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City Manager's Budget Message
Fiscal Year 2016-2017

To: **The Honorable Mayor and Members of City Council**

Date: **April 11, 2016**

This annual budget is balanced and submitted in compliance with the North Carolina General Statues 159 and the Local Government Budget and Fiscal Control Act. Implementation strategies were created by the proposed budget appropriations for projects selected by City Council. In addition, the adopted Mission Statement provided an overview for the city staff to be mindful of in developing the budget for City Council consideration. Three (3) general sections are contained in this budget. Financial documentation and narrative descriptions of the programs and services are contained in this section. The narrative portions of this section are provided in an attempt to help explain the purpose and function of the various departments and programs in order to better educate the reader about city services. Financial summaries, as well as line item details, are also given for the reader to review. The second section is a fee manual that describes the user fees in an attempt to recover some or all of the cost of services direct beneficiaries of the services, rather than the taxpayers. The third section contains information on the fifteen (15) General Fund and five (5) Enterprise Fund expansions proposed by departments and outside agencies. These are new and different program activities that expand the current level of services to the City of Washington citizens and taxpayers or requests from outside agencies for funding above the level provided to them by the City in the previous fiscal years.

GOALS

Our budget is a document containing projects and services paid for by tax dollars and other revenue sources to provide those essential public services granted by the enabling legislation in North Carolina for public purposes. Those services directed by City Council during the budget process and included in the recommended budget where possible are:

- Minimize short-term financing for capital projects and instead use a "pay as you go" financing when appropriate, and;
- Create an environment for the organization where efforts to "spend down" during the fiscal year are discouraged by management, and;
- Provide for analysis of general government cost centers to identify where tax dollars are being spent for what services, and;
- Continue to rely on financial plans and recognized systems in the preparation of the budget, and;

- Provide conservative estimates for revenues and expenditures to avoid performance expectations that are unrealistic, and;
- General fund dollars and enterprise funds are to be reviewed to determine if adjustments are needed to be made in order to more appropriately recover the cost associated with individual programs or services and thus reduce the need of general fund dollars for those operations.

The financial team for the city prepared this budget to meet these goals where ever possible. The propose FY 2016/17 budget maintains all City programs and services as directed by City Council.

However, the tax rate is recommended to increase by 2.0 cents per $100 valuation. This is a 4% increase in the tax rate and moves the tax rate from 50 cents to 52 cents per $100. The increase in the tax rate will be dedicated towards a new Police Station. The recommended 2.0 cent tax increase is equivalent to an additional $20.00 in taxes on a home valued at $100,000. The recommended budget also increases certain fees in the general fund and rates in the enterprise funds based on the review requested by City Council. On the annual budget process, it is imperative.

OVERVIEW OF THE BUDGET

The fiscal year for all municipalities in North Carolina begins on July 1st and ends on June 30th. The budget is divided into two separate categories, one for revenues collected and the other for services delivered.

- General Fund-this fund is typical government fund, where all taxes and some "user" fees and intergovernmental transfers are used to provide basic governmental services, such as: garbage collection, street maintenance, fire and police protection, parks and recreation, library services, land use controls (zoning, subdivision, historic preservation) and administration.
- Enterprise Funds-these funds are separate "self-supporting" dollars, commonly including all utility services and other functions where taxes are not generally used in its operations. The enterprise funds for the city are as follows:

  - Airport
  - Cemetery
  - Electric
  - Sewer
  - Solid Waste
  - Storm Water Management Fund
  - Water
- Trust Funds-these funds are primarily received from interest proceeds from investments maintained by the City for specific purposes, such as Cemetery and Library operations.

- Grant Funds-these dollars are restricted in their use and are typically used for ongoing projects. These projects are usually funded by grants from outside agencies and are short term operating expenditures. A budget ordinance is adopted for grant projects and are considered "active" until the close-out documentation is completed.
- Special Revenue Funds-these funds are restricted in purpose and designated by City Council and include such funds as a capital reserve fund.
- Capital Project Funds-these funds are similar to grant funds in that they are restricted for specific uses. They are normally used for specific capital improvement projects and the completion date can span over several budget years.
- Internal Service Funds-these funds are utilized by the City in managing services across the entire organization. An example of this fund is the City's self-insured workers' compensation program.

GENERAL FUND

The recommended General Fund budget for FY 16/17 is $15,104,301. This amount $192,515 or 1.3% is higher than last year. The reason for the increase is primarily associated with: the $171,854 funding for a new Police Station, and $73,799 to fund a COLA for our employees.

REVENUES

The recommended budget increased the ad valorem tax rate by $.02 to S.52 for each $100 of assessed property valuation. The tax increase is to be used solely for the land acquisition and construction of a new Police Station. After one year the Police Station Capital Project Fund will have a balance of $1.1 million and the $.02 will service $2.2 million of additional debt, at 15 years market interest rates. The proposed tax rate continues to include $0.0198 designated for the Public Safety Capital Reserve Fund to service the debt of Fire Station #2.

Ad valorem taxes are projected to be 3% higher than the prior year due to the recommended tax increase for the proposed new Police Station.

Other Taxes and Licenses as a whole are projected to increase by approximately 4%. Sales tax revenues are projected to increase due to tax reform changes at the State level and local occupancy tax revenues are also trending upward. However the occupancy tax revenue is a pass through that goes to the Tourism Development Authority, minus a 3% administrative fee from the city, and given the fact that the continued loss of the privilege license tax proceeds keeps this revenue category generally flat.

Unrestricted Intergovernmental revenues are projected to increase by 8%, largely due to the utility franchise tax.

Permit and Fee Revenues are projected to be flat due to the continued slow recover of residential and commercial industries in Washington.

Restricted Intergovernmental revenues are projected to decrease by 13% largely due to the $100,000 for the library contribution from the county that never materialized. However the revenue line item in this category is projected to be lower except revenue from the EMS contract, one with Beaufort County and the other Washington Park.

Sales and Services revenues are projected to increase 5% due to EMS collections.

Investment earning are projected to decrease by 8% due to the continued low interest rates in the investment market.

Miscellaneous revenues are projected to decrease by 19% based on FY16/17 current needs.

Transfers from revenues have a slight increase. It was the desire of City Council to again reduce the amount of the Electric Fund transfer this year, however due to substantial recurring loss of revenue from other sources, this transfer is recommended to increase to meet our obligations.

Administrative charges are recommended to increase by $140,925. These charges are allocated to other funds in order to help pay for their share of resources use in the General Fund. Each Fund is assessed base on a specific metric that attempts to most accurately reflect its burden on the General Fund. The main driver for the projected increase is the sales and services of the Electric Fund. In addition, an administrative charge to the TDA and Civic Center has been introduced this year to recover our administrative support cost.

The recommended budget appropriates zero dollars in General Fund Balance or zero dollars of General Fund expenditures.

EXPENDITURES

Administrative Cost Centers-Expenditures in these cost centers have increase by $217,386. The majority of the increases is due to capital expenses for $63,296 contingency, $73,779 COLA, and $73,080 Municipal Building capital and maintenance. We collectively have to make a decision, this year on the future of the Municipal Building.

Other Cost Centers-Expenditures in these cost centers have increased. Both the Airport and Cemetery Funds will be increased to meet the anticipated expenses for operation and maintenance.

Public Safety Cost Centers-Expenditures have increased by $241,534 or 3.6%. The largest increase in this category is related to $370,181 Fire Department contribution to the vehicle replacement fund.

Cultural and Leisure Cost Center-Expenditures decreased over all by $14,634 or .06%. The main driver of this decrease is associated with moving the Civic Center subsidy, maintenance, and insurance to Economic Development.

Outside Agencies-The funding for all outside agencies was held flat in the recommended budget. The City Council followed their past recommendations by reducing the amounts for each agency by 10% with the exception of the Zion Shelter.

ENTERPRISE FUNDS

Airport Fund-The airport recommended budget is $692,902 whereas last year budget was $506,589 and includes the following significant items:

- A transfer will be made from the General Fund in the amount of $118,656 whereas last year had no transfer from the General Fund to operate.
- Airport subsidy has been moved to Economic Development

Cemetery Fund-The Cemetery Fund recommended budget is $307,428 which is $36,136 less than the previous year and includes the following significant items:

- The cemetery subsidy has been funded with a $1/account from the Electric Fund which introduces a "pay as you go" concept. Thus, no new bank financing would be required.
- A fee schedule change has been recommended to increase the cemetery lot fee by 5% and the payment will be made to the cemetery fund instead of the perpetual care fund.

Electric Fund-The recommended budget is $34,824,386 as opposed to $38,123,992 last year which is less than $3,229,606 or 8.7% less than the prior year.

- No wholesale rate increase for this year, however a 6% reduction in residential, small general service, and church rates did occur last year and has continued in this budget cycle.
- An Electric transfer to the General Fund did occur and increased to $908,723, whereas, last year the amount was $654,281, which represents a $254,442 increase over last year.
- Load management will reflect a change in the fee schedule for the up-coming years.
- City street lights has appeared in the Public Works budget but has now been transferred over to the Electric Fund.
- Tree trimming activities have been consolidated into the Electric Fund and will reflect an increase in funding.

Water Fund-The Water Fund Budget is $3,158,780 for this year as opposed to last year which was $3,150,629 and represents an $8,151 increase in this year budget.

- We are recommending a 0.5% increase in the water rates to more accurately reflect the operating and maintenance cost for our system. This small percentage should narrow the gap on our expenses.

Sewer Fund-The Sewer Fund budget is $3,269,132 for this year whereas last year we had an approved amount for $3,146,891. Thus, the amount increased in this budget is $122,241.

- A 2% increase is recommended to provide for the operation and maintenance for the sewer system.
- Sewer bonds were paid off last year and the only remaining expense is the State Revolving Loan debt program. Debt service is down to $297,212/yr.

- Storm Water Management Fund recommended budget is $894,003 for this year. Last year appropriation was $772,761. This represents an increase of $121,242. We completed the rate study and our recommendation is to increase the residential property by an additional $.50 for all residential customers and a 50% increase in the commercial charge. Currently, our revenue is only paying down the debt service on the loan of $500,751. Establishing the increase will allow the city to continue small storm water projects throughout the city.

Solid Waste Fund-The Solid Waste Fund is budgeted at $1,279,800 whereas last year the budgeted amount was $1,300,300 which represents a decrease in the amount of $20,500. The dollar a month increase from last year appears to have closed the gap. In addition, a position was eliminated because of retirement.

SUMMARY

During this budget process, the important message we are sending to our citizens and local businesses is the city staff appreciates them and we try every day to achieve our mission objective by providing municipal services at a reasonable price. In every organization there are challenges and for us, because we represent a very diverse work group, it has become even more important for us to maintain our skill levels along with our compensation plan. It is important that our salary compensation plan be updated and we need to begin that discussion on how to implement the plan this fiscal year. In addition, we need to seek funding to implement the plan successfully. Thus, our revenues must be increased or our service levels need to be reduced.

Matt Rauschenbach, our Chief Financial Officer, and Tammy Swindell, our new Assistant Finance Director, along with the Finance team did an excellent job this year in providing a functional document. We have changed the budget model this year for City Council to review, comment and make revisions, if necessary.

Once again our department managers did an outstanding job in analyzing and compiling the budget for this year and have completed their assignment in a timely manner. Our staff has seen three (3) department managers retire and replaced, and one organization structure change in Parks and Recreation. However, we have continued to provide those municipal services at the same level, as in the past, even though changes have occurred. Our work force are dedicated individuals and function well in difficult times. They continue to provide those necessary services at a reasonable cost. Therefore, I am very proud to be a part of their team and submit to you on their behalf a balanced budget.

Respectfully submitted,

Bobby F. Roberson,
City Manager

BUDGET PROCESS

The City's annual budget process provides a framework for communicating major financial operational objectives and for allocating resources to achieve them. The process typically takes 6 months, from January through June. According to N.C. General Statutes, the City must adopt an annual budget ordinance, in which all funds are balanced by July 1 of each year. Outlined below is a calendar of budget events:

January	City Manager holds budget planning session with City Council to set objectives and priorities for FY 16/17.
	City Manager meets with department heads to explain financial and operational objectives and priorities for FY 16/17.
February	All departmental staff submit continuation and expansion budget requests to Manager that reflect resources required to meet objectives.
	City Manager and Finance Department review revenue estimates, particularly the State distributed and property tax resources.
March	City Manager and Finance Department review proposed pay plan adjustments and the impact on the budget for the coming year.
	City Manager proposes expenditure and revenue adjustments necessary to balance all funds.
April	Based on the City Manager's recommendations, the budget document is produced as a proposal to the City Council. Copies of the budget are filed in the public library and the City Clerk's office, and City's web site for citizen's review.
April/May	City Council, City Manager and Department Heads hold budget workshop to discuss and review proposed budget.
May	A Public Hearing is held to receive citizen's comments on the proposed budget presented to the City Council.
June	Budget document is adopted by June 30th.

Full implementation of the budget begins immediately on July 1. Ongoing monitoring of expenditures and revenues throughout the fiscal year is a responsibility shared by department heads, the City Manager, and the Finance Department. Finance ensures that charges are correctly entered and that payments are appropriated. All funds are reviewed on a monthly basis.

Any time after the adoption, the budget can be changed through the amendment process. Any revision of the ordinance must be approved by the City Council.

Significant Budget Items

$	Description
31,436	Down town beautifaction person, funded with façade grant and Retail Strategies elimination
118,656	Airport subsidy moved to economic development
77,813	Cemetery subsidy funded with $1/account from Electric Fund
	100% pay as you go capital, no new bank financing
40,000	BC E911 FTE payment discontinued
56,403	Legal services reduced from FY 2016 estimate
300,000	Excludes Aquatic Center dehumidification system replacement
57,335	Civic Center subsidy (subsidy, maintenance, insurance) moved to economic development
	Vehicle replacement fund contribution at full year amount of $482,766 plus an additional
713,648	$230,882 fire engine makeup
9,823	GF administrative charge added for TDA/Civic Center
5,000	Reduced Civic Center subsidy
254,442	Electric transfer to General Fund increased to $908,723
144,000	City street lights moved to Electric Fund

1% COLA:

73,779	General Fund
7,257	Water Fund
7,055	Sewer Fund
19,660	Electric Fund
519	Airport
4,027	Solid Waste
1,760	Cemetery
114,057	Total

Health Insurance 5% increase avoidance:

(41,589)	General Fund
(4,074)	Water Fund
(4,338)	Sewer Fund
(9,897)	Electric Fund
(269)	Airport
(3,298)	Solid Waste
(1,238)	Cemetery
(64,703)	Total

Reserve for future capital expenditures:

23,021	Water
80,000	Storm Water
970,000	Electric
51,634	Solid Waste

Tax, Rate, & Fee Changes:

	$.02 poperty tax increase for Police Station capital project fund, will cover $2.1 million in debt
171,854	service + $1 million in project fund
	Simplified residential load management credits
23,550	Cemetery lot fee +5%, perpetual care fee to Cemetery Fund instead of trust
15,000	0.5% increase in water rates
62,000	2% increase in sewer rates
	$.50/rate increase in monthly residential storm water rates, 50% increase in commercial to
257,015	fund capital improvements in addition to debt service

2017 Budget Summary

	Mgr Budget		
	Revenue	Expense	Net
General Fund	**15,205,007**	**15,205,007**	
Enterprise Funds:			
Water	3,158,780	3,158,780	0
Water cap reserve	4,000	4,000	0
Sewer	3,282,184	3,282,184	0
Sewer cap reserve	10,000	10,000	0
Stormwater	756,627	756,627	0
Electric	34,824,386	34,824,386	0
Airport	692,889	692,889	0
Sanitation	1,298,036	1,298,036	0
Cemetery	308,644	308,644	0
Total Enterprise Funds	**44,335,546**	**44,335,546**	
Other Funds:			
LIBRARY TRUST FUND	600	600	0
CEMETERY TRUST FUND	2,000	2,000	0
PUBLIC SAFETY CAPITAL RESERVE	166,970	166,970	0
ECONOMIC DEVEOPMENT CAPITAL RESERVE	335,518	335,518	0
TRILLIUM PLAY TOGETHER GRANT	284,156	284,156	0
DOWNTOWN DEVLOPMENT	85,500	85,500	0
HOTEL PROJECT-NEW AGE PROPERTIES	206,400	206,400	0
CDBG JOB CREATION iDX	300,000	300,000	0
RZEDB- STORM WATER PROJECT	5,012,039	5,012,039	0
IDX IMPRESSIONS EXPANSION	512,500	512,500	0
CDBG PROGRAM INCOME FUND	5,957	5,957	0
PEDESTRIAN PLAN GRANT	10,000	10,000	0
POLICE STATION CAPITAL PROJECT FUND	1,206,854	1,206,854	0
FINANCIAL SOFTWARE CAPITAL PROJECT FUND	250,000	250,000	0
AIRPORT TERMINAL GRANT PROJECT	1,254,488	1,254,488	0
FACADE GRANT PROGRAM FUND	20000	20000	0
WAY FINDING	150,000	150,000	0
AIRPORT REHABILITATION	460,121	460,121	0
CWSF LOAN	2,000,000	2,000,000	0
EDA WATER PROJECTS	1,428,262	1,428,262	0
EDA SEWER PROJECTS	1,423,894	1,423,894	0
WORKERS COMPENSATION FUND	97,000	97,000	0
VEHICLE MAINTENANCE FUND	709,081	709,081	0
FACILITY MAINTENANCE FUND	500	500	0
Total Other Funds	**15,921,840**	**15,921,840**	
Grand Total City	**75,462,393**	**75,462,393**	

Enterprise funds + others Expenditure RevenueMMM.xlsx

Brown Library Net Cost and Utilization

	Financials			Utilization			
	Revenue	Expenditure	Net Cost	City	County	Other	Total
Brown Library	31,100	430,116	(399,016)				
Residents			9,740	9,740	47,854		47,854
Library Patrons				2,568	5,474	60	8,102
% Residents Utilizing				26%	11%		17%
% of Library Patrons				32%	68%	1%	100%
Net Cost Distribution			**399,016**	**127,415**	**271,601**		**399,016**
County contribution anticipated			**0**		**0**		**0**
Net cost remaining			399,016	127,415	271,601		399,016
Net cost/resident			41	13	6		8

Assumptions:

2. FY 2017 recommended budget
3. Utilization basis- active library cards

Recreation Net Cost & Utilization

	Financials					Utilization Cost			Utilization %	
			Allocation							
	Revenue	Expenditure	Recreation Admin	Building & Grounds	Net Cost	City	County	Total	City	County
Recreation:										
Administration		139,729	(139,729)	0	0					
Facilities	91,942	200,507	46,576	594,795	(749,936)	348,072	401,864	749,936	46%	54%
Senior Programs	38,209	205,441	46,576	13,218	(227,026)	89,969	137,057	227,026	40%	60%
Waterfront Docks	59,050	161,335	0	26,435	(128,720)	5,053	123,668	128,720	4%	96%
Aquatic Center	74,400	354,406	46,576	26,435	(353,018)	133,752	219,266	353,018	38%	62%
Maintenance	0	660,883	0	(660,883)	0					
Total	**263,601**	**1,722,301**	**(0)**	**0**	**(1,458,700)**	**576,845**	**881,855**	**1,458,700**	**40%**	**60%**
Residents					9,740	9,740	47,854			
Net cost/resident										
Facilities					77	36	8	13		
Senior Programs					23	9	3	4		
Waterfront Docks					13	1	3	2		
Aquatic Center					36	14	5	6		
Total					150	59	18	25		

Assumptions:

1. Administration & maintenance allocation based on utilization estimate by area
2. Participant basis:
   - Facilities- Girls softball league distribution
   - Senior Programs- Unduplicated usage/month
   - Docks- Usage days/month
   - Aquatic Center- Memberships excluding City employees

Debt Service Requirments for FY 16/17

General Fund, Water, Sewer, Storm Water, Electric, Solid Waste, and Cemetery debt payments are budgeted in the respective funds. The following is a summary of Fiscal year 2016-2017 debt payment requirements.

General Fund	
Installment Note Principal	$ 174,493
Installment Note Interest	42,979
Recovery Zone Bond Principal	2,667
Recovery Zone Bond Interest	1,210
	$ 221,349
Water Fund	
Bond Principal Payments	$ -
Bond Interest Payments	-
Installment Note Principal	-
Installment Note Interest	-
	$ -
Sewer Fund	
Bond Principal Payments	$ -
Bond Interest Payments	-
Installment Note Principal	-
Installment Note Interest	-
State Loan Principal Payments	268,504
State Loan Interst Payments	28,708
	$ 297,212
Storm Water Fund	
Installment Note Principal	$ -
Installment Note Interest	-
Recovery Zone Bond Principal	333,334
Recovery Zone Bond Interest	151,083
	$ 484,417
Electric Fund	
Bond Principal Payments	$ -
Bond Interest Payments	-
Installment Note Principal	89,147
Installment Note Interest	1,476
	$ 90,623
Solid Waste Fund	
Installment Note Principal	$ -
Installment Note Interest	-
	$ -
Cemetery Fund	
Installment Note Principal	$ 7,246
Installment Note Interest	120
	$ 7,366

Outstanding Bond Debt

The following table shows the City's annual requirements on current outstanding bond debt to maturity.

Bond Debt Requirements
Principal and Interest Payments

Fiscal Year	General Fund	Water Fund	Sewer Fund	Storm Water	Electric Fund	Total
16-17	3,858	-	-	484,434	-	488,292
17-18	3,727	-	-	468,101	-	471,828
18-19	3,597	-	-	451,767	-	455,364
19-20	3,467	-	-	435,433	-	438,900
20-21	3,337	-	-	419,099	-	422,436
21-22	3,207	-	-	402,765	-	405,972
22-23	3,077	-	-	386,431	-	389,508
23-24	2,947	-	-	370,097	-	373,044
24-25	2,817	-	-	353,763	-	356,580
25-26	1,360	-	-	170,756	-	172,116
Total	$ 31,395	$ -	$ -	$ 3,942,645	$ -	$ 3,974,040

The General Fund and Storm Water Fund qualify for rebates from the federal government equal to 45% of the interst amount paid each year on the Recovery Zone Economic Development Bonds.

