL RESURFACING**		**$8,000.00**
MATERIALS NEEDED FOR PATCHING UTILITY REPAIRS/CUTS			
30-90-8180-5604	**MATERIAL ST. CONSTRUCTION**		**$5,000.00**
MATERIALS NEEDED FOR STREET CONSTRUCTION DUE TO UTILITY REPAIRS/CUTS			
Total for Department	WATER CONSTRUCTION		**$131,660.00**

Expenditure Budget Worksheet

7/1/2015 Through 6/30/2016

		Amended Budget 14-15	Expended/ Encumbered 14-15	% Spent	Est.Exp. Entire Year 14-15	Dept Head Request 15-16	Manager Recomends 15-16	Board Approval 15-16
Fund # 30	WATER FUND							
30-90-9990	CONTINGENCY		CONTINGENCY			WATER FUND		
9900	CONTINGENCY	9,990	0	0.00 %		134,352	10,000	10,000
TOTAL	CONTINGENCY	9,990	0	0.00 %	0	134,352	10,000	10,000
TOTAL	WATER FUND	3,365,305	2,652,738	78.83 %	3,166,401	3,064,391	3,103,417	3,103,417

City Of Washington

Budget Justification Sheet

7/1/2015 Through 6/30/2016

Account Number	Description		Amount Requested
Fund 30	WATER FUND		
Dept. 30-90-9990	CONTINGENCY	CONTINGENCY	WATER FUND
30-90-9990-9900	**CONTINGENCY**		**$10,000.00**
FUNDING FOR EMERGENCY REPAIRS THROUGHOUT FISCAL YEAR			
Total for Department	CONTINGENCY		**$10,000.00**
Total for Fund	WATER FUND		**$3,103,417.00**