Outstanding Installment Note Debt

Outstanding Installment Debt Purpose and Collateral	Issue Date	Issue Amount	Terms of Issuance	Interest Rates	Balance June 30, 2016
General Fund:					
Refinance Fire Station	3/15/2013	$ 2,075,000	Annual installment of $166,971 due through March 2028	2.58%	1,690,870
Equipment	4/15/2013	$ 240,000	Annual installments of $50,501 due through February 2018	1.36%	83,130
Total General Fund					1,774,000
Sewer Fund:					
Sewer Rehabilitation	2017	$ 1,500,000	Annual installments of $100,000 due through May 2032	0.00%	100,000
Electric:					
Equipment	4/15/2013	$ 430,805	Annual installments of $90,623 due through February 2018	1.36%	149,307
					149,307
Cemetery:					
Equipment	4/15/2013	$ 35,000	Annual installments of $7,367 due through February 2018	1.36%	12,122
Total Enterprise Funds					261,429
Total General Fund and Enterprise Funds					$ 2,035,429

Approved Capital FY 16-17

General Fund Department	Amount	Description
IT	10,000	Tropos Wi-Fi Mesh Routers
IT	10,000	Wireless Access Points
IT	5,000	Upgrade to 10gb Network
Municipal Building	55,000	Hvac System & Filtration system
Fire	8,800	Extrication Tool
Police	20,000	Communication Tower
EMS	30,000	Cardiac Defibulator
Waterfront Docks	50,000	Promenade Improvements
Aquatics Center	40,000	Roof repair
Buildings & Grounds	56,000	Sidewalk at complex
Buildings & Grounds	50,000	PS Jones Memorial Park Restrooms
Buildings & Grounds	30,000	Maintenance Shop
Buildings & Grounds	15,000	Top Dressing Machine for ball fields
Vehicle Replace Fund	709,081	Funding for fund 86 to replace GF vehicles
General Fund Total	**1,088,881**	

Water Fund Department	Amount	Description
Water Misc.	17,500	Finance/Billing Software
Water Treatment	19,000	Replace # 554
Water Treatment	15,000	Replace ammoniators
Water Treatment	9,500	Replace mower
Water Distribution	50,000	Runyon Hills to 264
Water Distribution	30,000	Replace backflow devices
Water Fund Total	**123,500**	

Sewer Fund Department	Amount	Description
Sewer Misc.	17,500	Finance/Billing Software
Wastewater Treatment	20,000	Spare Mixer for oxidization ditch 2
Wastewater Treatment	5,600	Spectrophotometer
Wastewater Treatment	15,000	Replace 10 ton Hvac
Sewer Lift Stations	85,000	Spare pump at 5th & Respess
Sewer Fund Total	**125,600**	

Stormwater Fund	Amount	Description
Admin & Operations	200,000	Drainage Improvements
Admin & Operations	17,500	Replace Gator
Stormwater Fund Total	**217,500**	

Electric Department	Amount	Description
Electric Misc.	65,000	Finance/Billing Software
Electric Director	10,000	Map Plotter
Meter Services	50,000	Meters & Materials
Substation	20,000	Distribution Reclosers
Substation	10,000	Capacitors
Substation	5,500	Forrest Hills RTU
Substation	50,000	Main Substation B4 Breaker
Substation	50,000	Wharton Substation Breaker
Substation	20,000	Radio Tower Hwy 264 & Hodges St. plus land
Load Management	70,000	Switches
Power Line Maintenance	10,000	Shelter & Wire Storage Building
Power Line Construction	310,000	Grimeland Rd. Feeder Rebuild 2
Power Line Construction	65,000	Cherry Rd. Feeder Rebuild 1
Power Line Construction	50,000	Ave. Rd Feeder Rebuild 1
Power Line Construction	100,000	White Post to Slatestone Tie Phase 1
Power Line Construction	50,000	Highland Dr. Feeder Rebuild 1
Power Line Construction	55,000	Vehicle # 601
Power Line Construction	60,000	Vehicle # 682 Bucket Truck
Power Line Construction	20,000	Matching decor. pedestal building
Power Line Construction	200,000	Wire Tensioner & Puller
Electric Fund Total	**1,205,500**	

Airport Department	Amount	Description
Washington- Warren Airport	**10,000**	Steps for 2nd Story access

Cemetery Department	Amount	Description
Cemetery	**16,500**	Shelter

Grand Total	**2,787,481**

General Fund Revenue Summary

Revenues by Major Source	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	% of Revenue	Reason for change
Ad Valorem Property Taxes	4,441,760	4,363,809	4,540,812	177,003	4%	30%	$.02 increase for new Public Safety facility
Other Taxes & Licenses	2,822,910	2,561,277	2,657,026	95,749	4%	17%	Sales tax growth
Unrestricted Intergovernmental	2,048,760	1,911,878	2,073,811	161,933	8%	14%	Utility franchise tax increase growth
Restricted Intergovernmental	663,106	729,064	636,776	(92,288)	-13%	4%	County anticipated contribution didn't materialize
Permits & Fees	93,917	68,070	68,570	500	1%	0%	Anticipated County library contribution didn't materialize
Sales & Services	949,973	904,842	946,240	41,398	5%	6%	EMS collections for services
Investment Earnings	42,580	36,000	33,000	(3,000)	-8%	0%	Laddered investments in 1, 2 & 3 year CD's
Miscellaneous	28,831	21,102	25,007	3,905	19%	0%	Senior contributions
Transfers From	902,965	1,110,796	1,555,542	444,746	40%	10%	Economic Development & Electric fund transfer increase
Administrative Charges	2,333,129	2,435,057	2,575,982	140,925	6%	17%	Included TDA & allocation increase based on budgets
Long Term Debt Issued	0	0	0	0		0%	No new debt issued, pay as you go capital
Fund Balance Appropriated	0	742,483	92,241	(650,242)	-88%	1%	PEG channel & Powell Bill make whole, Electric transfer
Total	**14,327,931**	**14,884,378**	**15,205,007**	**320,629**	**2%**	**100%**	

Ad Valorem Property Taxes

The City of Washington's primary revenue source is Ad Valorem Property Tax and represents 30% of total revenues. The FY 2017 proposed tax rate reflects an increase of $.02 per 100 of property valuation to provide funding for a new Public Safety facility. The FY 2016 and the proposed tax rate includes $.01926 designated for the Public Safety Capital reserve to service the debt for Fire Station 2. Beaufort County determines property valuations, bills, and collects real property taxes for the City of Washington as authorized by NC General Statute. Revaluations are conducted every eight years and were last performed in 2010.

Ad Valorem Property Taxes	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Current Year	4,252,467	4,117,809	4,368,812	251,003	6.1%	$.02 increase for new Public Safety facility
Prior Years	145,165	191,000	132,000	(59,000)	-30.9%	Adjusted to reflect FY 2015 actual
Penalties & Interest	44,128	55,000	40,000	(15,000)	-27.3%	Adjusted to reflect FY 2015 actual
Total Ad Valorem Tax	**4,441,760**	**4,363,809**	**4,540,812**	**177,003**	**4.1%**	

Ad Valorem Property Tax Calculation	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Valuation	872,341,200	866,907,200	859,268,800	(7,638,400)	-0.9%	
Tax Rate/$100 Valuation	0.50	0.50	0.520	0	4.0%	$.02 increase for new Public Safety facility
Tax Levy	4,361,706	4,334,536	4,468,198	133,662	3.1%	
Collections	4,252,467	4,117,809	4,368,812	251,003	6.1%	
% Collections	97.50%	95.00%	97.78%	2.8%	2.9%	

Other Taxes & Licenses

Other taxes and licenses are the next largest revenue source and represent 18% of total revenues. Local sales taxes of 2%, articles 39, 40, & 42, are levied by Beaufort County as authorized by NC General Statute. The State collects all Sales Tax revenue, reviews, removes the State's portion and distributes the remainder to the County and the municipalities as per the distribution method determined by the County Commissioners (NC General Statute 105-472). The current distribution method is per capita. In 2007 State legislation provided for municipalities to be completely reimbursed for the loss of Article 44 taxes through a "City Hold Harmless" payment. Local occupancy tax of 6%, adopted by a General Assembly Local Act, is collected by businesses providing lodging accommodations, remitted monthly to the City, and distributed to the Washington Tourism Development Authority net of a 3% administrative charge. These funds are the primary revenue source for promotion of tourist and business travel to Washington.

Other Taxes & Licenses	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Article 39 Sales Tax	894,076	809,369	871,045	61,676	8%	95% of current year estimate
Article 40 Sales Tax	528,355	508,453	516,158	7,705	2%	95% of current year estimate
Article 42 Sales Tax	427,681	388,602	412,395	23,793	6%	95% of current year estimate
Article 44 Sales Tax	511,984	514,888	517,028	2,140	0%	95% of current year estimate
Privilege License Taxes	114,390	0	400	400	0%	State repeal of authority effective 7/1/15
Local Occupancy Tax	247,187	250,000	250,000	0	0%	Consistent with FY 2016 estimate
Rental Vehicle Tax	18,807	16,000	17,000	1,000	6%	
Automotive Licenses	51,913	45,000	45,000	0	0%	
PEG Channel Tax	28,518	28,965	28,000	(965)	-3%	
Total Other Taxes & Licenses	**2,822,910**	**2,561,277**	**2,657,026**	**95,749**	**4%**	

Unrestricted Intergovernmental

The Unrestricted Intergovernmental group is the fourth largest revenue component making up 14% of total revenues. Utility franchise tax is the largest component and in previous years was based on 3.09% of the gross receipts derived by electric power companies from sales of electricity within the City. The power companies collected the tax through the sale of electricity to the distributors providing service to the ultimate customer and remitted quarterly to the State. This method of tax was eliminated July 1, 2014 and replaced with an increase in the sales tax rate to consumers from 3% to 7%. The intent of the legislation was to hold municipalities harmless for the change in taxing method. Payment in Lieu of Taxes (PILOT) makes up the majority of the balance of this category. This tax is equivalent to the property taxes that would be paid had the electric, water, sewer, and housing authority businesses been privately owned instead of governmental entities.

Unrestricted Intergovernmental	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.		Reason for change
Payment in Lieu of Taxes- Electric	135,695	140,388	144,787	4,399	3%		
Payment in Lieu of Taxes- Water	135,035	139,072	137,829	(1,243)	-1%		
Payment in Lieu of Taxes- Sewer	194,433	195,607	197,884	2,277	1%		
Payment in Lieu of Utility Sales Tax	0	190,000	190,000	0	0%		
Beer & Wine Taxes	46,206	40,500	45,000	4,500	11%		Consistent with FY 2015 actual
Utility Franchise Tax	1,286,375	1,146,348	1,300,000	153,652	13%		Consistent with FY 2016 estimate
Utility Sales Tax	190,000	0	0	0	0%		Reclassification to PILO utility sales tax in 2016
Payment in Lieu of Taxes- Public Housing	33,481	33,481	34,829	1,348	4%		
Airport Property Tax Grant	2,483	2,482	2,482	0	0%		
A.B.C. Board Distributions	19,240	18,000	18,000	0	0%		
Court Costs & Fines	5,813	6,000	3,000	(3,000)	-50%		Consistent with FY 2016 estimate
Total Unrestricted Intergovernmental	**2,048,760**	**1,911,878**	**2,073,811**	**161,933**	**8%**		

Restricted Intergovernmental

The Restricted Intergovernmental group makes up 4% of total revenues. The main components in this category are: 1) State reimbursement to offset the cost of providing EMS for Medicaid individuals, 2) EMS services for the area encompassing the Old Ford and Clarks Neck fire districts area of the County, 3) Fire and EMS services to the Town of Washington Park, and 4) State funding through the Powell Bill for maintaining and improving municipal streets.

Restricted Intergovernmental	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Controlled Substance Tax	8,279	4,000	4,000	0	0%	
Seized Funds (Federal)	2,613	0	0	0		Consistent with FY 2016 estimate
Federal Grant- Vests	955	1,000	1,000	0	0%	
State Reimbursement for Medicaid EMS	197,001	188,000	195,000	7,000	4%	10% pending DHHS audit
Beaufort County EMS	137,048	151,149	154,172	3,023	2%	Annual inflation adjustment
Washington Park Fire/EMS	37,231	37,976	39,127	1,151	3%	Annual inflation adjustment
Powell Bill	183,590	183,590	180,736	(2,854)	-2%	
State Grant- Library Aid	8,696	7,608	7,000	(608)	-8%	State library grant funding reduction
Library EZ Technology Grant	4,556	0	0	0	0%	One time grant
Library NC Cardinal Grant	20,439	0	0	0	0%	One time grant
County Contribution- Library	7,800	107,800	7,800	(100,000)	-93%	County anticipated contribution didn't materialize
County Contribution- Recreation	15,732	15,732	15,732	0	0%	
Be-Active Grant	2,000	0	0	0	0%	
Mid-East Grants- Aging	37,166	32,209	32,209	0	0%	
Total Restricted Intergovernmental	**663,106**	**729,064**	**636,776**	**(92,288)**	**-13%**	

Permits & Fees

Permits & Fees	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Inspection Fees	6,470	5,550	5,550	0	0%	
Fire Inspection Fees	1,580	1,000	500	(500)	-50%	Consistent with FY 2016 estimate
Fire Permit Fees	1,600	1,500	1,500	0	0%	
Building Permits	83,166	60,000	60,000	0	0%	
Development Filing Fees	1,075	0	1,000	1,000	0%	Consistent with FY 2016 estimate
Homeowners Recovery Fee	26	20	20	0	0%	
Total Permits & Fees	**93,917**	**68,070**	**68,570**	**500**	**1%**	

Sales & Services

Rescue squad charges associated with providing EMS services and recreation related fees are the main areas of revenue for this section.

Sales & Services	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Rents	32,256	32,256	38,656	6,400	20%	Cell tower lease at Springs Rd. water tank
Sale of Materials & Service	2,500	0	0	0	0%	
Sale of Fixed Assets	41,788	15,000	0	(15,000)	-100%	Proceeds moved to vehicle replacement fund
Fuel Surcharge From OS Gas Agency	2,444	2,000	2,000	0	0%	
Admin. Charges Credit Card	2,165	2,000	2,000	0	0%	$5 phone credit card payments
Admin. Charges OS Gas Agency	10,996	9,000	9,000	0	0%	
Sale of Scrap	4,781	5,000	5,000	0	0%	
Municipal Enforcement Citations	7,425	7,500	2,000	(5,500)	-73%	Consistent with FY 2016 estimate.
Police Services Contracted	24,603	16,000	20,000	4,000	25%	Consistent with FY 2016 estimate.
Fire Contracts	1,491	1,400	1,400	0	0%	
Rescue Squad Charges	615,070	588,237	628,451	40,214	7%	Consistent with FY 2016 estimate.
Mowing & Lot Cleaning Fees	2,544	3,000	1,000	(2,000)	-67%	Consistent with FY 2016 estimate.
Demolition Fees	11,339	2,100	3,000	900	43%	Consistent with FY 2016 estimate.
Paving Assessment	2,756	2,715	2,298	(417)	-15%	Consistent with FY 2016 estimate.
Paving Assessment Interest	543	434	275	(159)	-37%	Consistent with FY 2016 estimate.
Public Works Fees	2,079	500	500	0	0%	
Library Fees	7,444	7,000	3,000	(4,000)	-57%	Consistent with FY 2016 estimate.
Library Fines	16,540	14,000	18,000	4,000	29%	Consistent with FY 2016 estimate.
C.A.T. Revenue	980	0	0	0	0%	
Recreation Activity Fees	3,325	40,000	49,710	9,710	24%	$30/participart sports league fee full year
Recreation Rental Fees	21,396	21,000	25,000	4,000	19%	Consistent with FY 2016 estimate.
Recreation Boat Slip Rental	48,847	55,000	55,000	0	0%	
Recreation Waterfront Fees	578	400	600	200	50%	
Recreation Waterfront Concessions	616	600	700	100	17%	
Recreation Waterfront Electric	1,104	0	2,500	2,500	0%	New fee
Recreation Waterfront Laundry	95	100	250	150	150%	New fee
Aquatic Memberships	59,508	60,000	56,000	(4,000)	-7%	Consistent with FY 2016 estimate.
Aquatic Center User Fees	20,197	15,000	15,000	0	0%	
Aquatic Center Fitness Fees	55	0	0	0	0%	
Aquatic Center Program Fees	(35)	0	0	0	0%	
Aquatic Center Concessions	743	600	400	(200)	-33%	Consistent with FY 2016 estimate.
Aquatic Center Rentals	2,641	3,000	3,000	0	0%	
Recreation Fees Concessions	10	0	0	0	0%	
Recreation Fees Special Events	1,150	1,000	1,500	500	50%	Consistent with FY 2016 estimate.
Total Sales & Services	**949,973**	**904,842**	**946,240**	**41,398**	**5%**	

Investment Earnings

Investment Earnings	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Interest Earned	42,580	36,000	33,000	(3,000)	-8%	Laddered investments in 1, 2 & 3 year CD's
Total Investment Earnings	**42,580**	**36,000**	**33,000**	**(3,000)**	**-8%**	

Miscellaneous

Miscellaneous	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Interest Rebates RZEDB	613	602	507	(95)	-16%	Rebate decreases over time along with debt payment
Miscellaneous Revenue	13,422	15,000	15,000	0	0%	
Discounts	975	1,000	1,000	0	0%	
Residual Equity Transfer From CPF	4,651	0	0	0	0%	
Contributions- Fire/Rescue/EMS	100	0	0	0	0%	
Library Memorials	1,700	2,500	2,500	0	0%	
Contributions- Library	591	0	0	0	0%	
Contributions- Senior Programs & Functions	6,779	2,000	6,000	4,000	200%	Consistent with FY 2016 estimate.
Total Miscellaneous	**28,831**	**21,102**	**25,007**	**3,905**	**19%**	

Transfers From

Transfers From	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Public Safety Capital Reserve	166,970	166,970	166,970	0	0%	$.01926 of tax rate for Station 2 debt service
Economic Development	153,500	177,050	328,336	151,286	85%	From Utility funds to fund economic development
Water Fund	71,963	71,963	71,963	0	0%	Powell Bill make whole-DOT Hwy. 17 utilitiy relocation
Sewer Fund	40,532	40,532	40,532	0	0%	Powell Bill make whole-DOT Hwy. 17 utilitiy relocation
Electric Fund	470,000	654,281	908,723	254,442	39%	To eliminate FB appropriation needed to balance budget
Total Transfers From	**902,965**	**1,110,796**	**1,516,524**	**405,728**	**37%**	

Administrative Charges

Administrative Charges	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Library Trust	720	600	600	0	0%	Interest on Library trust fund
TDA	105,642	114,538	114,538	0	0%	Pass through salary & benefit related expense
Civic Center	89,531	59,627	59,627	0	0%	Pass through salary & benefit related expense
TDA/Civic Center Administration	0	0	9,823	9,823	0%	Administrative support charge new for FY 17
Sewer Fund	342,763	347,058	391,836	44,778	13%	Administrative support of enterprise funds
Storm Water Fund	341,033	342,470	372,421	29,951	9%	Administrative support of enterprise funds
Electric Fund	1,222,514	1,331,459	1,356,387	24,928	2%	Administrative support of enterprise funds
Airport	14,261	22,113	32,277	10,164	46%	Administrative support of enterprise funds
Sanitation	196,621	195,229	213,594	18,365	9%	Administrative support of enterprise funds
Cemetery	20,045	21,963	24,879	2,916	13%	Administrative support of enterprise funds
Total Administrative Charges	**2,333,129**	**2,435,057**	**2,575,982**	**140,925**	**6%**	

Long Term Debt Issued

Long Term Debt Issued	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Proceeds From Lease Purchase	0	0	0	0	0%	No new debt issued, pay as you go capital
Total Long Term Debt Issued	**0**	**0**	**0**	**0**	0%	

Fund Balance Appropriated

The purpose of having a fund balance is to provide adequate cash flow given the erratic revenue cycle of the City's operations and natural disaster recovery. According to the North Carolina Local Government Commission, a local government entering a fiscal year with less than 8% unassigned fund balance available (one month's operating expenses) will not have adequate resources to meet its obligations until it begins receiving property tax payments. Council adopted a resolution in FY 2009-10 recognizing the need to maintain $2,000,000 unreserved/undesignated fund balance for natural disaster recovery in excess of a 16.7% or two month operating reserve. This amounts to $4,518,340 for FY 2017.

Fund Balance Appropriated	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	G/(L)	% of Prior Yr.	Reason for change
Fund Balance Appropriated	0	742,483	92,241	(650,242)	-88%	PEG channel & Powell Bill make whole, Electric transfer
Total Fund Balance Appropriated	**0**	**742,483**	**92,241**	**(650,242)**	**-88%**	

Fund Balance Appropriated Statistics

Available Fund Balance History

Fiscal Year	Unassigned/ Unreserved Fund Balance	% of Expenditures
2004	3,657,762	34%
2005	2,227,199	22%
2006	3,221,790	27%
2007	4,508,319	49%
2008	4,987,976	41%
2009	5,536,430	49%
2010	5,763,532	51%
2011	5,378,942	47%
2012	5,542,226	46%
2013	5,962,328	51%
2014	6,238,713	54%
2015	4,819,600	38%

Use of Fund Balance FY 2016

Description/Action	$
Initial appropriation- pay go capital	358,282
Key Landing claw back	75,000
Affordable housing claw back	55,716
ADA study at sports complex	6,500
Purchase order carry forward	136,646
C.A.T. donation	980
415 W 2nd purchase	72,000
Warehouse parking lot	5,084
Wellness clinic	12,480
Aquatic center HVAC replacement design/specs	5,100
7th St. gym roof	10,465
Mid East Grant	4,230
Library Memorial	745
Dehumidifier repairs	7,718
Bug House Tennis Courts	11,000
McConnel Complex sidewalks	7,945
Total F.B. Appropriation	**769,891**

General Fund Revenue

Account #	Account Description	2015 Actual	2016 Budget	YTD 1/28/16	2016 Estimate	2017 Manager	2017 Approved	Estimate vs 2016 Budget	2017 Budget vs Estimate	2017 vs 2016 Budget
10-00-3100-1100	ADVALOREM TAXES 2000	50								
10-00-3100-1101	ADVALOREM TAXES 2001	50								
10-00-3100-1102	ADVALOREM TAXES 2002	54								
10-00-3100-1103	ADVALOREM TAXES 2003	54								
10-00-3100-1104	ADVALOREM TAXES 2004	65								
10-00-3100-1105	ADVALOREM TAXES 2005	599	0	10	10			10	(10)	0
10-00-3100-1106	ADVALOREM TAXES 2006	640	0	81	81			81	(81)	0
10-00-3100-1107	ADVALOREM TAXES 2007	1,121	0	386	386			386	(386)	0
10-00-3100-1108	ADVALOREM TAXES 2008	1,824	0	407	407			407	(407)	0
10-00-3100-1109	ADVALOREM TAXES 2009	2,126	0	549	549			549	(549)	0
10-00-3100-1110	ADVALOREM TAXES 2010	1,967	0	810	810			810	(810)	0
10-00-3100-1111	ADVALOREM TAXES 2011	8,138	1,000	2,098	5,000			4,000	(5,000)	(1,000)
10-00-3100-1112	ADVALOREM TAXES 2012	23,370	10,000	2,311	7,000	5,000	5,000	(3,000)	(2,000)	(5,000)
10-00-3100-1113	ADVALOREM TAXES 2013	105,106	30,000	13,213	30,000	7,000	7,000	0	(23,000)	(23,000)
10-00-3100-1114	ADVALOREM TAXES 2014	4,252,467	150,000	39,139	90,000	30,000	30,000	(60,000)	(60,000)	(120,000)
10-00-3100-1115	ADVALOREM TAXES 2015	0	4,117,809	2,742,731	4,185,063	90,000	90,000	67,254	(4,095,063)	(4,027,809)
10-00-3111-1100	POLICE STATION TAX					171,854	171,854	0	171,854	171,854
10-00-3100-1116	ADVALOREM TAXES 2016					4,135,270	4,196,958	0	4,135,270	4,135,270
10-00-3114-1102	INTEREST & PENALTIES - TAXES	44,128	55,000	10,894	40,000	40,000	40,000	(15,000)	0	(15,000)
10-00-3114-1105	INTEREST & PENALTIES - PRIVILEGE LICEN	(47)						0	0	0
10-00-3231-1107	ARTICLE 39 SALES TAX	894,076	809,369	295,270	916,890	871,045	871,045	107,521	(45,845)	61,676
10-00-3232-1104	ARTICLE 40 SALES TAXES	528,355	508,453	175,739	543,325	516,158	516,158	34,872	(27,167)	7,705
10-00-3233-1105	ARTICLE 42 SALES TAXES	427,681	388,602	141,145	434,100	412,395	412,395	45,498	(21,705)	23,793
10-00-3234-1106	ARTICLE 44 SALES TAXES	511,984	514,888	171,504	544,240	517,028	517,028	29,352	(27,212)	2,140
10-00-3260-1108	PRIVILEGE LICENSE TAXES	114,390	0	453	400	400	400	400	0	400
10-00-3270-1110	LOCAL OCCUPANCY TAX	247,187	250,000	131,765	250,000	250,000	250,000	0	0	0
10-00-3272-1109	RENTAL VEHICLE TAX	18,807	16,000	9,647	19,000	17,000	17,000	3,000	(2,000)	1,000
10-00-3280-1103	AUTOMOTIVE LICENSES	51,913	45,000	18,199	45,000	45,000	45,000	0	0	0
10-00-3311-2100	PAYMENT IN LIEU OF TAXES-ELECT	135,695	140,388	0	140,388	144,787	144,787	0	4,399	4,399
10-00-3311-2101	PAYMENT IN LIEU OF TAXES - WATER	135,035	139,072	0	139,072	137,829	137,829	0	(1,243)	(1,243)
10-00-3311-2102	PAYMENT IN LIEU OF TAXES - SEWER	194,433	195,607	0	195,607	197,884	197,884	0	2,277	2,277
10-00-3311-2105	PAYMENT IN LIEU OF UTILITY SALES TAX		190,000	0	190,000	190,000	190,000	0	0	0
10-00-3322-3103	BEER & WINE TAXES	46,206	40,500	0	45,000	45,000	45,000	4,500	0	4,500
10-00-3324-3100	UTILITY FRANCHISE TAXES	1,286,375	1,146,348	366,012	1,300,000	1,300,000	1,300,000	153,652	0	153,652
10-00-3324-3101	UTILITY SALES TAXES	190,000						0	0	0
10-00-3324-3102	PEG CHANNEL TAX	28,518	28,965	6,993	28,000	28,000	28,000	(965)	0	(965)
10-00-3331-1101	PAY IN LIEU OF TAX-PUB. HOUSIN	33,481	33,481	34,829	34,829	34,829	34,829	1,348	0	1,348
10-00-3332-3100	BC AIRPORT PROPERTY TAX GRANT	2,483	2,482	0	2,482	2,482	2,482	0	0	0

Account #	Account Description	2015 Actual	2016 Budget	YTD 1/28/16	2016 Estimate	2017 Manager	2017 Approved	Estimate vs 2016 Budget	2017 Budget vs Estimate	2017 vs 2016 Budget
10-00-3450-4000	IN KIND RENTAL CONTRIBUTION						39,018			
10-00-3830-0000	INSPECTION FEES	6,470	5,550	3,190	5,550	5,550	5,550	0	0	0
10-00-3831-0000	INTEREST EARNED-GENERAL FUND	42,580	36,000	17,657	33,000	33,000	33,000	(3,000)	0	(3,000)
10-00-3832-0000	INTEREST REBATES RZEDB	613	602	288	563	507	507	(39)	(56)	(95)
10-00-3834-8600	RENTS	32,256	32,256	28,761	42,576	38,656	38,656	10,320	(3,920)	6,400
10-00-3835-8100	SALE SERV. & MATERIALS	2,500						0	0	0
10-00-3835-8200	SALE OF FIXED ASSETS	41,788	15,000	0	0	0	0	(15,000)	0	(15,000)
10-00-3837-8900	A.B.C. BOARD DISTRIBUTIONS	19,240	18,000	0	24,000	18,000	18,000	6,000	(6,000)	0
10-00-3839-4100	FUEL SURCHARGE FROM O/S AGENCIES	2,444	2,000	877	2,000	2,000	2,000	0	0	0
10-00-3839-4300	ADM. CHARGES CREDIT CARDS	2,165	2,000	1,045	2,000	2,000	2,000	0	0	0
10-00-3839-4301	ADM. CHRGS. OUTSIDE GAS AGENCY	10,996	9,000	3,948	9,000	9,000	9,000	0	0	0
10-00-3839-8900	MISCELLANEOUS REVENUE	13,422	15,000	48,643	63,000	15,000	15,000	48,000	(48,000)	0
10-00-3839-8902	DISCOUNTS	975	1,000	1,497	1,497	1,000	1,000	497	(497)	0
10-00-3840-8100	SALE SURPLUS EQUIPMENT	0						0	0	0
10-00-3841-8100	SALE OF SCRAP	4,781	5,000	7,798	9,000	5,000	5,000	4,000	(4,000)	0
10-00-3970-1100	ADM CHRGS. FROM LIBRARY TRUST	720	600	357	600	600	600	0	0	0
10-00-3970-1500	ADM. CHARGS. FROM TDA	105,642	114,538	52,921	114,538	119,941	119,941	0	5,403	5,403
10-00-3970-1700	ADM. CHRGS. FROM CIVIC CTR.	89,531	59,627	23,182	59,627	64,047	64,047	0	4,420	4,420
10-00-3970-3000	ADM. CHRGS FROM WATER FUND	342,763	347,058	173,529	347,058	391,836	391,836	0	44,778	44,778
10-00-3970-3200	ADM. CHRGS. FROM SEWER	341,033	342,470	171,235	342,470	372,421	372,421	0	29,951	29,951
10-00-3970-3500	ADM CHRGS. FROM ELECTRIC FUND	1,222,514	1,331,459	665,730	1,331,459	1,356,387	1,356,387	0	24,928	24,928
10-00-3970-3700	ADM. CHRGS. FROM AIRPORT	14,261	22,113	11,057	22,113	32,277	32,277	0	10,164	10,164
10-00-3970-3800	ADM. CHRGS. FROM SANITATION	196,621	195,229	97,615	195,229	213,594	213,594	0	18,365	18,365
10-00-3970-3900	ADM. CHARGES FROM CEMETERY	20,045	21,963	10,982	21,963	24,879	24,879	0	2,916	2,916
10-00-3980-1500	TRANSFER FROM PS CAPITAL RESERVE	166,970	166,970	0	166,970	166,970	166,970	0	0	0
10-00-3980-2100	TRANSFER FROM CR-ECONOMIC DEV	153,500	177,050	0	177,050	328,336	328,336	0	151,286	151,286
10-00-3980-3000	TRANSFER FROM WATER	71,963	71,963	35,981	71,963	71,963	71,963	0	0	0
10-00-3980-3200	TRANSFER FROM SEWER	40,532	40,532	20,266	40,532	40,532	40,532	0	0	0
10-00-3980-3500	TRANSFER FROM ELECTRIC FUND	470,000	654,281	327,141	654,281	908,723	908,723	0	254,442	254,442
10-00-3980-5100	RESIDUAL EQUITY TRANSFER FROM CPF	4,057						0	0	0
10-00-3980-6500	RESIDUAL EQUITY TRANSFER CPF	223						0	0	0
10-00-3990-6300	RESIDUAL EQUITY TRANSFER FROM CPF	371	0	149	149	0	0	149	(149)	0
10-00-3991-9910	FUND BALANCE APPROPRIATED	0	742,483	0	742,483	92,241	92,241	0	(650,242)	(650,242)
10-10-3317-3300	CONTROLLED SUBSTANCE TAX	8,279	4,000	880	4,000	4,000	4,000	0	0	0
10-10-3431-2302	FEDERAL GRANT-VESTS	2,613	0	(2,800)	0	0	0	0	0	0
10-10-3431-3100	COURT COSTS & FINES	5,813	6,000	2,089	3,000	3,000	3,000	(3,000)	0	(3,000)
10-10-3431-3302	SEIZURED FUNDS (LOCAL)	955	1,000	457	1,000	1,000	1,000	0	0	0
10-10-3431-4102	MUNICIPIAL ENFORCE. CITATIONS	7,425	7,500	1,530	2,000	2,000	2,000	(5,500)	0	(5,500)

Account #	Account Description	2015 Actual	2016 Budget	YTD 1/28/16	2016 Estimate	2017 Manager	2017 Approved	Estimate vs 2016 Budget	2017 Budget vs Estimate	2017 vs 2016 Budget
10-10-3431-4105	POLICE SERVICES - CONTRACTED	24,603	16,000	21,296	25,000	20,000	20,000	9,000	(5,000)	4,000
10-10-3434-3302	STATE REIMB. FOR MEDICAID EMS	197,001	188,000	(1,397)	195,000	195,000	195,000	7,000	0	7,000
10-10-3434-3303	BEAU. CO. RESCUE SQUAD	137,048	151,149	0	151,149	154,172	154,172	0	3,023	3,023
10-10-3434-3304	WASHINGTON PARK FIRE/EMS	37,231	37,976	38,360	38,360	39,127	39,127	384	767	1,151
10-10-3434-4100	FIRE INSPECTION FEES	1,580	1,000	235	600	500	500	(400)	(100)	(500)
10-10-3434-4101	FIRE PERMIT FEES	1,600	1,500	700	1,400	1,500	1,500	(100)	100	0
10-10-3434-4103	FIRE CONTRACTS	1,491	1,400	0	1,400	1,400	1,400	0	0	0
10-10-3434-4104	RESCUE SQUAD CHARGES	615,070	588,237	415,574	700,000	628,451	628,451	111,763	(71,549)	40,214
10-10-3435-3300	CAMA PERMITS & INSPECTIONS	100						0	0	0
10-10-3435-4100	BUILDING PERMITS	83,166	60,000	57,478	70,000	60,000	60,000	10,000	(10,000)	0
10-10-3435-4101	DEVELOPMENT FILING FEES	1,075	0	740	1,000	1,000	1,000	1,000	0	1,000
10-10-3435-4102	HOMEOWNER'S RECOVERY FEE	26	20	10	20	20	20	0	0	0
10-10-3435-4103	MOWING & LOT CLEANING FEES	2,544	3,000	1,005	1,300	1,000	1,000	(1,700)	(300)	(2,000)
10-10-3435-4104	DEMOLITION FEES	11,339	2,100	4,892	5,500	3,000	3,000	3,400	(2,500)	900
10-10-3470-4106	VIDANT GRANT(FIRE/RESCUE)	0						0	0	0
10-30-3470-4100	PUBLIC WORKS FEES	2,079						0	0	0
10-10-3491-3302	HISTORIC PRESERVATION GRANT	0	0	11,000	11,000	0	0	11,000	(11,000)	0
10-20-3316-3300	POWELL BILL	183,590	183,590	180,736	180,736	180,736	180,736	(2,854)	0	(2,854)
10-20-3451-6100	PAVING ASSESSMENT	2,756	2,715	3,969	3,969	2,298	2,298	1,254	(1,671)	(417)
10-20-3451-6800	PAVING ASSESSMENT INTEREST	543	434	434	434	275	275	0	(159)	(159)
10-30-3470-4100	PUBLIC WORKS FEES		500	450	500	500	500	0	0	0
10-40-3610-3300	LIBRARY GRANT - BILL GATES	0						0	0	0
10-40-3611-3300	STATE GRANT-LIBRARY AID	8,696	7,608	4,462	7,808	7,000	7,000	200	(808)	(608)
10-40-3611-3303	LIBRARY GRANT - LSTA	4,556						0	0	0
10-40-3611-3306	LIBRARY GRANT - PLANNING	20,439						0	0	0
10-40-3611-4100	LIBRARY FEES	7,444	7,000	1,848	3,000	3,000	3,000	(4,000)	0	(4,000)
10-40-3611-4101	LIBRARY FINES	16,540	14,000	9,813	18,000	18,000	18,000	4,000	0	4,000
10-40-3611-8400	LIBRARY MEMORIALS	1,700	2,500	2,245	2,500	2,500	2,500	0	0	0
10-40-3611-8401	BEAU. CO. CONTRIB. LIBRARY	7,800	107,800	0	7,800	7,800	7,800	(100,000)	0	(100,000)
10-40-3611-8402	CONTRIBUTIONS - LIBRARY	591	0	20	20	0	0	20	(20)	0
10-40-3611-8407	C.A.T. REVENUE	980						0	0	0
10-40-3612-4100	RECREATION ACTIVITY FEES	3,325	40,000	11,400	29,000	49,710	49,710	(11,000)	20,710	9,710
10-40-3612-4102	RECREATION RENTAL FEE	21,396	21,000	11,499	25,000	25,000	25,000	4,000	0	4,000
10-40-3612-4106	RECREATION-BOAT SLIPS RENTALS	48,847	55,000	26,773	47,500	55,000	55,000	(7,500)	7,500	0
10-40-3612-4108	REACREATION-WATERFRONT PUMP OUT	578	400	518	600	600	600	200	0	200
10-40-3612-4109	RECREATION-WATERFRONT CONCESSIONS	616	600	574	700	700	700	100	0	100
10-40-3612-4110	RECREATION - WATERFRONT ELECTRIC	1,104	0	2,094	2,500	2,500	2,500	2,500	0	2,500
10-40-3612-4111	RECREATION - WATERFRONT LAUNDRY	95	100	220	300	250	250	200	(50)	150

Account #	Account Description	2015 Actual	2016 Budget	YTD 1/28/16	2016 Estimate	2017 Manager	2017 Approved	Estimate vs 2016 Budget	2017 Budget vs Estimate	2017 vs 2016 Budget
10-40-3612-4130	AQUATIC MEMBERSHIPS	59,508	60,000	35,132	56,000	56,000	56,000	(4,000)	0	(4,000)
10-40-3612-4131	AQUATIC CTR. USER FEES	20,197	15,000	10,209	15,000	15,000	15,000	0	0	0
10-40-3612-4132	AQUATIC CTR. FITNESS FEES	55	0	135	135	0	0	135	(135)	0
10-40-3612-4133	AQUATIC CTR. PROGRAM FEES	(35)						0	0	0
10-40-3612-4134	AQUATIC CTR. CONCESSIONS	743	600	327	400	400	400	(200)	0	(200)
10-40-3612-4135	AQUATIC CTR. RENTALS	2,641	3,000	2,255	3,000	3,000	3,000	0	0	0
10-40-3612-4136	RED CROSS LIFEGUARD CLASSES AQUATIC CENTER		0	226	225	0	0	225	(225)	0
10-40-3612-4800	RECREATION CONCESSION	10	0	50	50	0	0	50	(50)	0
10-40-3612-4802	REC FEES - SPECIAL EVENTS	1,150	1,000	1,450	1,800	1,500	1,500	800	(300)	500
10-40-3612-8300	CONTRIBUTIONS SENIOR PROGRAMS	4,210	0	3,979	4,000	4,000	4,000	4,000	0	4,000
10-40-3612-8400	CONTRIBUTIONS-SENIOR FUNCTIONS	2,569	2,000	1,520	2,000	2,000	2,000	0	0	0
10-40-3612-8401	BEAU.CO.CONTRIB.-RECREATION	15,732	15,732	0	15,732	15,732	15,732	0	0	0
10-40-3613-3604	BE ACTIVE GRANT	2,000			3,000	0	0	3,000	(3,000)	0
10-40-3621-3300	MID-EAST GRANT-REC.	37,166	32,209	10,533	32,209	32,209	32,209	0	0	0
10-40-3622-3300	EDTAP - SENIORS GRANT	0	0	0	0	0	0	0	0	0
Total Revenues	**GENERAL FUND**	**14,327,884**	**14,884,378**	**6,742,952**	**15,343,957**	**15,104,301**	**15,205,007**	**459,579**	**(239,656)**	**219,923**
Grand Total		14,327,884	14,884,378	6,742,952						

Account #	Account Description	2015 Actual	2016 Budget	YTD 1/28/16	2016 Estimate	2017 Manager	2017 Approved	Estimate vs 2016 Budget	2017 Budget vs Estimate	2017 vs 2016 Budget
	Reconciliation (major items):									
	ADVALOREM TAXES							(4,503)	119,818	130,315
	SALES TAX							217,243	(121,929)	95,314
	UTILITY FRANCHISE TAXES							153,652	0	153,652
	TRANSFER FROM ELECTRIC FUND							0	254,442	254,442
	MISCELLANEOUS REVENUE							48,000	(48,000)	0
	FUND BALANCE APPROPRIATED							0	(650,242)	(650,242)
	RESCUE SQUAD CHARGES							111,763	(71,549)	40,214
	BEAU. CO. CONTRIB. LIBRARY							(100,000)	0	(100,000)
	Other							33,424	277,804	296,228
	Total							**459,579**	**(239,656)**	**219,923**

General Fund Expenditure Summary

Category	Dept. #	Department	FY 2015 Actual	FY 2016 Amended	FY 2016 Original	FY 2017 Recommend	G/(L) vs. Amended	% Chang	
Admin	10-00-4110	City Council	45,736	62,403	62,403	57,255	(5,148)	-8%	Election expense
Admin	10-00-4111	Mayor Office	12,280	14,005	14,005	13,535	(470)	-3%	Election expense
Admin	10-00-4120	City Manager	325,151	313,909	323,689	308,093	(5,816)	-2%	Employee advertising
Admin	10-00-4124	TDA Director	105,642	114,538	114,538	114,886	348	0%	
Admin	10-00-4125	Human Resources	315,642	345,514	329,254	359,271	13,757	4%	Retiring Risk Manager, copier, wellness, PC's
Admin	10-00-4130	Finance Director	523,581	582,232	582,232	507,486	(74,746)	-13%	Software $50, reorganization salaries ($27)
Admin	10-00-4131	Purchasing/whse.	140,372	223,299	218,215	147,116	(76,183)	-34%	Captial and other maintenance
Admin	10-00-4132	Information Services	290,428	319,254	318,407	347,152	27,898	9%	Capital & non-capital
Admin	10-00-4134	Billing Department	157,767	165,837	165,837	170,622	4,785	3%	PC, printing
Admin	10-00-4135	Customer Service	632,368	642,806	642,806	643,341	535	0%	
Admin	10-00-4150	Legal Services	159,493	145,000	145,000	145,000	0	0%	Reduction from 2016 estimate
Public works	10-00-4260	Municipal Building	167,732	164,883	164,883	258,293	93,410	57%	Personnel, building improvements, capital
Other	10-00-4400	Miscellaneous	2,834,417	932,586	724,870	956,020	23,434	3%	
Other	10-00-4650	Economic Development	86,976	176,050	177,050	328,336	152,286	87%	Included Airport and Civic Center subsidies
Other	10-00-9990	Contingency	0	0	0	63,296	63,296	0%	
Public Safety	10-10-4310	Police Dapartment	2,810,389	2,960,399	2,955,828	2,999,958	39,559	1%	
Public Safety	10-10-4311	E-911 Communicarions	328,839	357,727	357,727	318,091	(39,636)	-11%	Eliminate BC dispatch FTE
Public Safety	10-10-4340	Fire Department	740,936	755,382	755,382	1,094,686	339,304	45%	Vehicle replacement fund contribution $370,181
Public Safety	10-10-4341	EMS	1,634,905	1,896,017	1,896,017	1,848,263	(47,754)	-3%	Prior year ambulance vs. vehicle repl. fund contribution
Admin	10-10-4350	Code Enforcement/Inspections	259,392	305,355	299,855	285,587	(19,768)	-6%	Prior year vehicle vs. vehicle repl. fund contribution
Admin	10-10-4910	Planning/Zoning	293,652	361,498	329,148	331,327	(30,171)	-8%	Historic preservation grant, streetscape design
Public works	10-20-4250	Garage	149,737	133,207	133,207	142,284	9,077	7%	Utilities, vehicle replacement fund
Public works	10-20-4510	Street Maintenance	443,674	599,408	527,908	513,214	(86,194)	-14%	Transportation study, retiree ins., non cap, VRF
Public works	10-20-4511	Powell Bill	422,277	268,233	254,801	285,007	16,774	6%	Street paving with available Powell Bill funds
Public works	10-20-4512	Street Lighting	143,454	153,000	153,000	0	(153,000)	-100%	Moved to Electric Fund
Public works	10-30-4700	Public Works Director	76,663	76,910	76,910	78,046	1,136	1%	
Public works	10-30-5710	Stormwater	304,751	305,840	305,840	298,343	(7,497)	-2%	Salaries
Cultural & Leisure	10-40-6110	Brown Library	455,606	422,436	421,691	430,116	7,680	2%	Building maintenance, contract services
Cultural & Leisure	10-40-6120	Recreation Administration	147,357	142,213	151,413	139,729	(2,484)	-2%	
Cultural & Leisure	10-40-6121	Events & Facilities	158,485	256,807	229,542	200,507	(56,300)	-22%	Equipment maintenancee, special events
Cultural & Leisure	10-40-6123	Senior Programs	208,019	215,036	209,482	205,441	(9,595)	-4%	Senior Center director retirement
Cultural & Leisure	10-40-6124	Waterfront Docks	95,529	110,494	110,494	161,335	50,841	46%	Promenade improvements
Cultural & Leisure	10-40-6125	Civic Center	156,705	121,962	121,962	58,660	(63,302)	-52%	Contract support reduction, subsidy moved to ED
Cultural & Leisure	10-40-6126	Aquatic Center	363,731	337,869	333,051	354,406	16,537	5%	Roof replacement
Cultural & Leisure	10-40-6130	Bldg. & Grounds Maintenance	625,777	614,236	578,760	660,883	46,647	8%	Capital, vehicle replacement fund
Other	10-40-6170	Outside Agencies	110,437	62,025	62,025	57,367	(4,658)	-8%	10% reduction except Zion Shelter
Other	10-50-4020	Debt Serivce	264,246	253,416	253,416	221,349	(32,067)	-13%	Debt reduction
		Total	15,992,146	14,911,786	14,500,648	15,104,301	192,515	1%	

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
CITY COUNCIL								
10-00-4110-0100	SALARIES-OFFICIALS	30,738	17,640	30,983	30,983	30,985	30,985	31,295
10-00-4110-0400	PROFESSIONAL SERVICES	7,210	650	10,000	10,000	10,000	10,000	10,000
10-00-4110-0500	F.I.C.A. TAXES	2,351	1,350	2,370	2,370	2,370	2,370	2,394
10-00-4110-1100	TELEPHONE	10	0	100	100	100	100	100
10-00-4110-1200	PRINTING & PUBLISHING	780	117	800	800	1,550	1,550	1,550
10-00-4110-1400	EMPLOYEE DEVELOPMENT	2,787	2,801	7,000	7,000	7,000	7,000	7,000
10-00-4110-1401	EMPLOYEE DEVELOPMENT - BEEMAN	0	0	500	500	500	500	500
10-00-4110-1402	EMPLOYEE DEVELOPMENT - BROOKS	0	0	500	500	500	500	500
10-00-4110-1403	EMPLOYEE DEVELOPMENT - MERCER	0	0	500	500	500	500	500
10-00-4110-1404	EMPLOYEE DEVELOPMENT - PITT	0	462	500	500	500	500	500
10-00-4110-1405	EMPLOYEE DEVELOPMENT - FINNERTY	0	0	500	500	500	500	500
10-00-4110-3300	DEPARTMENTAL SUPPLIES	1,161	1,158	1,200	1,200	1,200	1,200	1,200
10-00-4110-4500	ELECTION EXPENSE	0	0	5,900	5,900	0	0	0
10-00-4110-5300	DUES & SUBSCRIPTIONS	700	0	1,550	0	1,550	1,550	1,550
TOTAL		**45,736**	**24,177**	**62,403**	**60,853**	**57,255**	**57,255**	**57,589**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description		Amount Requested
FUND 10	GENERAL FUND		
Dept. 10-00-4110	CITY COUNCIL	LEGISLATIVE	GENERAL GOVERNMENT
10-00-4110-0100	**SALARIES-OFFICIALS**		**$31,295**
SALARY FOR 5 CITY COUNCIL MEMBERS			
10-00-4110-0400	**PROFESSIONAL SERVICES**		**$10,000**
FACILITATORS, SURVEYS, AND APPRAISALS $425 LASERFICHE SUPPORT $4,575 MUNICIPAL CODE UPDATES & SUPPLEMENTS $5,000			
10-00-4110-0500	**F.I.C.A. TAXES**		**$2,394**
EMPLOYER MATCH TO SOCIAL SECURITY AND MEDICARE TAXES			
10-00-4110-1100	**TELEPHONE**		**$100**
SHARE OF ADVERTISEMENT IN TELEPHONE BOOK			
10-00-4110-1200	**PRINTING & PUBLISHING**		**$1,550**
LEGAL ADVERTISEMENTS FOR NOTICES, VACANCIES ON BOARDS AND COMMISSIONS, PRINTING OF AGENDA, AND COPIER EXPENSE			
10-00-4110-1400	**EMPLOYEE DEVELOPMENT**		**$7,000**
COUNCIL GROUP ACTIVITIES (LEAGUE MEETINGS, ANNUAL CHAMBER OF COMMERCE, TOWN HALL DAY)			
10-00-4110-1401	**EMPLOYEE DEVELOPMENT – BEEMAN**		**$500**
INDIVIDUAL COUNCIL DEVELOPMENT			
10-00-4110-1402	**EMPLOYEE DEVELOPMENT – BROOKS**		**$500**
INDIVIDUAL COUNCIL DEVELOPMENT			
10-00-4110-1403	**EMPLOYEE DEVELOPMENT – MERCER**		**$500**
INDIVIDUAL COUNCIL DEVELOPMENT			
10-00-4110-1404	**EMPLOYEE DEVELOPMENT – PITT**		**$500**
INDIVIDUAL COUNCIL DEVELOPMENT			
10-00-4110-1405	**EMPLOYEE DEVELOPMENT – FINNERTY**		**$500**

INDIVIDUAL COUNCIL DEVELOPMENT

10-00-4110-3300	**DEPARTMENTAL SUPPLIES**	**$1,200**

OFFICE SUPPLIES $600
REFRESHMENTS FOR CITY COUNCIL MEETINGS AND RETREAT $600

10-00-4110-4500	**ELECTION EXPENSE**	**$0**

ELECTION EXPENSES PAID TO BEAUFORT COUNTY BOAD OF ELECTIONS

10-00-4110-5300	**DUES & SUBSCRIPTIONS**	**$1,550**

HOSTING CITY WEB-SITE FOR CITY CODE BOOK $1,550

Total for Department	**CITY COUNCIL**	**$57,589**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
MAYOR'S OFFICE								
10-00-4111-0100	SALARIES-OFFICIALS	10,795	7,040	10,845	10,845	10,845	10,845	10,953
10-00-4111-0500	FICA TAXES	826	539	830	830	830	830	838
10-00-4111-1100	TELEPHONE	560	457	360	360	360	360	360
10-00-4111-1400	EMPLOYEE DEVELOPMENT	99	0	800	800	800	800	800
10-00-4111-1401	EMPLOYEE DEVELOPMENT-MAYOR	0	0	0	0	500	500	500
10-00-4111-3300	DEPARTMENTAL SUPPLIES	0	0	100	100	100	100	100
10-00-4111-4500	ELECTION EXPENSE	0	0	970	970	0	0	0
10-00-4111-5300	DUES & SUBSCRIPTIONS	0	0	100	100	100	100	100
TOTAL		**12,280**	**8,035**	**14,005**	**14,005**	**13,535**	**13,535**	**13,651**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
FUND 10	GENERAL FUND	
Dept. 10-00-4111	MAYOR OFFICE LEGISLATIVE	GENERAL GOVERNMENT
10-00-4111-0100	**SALARIES-OFFICIALS**	**$10,953**
SALARY FOR MAYOR		
10-00-4111-0500	**F.I.C.A. TAXES**	**$838**
SOCIAL SECURITY AND MEDICARE TAXES EMPLOYER SHARE		
10-00-4111-1100	**TELEPHONE**	**$360**
FOR EXTENSION #321		
10-00-4111-1400	**EMPLOYEE DEVELOPMENT**	**$800**
GROUP ACTIVITIES (LEAGUE MEETINGS, ANNUAL CHAMBER OF COMMERCE, TOWN HALL DAY)		
10-00-4111-1401	**EMPLOYEE DEVELOPMENT – MAYOR**	**$500**
INDIVIDUAL COUNCIL DEVELOPMENT		
10-00-4111-3300	**DEPARTMENTAL SUPPLIES**	**$100**
OFFICE SUPPLIES		
10-00-4111-4500	**ELECTION EXPENSE**	**$0**
ELECTION EXPENSES PAID TO BEAUFORT COUNTY BOAD OF ELECTIONS		
10-00-4111-5300	**DUES & SUBSCRIPTIONS**	**$100**
MAYOR'S ASSOCIATION ANNUAL DUES		
Total for Department	**MAYOR OFFICE**	**$13,651**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
CITY MANAGER								
10-00-4120-0200	SALARIES	244,645	130,611	226,797	230,577	230,312	230,312	232,561
10-00-4120-0205	SALARIES - LONGEVITY	625	675	675	675	725	725	725
10-00-4120-0400	PROFESSIONAL SERVICES	26	153	500	500	500	500	500
10-00-4120-0500	F.I.C.A. TAXES	17,656	10,001	18,534	18,534	17,829	17,829	18,001
10-00-4120-0600	GROUP INSURANCE	28,977	9,124	25,528	25,528	19,020	19,020	18,213
10-00-4120-0700	RETIREMENT CONTRIBUTIONS	16,625	5,684	15,665	15,665	16,402	16,402	16,565
10-00-4120-0701	401K CONTRIBUTIONS	780	355	1,970	1,970	4,050	4,050	4,050
10-00-4120-0703	EMPLOYER HSA CONTRIBUTIONS	911	167	910	910	0	0	0
10-00-4120-0705	EMPLOYER 457 CONTRIBUTION	2,208	1,075	1,170	1,170	0	0	0
10-00-4120-1100	TELEPHONE	1,304	1,380	2,400	2,400	2,400	2,400	2,400
10-00-4120-1200	PRINTING & PUBLISHING	0	0	0	0	750	750	750
10-00-4120-1400	EMPLOYEE DEVELOPMENT	6,757	3,862	7,680	7,680	9,000	9,000	9,000
10-00-4120-1410	HUMAN RELATIONS COUNCIL	0	(17)	1,000	1,000	1,000	1,000	1,000
10-00-4120-2600	EMPLOYEE ADVERTISEMENT	0	947	5,000	5,000	0	0	0
10-00-4120-3300	DEPARTMENTAL SUPPLIES	1,655	1,096	1,800	1,800	1,800	1,800	1,800
10-00-4120-4500	CONTRACT SERVICES	0	0	0	0	0	0	0
10-00-4120-5300	DUES & SUBSCRIPTIONS	694	680	3,280	3,280	3,305	3,305	3,305
10-00-4120-7000	NONCAPITALIZED PURCHASES	2,287	570	1,000	1,000	1,000	1,000	1,000
TOTAL		**325,151**	**166,362**	**313,909**	**317,689**	**308,093**	**308,093**	**309,870**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
FUND 10	GENERAL FUND	
Dept. 10-00-4120	CITY MANAGER EXECUTIVE GENERAL GOVERNMENT	
10-00-4120-0200	**SALARIES**	**$232,561**
SALARY FOR 3 EMPLOYEES AND STENOGRAPHER FOR HUMAN RELATIONS COUNCIL MEETINGS		
10-00-4120-0205	**SALARIES-LONGEVITY**	**$725**
LONGEVITY PAY FOR THREE EMPLOYEES		
10-00-4120-0400	**PROFESSIONAL SERVICES**	**$500**
STAFF RETREAT FACILITATOR AND PROFESSIONAL ASSISTANCE AS NEEDED		
10-00-4120-0500	**F.I.C.A. TAXES**	**$18,001**
SOCIAL SECURITY AND MEDICARE TAXES EMPLOYER SHARE		
10-00-4120-0600	**GROUP INSURANCE**	**$18,213**
EMPLOYER SHARE OF MEDICAL, DENTAL, VISION AND LIFE INSURANCE ON THREE EMPLOYEES		
10-00-4120-0700	**RETIREMENT CONTRIBUTIONS**	**$16,565**
EMPLOYER CONTRIBUTION TO RETIREMENT SYSTEM FOR EMPLOYEES		
10-00-4120-0701	**401K CONTRIBUTIONS**	**$4,050**
401K CONTRIBUTIONS FOR THREE EMPLOYEES		
10-00-4120-1100	**TELEPHONE**	**$2,400**
EXTENSIONS #318, #319 AND #333 BASIC CHARGES, LONG DISTANCE, AND CELL PHONE		
10-00-4120-1200	**PRINTING & PUBLISHING**	**$750**
COPIER EXPENSE		
10-00-4120-1400	**EMPLOYEE DEVELOPMENT**	**$9,000**

NC MANAGER'S MEETINGS - $1,500
ELECTRICITIES ANNUAL MEETING - $500
NCLM ANNUAL MEETING - $500
AMERICAN PUBLIC POWER ASSOCIATION - $1,500
INTERNATIONAL CITY MANAGEMENT ASSOCIATION - $1,500
CITY CLERK SCHOOLS, REGIONAL MEETINGS, AND BOARD OF DIRECTOR MEETINGS - $3,500

10-00-4120-1410 **HUMAN RELATIONS COUNCIL** **$1,000**
SUPPLIES AND MATERIALS FOR HUMAN RELATIONS COUNCIL MEETINGS

10-00-4120-3300 **DEPARTMENTAL SUPPLIES** **$1,800**
OFFICE SUPPLIES FOR MANAGER AND CLERK OFFICE

10-00-4120-5300 **DUES & SUBSCRIPTIONS** **$3,305**
NC CITY AND COUNTY MANAGERS ASSOCIATION - $320
COMMITTEE OF 100 - $220
WASHINGTON DAILY NEWS - $120
INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION - $1100
INTERNATIONAL CITY CLERK DUES - $200
NC CITY CLERK DUES - $150
NC ASSISTANT CLERK DUES - $75
MISCELLANEOUS - $1,120

10-00-4120-7000 **NONCAPITALIZED PURCHASES** **$1,000**
TO REPLACE BROKEN MACHINERY AS NEEDED

Total for Department CITY MANAGER **309,870**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
TDA DIRECTOR								
10-00-4124-0200	SALARIES	68,413	44,757	69,173	68,648	69,823	69,823	71,463
10-00-4124-0205	SALARIES-LONGEVITY	275	300	300	300	325	325	325
10-00-4124-0300	SALARIES PART TIME	14,297	10,940	21,797	14,556	21,797	21,797	22,015
10-00-4124-0400	PROFESSIONAL SERVICES	168	193	0	118	125	125	125
10-00-4124-0500	F.I.C.A. TAXES	6,202	4,190	7,034	5,856	7,106	7,106	7,248
10-00-4124-0600	GROUP INSURANCE	7,076	4,467	7,076	5,951	6,520	6,520	6,251
10-00-4124-0700	RETIREMENT CONTRIBUTIONS	5,559	3,489	5,808	4,892	5,840	5,840	5,969
10-00-4124-0701	401K CONTRIBUIONS	261	168	310	838	1,350	1,350	1,350
10-00-4124-0703	EMPLOYER HSA CONTRIBUTIONS	1,044	672	1,040	944	0	0	0
10-00-4124-1100	TELEPHONE	2,260	1,880	2,000	2,200	2,000	2,000	2,000
10-00-4124-1400	EMPLOYEE DEVELOPMENT	56	0	0	0	0	0	0
10-00-4124-3300	DEPARTMENTAL SUPPLIES	32	0	0	0	0	0	0
TOTAL		**105,642**	**71,056**	**114,538**	**104,303**	**114,886**	**114,886**	**116,746**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-00-4124	**TOURISM DEPARTMENT** **EXECUTIVE**	GENERAL GOVERNMENT
10-00-4124-0200	**SALARIES**	$71,463
SALARIES FOR 1 FULL TIME EMPLOYEE		
10-00-4124-0205	**SALARIES - LONGEVITY**	$325
LONGEVITY FOR 1 FULL TIME EMPLOYEE		
10-00-4124-0300	**SALARIES PART TIME**	$22,015
SALARY FOR MARKETING ASST. AND 1/2 OF PART TIME ADMIN ASST.		
10-00-4124-0400	**PROFESSIONAL SERVICES**	$125
DRUG SCREENING FOR POSSIBLE NEW HIRES		
10-00-4124-0500	**F.I.C.A. TAXES**	$7,248
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-00-4124-0600	**GROUP INSURANCE**	$6,251
EMPLOYER'S COST OF GROUP INSURANCE		
10-00-4124-0700	**RETIREMENT CONTRIBUTIONS**	$5,969
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-00-4124-0701	**401K CONTRIBUTIONS**	$1,350
EMPLOYER'S CONTRIBUTION TO 401K		
10-00-4124-0703	**EMPLOYER H.S.A. CONTRIBUTIONS**	0
EMPLOYER SHARE OF H.S.A. FOR BENEFITS PARTICIPATION		
10-00-4124-1100	**TELEPHONE**	$2,000
TELEPHONE SERVICE FOR 975-9386 & 975-9328		
TOTAL FOR DEPARTMENT TOURISM DEPARTMENT		**$116,746**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
HUMAN RESOURCES								
10-00-4125-0200	SALARIES	187,215	126,252	188,188	198,300	191,387	191,387	193,160
10-00-4125-0205	SALARIES - LONGEVITY	1,525	1,300	1,300	1,300	1,350	1,350	1,350
10-00-4125-0400	PROFESSIONAL SERVICES	4,701	4,567	5,000	5,000	5,655	5,655	5,655
10-00-4125-0500	F.I.C.A. TAXES	14,144	9,747	14,651	15,170	14,387	14,387	14,522
10-00-4125-0600	GROUP INSURANCE	21,013	13,100	20,808	19,650	19,560	19,560	18,753
10-00-4125-0601	RETIREE INSURANCE	0	4,189	6,660	6,660	8,672	8,672	8,425
10-00-4125-0700	RETIREMENT CONTRIBUTIONS	12,983	8,421	12,359	13,974	13,183	13,183	13,312
10-00-4125-0701	401K CONTRIBUTIONS	804	512	0	0	4,050	4,050	4,050
10-00-4125-0703	EMPLOYER HSA CONTRIBUTIONS	2,092	1,040	2,502	2,502	0	0	0
10-00-4125-0705	EMPLOYER 457 CONTRIBUTION	1,044	1,008	1,548	1,548	0	0	0
10-00-4125-1100	TELEPHONE	1,060	697	1,000	1,150	1,300	1,300	1,300
10-00-4125-1200	PRINTING & PUBLISHING	376	137	600	600	800	800	800
10-00-4125-1400	EMPLOYEE DEVELOPMENT	1,804	3,871	5,780	2,000	2,800	2,800	2,800
10-00-4125-1401	EMPLOYEE DEVELOPMENT PROGRAMS	7,425	614	6,700	6,700	7,100	7,100	7,100
10-00-4125-1604	MAINT/REPAIR OFFICE EQUIP	0	0	0	600	2,640	2,640	2,640
10-00-4125-1700	MAINT/REPAIR VEHICLE	161	77	500	200	300	300	300
10-00-4125-1705	VEHICLE FUEL	306	130	450	230	400	400	400
10-00-4125-2100	RENTALS CIVIC CENTER	0	0	0	0	250	250	250
10-00-4125-2600	EMPLOYEE ADVERTISEMENT	0	0	0	0	150	150	150
10-00-4125-3300	DEPARTMENTAL SUPPLIES	1,467	457	2,500	2,500	2,500	2,500	2,500
10-00-4125-4500	WELLNESS PROGRAM	24,690	18,920	42,480	42,480	45,000	45,000	45,000
10-00-4125-4501	EAP PROGRAM	4,788	3,591	4,788	4,788	4,788	4,788	4,788
10-00-4125-4502	FLEXIBLE MEDICAL/DEPENDENT CARE EXP	2,433	2,516	2,000	3,416	3,416	3,416	3,416
10-00-4125-4503	CONTRACT SERVICES - BENEFIT CONSULTANT	25,000	12,500	25,000	25,000	25,500	25,500	60,500
10-00-4125-5300	DUES & SUBSCRIPTIONS	292	55	300	300	644	644	644
10-00-4125-5400	INSURANCE PREMIUM	319	288	400	576	689	689	689
10-00-4125-7000	NONCAPITALIZED PURCHASES	0	0	0	0	2,750	2,750	2,750
TOTAL		**315,642**	**213,990**	**345,514**	**354,644**	**359,271**	**359,271**	**395,254**

City of Washington
Budget Justification sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-00-4125	**Human Resources Executive**	GENERAL GOVERNMENT
10-00-4125-0200	**SALARIES**	$193,160

SALARIES FOR 3 FULL TIME EMPLOYEES. ONE MONTH OF TRANSITION/TRAINING SALARY FOR RISK MANAGERS REPLACEMENT. VACATION PAYOUT FOR BILL'S RETIREMENT $6700.

10-00-4125-0201 **SALARIES OVERTIME** $0

OVERTIME

10-00-4125-0205 **SALARIES - LONGEVITY** $1,350

LONGEVITY FOR 2 FULL TIME EMPLOYEES

10-00-4125-0400 **PROFESSIONAL SERVICES** $5,655

HRN PERFORMANCE EVALUATION SYSTEM MAINTENANCE FEE $4,155 HUMAN RESOURCES DATA BASE SUPPORT - HR DATABASE & HR BLR COMPLIANCE $1,500

10-00-4125-0500 **F.I.C.A. TAXES** $14,522

EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES

10-00-4125-0600 **GROUP INSURANCE** $18,753

EMPLOYER'S COST OF GROUP INSURANCE

10-00-4125-0601 **RETIREE INSURANCE** $8,425

2 RETIREES

10-00-4125-0700 **RETIREMENT CONTRIBUTIONS** $13,312

EMPLOYER'S CONTRIBUTION TO RETIREMENT

10-00-4125-0701 **401K CONTRIBUTIONS** $4,050

EMPLOYER'S CONTRIBUTION TO 401K

10-00-4125-1100 **TELEPHONE** $1,300

TELEPHONE SERVICE FOR 975-9322, 975-9305 & 975-9335 $670, CELL PHONE REIMBURSEMENT FOR 2 EMPLOYEES $480.00 CELL PHONE REIMBURSEMENT FOR 2 EMPLOYEES, HIPPA COMPLIANCE FAXAGE $150

10-00-4125-1200 **PRINTING & PUBLISHING** $800

PRINTING OF PERSONNEL POLICIES, FLYERS, NEW HIRE ORIENTATION MATERIAL

10-00-4125-1400 **EMPLOYEE DEVELOPMENT** $2,800

ORGANIZATION OF MUNICIPAL PERSONNEL OFFICERS (OMPO) $500, SCHOOL OF GOVERNMENT PUBLIC PERSONNEL LAW UPDATE $200, NC-IPMA CONFERENCE $300, NC PUBLIC RISK MANAGEMENT ASSOC (PRIMA) CONF (2 Employees) $1300 RECERTIFICATION REQUIREMENT HOURS FOR PHR & SHRM-CP $300, MEETINGS, SCHOOLS AND HR CLASSESS $200

10-00-4125-1401	**EMPLOYEE DEVELOPMENT PROGRAMS**	$7,100

SAFETY PROGRAMS (CONSULTING,SUPPLIES ETC.) $300 SUPERVISOR QUARTERLY MEETINGS $500 EMPLOYEE YEARS OF SERVICE AWARDS $2,500 UNITED WAY PICNIC & INCENTIVES $300 EMPLOYEE RECOGNITION LUNCHEON $3,000 MEETING SPACE RENTAL $200, COMPLIANCE TRAINING PROGRAM $300

10-00-4125-1604	**MAINT/REPAIR OFFICE EQUIP**	$2,640

COPIER $2640

10-00-4125-1700	**MAINT/REPAIR VEHICLE**	$300

STANDARD MAINTENANCE
STANDARD MAINTENANCE

10-00-4125-1705	**VEHICLE FUEL**	$400

FUEL FOR VEHICLE

10-00-4125-2100	**RENTALS CIVIC CENTER**	$250

ANNUAL EMPLOYEE APPRECIATION LUNCHEON

10-10-4125-2600	**EMPLOYEE ADVERTISEMENT**	$150

EMPLOYEE ADVERTISING

10-00-4125-3300	**DEPARTMENTAL SUPPLIES**	$2,500

GENERAL OFFICE SUPPLIES

10-00-4125-4500	**WELLNESS CLINIC & PROGRAMS**	$45,000

HEALTH CLINIC $25,000, EMPLOYEE HEALTH SCREENINGS $9,000 EMPLOYEE HEALTH COACHING $6,000 WELLNESS PROGRAMS SUCH AS FLU SHOTS, BLOOD DRIVE, HEALTH FAIR AND HEALTHY ADVANTAGE PROGRAMS, PROMOTIONS AND REWARDS - $5,000

10-00-4125-4501	**EAP PROGRAM**	$4,788

CONTRACT WITH EMPLOYEE ASSISTANCE PROGRAM PARTNERSHIPS

10-00-4125-4502	**FLEXIBLE MEDICAL/ DEPENDENT CARE EXP.**	$3,416

GILSBAR ANNUAL SERVICE TO MAINTAIN FSA/HRA

10-00-4125-4503	**CONTRACT SERVICES - BENEFIT CONSULTANT**	$60,500

CONTRACT WITH BENEFITS CONSULTANT MARK III BROKERAGE $25,000, COBRA ADMINISTRATION BY INTERACTIVE MEDICAL $200, RANDOM DRUG SCREEN $300, PAY &

10-00-4125-5300	**DUES & SUBSCRIPTIONS**	$644

INTERNATIONAL HR PUBLIC MGMT $109,OMPO $35, STAR12, $200, PRIMA $50.00, NOTARY RENEWAL $50, COMPLIANCE SOFTWARE 1095C $200

10-00-4125-5400	**INSURANCE PREMIUM**	$689

INSURANCE ON DEPT. VEHICLE

10-00-4125-7000	**NONCAPITILIZED PURCHASES**	$2,750

1 DESKTOP COMPUTER REPLACEMENT $1,250 1 LAPTOP REPLACEMENT $1,500

TOTAL FOR DEPARTMENT	**HUMAN RERSOURCES DEPARTMENT**	**$395,254**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
FINANCE DIRECTOR								
10-00-4130-0200	SALARIES	327,570	216,985	325,770	338,000	302,544	302,544	311,272
10-00-4130-0201	SALARIES-OVERTIME	0	0	500	500	500	500	500
10-00-4130-0205	SALARIES - LONGEVITY	2,100	2,225	2,225	2,225	1,600	1,600	1,600
10-00-4130-0400	PROFESSIONAL SERVICES	3,542	7,921	7,000	8,000	8,000	8,000	8,000
10-00-4130-0500	F.I.C.A. TAXES	24,370	16,045	25,388	26,070	23,563	23,563	24,231
10-00-4130-0600	GROUP INSURANCE	43,908	23,170	38,449	29,108	32,530	32,530	31,185
10-00-4130-0601	RETIREE INSURANCE	0	4,189	6,600	7,069	11,562	11,562	11,068
10-00-4130-0700	RETIREMENT CONTRIBUTIONS	22,966	14,608	21,630	22,300	21,782	21,782	22,415
10-00-4130-0701	401K CONTRIBUTIONS	1,305	820	1,550	1,330	6,750	6,750	6,750
10-00-4130-0703	EMPLOYER HSA CONTRIBUTIONS	48	672	1,040	1,240	0	0	0
10-00-4130-0704	EMPLOYER FSA CONTRIBUTIONS	260	170	260	200	0	0	0
10-00-4130-0705	EMPLOYER 457 CONTRIBUTION	4,911	2,440	3,900	3,850	0	0	0
10-00-4130-1100	TELEPHONE	1,149	1,409	1,765	1,915	1,950	1,950	1,950
10-00-4130-1200	PRINTING & PUBLISHING	281	156	800	800	800	800	800
10-00-4130-1400	EMPLOYEE DEVELOPMENT	5,455	2,436	5,000	5,000	8,500	8,500	8,500
10-00-4130-1700	MAINT/REPAIR VEHICLES	352	0	0	0	0	0	0
10-00-4130-1705	VEHICLE FUEL	378	0	0	0	0	0	0
10-00-4130-3300	DEPARTMENTAL SUPPLIES	3,282	2,865	3,700	4,500	4,500	4,500	4,500
10-00-4130-4500	PROGRAM ENHANCEMENTS	5,270	570	2,000	2,000	2,000	2,000	2,000
10-00-4130-4503	CONTRACT SERVICES AUDIT	34,000	39,000	39,000	39,000	34,000	34,000	34,000
10-00-4130-4504	CONTRACT SERVICES - SOFTWARE	41,261	38,579	44,000	44,000	44,000	44,000	44,000
10-00-4130-5300	DUES & SUBSCRIPTIONS	1,173	1,295	1,655	1,655	1,655	1,655	1,655
10-00-4130-7000	NONCAPITZLIZED PURCHASES	0	0	0	0	1,250	1,250	1,250
10-00-4130-7400	CAPITAL OUTLAY	0	0	50,000	0	100,000	0	0
TOTAL		**523,581**	**375,554**	**582,232**	**538,762**	**607,486**	**507,486**	**515,676**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-00-4130	**ACCOUNTING DEPARTMENT** **FINANCE** **GENERAL GOVERNMENT**	
		$311,272
10-00-4130-0200	**SALARIES**	
SALARIES FOR 5 FULL TIME EMPLOYEES		
		$500
10-00-4130-0201	**SALARIES OVERTIME**	
OVERTIME FOR NON-EXEMPT EMPLOYEES WORKING TO MEET DEADLINES.		
		$1,600
10-00-4130-0205	**SALARIES - LONGEVITY**	
LONGEVITY FOR 5 FULL TIME EMPLOYEES		
		$8,000
10-00-4130-0400	**PROFESSIONAL SERVICES**	
ACCRUAL STUDIES FOR CAFR(SEPARATION ALLOWANCE & OPEB)- $5,000 MISC. CONTRACTED FEES-$3000		
		$24,231
10-00-4130-0500	**F.I.C.A. TAXES**	
FICA/MEDICARE TAXES FOR 5 FULL TIME EMPLOYEES		
		$31,185
10-00-4130-0600	**GROUP INSURANCE**	
MEDICAL, DENTAL, VISION, AND LIFE INSURANCE FOR 5 EMPLOYEES.		
		$11,068
10-00-4130-0601	**RETIREE INSURANCE**	
MEDICAL COVERAGE FOR 2 RETIREES		
		$22,415
10-00-4130-0700	**RETIREMENT CONTRIBUTIONS**	
EMPLOYERS SHARE OF RETIREMENT CONTRIBUTIONS FOR 5 EMPLOYEES.		
		$6,750
10-00-4130-0701	**401K CONTRIBUTIONS**	
EMPLOYER'S SHARE OF 401(K) CONTRIBUTIONS FOR 5 EMPLOYEES.		
		$1,950
10-00-4130-1100	**TELEPHONE**	
TELEPHONE SERVICE FOR EXTENSIONS 301, 360, 330, 329, 312, AND CELL PHONES.		
		$800
10-00-4130-1200	**PRINTING & PUBLISHING**	
BUDGET BOOK COVERS, DIVIDERS, AND TABS - $300 COMPREHENSIVE ANNUAL FINANCIAL REPORT BOOK PRINTING, DIVIDERS, AND TABS- $300 CAPITAL IMPROVEMENT PROGRAM BOOK COVERS, DIVIDERS, AND TABS- $200		
		$8,500
10-00-4130-1400	**EMPLOYEE DEVELOPMENT**	
NCLM CONFERENCES AND MEETINGS-$1,000 INVESTMENT OFFICER CONFERENCES (SPRING AND FALL) -$1,500 FINANCE OFFICERS CONFERENCE (SPRING AND SUMMER) - $2,000 NEW EMPLOYEES SCHOOL OF GOVERNMENT CLASSES - $3,000 MISC TRAVEL, MEETINGS, SEMINARS, AND COMPUTER CLASSES-$1,000		
		$4,500
10-00-4130-3300	**DEPARTMENTAL SUPPLIES**	
ENVELOPES, PENS, PENCILS, TABLETS, STAPLES, TAPE, RIBBONS, FILE FOLDERS, FILING STORAGE BOXES, CHAIRS FOR NEW EMPLOYEES, FILING CABINETS.		
		$2,000
10-00-4130-4500	**PROGRAM ENHANCEMENTS**	
SOFTWARE UPGRADES AS NEEDED.		
		$34,000
10-00-4130-4503	**CONTRACT SERVIES- AUDIT**	
ANNUAL CONTRACTED INDEPENDENT AUDIT SERVICES		

10-00-4130-4504	**CONTRACT SERVIES- SOFTWARE**	$44,000

MAINTENANCE AND SERVICE CONTRACT FOR CITY FINANCIAL AND BILLING SOFTWARE.

10-00-4130-5300	**DUES AND SUBSCRIPTIONS**	$1,655

FINANCE OFFICERS DUES-$525
WASHINGTON DAILY NEWS- $110
ACCOUNTING UPDATES, LAWS, & PUBLICATIONS -$340
ROTARY MEMBERSHIP DUES FOR CFO - $680

10-00-4130-7000	**NONCAPITILIZED PURCHASES**	$1,250

DESKTOP PC FOR SENIOR ACCOUNTING TECHNICIAN

10-00-4130-7400	**CAPITALIZED PURCHASES**	$0

TOTAL FOR DEPARTMENT	**ACCOUNTING DEPARTMENT**	**$515,676**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
PURCHASING/WAREHOUSE								
10-00-4131-0200	SALARIES	87,755	57,719	89,399	89,399	90,537	90,537	91,442
10-00-4131-0201	SALARIES-OVERTIME	171	46	1,000	500	1,000	1,000	1,000
10-00-4131-0205	SALARIES - LONGEVITY	375	425	425	425	475	475	475
10-00-4131-0500	F.I.C.A. TAXES	6,688	4,409	7,051	7,051	7,142	7,142	7,211
10-00-4131-0600	GROUP INSURANCE	13,912	8,514	13,912	13,912	12,620	12,620	12,082
10-00-4131-0700	RETIREMENT CONTRIBUTIONS	6,230	3,928	6,058	6,058	6,671	6,671	6,737
10-00-4131-0701	401K CONTRIBUTIONS	522	336	620	620	2,700	2,700	2,700
10-00-4131-0703	EMPLOYER HSA CONTRIBUTIONS	2,088	1,344	2,080	2,080	0	0	0
10-00-4131-1100	TELEPHONE	2,486	1,573	2,000	2,730	3,000	3,000	3,000
10-00-4131-1200	PRINTING & PUBLISHING	300	159	550	300	500	500	500
10-00-4131-1300	WATER & ELECTRIC SERVICES	8,503	4,594	8,800	8,500	8,800	8,800	8,800
10-00-4131-1400	EMPLOYEE DEVELOPMENT	1,025	175	1,000	350	1,000	1,000	1,000
10-00-4131-1500	MAINTENANCE & REPAIR	7,794	20,473	24,000	22,000	3,000	3,000	3,000
10-00-4131-1600	MAINT/REPAIR EQUIPMENT	15	3	3	0	0	0	0
10-00-4131-1700	MAINT/REPAIR VEHICLE	136	375	200	200	200	200	200
10-00-4131-1705	VEHICLE FUEL	156	31	200	100	150	150	150
10-00-4131-2101	RENTALS-EQUIPMENT	494	480	350	1,600	2,500	2,500	2,500
10-00-4131-3300	DEPARTMENTAL SUPPLIES	1,131	510	1,561	1,200	1,000	1,000	1,000
10-00-4131-3301	JANITORIAL SUPPLIES	0	136	136	150	1,150	1,150	1,150
10-00-4131-3600	UNIFORMS	372	255	290	371	371	371	371
10-00-4131-3601	SAFETY SHOES	0	0	200	100	200	200	200
10-00-4131-4500	UPS CONTRACT	27	0	100	0	100	100	100
10-00-4131-4501	BURGLAR ALARM CONTRACT	643	420	700	700	700	700	700
10-00-4131-5300	DUES & SUBSCRIPTION	50	50	50	50	50	50	50
10-00-4131-5405	INSURANCE REIMBURSEMENTS	(500)	0	0	0	0	0	0
10-00-4131-7000	NONCAPITALIZED PURCHASES	0	0	0	0	1,250	1,250	1,250
10-00-4131-7400	CAPITAL OUTLAY	0	21,398	62,614	51,482	0	0	0
10-00-4131-8600	TRANSFER TO VEHICLE REPLACEMENT FUND	0	0	0	0	2,000	2,000	2,000
TOTAL		**140,372**	**127,353**	**223,299**	**209,878**	**147,116**	**147,116**	**147,618**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-00-4131	**WAREHOUSE** **FINANCE**	**GENERAL GOVERNMENT**
10-00-4131-0200	**SALARIES**	$91,442
SALARIES FOR 2 FULL TIME EMPLOYEES		
10-00-4131-0201	**SALARIES OVERTIME**	$1,000
OVERTIME FOR WAREHOUSE EMPLOYEES DURING STORMS, EMERGENCIES, OR CALL IN ON NIGHTS AND WEEKENDS.		
10-00-4131-0205	**SALARIES - LONGEVITY**	$475
LONGEVITY FOR 2 FULL TIME EMPLOYEES		
10-00-4131-0500	**F.I.C.A. TAXES**	$7,211
SOCIAL SECURITY AND MEDICARE TAXES FOR 2 FULL TIME EMPLOYEES		
10-00-4131-0600	**GROUP INSURANCE**	$12,082
EMPLOYER'S COST OF GROUP INSURANCE FOR 2 FULL TIME EMPLOYEES		
10-00-4131-0700	**RETIREMENT CONTRIBUTIONS**	$6,737
EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR 2 EMPLOYEES		
10-00-4131-0701	**401K CONTRIBUTIONS**	$2,700
EMPLOYER'S CONTRIBUTION TO 401K FOR 2 EMPLOYEES		
10-00-4131-1100	**TELEPHONE**	$3,000
TELEPHONE SERVICE FOR 975-9308, 975-9336 & 975-9376 (FAX LINE), EXT.193 FIRE ALARM, EXT.512 BURGLAR ALARM AND CELL PHONE STIPEND $240/YR		
10-00-4131-1200	**PRINTING AND PUBLISHING**	$500
WAREHOUSE RECEIPT AND REQUISITION BOOKS AND ANY OTHER PRINTING NEEDS		
10-00-4131-1300	**WATER & ELECTRIC SERVICES**	$8,800
WAREHOUSE ELECTRIC UTILITIES AND 33% FOR GAS		
10-00-4131-1400	**EMPLOYEE DEVELOPMENT**	$1,000
CAROLINA ASSOCIATION OF GOVERNMENTAL PURCHASING (CAGP) CONFERENCE		
10-00-4131-1500	**MAINTENANCE AND REPAIR**	$3,000
MISCELLANEOUS MAINTENANCE TO BUILDING		
10-00-4131-1700	**MAINT/REPAIR VEHICLE**	$200
MAINTENANCE OF FORK LIFT #113		
10-00-4131-1705	**VEHICLE FUEL**	$150
FUEL FOR FORKLIFT #113		
10-00-4131-2101	**RENTALS EQUIPMENT**	$2,500
COPIER RENTAL OF $2500/YR		
10-00-4131-3300	**DEPARTMENTAL SUPPLIES**	$1,000
GENERAL OFFICE SUPPLIES, COPIER PAPER AND ANY OTHER OFFICE SUPPLIES NEEDED DURING THE BUDGET YEAR		
10-00-4131-3301	**JANITORIAL SUPPLIES**	$1,150
GENERAL CLEANING SUPPLIES AND COST TO WAX FLOOR TWICE A YEAR FOR A TOTAL OF $1000		
10-00-4131-3600	**UNIFORMS**	$371
EMPLOYER COST OF UNIFORM RENTAL FOR 1 EMPLOYEE		

10-00-4131-3601	**SAFETY SHOES**	$200
EMPLOYER COST OF SAFETY SHOES FOR 2 EMPLOYEES		
10-00-4131-4500	**UPS CONTRACT**	$100
UPS SHIPPING COSTS		
10-00-4131-4501	**BURGLAR ALARM CONTRACT**	$700
ANNUAL CONTRACT FOR WAREHOUSE ALARM SYSTEM		
10-00-4131-5300	**DUES AND SUBSCRIPTIONS**	$50
CAGP ASSOCIATION ANNUAL MEMBERSHIP FEE		
10-00-4131-7000	**NONCAPITALIZED PURCHASES**	$1,250
COST TO REPLACE DESKTOP COMPUTER		
10-00-4131-8600	**VEHICLE REPLACEMENT**	$2,000
FUNDS DESIGNATED FOR FUTURE VEHICLE REPLACEMENT		
TOTAL FOR DEPARTMENT	**WAREHOUSE**	**$147,618**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
INFORMATION SERVICES								
10-00-4132-0200	SALARIES	53,164	34,748	53,397	53,397	53,931	53,931	54,470
10-00-4132-0201	SALARIES - OVERTIME	0	0	500	0	500	500	500
10-00-4132-0205	SALARIES - LONGEVITY	350	375	375	375	400	400	400
10-00-4132-0500	F.I.C.A. TAXES	4,028	2,644	4,203	4,147	4,246	4,246	4,287
10-00-4132-0600	GROUP INSURANCE	14,040	4,467	6,956	5,948	6,700	6,700	6,431
10-00-4132-0601	RETIREE INSURANCE	0	4,069	6,600	5,739	5,781	5,781	5,534
10-00-4132-0700	RETIREMENT CONTRIBUTIONS	3,776	2,371	3,620	3,686	3,975	3,975	4,014
10-00-4132-0701	401K CONTRIBUTIONS	261	168	310	144	1,350	1,350	1,350
10-00-4132-0704	EMPLOYER FSA CONTRIBUTIONS	1,040	680	1,040	720	0	0	0
10-00-4132-1100	TELEPHONE	1,177	1,088	2,000	1,000	1,000	1,000	1,000
10-00-4132-1400	EMPLOYEE DEVELOPMENT	1,604	1,168	2,650	2,168	2,500	2,500	2,500
10-00-4132-1604	MAINT/REPAIR CITY COMPUTER EQUIP	6,864	6,071	7,000	6,975	7,000	7,000	7,000
10-00-4132-3300	DEPARTMENTAL SUPPLIES	1,130	162	600	956	1,000	1,000	1,000
10-00-4132-4500	CONTRACT SERVICES	151,648	95,013	143,133	143,124	157,269	157,269	157,269
10-00-4132-4501	PROGRAM ENHANCEMENTS	2,617	1,809	5,847	2,392	6,000	6,000	6,000
10-00-4132-4505	PEG CHANNEL EXPENSES	17,175	8,873	18,000	11,064	18,000	68,000	68,000
10-00-4132-7000	NONCAPITALIZED PURCHASES	5,860	9,550	50,717	50,700	2,500	2,500	2,500
10-00-4132-7400	CAPITAL OUTLAY	25,694	11,833	12,306	11,832	223,000	25,000	25,000
TOTAL		**290,428**	**185,089**	**319,254**	**304,367**	**495,152**	**347,152**	**347,255**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description		Amount Requested
Fund 10	GENERAL FUND		
Dept. 10-00-4132	**TECHNOLOGY ADMIN.**		**GENERAL GOVERNMENT**
10-00-4132-0200	**SALARIES**		**$54,470**
SALARIES FOR 1 FULL TIME EMPLOYEE			
10-00-4132-0201	**SALARIES OVERTIME**		**$500**
OVERTIME FOR NETWORK ADMIN			
10-00-4132-0205	**SALARIES - LONGEVITY**		**$400**
LONGEVITY FOR 1 FULL TIME EMPLOYEE			
10-00-4132-0500	**F.I.C.A. TAXES**		**$4,287**
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES			
10-00-4132-0600	**GROUP INSURANCE**		**$6,431**
EMPLOYER'S COST OF GROUP INSURANCE			
10-00-4132-0601	**RETIREE INSURANCE**		**$5,534**
RETIREE'S COST OF GROUP INSURANCE			
10-00-4132-0700	**RETIREMENT CONTRIBUTIONS**		**$4,014**
EMPLOYER'S CONTRIBUTION TO RETIREMENT			
10-00-4132-0701	**401K CONTRIBUTIONS**		**$1,350**
EMPLOYER'S CONTRIBUTION TO 401K			
10-00-4132-1100	**TELEPHONE**		**$1,000**
TELEPHONE SERVICE FOR 252-402-8421			
10-00-4132-1101	**POSTAGE**		**$0**
10-00-4132-1200	**PRINTING & PUBLISHING**		**$0**
10-00-4132-1400	**EMPLOYEE DEVELOPMENT**		**$2,500**
TRAINING FOR NETWORK ADMIN			
10-00-4132-1604	**MAIN/REPAIR EQUIPMENT**		**$7,000**
MAINTENANCE & REPAIR OF IT EQUIPMENT			
10-00-4132-3300	**DEPARMENTAL SUPPLIES**		**$1,000**
IT GENERAL OFFICE SUPPLIES			
10-00-4132-4500	**CONTRACT SERVICES**		**$157,269**
ISP & WEB SUPPORT		$15,348	
Suddenlink Contract		$5,000	
VC3 Web Hosting		$180	
Blossom Software (web searches)		$850	
Domain Renewals		$600	
Disaster Recovery Wireless Router			
NETWORK FILTERING & ANTI-VIRUS			

Red Condor Mil Filter		$2,000
Symantec Anti Virus		$6,500
Barracuda Maintenance & Support		$7,000
Symantec Products Maintenance		$1,500
NETWORK & SOFTWARE SUPPORT		
Soundside Group Service Contract		$55,200
Orion Maintenance & Support		$12,000
VM Maintenance & Support		$5,100
IP Scan (inside / outside)		$5,500
Microsoft - VDA License Subscription		$500
Veramark (Reporting software for VoIP)		$350
Citrix EASY VDI-IN-A-BOX		$320
HARDWARE SUPPORT		
Cisco SmartNet Maintenance & Support		$15,321
Park Place Maintenance & Support		$6,000
EMC Storage Maintenance & Support		$4,000
HP Server Carepacks Software Support		$6,500
GIS Maintenance & Software		
ArcView Maintenance & Software		$7,500
10-00-4132-4501	**PROGRAM ENHANCEMENTS**	**$6,000**
3RD PARTY DEPARTMENTAL SOFTWARE DEVELOPMENT FOR USE BY DIFFERENT CITY DEPARTMENTS		
10-00-4132-4505	**PEG CHANNEL EXPENSES**	**$68,000**
PUBLIC-EDUCATIONAL-CHANNEL (CITY NINE) $18,000		
PEG Channel Equipment Upgrades $50,000		
10-00-4132-7000	**NONCAPITILIZED PURCHASES**	**$2,500**
REPLACEMENT OF NETWORK SERVER CABINETS		
10-00-4132-7400	**CAPITILIZED PURCHASES**	**$25,000**
Tropos Wifi Mesh Routers	$10,000	
Wireless Access Points	$10,000	
Upgrade to 10Gb Network	$5,000	
TOTAL FOR DEPARTMENT	**TECHNOLOGY ADMIN.**	**$347,255**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
BILLING								
10-00-4134-0200	SALARIES	58,302	38,690	59,406	60,332	60,891	60,891	61,499
10-00-4134-0201	SALARIES-OVERTIME	0	0	200	200	200	200	200
10-00-4134-0205	SALARIES-LONGEVITY	513	550	551	550	588	588	588
10-00-4134-0500	F.I.C.A. TAXES	4,508	3,008	4,679	4,713	4,796	4,796	4,842
10-00-4134-0600	GROUP INSURANCE	10,464	6,520	10,464	9,196	9,600	9,600	9,197
10-00-4134-0700	RETIREMENT CONTRIBUTIONS	4,150	2,649	4,012	4,125	4,472	4,472	4,516
10-00-4134-0701	401K CONTRIBUTIONS	392	252	465	393	2,025	2,025	2,025
10-00-4134-0703	EMPLOYER HSA CONTRIBUTIONS	1,044	672	1,040	1,048	0	0	0
10-00-4134-0705	EMPLOYER 457 CONTRIBUTION	522	336	520	524	0	0	0
10-00-4134-1100	TELEPHONE	560	457	400	700	700	700	700
10-00-4134-1101	POSTAGE	47,517	30,576	53,000	53,000	53,000	53,000	53,000
10-00-4134-1200	PRINTING & PUBLISHING	29,464	17,722	30,000	31,200	32,000	32,000	32,000
10-00-4134-1400	EMPLOYEE DEVELOPMENT	300	0	500	500	500	500	500
10-00-4134-3300	DEPARTMENTAL SUPPLIES	32	349	600	600	600	600	600
10-00-4134-7000	NONCAPITALIZED PURCHASES	0	0	0	0	1,250	1,250	1,250
TOTAL		**157,767**	**101,780**	**165,837**	**167,081**	**170,622**	**170,622**	**170,917**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description			Amount Requested
Fund 10	GENERAL FUND			
Dept. 10-00-4134	**BILLING DEPARTMENT**	**FINANCE**	**GENERAL GOVERNMENT**	
10-00-4134-0200	**SALARIES**			$61,499
SALARIES FOR 1.5 FULL TIME EMPLOYEES				
10-00-4134-0201	**SALARIES OVERTIME**			$200
OVERTIME FOR UTILITY BILLING				
10-00-4134-0205	**SALARIES - LONGEVITY**			$588
LONGEVITY FOR 1.5 FULL TIME EMPLOYEES				
10-00-4134-0500	**F.I.C.A. TAXES**			$4,842
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES				
10-00-4134-0600	**GROUP INSURANCE**			$9,197
EMPLOYER'S COST OF GROUP INSURANCE				
10-00-4134-0700	**RETIREMENT CONTRIBUTIONS**			$4,516
EMPLOYER'S CONTRIBUTION TO RETIREMENT				
10-00-4134-0701	**401K CONTRIBUTIONS**			$2,025
EMPLOYER'S CONTRIBUTION TO 401K				
10-00-4134-1100	**TELEPHONE**			$700
TELEPHONE SERVICE FOR 975-9386 & 975-9328				
10-00-4134-1101	**POSTAGE**			$53,000
POSTAGE FOR WASHINGTON UTILITY BILL THIRD PARTY VENDOR				
10-00-4134-1200	**PRINTING & PUBLISHING**			$32,000
UTILITY STATEMENT PROCESSING USING A THIRD PARTY VENDOR INCLUDING PERIODIC FLYER INSERTS				
10-00-4134-1400	**EMPLOYEE DEVELOPMENT**			$500
TRAINING FOR BILLING CLERK				
10-00-4134-3300	**DEPARMENTAL SUPPLIES**			$600
GENERAL OFFICE SUPPLIES				
10-00-4134-7000	**NONCAPITILIZED PURCHASES**			$1,250
DESKTOP PC FOR UTILITY BILLING ASST.				
TOTAL FOR DEPARTMENT	**BILLING DEPARTMENT**			**$170,917**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
CUSTOMER SERVICE								
10-00-4135-0200	SALARIES	215,943	148,022	230,044	223,600	215,870	215,870	221,480
10-00-4135-0201	SALARIES - OVERTIME	502	257	500	500	500	500	500
10-00-4135-0205	SALARIES - LONGEVITY	1,213	1,325	1,326	1,326	1,013	1,013	1,013
10-00-4135-0300	SALARIES - PART-TIME	23,170	15,007	20,260	20,260	20,260	20,260	22,218
10-00-4135-0400	PROFESSIONAL SERVICES	11,492	486	4,000	4,000	10,000	10,000	10,000
10-00-4135-0500	F.I.C.A. TAXES	18,242	12,495	19,624	18,797	18,515	18,515	19,094
10-00-4135-0600	GROUP INSURANCE	50,351	26,520	52,380	46,700	49,600	49,600	47,580
10-00-4135-0601	RETIREE INSURANCE	0	8,078	13,080	13,080	11,562	11,562	11,068
10-00-4135-0700	RETIREMENT CONTRIBUTIONS	16,993	11,111	16,817	16,588	17,229	17,229	17,778
10-00-4135-0701	401K CONTRIBUTIONS	1,528	1,082	3,055	1,703	8,775	8,775	8,775
10-00-4135-0703	EMPLOYER HSA CONTRIBUTIONS	3,006	1,400	2,600	1,964	0	0	0
10-00-4135-0705	EMPLOYER 457 CONTRIBUTION	3,132	2,856	3,120	3,120	0	0	0
10-00-4135-1100	TELEPHONE	5,457	3,042	6,000	5,428	6,000	6,000	6,000
10-00-4135-1200	PRINTING & PUBLISHING	995	676	1,500	2,862	5,525	5,525	5,525
10-00-4135-1201	MARKETING AND PROMOTIONS	16,421	3,637	18,000	18,000	18,000	18,000	18,000
10-00-4135-1400	EMPLOYEE DEVELOPMENT	2,726	537	2,500	2,500	3,000	3,000	3,000
10-00-4135-1600	MAINT/REPAIR EQUIPMENT	0	0	500	500	500	500	500
10-00-4135-3300	DEPARTMENTAL SUPPLIES	3,588	2,522	6,000	6,000	6,000	6,000	6,000
10-00-4135-4501	BAD DEBT COLLECTIONS	10,620	7,415	10,000	10,938	11,000	11,000	11,000
10-00-4135-4502	TAX COLLECTION FEES	100,271	82,568	100,000	100,000	100,000	100,000	100,000
10-00-4135-4503	CREDIT CARD PROCESSING FEES	116,380	64,498	104,500	100,271	104,500	104,500	104,500
10-00-4135-5300	DUES & SUBSCRIPTIONS	27,064	26,778	27,000	28,780	29,835	29,835	29,835
10-00-4135-7000	NONCAPITALIZED PURCHASES	3,275	0	0	0	5,657	5,657	5,657
TOTAL		**632,368**	**420,312**	**642,806**	**626,917**	**643,341**	**643,341**	**649,523**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-00-4135	**CUSTOMER SERVICE** **FINANCE**	**GENERAL GOVERNMENT**
10-00-4135-0200	**SALARIES**	$221,480
SALARIES FOR 6.5 FULL TIME EMPLOYEES		
10-00-4135-0201	**SALARIES OVERTIME**	$500
OVERTIME SALARIES FOR CSR'S, INCLUDING RETURNING CUSTOMER CALLS BEFORE LEAVING FOR THE DAY, EXTRA WORK TIME NEEDED FOR CUT OFF DAY, 1ST OF THE MONTH EXTRA WORK.		
10-00-4135-0205	**SALARIES - LONGEVITY**	$1,013
LONGEVITY FOR 6.5 FULL TIME EMPLOYEES		
10-00-4135-0300	**SALARIES - PART TIME**	$22,218
PART-TIME CSR		
10-00-4135-0400	**PROFESSIONAL SERVICES**	$10,000
TEMPORARY SERVICE PERSONNEL TO COVER ABSENCES AND VACATIONS DURING THE YEAR, EMPLOYEE MATERNITY LEAVE FOR THE UPCOMING YEAR		
10-00-4135-0500	**F.I.C.A. TAXES**	$19,094
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-00-4135-0600	**GROUP INSURANCE**	$47,580
EMPLOYER'S COST OF GROUP INSURANCE		
10-00-4135-0601	**RETIREE INSURANCE**	$11,068
EMPLOYER SHARE RETIREMENT CONTRIBUTIONS		
10-00-4135-0700	**RETIREMENT CONTRIBUTIONS**	$17,778
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-00-4135-0701	**401K CONTRIBUTIONS**	$8,775
EMPLOYER'S CONTRIBUTION TO 401K		
10-00-4135-1100	**TELEPHONE**	$6,000
BASIC SERVICE AND LONG DISTANCE FOR PHONE LINES AND RECEPTION DESK PHONE PHONE LINES: 975-9300; 325, 362, 326, 327, 307, 306, 324		
10-00-4135-1200	**PRINTING & PUBLISHING**	$5,525
LEASING COSTS FOR 3 COPIERS/PRINTERS ($3,725), PRINTING AND PUBLISHING NEW CUSTOMER PACKETS, CASH RECEIPT BOOKS FOR ALL DEPARTMENTS, PHONE MESSAGE BOOKS, AND OTHER PRINTED MATERIAL ($1,800).		
10-00-4135-1201	**MARKETING AND PROMOTIONS**	$18,000
WASHINGTON DAILY NEWS PRINT AD CONTRACT-$8,000; FAN RELIEF PROGRAM - $1,000; BILL STUFFERS, FLYERS, ENERGY EDUCATION - $2,500 CUSTOMER APPRECIATION & PUBLIC POWER WEEK - $1,500; INTERN TO WORK ON NEW AD CONTENT, SOCIAL MEDIA POLICY, SOCIAL MEDIA SET-UP, ETC. $5,000		
10-00-4135-1400	**EMPLOYEE DEVELOPMENT**	$3,000
CSR CERTIFICATION COURSE (NEW HIRES) - $2000 ; CUSTOMER SERVICE WORSHOPS - $1000		

10-00-4135-1600	**MAINT/REPAIR EQUIPMENT**	$500
MAINTENANCE OF PRINTERS AND FAX AS NEEDED. MAINTENANCE CONTRACT FOR SECURITY SYSTEM		
10-00-4135-2600	**EMPLOYEE ADVERTISEMENT**	$0
ADVERTISING COST FOR NEW HIRES		
10-00-4135-3300	**DEPARTMENTAL SUPPLIES**	$6,000
CALCULATORS, ENVELOPES, RIBBONS, FILE FOLDERS, STORAGE BOXES, PAPER, PENS, PENCILS, STAPLES, TAPE, PRINTER TONER CARTRIDGES AND OTHER GENERAL OFFICE SUPPLIES FOR CUSTOMER SERVICE		
10-00-4135-4501	**BAD DEBT COLLECTIONS**	$11,000
COLLECTION FEES FOR UTILITY ACCOUNTS TURNED OVER TO COLLECTION AGENCY		
10-00-4135-4502	**TAX COLLECTIONS**	$100,000
FEE PAID TO BEAUFORT COUNTY FOR COLLECTION OF ADVALOREM TAXES		
10-00-4135-4503	**CREDIT CARD PROCESSING FEES**	$104,500
MERCHANT CARD FEES FOR ACCEPTING CREDIT CARD PAYMENTS AT THE FRONT COUNTER, OVER THE INTERNET, OVER THE PHONE, AND CREDIT CARD DRAFTING		
10-00-4135-5300	**DUES & SUBSCRIPTIONS**	$29,835
ONLINE CREDIT REPORTS, COURT FEES, WASHINGTON DAILY NEWS SUBSCRIPTION, DEX, BLACKBOARD CONNECT-CTY ANNUAL DUES, & LOCATEPLUS SOCIAL SECURITY SEARCH PROGRAM		
10-00-4135-7000	**NONCAPITILIZED PURCHASES**	$5,657
4 CUSTOMER SERVICE COMPUTERS - $5,000; 3 PIN PADS FOR DEBIT CARDS AT COUNTER- $657		
TOTAL FOR DEPARTMENT	**CUSTOMER SERVICE**	**$649,523**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
MUNICIPAL BUILDING								
10-00-4260-0200	SALARIES	37,169	24,138	36,483	36,483	50,791	50,791	51,299
10-00-4260-0201	SALARIES - OVERTIME	9	800	801	800	200	200	200
10-00-4260-0205	SALARIES - LONGEVITY	690	718	718	718	805	805	805
10-00-4260-0500	F.I.C.A. TAXES	2,816	1,912	2,918	2,918	4,019	4,019	4,058
10-00-4260-0600	GROUP INSURANCE	7,996	5,454	8,000	8,000	9,038	9,038	8,662
10-00-4260-0700	RETIREMENT CONTRIBUTIONS	2,672	1,732	2,495	2,495	3,755	3,755	3,792
10-00-4260-0701	401K CONTRIBUTIONS	287	190	301	301	1,890	1,890	1,890
10-00-4260-0703	EMPLOYER HSA CONTRIBUTIONS	0	15	40	40	0	0	0
10-00-4260-0704	EMPLOYER FSA CONTRIBUTIONS	1,144	748	1,144	1,144	0	0	0
10-00-4260-0705	EMPLOYER 457 CONTRIBUTION	0	5	0	6	0	0	0
10-00-4260-1100	TELEPHONE	2,416	1,554	2,300	3,000	3,385	3,385	3,385
10-00-4260-1300	WATER & ELECTRIC SERVICES	51,052	31,633	51,399	52,000	52,000	52,000	52,000
10-00-4260-1301	NATURAL GAS	5,548	1,965	5,848	5,900	6,400	6,400	6,400
10-00-4260-1500	MAINT/REPAIR BUILDING	33,840	23,255	34,750	34,750	34,750	40,000	40,000
10-00-4260-1501	MAINT/REPAIR GROUNDS	169	395	500	400	350	350	350
10-00-4260-1502	MAINT/REPAIR HVAC	10,824	5,151	5,152	5,500	18,000	18,000	18,000
10-00-4260-1700	MAINT/REPAIR VEHICLES	0	94	0	75	850	850	850
10-00-4260-1705	VEHICLE FUEL	0	83	0	0	0	0	0
10-00-4260-3300	CUSTODIAL SUPPLIES	2,107	1,410	2,250	2,250	2,250	2,250	2,250
10-00-4260-3600	UNIFORMS	80	57	210	210	80	80	80
10-00-4260-3601	SAFETY SHOES	117	0	374	374	280	280	280
10-00-4260-4500	CONTRACT SERVICES	8,795	4,944	9,200	9,200	9,200	9,200	9,200
10-00-4260-7300	BUILDING IMPROVEMENTS	0	0	0	0	17,000	0	0
10-00-4260-7400	CAPITAL OUTLAY	0	0	0	0	55,000	55,000	55,000
TOTAL		**167,732**	**106,251**	**164,883**	**166,564**	**270,043**	**258,293**	**258,501**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-00-4260	MUNICIPAL BUILDING GENERAL SERVICES	PUBLIC WORKS
10-00-4260-0200	**SALARIES**	$51,299
SALARIES PER PAY PLAN FOR 1 FULL TIME EMPLOYEE AND 40% OF GENERAL SERVICES SUPERINTENDENT		
10-00-4260-0201	**SALARIES OVERTIME**	$200
SALARIES FOR REQUIRED OVERTIME		
10-00-4260-0205	**SALARIES - LONGEVITY**	$805
PER PAY PLAN FOR 1 FULL TIME EMPLOYEE AND 40% OF GENERAL SERVICES SUPERINTENDENT		
10-00-4260-0500	**F.I.C.A. TAXES**	$4,058
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-00-4260-0600	**GROUP INSURANCE**	$8,662
EMPLOYER'S COST OF INSURANCE FOR 1 EMPLOYEE & 40% GENERAL SERVICES SUPERINTENDENT		
10-00-4260-0700	**RETIREMENT CONTRIBUTIONS**	$3,792
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-00-4260-0701	**401K CONTRIBUTIONS**	$1,890
EMPLOYER'S CONTRIBUTION TO 401K		
10-00-4260-1100	**TELEPHONE**	$3,385
EXT #349, ELEVATOR ALARM AND FIRE ALARM LINE		
10-00-4260-1300	**WATER & ELECTRIC SERVICE**	$52,000
SERVICES FOR THE MUNICIPAL BUILDING		
10-00-4260-1301	**NATURAL GAS**	$6,400
FUEL FOR HEATING SYSTEM		
10-00-4260-1500	**MAINT./REPAIR BUILDING**	$40,000
ROUTINE MAINTENANCE, UPGRADE LIGHTS, PAINT/CARPET, & ELEVATOR INSPECTION BY THE STATE		
10-00-4260-1501	**MAINT./REPAIR GROUNDS**	$350
MAINTENANCE/REPAIR OF GROUNDS		
10-00-4260-1502	**MAINT./REPAIR HVAC**	$18,000
REPLACE MOTOR ON COOLING TOWER, REPLACE MEMBRAME ON TOWER, CLEAN 3 AIRHANDLERS AND SERVICE		
10-00-4260-1700	**MAINT./REPAIR VEHICLES**	$850
VEHICLE ASSIGNED TO MUNICIPAL BUILDING FOR ALL DEPARTMENTS TO UTILIZE		

10-00-4260-3300	**CUSTODIAL SUPPLIES**	$2,250
PAPER PRODUCTS, WAX, CLEANING SUPPLIES, ETC.		
10-00-4260-3600	**UNIFORMS**	$80
UNIFORMS FOR 1 EMPLOYEE		
10-00-4260-3601	**SAFETY SHOES**	$280
EMPLOYER COST FOR REQUIRED SAFETY SHOES		
10-00-4260-4500	**CONTRACT SERVICES**	$9,200
SOUTHERN ELEVATORS, TURNER PEST, ENECO EAST, SEABOARD SECURITY(ADS), AND TEXTILEASE.		
10-00-4260-7300	**BUILDING IMPROVEMENTS**	$0
10-00-4260-7400	**CAPITAL OUTLAY**	$55,000
SERVICE HVAC SYSTEM BLOWER SYSTEM & INSTALL FILTRATION SYSTEM		
TOTAL FOR DEPARTMENT	**MUNICIPAL BUILDING**	**$258,501**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
PLANNING/ZONING								
10-10-4910-0200	SALARIES	194,744	140,094	218,115	216,759	224,799	224,799	227,005
10-10-4910-0205	SALARIES - LONGEVITY	650	700	700	700	775	775	775
10-10-4910-0400	PROFESSIONAL SERVICES	26,330	13,154	33,250	30,000	20,000	20,000	20,000
10-10-4910-0500	F.I.C.A. TAXES	14,831	10,601	17,367	17,500	17,463	17,463	17,632
10-10-4910-0600	GROUP INSURANCE	24,463	13,911	27,884	24,900	26,700	26,700	25,618
10-10-4910-0700	RETIREMENT CONTRIBUTIONS	13,434	9,315	14,682	15,000	16,050	16,050	16,210
10-10-4910-0701	401K CONTRIBUTIONS	882	634	1,760	1,200	5,400	5,400	5,400
10-10-4910-0703	EMPLOYER HSA CONTRIBUTIONS	918	336	1,040	600	0	0	0
10-10-4910-0704	EMPLOYER FSA CONTRIBUTIONS	1,040	680	1,040	1,075	0	0	0
10-10-4910-0705	EMPLOYER 457 CONTRIBUTION	1,566	1,448	1,560	2,000	0	0	0
10-10-4910-1100	TELEPHONE	1,572	883	2,500	2,100	2,500	2,500	2,500
10-10-4910-1200	PRINTING & PUBLISHING	7,768	4,313	5,000	9,296	10,640	10,640	10,640
10-10-4910-1400	EMPLOYEE DEVELOPMENT	1,665	1,109	2,000	2,000	2,000	2,000	2,000
10-10-4910-1401	EMPLOYEE DEVELOPMENT-BOARDS	30	185	400	400	400	400	400
10-10-4910-3300	DEPARTMENTAL SUPPLIES	3,003	1,390	3,000	3,000	3,000	3,000	3,000
10-10-4910-4502	CONTRACT SERVICES-ZONING MAP	0	0	600	600	600	600	600
10-10-4910-5300	DUES & SUBSCRIPTIONS	756	795	1,000	1,000	1,000	1,000	1,000
10-10-4910-7400	CAPITAL OUTLAY	0	26,280	29,600	29,600	0	0	0
TOTAL		**293,652**	**225,829**	**361,498**	**357,730**	**331,327**	**331,327**	**332,780**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-10-4910	**PLANNING DEPARTMENT**	PUBLIC SAFETY
10-10-4910-0200	**SALARIES**	$227,005
SALARIES FOR 4.0 FULL TIME EMPLOYEES		
10-10-4910-0201	**SALARIES OVERTIME**	$0
OVERTIME FOR EMPLOYEES		
10-10-4910-0205	**SALARIES - LONGEVITY**	$775
LONGEVITY FOR 4.0 FULL TIME EMPLOYEES		
10-10-4910-0400	**PROFESSIONAL SERVICES**	$20,000
SERVICES FOR CDBG, DEPT OF COASTAL MANAGEMENT, DIVISION OF MARINE FISHERIES, GRANT SERVICES		
10-10-4910-0500	**F.I.C.A. TAXES**	$17,632
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-10-4910-0600	**GROUP INSURANCE**	$25,618
EMPLOYER'S COST OF GROUP INSURANCE		
10-10-4910-0700	**RETIREMENT CONTRIBUTIONS**	$16,210
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-10-4910-0701	**401K CONTRIBUTIONS**	$5,400
EMPLOYER'S CONTRIBUTION TO 401K		
10-10-4910-1100	**TELEPHONE**	$2,500
TELEPHONE SERVICE FOR 4 LANDLINES & 1 CELL PHONE		
10-10-4910-1200	**PRINTING & PUBLISHING**	$10,640
PRINTING FOR COPIES OF ZONING ORDINANCE, HISTORIC GUIDELINES, CODE SUPPLEMENTS REQUIRED LEGAL ADS AND AGENDA ADVERTISING, COPIER LEASE		
10-10-4910-1400	**EMPLOYEE DEVELOPMENT**	$2,000
TRAINING FOR HISTORIC PRESERVATION, PLANNING SEMINARS, INSTITUTE OF GOVERNMENT TRAINING, MAIN STREET CONFERENCE		
10-10-4910-1401	**EMPLOYEE DEVELOPMENT - BOARDS**	$400
REQUIRED TRAINING FOR BOARD & COMMISSION MEMBERS		
10-10-4910-3300	**DEPARMENTAL SUPPLIES**	$3,000

GENERAL OFFICE SUPPLIES

10-10-4910-4502	**CONTRACT SERVICES - ZONING MAP**	$600

ENFORCEMENT OF NUISANCE & ABATEMENT ORDINANCE, JUNK CARS

10-10-4910-5300	**DUES & SUBSCRIPTIONS**	$1,000

BUILDING ASSOCIATION DUES, CERTIFICATION DUES

10-10-4910-7000	**NONCAPITILIZED PURCHASES**	$0

NONCAPITAL PURCHASES

10-10-4910-7400	**CAPITAL OUTLAY**	$0

TOTAL FOR DEPARTMENT	**PLANNING DEPARTMENT**	**$332,780**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
CODE ENFORCEMENT/INSPECTIONS								
10-10-4350-0200	SALARIES	166,290	109,694	166,954	167,553	165,605	165,605	167,261
10-10-4350-0205	SALARIES-LONGEVITY	1,200	1,275	1,275	1,275	1,350	1,350	1,350
10-10-4350-0500	F.I.C.A. TAXES	11,793	7,891	13,024	12,405	12,927	12,927	13,054
10-10-4350-0600	GROUP INSURNACE	25,223	15,246	24,951	24,905	22,671	22,671	21,725
10-10-4350-0601	RETIREE INSURANCE						5,781	5,534
10-10-4350-0700	RETIREMENT CONTRIBUTIONS	11,817	7,490	11,221	11,188	12,104	12,104	12,224
10-10-4350-0701	401K CONTRIBUTIONS	783	504	930	930	4,050	4,050	4,050
10-10-4350-0703	EMPLOYER HSA CONTRIBUTIONS	1,044	672	1,040	1,040	0	0	0
10-10-4350-0704	EMPLOYER FSA CONTRIBUTIONS	1,040	680	1,040	1,040	0	0	0
10-10-4350-0705	EMPLOYER 457 CONTRIBUTION	1,044	672	1,040	1,040	0	0	0
10-10-4350-1100	TELEPHONE	2,334	1,634	3,000	2,872	3,000	3,000	3,000
10-10-4350-1200	PRINTING & PUBLISHING	919	738	1,500	1,500	1,500	1,500	1,500
10-10-4350-1400	EMPLOYEE DEVELOPMENT	1,869	915	2,000	2,000	2,000	2,000	2,000
10-10-4350-1700	MAINT/REPAIR VEHICLES	720	328	500	500	500	500	500
10-10-4350-1705	VEHICLE FUEL	2,697	1,209	3,000	3,000	3,000	3,000	3,000
10-10-4350-3300	DEPARTMENTAL SUPPLIES	1,100	879	1,000	1,000	1,000	1,000	1,000
10-10-4350-3600	UNIFORMS	627	191	320	320	320	320	320
10-10-4350-3601	SAFETY SHOES	0	110	0	110	200	200	200
10-10-4350-4500	CONTRACT SERVICES-HOUSE DEMOLI	14,399	0	30,000	20,000	30,000	25,000	25,000
10-10-4350-4501	CONTRACT SERVICES-VACANT LOTS	8,321	6,528	12,000	12,000	12,000	12,000	12,000
10-10-4350-4520	CONTRACT SERVICES	5,100	5,280	5,280	5,280	6,260	6,260	6,260
10-10-4350-5300	DUES & SUBSCRIPTIONS	240	205	350	350	350	350	350
10-10-4350-5400	INSURANCE PREMIUM	832	806	1,430	1,430	2,000	2,000	2,000
10-10-4350-7000	NON CAPITALIZED EXPENSES	0	0	0	0	3,750	3,750	3,750
10-10-4350-7400	CAPITAL OUTLAY	0	0	0	24,000	0	0	0
10-10-4350-8600	TRANSFER TO VEHICLE REPLACEMENT FUND	0	20,000	23,500	20,000	6,000	6,000	6,000
TOTAL		**259,392**	**182,947**	**305,355**	**315,738**	**290,587**	**291,368**	**292,078**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-10-4350	**INSPECTIONS DEPARTMENT**	PUBLIC SAFETY
10-10-4350-0200	**SALARIES**	$167,261
SALARIES FOR 3 FULL TIME EMPLOYEES		
10-10-4350-0201	**SALARIES OVERTIME**	$0
OVERTIME FOR EMPLOYEES		
10-10-4350-0205	**SALARIES - LONGEVITY**	$1,350
LONGEVITY FOR 3 FULL TIME EMPLOYEES		
10-10-4350-0500	**F.I.C.A. TAXES**	$13,054
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-10-4350-0600	**GROUP INSURANCE**	$21,725
EMPLOYER'S COST OF GROUP INSURANCE		
10-10-4350-0601	**RETIREE MEDICAL INSURANCE**	$5,534
EMPLOYER'S COST OF INSURANCE FOR ONE RETIREE		
10-10-4350-0700	**RETIREMENT CONTRIBUTIONS**	$12,224
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-10-4350-0701	**401K CONTRIBUTIONS**	$4,050
EMPLOYER'S CONTRIBUTION TO 401K		
10-10-4350-1100	**TELEPHONE**	$3,000
TELEPHONE SERVICE FOR 3 LANDLINES & 3 CELL PHONES		
10-10-4350-1200	**PRINTING & PUBLISHING**	$1,500
PRINTING FOR PERMIT APPLICATIONS ($500)AND FLYERS TO RETAIN CRS RATING ($1000)		
10-10-4350-1400	**EMPLOYEE DEVELOPMENT**	$2,000
TRAINING FOR INSPECTORS CERTIFICATIONS, CERTIFICATION FEES ASSOCIATION MEETINGS		
10-10-4350-1700	**MAINT/REPAIR VEHICLES**	$500
MAINTENANCE FOR 3 VEHICLES		
10-10-4350-1705	**VEHICLE FUEL**	$3,000
FUEL FOR 3 VEHICLES		

10-10-4350-3300	**DEPARMENTAL SUPPLIES**	$1,000
GENERAL OFFICE SUPPLIES		
10-10-4350-3600	**UNIFORMS**	$320
UNIFORMS - SHIRTS & PANTS FOR INSPECTORS		
10-10-4350-3601	**SAFETY SHOES**	$200
SAFETY SHOES FOR INSPECTORS		
10-10-4350-4500	**CONTRACT SERVICES - HOUSE DEMOLITION**	$25,000
ENFORCEMENT OF MINIMUM HOUSING - 3 TO 5 HOUSES DEMOLISHED		
10-10-4350-4501	**CONTRACT SERVICES - VACANT LOTS**	$12,000
ENFORCEMENT OF NUISANCE & ABATEMENT ORDINANCE, JUNK CARS		
10-10-4350-4520	**CONTRACT SERVICES**	$6,260
PERMITTING & CODE ENFORCEMENT SOFTWARE, CONTRACT FOR COPIER		
10-10-4350-5300	**DUES & SUBSCRIPTIONS**	$350
BUILDING ASSOCIATION DUES, CERTIFICATION DUES		
10-10-4350-5400	**INSURANCE PREMIUM**	$2,000
INSURANCE ON 3 VEHICLES		
10-10-4350-7000	**NONCAPITILIZED PURCHASES**	$3,750
DESKTOP PCS FOR INSPECTIONS & CODE ENFORCEMENT		
10-10-4350-7400	**CAPITAL OUTLAY**	$0
CAPITAL PURCHASES		
10-10-4350-8600	**VEHICLE REPLACEMENT FUND**	$6,000
DESIGNATED FUNDS FOR VEHICLE REPLACEMENT FUND		
TOTAL FOR DEPARTMENT	**INSPECTIONS DEPARTMENT**	**$292,078**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
CIVIC CENTER								
10-40-6125-0200	SALARIES	36,143	0	0	0	0	0	0
10-40-6125-0205	SALARIES - LONGEVITY	450	0	0	0	0	0	0
10-40-6125-0300	SALARIES - PART TIME	35,320	36,674	49,853	59,138	49,853	49,853	50,698
10-40-6125-0400	PROFESSIONAL SERVICES	0	0	200	100	200	200	200
10-40-6125-0500	F.I.C.A. TAXES	5,430	2,806	3,814	4,934	3,845	3,845	3,909
10-40-6125-0600	GROUP INSURANCE	5,977	0	0	0	0	0	0
10-40-6125-0700	RETIREMENT CONTRIBUTIONS	2,694	647	1,310	1,329	2,512	2,512	2,563
10-40-6125-0701	401 K CONTRIBUTIONS	219	0	0	0	0	0	0
10-40-6125-0705	EMPLOYER 457 CONTRIBUTION	876	0	0	0	0	0	0
10-40-6125-1100	TELEPHONE	669	203	2,700	1,000	1,000	1,000	1,000
10-40-6125-1500	MAINT/REPAIR BUILDING	14,840	4,508	15,000	15,000	15,000	0	0
10-40-6125-2600	ADVERTISING	0	0	150	0	150	150	150
10-40-6125-3300	DEPARTMENTAL SUPPLIES	56	0	100	100	100	100	100
10-40-6125-3301	JANATORIAL SUPPLIES	1,698	790	1,500	1,000	1,000	1,000	1,000
10-40-6125-4500	CONTRACT SERVICES	45,000	30,000	40,000	40,000	35,000	0	0
10-40-6125-5400	INSURANCE PREMIUM	7,334	6,799	7,335	7,335	7,335	0	0
TOTAL		**156,705**	**82,425**	**121,962**	**129,936**	**115,995**	**58,660**	**59,620**

City of Washington
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Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-40-6125	**CIVIC CENTER**	CULTURAL & LEISURE
10-40-6125-0300	**SALARIES PART TIME**	$50,698
PART TIME SALARIES FOR STAFF AT EVENTS AT CIVIC CENTER. PART TIME SALARIES IS EVENT DRIVEN AND FUNDED BY RENTAL MONIES AT ABOUT 95%		
10-40-6125-0400	**PROFESSIONAL SERVICES**	$200
DRUG SCREENING FOR POSSIBLE NEW HIRES		
10-40-6125-0500	**F.I.C.A. TAXES**	$3,909
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-40-6125-0700	**RETIREMENT CONTRIBUTIONS**	$2,563
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-40-6125-0701	**401K CONTRIBUTIONS**	
EMPLOYER'S CONTRIBUTION TO 401K		
10-40-6125-0703	**EMPLOYER H.S.A. CONTRIBUTIONS**	
EMPLOYER SHARE OF H.S.A. FOR BENEFITS PARTICIPATION		
10-40-6125-1100	**TELEPHONE**	$1,000
SHARE OF COST ASSOCIATED WITH LISTING TELEPHONE NUMBER IN WHITE PAGES UNDER CITY OF WASHINGTON CAPTION		
10-40-6125-2600	**ADVERTISING**	$150
PUBLICATION OF VACANT POSITIONS IN NEWSPAPER		
10-40-6125-3300	**DEPARTMENTAL SUPPLIES**	$100
GENERAL OFFICE SUPPLIES		
10-40-6125-3301	**JANITORIAL SUPPLIES**	$1,000
SUPPLIES CHECKED OUT OF CITY WAREHOUSE		
TOTAL FOR DEPARTMENT	**CIVIC CENTER**	**$59,620**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
MISCELLANEOUS								
10-00-4400-0200	SALARY ADJUSTMENTS	0	0	30,000	30,000	82,773	82,773	83,887
10-00-4400-0202	COST OF LIVING INCREASE	0	0	0	0	0	73,779	0
10-00-4400-0201	OVERTIME - DOWNTOWN EVENTS	5,241	0	0	0	0	0	0
10-00-4400-0500	FICA TAXES-DOWNTOWN EVENTS	391	0	0	0	0	0	0
10-00-4400-0600	INSURANCE-DOWNTOWN EVENTS	1,336	0	0	0	0	0	0
10-00-4400-0602	MEDICAL INSURANCE RENEWAL	0	0	0	0	0	(41,589)	0
10-00-4400-0700	RETIREMENT-DOWNTOWN EVENTS	369	0	0	0	0	0	0
10-00-4400-0701	401K DOWNTOWN EVENTS	37	0	0	0	0	0	0
10-00-4400-0703	HSA EMPLOYER-DOWNTOWN EVENTS	66	0	0	0	0	0	0
10-00-4400-0704	FSA EMPLOYER-DOWNTOWN EVENTS	39	0	0	0	0	0	0
10-00-4400-0705	457 EMPLOYER-DOWNTOWN EVENTS	38	0	0	0	0	0	0
10-00-4400-0800	UNEMPLOYMENT COMPENSATION	4,700	2,083	15,000	15,000	15,000	15,000	15,000
10-00-4400-1101	POSTAGE	24,456	10,207	20,000	21,000	21,000	21,000	21,000
10-00-4400-1200	PRINTING & PUBLISHING	7,174	6,105	6,500	7,500	7,500	7,500	7,500
10-00-4400-1201	NON-CONTRACT PRINTING	237	0	0	0	0	0	0
10-00-4400-1500	TRANSFER TO CAPITAL RESERVE-PS	166,970	166,970	166,970	166,970	166,970	166,970	166,970
10-00-4400-1600	MAINT/REPAIR TELEPHONE SYSTEM	785	529	1,000	1,000	1,000	1,000	1,000
10-00-4400-3600	UNIFORMS-DOWNTOWN EVENTS	45	0	0	0	0	0	0
10-00-4400-3700	TRANSFER TO AIRPORT FUND	91,164	0	0	0	118,656	0	0
10-00-4400-3900	TRANSFER TO CEMETERY FUND	165,040	0	0	0	103,840	0	0
10-00-4400-5300	DUES & SUBSCRIPTIONS	19,695	20,390	19,900	20,390	20,450	20,450	20,450
10-00-4400-5401	INSURANCE PAYMENTS	49,558	46,912	51,000	51,000	51,000	51,000	51,000
10-00-4400-5402	WORKMEN COMPENSATION INS.	169,667	101,267	102,000	104,817	93,783	93,783	93,783
10-00-4400-5700	RETIREE HOLIDAY RECOGNITION	26	0	0	0	0	0	0
10-00-4400-5701	MISCELLANEOUS EXPENSES	109,665	138,147	180,716	180,716	50,000	50,000	50,000
10-00-4400-5705	TOURISM AUTHORITY	237,818	142,240	242,500	242,500	242,500	242,500	242,500
10-00-4400-5902	INVENTORY ADJUSTMENTS	(2,538)	0	0	0	0	0	0
10-00-4400-6200	TRANSFER TO CAPITAL PROJECT FUND	3,000	0	0	0	0	171,854	171,854
10-00-4400-6700	TRANSFER TO FACADE FUND	20,000	20,000	20,000	20,000	20,000	0	20,000

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-00-4400-7100	LAND AQUISITION	8,000	72,000	72,000	72,000	0	0	0
10-00-4400-8600	TRANSFER TO VEHICLE FUND	1,233,937	0	0	0	0	0	0
10-00-4400-8700	TRANSFER TO FACILITY MAINTENANCE FUND	500,000	0	0	0	0	0	0
10-00-4400-9200	TRANSFER TO FEDERAL GRANTS	2,500	0	0	0	0	0	0
10-00-4400-9201	TRANSFER TO GRANT FUNDS	15,000	5,000	5,000	5,000	0	0	0
TOTAL		**2,834,417**	**731,851**	**932,586**	**937,893**	**994,472**	**956,020**	**944,944**

City of Washington
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Account Number	Description		Amount Requested
Fund 10	GENERAL FUND		
Dept. 10-00-4400	**MISCELLANEOUS**	GENERAL GOVERNMENT	
10-00-4400-0200	**SALARY ADJUSTMENTS**		$83,887
GENERAL FUND MERIT, JOB MATURITY, AND PROBATIONARY SALARY INCREASES			
10-00-4400-0800	**UNEMPLOYMENT COMPENSATION**		$15,000
GENERAL FUND YEARLY UNEMPLOYMENT COMPENSATION			
10-00-4400-1101	**POSTAGE**		$21,000
POSTAGE FOR CITY WIDE MAILING		11,000	
PO BOX RENTAL		500	
POSTAGE METER RENTAL/MAINTENANCE		7,000	
BULK PERMIT FEES		2,500	
10-00-4400-1200	**PRINTING & PUBLISHING**		$7,500
COPIER RENTALS AND SUPPLIES			
10-00-4400-1500	**TRANSFER TO CAPITAL RESERVE-PS**		$166,970
ANNUAL TRANSFER TO PUBLIC SAFETY CAPITAL RESERVE FUND			
10-00-4400-1600	**MAINT/REPAIR TELEPHONE SYSTEM**		$1,000
GENERAL FUND SHARE OF MAINTENANCE & ADVERTISING IN THE YELLOW PAGES OF THE TRI-COUNTY TELEPHONE BOOK			
10-00-4400-3700	**TRANSFER TO THE AIRPORT FUND**		$0
ANNUAL TRANSFER FROM THE GENERAL FUND TO SUBSIDIZE AIRPORT OPERATIONS			
10-00-4400-3900	**TRANSFER TO THE CEMETERY FUND**		$0
ANNUAL TRANSFER FROM THE GENERAL FUND TO SUBSIDIZE CEMETERY OPERATIONS			
10-00-4400-5300	**DUES & SUBSCRIPTIONS**		$20,450
CITY'S ANNUAL DUES FOR:			
SCHOOL OF GOVERNMENT		1,150	
MID-EAST COMMISSION		2,825	
NC LEAGUE OF MUNICIPALITIES		10,000	
WASHINGTON CHAMBER OF COMMERCE		4,700	
RESORT TOWNS ASSOCIATION		100	
NATIONAL LEAGUE OF CITIES		1,125	
DEX MEDIA DUES		550	
10-00-4400-5401	**INSURANCE PAYMENTS**		$51,000
GENERAL FUND PROPERTY, CASUALTY, & LIABILITY INSURANCE			
10-00-4400-5402	**WORKMENS COMPENSATION INSURANCE**		$93,783
GENERAL FUND STOP LOSS POLICY		33,533	
THIRD PARTY ADMIN. SELF FUNDED		10,250	
PAYMENT TO WORKERS COMP FUND FOR CLAIMS		50,000	
10-00-4400-5701	**MISCELLANEOUS EXPENSES**		$50,000
DISCRETIONARY FUNDS FOR EMERGENCIES DURING FISCAL YEAR			
10-00-4400-5705	**TOURISM AUTHORITY**		$242,500
97% OF OCCUPANCY TAXES COLLECTED PAID TO WTDA			
10-00-4400-6200	**TRANSFER TO CAPITAL PROJECT FUND**		$171,854
TRANSFER TO POLICE STATION CAPITAL PROJECT FUND			
10-00-4400-6700	**TRANSFER TO FACADE FUND**		$20,000
TRANSFER TO FACADE FUND TO ASSIST DOWNTOWN BUSINESSES WITH RENOVATIONS			
TOTAL FOR DEPARTMENT	**MISCELLANEOUS**		**$944,944**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager		17 Approved
ECONOMIC DEVLOPMENT									
10-00-4650-0400	PROFESSIONAL SERVICES	15,000	19,000	24,000	24,000	20,000	5,000		5,000
10-00-4650-3700	AIRPORT SUBSIDY						118,656		118,656
10-00-4650-4500	ED PROJECTS	2,476	5,500	55,000	55,000	60,000	60,000		60,000
10-00-4650-4520	HARBOUR DISTRICT ALLIANCE	62,000	55,800	55,800	55,800	55,800	50,220		50,220
10-00-4650-4530	HIGHWAY 17 ASSOCIATION	7,500	7,500	7,500	7,500	7,500	6,750		6,750
10-00-4650-4540	ESTUARIUM PAYMENT	0	9,000	18,000	18,000	18,000	16,200		16,200
10-00-4650-4550	ARTS COUNCIL PAYMENT	0	14,400	14,400	14,400	14,400	12,960		12,960
10-00-4650-4560	CHRISTMAS PARADE	0	1,350	1,350	1,350	1,350	1,215		1,215
10-00-4650-4570	IN KIND RENTAL CONTRIBUTION								7,182
10-00-4650-6125	CIVIC CENTER SUBSIDY						35,000		35,000
10-00-4650-6126	CIVIC CENTER MAINTENANCE						15,000		15,000
10-00-4650-6127	CIVIC CENTER INSURANCE						7,335		7,335
TOTAL		**86,976**	**112,550**	**176,050**	**176,050**	**177,050**	**328,336**	**0**	**335,518**

City of Washington
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Account Number	Description		Amount Requested
Fund 10	GENERAL FUND		
Dept. 10-00-4650	**ECONOMIC DEVELOPMENT**	**EXECUTIVE**	**GENERAL GOVERNMENT**
10-00-4650-0400	**PROFESSIONAL SERVICES**		$5,000
MARKETING AND OTHER PROFESSIONAL SERVICES ASSOICATED WITH ECONOMIC DEVLOPMENT			
10-00-4650-3700	**AIRPORT SUBSIDY**		$118,656
TRANSFER TO AIRPORT FUND			
10-00-4650-4500	**ED PROJECTS**		$60,000
COST ASSOCIATED WITH MID-EAST CONTRACT FOR RESEARCHING GRANT OPPORTUNITIES AND GRANT ADMINISTRATION COSTS NOT REIMBURSABLE FROM GRANT FUNDS.			
OTHER ECONOMIC DEVELOPMENT PROJECTS.			
10-00-4650-4520	**HARBOUR DISTRICT ALLIANCE**		$50,220
ANNUAL CONTRIBUTION FOR OPERATIONS			
10-00-4650-4530	**HWY 17 ASSOCIATION**		$6,750
CONTRIBUTION TO HWY 17 ASSOCIATION			
10-00-4650-4540	**ESTUARIUM PAYMENT**		$16,200
ANNUAL CONTRIBUTION TO OPERATIONS			
10-00-4650-4550	**ARTS COUNCIL PAYMENT**		$12,960
ANNUAL CONTRIBUTION TO OPERATIONS			
10-00-4650-4560	**CHRISTMAS PARADE**		$1,215
ANNUAL CONTRIBUTION TO OPERATIONS			
10-00-4650-4570	**WHDA IN KIND RENTAL**		$7,182
10-00-4650-6125	**CIVIC CENTER SUBSIDY**		$35,000
TRANSFER TO CIVIC CENTER			
10-00-4650-6127	**CIVIC CENTER MAINTENANCE**		$15,000
TRANSFER FOR CIVIC CENTER MAINTENANCE COST			
10-00-4650-6128	**CIVIC CENTER INSURANCE**		$7,335
TRANSFER FOR CIVIC CENTER INSURANCE PREMIUM			
TOTAL FOR DEPARTMENT	**ECONOMIC DEVELOPMENT**		**$335,518**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
LEGAL SERVICES								
10-00-4150-0400	PROFESSIONAL SERVICES	157,511	116,331	135,000	196,403	150,000	140,000	132,000
10-00-4150-0401	OTHER ATTORNEY FEES	1,982	455	10,000	5,000	5,000	5,000	10,000
TOTAL		**159,493**	**116,786**	**145,000**	**201,403**	**155,000**	**145,000**	**142,000**

City of Washington
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Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	GENERAL FUND
Dept. 10-00-4150	**LEGAL SERVICES**	
10-00-4150-0400	**PROFESSIONAL SERVICES**	$132,000
CITY ATTORNEY FEES		
10-00-4150-0401	**OTHER ATTORNEY FEES**	$10,000
OTHER ATTORNEY FEES FOR PERSONNEL ISSUES, LAW SUITS, AND OTHER AREAS OF EXPERTISE		
TOTAL FOR DEPARTMENT	**LEGAL SERVICES**	**$142,000**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
DEBT SERVICE								
10-50-4020-8100	PRINCIPAL PAYMENTS NOTES	208,369	141,704	202,299	202,299	174,493	174,493	174,493
10-50-4020-8300	INTEREST PAYMENTS NOTES	51,740	31,916	47,109	47,109	42,979	42,979	42,979
10-50-4020-8400	RECOVERY BOND PRINCIPAL	2,667	1,333	2,667	2,667	2,667	2,667	2,667
10-50-4020-8401	RECOVERY ZONE INTEREST	1,470	686	1,341	1,341	1,210	1,210	1,210
TOTAL		**264,246**	**175,639**	**253,416**	**253,416**	**221,349**	**221,349**	**221,349**
	GRAND TOTAL	**15,992,147**	**9,542,802**	**14,911,786**	**14,491,410**	**15,745,406**	**15,104,301**	**15,165,989**

City of Washington
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Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	GENERAL FUND
10-50-4020	**DEBT SERVICE**	
10-50-4020-8100	**PRINCIPAL PAYMENTS NOTES**	$174,493
BB&T FIRE STATION 2- $124,815 (PAYOFF JUNE 2028)		
BB&T NOTE #8 - $49,678 (PAYOFF FEBRUARY 2018)		
10-50-4020-8300	**INTEREST PAYMENTS NOTES**	$42,979
BB&T FIRE STATION 2- $42,156 (PAYOFF JUNE 2028)		
BB&T NOTE #8 - $823 (PAYOFF FEBRUARY 2018)		
10-50-4020-8400	**RECOVERY BOND PRINCIPAL**	$2,667
PRINCIPAL PAYMENT DUE 12/10/16 - $1,333		
PRINCIPAL PAYMENT DUE 6/10/17 - $1,334		
10-50-4020-8401	**RECOVERY ZONE INTEREST**	$1,210
INTEREST PAYMENT DUE 12/10/16 - $621		
INTEREST PAYMENT DUE 6/10/17 - $589		
TOTAL FOR DEPARTMENT	**DEBT SERVICE**	**$221,349**

EXPENDITURE

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
CONTINGENCY								
10-00-9990-0000	CONTINGENCY						57,515	74,396
TOTAL		**0**	**0**	**0**	**0**	**0**	**57,515**	**74,396**
TOTAL GENERAL FUND		**15,992,147**	**9,542,802**	**14,911,786**	**14,491,410**	**15,745,406**	**15,104,301**	**15,205,007**

City of Washington
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Account Number	Description	Amount Requested
Fund 10 Dept. 10-00-9990	GENERAL FUND CONTINGENCY	
10-00-9990-0000 FUNDING FOR EMERGENCY REPAIRS THROUGHOUT FISCAL YEAR	**CONTINGENCY**	$74,396
TOTAL FOR DEPARTMENT	**CONTINGENCY**	**$74,396**
TOTAL GENERAL FUND		**$15,205,007**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
POLICE								
10-10-4310-0200	SALARIES	1,639,143	1,057,083	1,643,277	1,647,455	1,654,093	1,654,093	1,674,665
10-10-4310-0201	SALARIES - OVERTIME	47,490	29,007	50,000	47,000	50,000	50,000	40,000
10-10-4310-0202	OVERTIME- DOWNTOWN EVENTS							10,000
10-10-4310-0205	SALARIES - LONGEVITY	9,450	10,175	10,275	10,175	9,900	9,900	9,900
10-10-4310-0300	SALARIES - PART-TIME	777	11	1,500	1,000	1,500	5,000	5,050
10-10-4310-0301	SALARIES - SEPARATION ALLOWANC	32,167	22,909	31,915	31,915	44,956	44,956	44,956
10-10-4310-0400	PROFESSIONAL SERVICES	3,726	4,632	9,400	4,400	5,700	5,700	5,700
10-10-4310-0500	F.I.C.A. TAXES	129,169	83,371	133,444	127,881	134,674	134,674	136,521
10-10-4310-0600	GROUP INSURANCE	258,189	147,779	256,975	209,000	237,926	237,926	228,157
10-10-4310-0601	RETIREE INSURANCE	0	11,172	13,260	16,110	17,343	17,343	16,602
10-10-4310-0700	RETIREMENT CONTRIBUTIONS	125,044	77,991	121,758	121,758	136,546	136,546	138,186
10-10-4310-0701	401K CONTRIBUTIONS	1,044	672	1,240	1,048	5,400	5,400	5,400
10-10-4310-0702	401K CONTRIBUTIONS-POLICE	77,492	49,948	79,838	79,808	76,170	76,170	79,379
10-10-4310-0703	EMPLOYER HSA CONTRIBUTION	3,903	2,352	3,640	3,668	0	0	0
10-10-4310-0705	EMPLOYER 457 CONTRIBUTION	273	336	520	524	0	0	0
10-10-4310-1100	TELEPHONE	20,670	14,528	43,085	25,000	30,000	32,000	32,000
10-10-4310-1200	PRINTING & PUBLISHING	747	289	1,000	800	1,000	1,000	1,000
10-10-4310-1300	WATER & ELECTRIC SERVICES	25,216	14,292	24,500	24,500	26,000	29,000	29,000
10-10-4310-1400	EMPLOYEE DEVELOPMENT	13,916	8,933	15,000	14,500	19,000	19,000	19,000
10-10-4310-1500	MAINT/REPAIR BUILDINGS	16,285	9,100	21,840	17,000	19,800	19,800	19,800
10-10-4310-1602	MAINT/REPAIR RADIOS	1,013	164	1,500	1,000	2,000	2,000	2,000
10-10-4310-1604	MAINT/REPAIR OFFICE EQUIP	2,395	171	3,000	500	3,000	3,000	3,000
10-10-4310-1605	MAINT/REPAIR POLICE EQUIP	3,693	989	8,000	7,000	7,300	7,300	7,300
10-10-4310-1700	MAINT/REPAIR VEHICLES	32,968	12,407	32,000	20,000	32,000	32,000	32,000
10-10-4310-1705	VEHICLE FUEL	79,257	30,959	100,000	80,000	100,000	100,000	100,000
10-10-4310-2101	TOWER RENTAL CONTRACT	9,952	5,074	10,300	15,000	18,000	18,000	18,000
10-10-4310-3300	DEPARTMENTAL SUPPLIES	7,041	2,520	7,500	7,000	7,500	7,500	7,500
10-10-4310-3301	ANIMAL CONTROL SUPPLIES	2,372	207	3,500	3,000	3,500	3,500	3,500

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-10-4310-3303	SUPPLIES- FOOTBALL GRANT	1,008	0	2,000	0	2,000	2,000	2,000
10-10-4310-3304	SUPPLIES - LOCAL GRANT	(163)	0	0	0	0	0	0
10-10-4310-3310	C.A.T. REIMBURSABLE EXPENSES	0	0	980	0	0	0	0
10-10-4310-3600	UNIFORMS	19,399	12,737	22,751	19,000	22,000	22,000	22,000
10-10-4310-4500	CONTRACT SERVICES	20,662	20,643	31,600	31,600	34,000	34,000	34,000
10-10-4310-5300	DUES & SUBSCRIPTIONS	725	789	1,000	1,000	1,830	1,830	1,830
10-10-4310-5400	INSURANCE PREMIUM	47,652	36,774	43,000	43,000	43,000	43,000	43,000
10-10-4310-5601	MATERIALS-AMMO/BATTERIES	13,239	7,700	11,000	10,500	11,800	11,800	11,800
10-10-4310-5602	MATERIALS-PUBLIC EDUCATION	3,140	1,162	3,500	3,000	3,500	3,500	3,500
10-10-4310-5700	MISCELLANEOUS	14,480	10,000	17,000	17,000	17,000	17,000	17,000
10-10-4310-5701	CONTROLLED SUBSTANCE FUNDS	5,298	6,569	10,000	9,500	9,000	9,000	9,000
10-10-4310-7000	NONCAPITALIZED PURCHASES	17,354	34,021	47,301	44,910	52,020	32,020	32,020
10-10-4310-7400	CAPITAL OUTLAY	124,202	0	0	0	0	20,000	20,000
10-10-4310-8600	TRANSFER TO VEHICLE REPLACEMENT FUND	0	142,000	142,000	0	152,000	152,000	152,000
TOTAL		**2,810,389**	**1,869,466**	**2,960,399**	**2,696,552**	**2,991,458**	**2,999,958**	**3,016,766**

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-10-4310	**POLICE DEPARTMENT**	**PUBLIC SAFETY**
10-10-4310-0200	**SALARIES**	$1,674,665

SALARIES FOR 36 FULL TIME POSITIONS-$1,624,093
PROMOTIONS, CERTIFICATIONS, A.S. AND B.S. AND MASTERS DEGREES $7000
SPECIAL EVENTS- $10,000
EXTRA DUTY EMPLOYMENT - COST TO MAINTAIN FUNDS FOR EXTRA DUTY EMPLOYMENT PAID THROUGH CITY'S PAYROLL SYSTEM. REVENUE GENERATED -$13,000

10-10-4310-0201 **SALARIES OVERTIME** $40,000
OVERTIME SALARIES FOR FULL-TIME POSITIONS

10-10-4310-0202 **SALARIES OVERTIME- SPECIAL EVENTS** $10,000
OVERTIME SALARIES FOR SPECIAL EVENTS (SUMMER FESTIVAL, ETC.)

10-10-4310-0205 **SALARIES - LONGEVITY** $9,900
LONGEVITY FOR FULL-TIME POSITIONS

10-10-4310-0300 **SALARIES- PARTTIME** $5,050
SALARIES FOR RESERVE POLICE OFFICERS POSITIONS

10-10-4310-0301 **SALARIES-SEPARATION ALLOWANCE** $44,956
SEPERATION ALLOWANCE FOR 3 RETIRED POLICE OFFICERS AS MANDATED BY STATE LAW

10-10-4310-0400 **PROFESSIONAL SERVICES** $5,700
DOCTORS FEES- ESTIMATED COST FOR HEALTH SERVICES - INCLUDING PHYSICALS, PSYCOLOGICAL EXAMS, AND DRUG SCREENS FOR NEW EMPLOYEES, OSHA MANDATED HEPATITUS B VACCINES, ANNUAL TB SKIN TESTS FOR SWORN OFFICERS $1500

COST OF RANDOM DRUG SCREENS FOR EMPLOYEES PER CITY POLICY AND PROJECT NEXT STEP $1,300

COST TO DISPOSE EVIDENCE (INCINERATE) $1,500

COST OF ANNUAL MANDATE AUDIOGRAMS FOR SWORN PERSONNEL $400

COST OF CRIME LAB DNA TESTING $1,000

10-10-4310-0500 **F.I.C.A. TAXES** $136,521
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES

10-10-4310-0600 **GROUP INSURANCE** $228,157
EMPLOYER'S COST OF GROUP INSURANCE

10-10-4310-0601 **RETIREE INSURANCE** $16,602
MEDICAL COVERAGE FOR 3 RETIREES

10-10-4310-0700 **RETIREMENT CONTRIBUTIONS** $138,186
EMPLOYER'S CONTRIBUTION TO RETIREMENT

10-10-4310-0701 **401K CONTRIBUTIONS** $5,400
EMPLOYER'S CONTRIBUTION TO 401K FOR ADMINISTRATIVE EMPLOYEES

10-10-4310-0702 **401K CONTRIBUTIONS POLICE**
EMPLOYERS CONTRIBUTIONS FOR POLICE OFFICERS AS MANDATED BY STATE LAW $79,379

10-10-4310-1100 **TELEPHONE**
NON EMERGENCY TELEPHONE SERVICE , CENTURY LINK DEPARTMENTAL CELL PHONES $32,000
INFORMATION TECHNOLOGY SERVICES, AND AIRCARD $30,000
POLICE SUBSTATION AT WASHINGTON HOUSING AUTHORITY- HOUSING AUTHORITY LEASE $2,000

10-10-4310-1200 **PRINTING & PUBLISHING** $1,000
COST OF PRINTING TICKETS, ACTIVITY FORMS, AND OTHER FORMS
COST TO ADVERTISE RECOVERED/FOUND PROPERTY AS REQUIRED BY STATE LAW

10-10-4310-1300 **WATER & ELECTRIC SERVICES** $29,000
ESTIMATED COST BASED ON LAST YEARS WATER AND ELECTRICAL SERVICE
PLUS THE HOUSING AUTHORITY LEASE.

10-10-4310-1400 **EMPLOYEE DEVELOPMENT** $19,000
STATE MANDATED TRAINING, RECERTIFICATION CLASSES, SUPERVISION AND LEADERSHIP
COURSES, TASER TRAINING, SFST, INSTRUCTOR TRAINING, FIELD TRAINING OFFICER PROGRAM
FBI LEADERSHIP COURSES, TACTICAL TRAINING, CRISIS INTERVENTION TRAINING,
INVESTIGATION TRAINING, ANIMAL CONTROL CERTIFICATION, NATIONAL FIRE ACADEMY,
AND EDUCATIONAL REIMBURSEMENTS

10-10-4310-1500 **MAINT/REPAIR BUILDING** $19,800
COST OF JANITORIAL SERVICES @ 600 PER MONTH $7200
COST OF PAPER TOWELS, SOAP, TOILET PAPER, AND CLEANING SUPPLIES $2000
GENERAL MAINTENANCE SUCH AS: PLUMBERS, ELECTRICIANS, CARPENTERS, AND
OTHER BUILDING CONTRACTORS $3750
RECHARGE FIRE EXTINGUSIHERS ANNUALLY $600
TURNER PEST CONTROL $450
HVAC MAINTENANCE NOT COVERED BY CONTRACT $2000
ANNUAL STRIPPING & WAXING DEPARTMENT FLOORS $1500
BUFFING OF DEPARMENT FLOORS ON REGULAR SCHEDULE $500
LAWN MAINTENANCE $1800

10-10-4310-1602 **MAINT/REPAIR RADIOS** $2,000
MISCELLANEOUS MAINTENANCE ON RADIOS

10-10-4310-1604 **MAINT/REPAIR OFFICE EQUIPMENT** $3,000
MAINTENANCE ON OFFICE EQUIPEMENT AND CHAIRS NOT COVERED BY CONTRACT

10-10-4310-1605 **MAIN/REPAIR POLICE EQUIPMENT** $7,300.00
MAINTENANCE AND CALIBRATION OF RADAR UNITS AS REQUIRED BY THE STATE $800
ESTIMATED COST TO REPAIR AND REPLACEMENT OF ANY DEFECTIVE PARTS FOR ALL
DEPARTMENTAL WEAPONS $1250
ESTIMATED COST TO REPAIR AND REPLACEMENT OF ANY DEFECTIVE PARTS ON
DEPARTMENTAL TASER $1250
SERVICE AND REPLACEMENT OF DEFECTIVE PARTS ON ALL AUDIO-VISUAL AND
PHOTOGRAPHIC EQUPMENT $1100

ESTIMATED COST TO MAINTAIN SURVEILLANCE EQUIPMENT $300
EVIDENCE DVDS AND MEMORY CARDS FOR IN CAR AND BODY RECORDERS $1600
COST OF REPLACEMENT BATTERIES FOR 2 WAY RADIOS, OTHER ELECTRONIC EQUIPMENT, AND VEHICLE UNLOCKING KITS $1000

10-10-4310-1700 **MAINT/REPAIR VEHICLES** $32,000
MAINTENANCE ON VEHICLES- INCLUDES LABOR, PARTS, TIRES, BATTERIES, OIL, PARTS, AND OTHER NECESSARY REPAIRS TO POLICE VEHICLES

10-10-4310-1705 **VEHICLE FUEL** $100,000
VEHICLE

10-10-4310-2101 **COMMUNITCATION TOWER RENTAL CONTRACT** $18,000
COST TO RENT SPACE ON TOWER COMMUNICATIONS

10-10-4310-3300 **DEPARTMENTAL SUPPLIES** $7,500
ENVELOPES, FILE FOLDERS, PAPER, PENS, AND MISC. OFFICE SUPPLIES $4000

EVIDENCE SUPPLIES: BAGS, LABELS, LIFT TAPE, BRUSHES, FILM, SUSPECT AND RAPE KITS, DRUG KITS, CASTING MATERIAL, AND OTHER MISC. SUPPLIES NEED TO COLLECT EVIDENCE $3500

10-10-4310-3301 **ANIMAL CONTROL SUPPLIES** $3,500
VET FEES ASSOCIATED WITH TREATING INJURED ANIMALS $1,300
COST OF FOOD ANNUALLY FOR FEEDING AND BAITING TRAPS $500
COST TO PURCHASE NEW TRAPS, POLES, NETS, GLOVES, CARRIERS, AND ETC. $1,700

10-10-4310-3303 **FOOTBALL EVENT** $2,000

10-10-4310-3600 **UNIFORMS/EQUIPMENT** $22,000
COST OF NEW UNIFORMS AND EQUIPMENT (BADGES, PANTS, SHIRTS, BOOTS, RAIN GEAR LEATHER GEAR, COATS, BALLISTIC VESTCOVERS, HATS, HANDCUFFS, MAGAZINES, HELMETS PPE

10-10-4310-4500 **CONTRACT SERVICES** $34,000
POLICE PAK RECORDS MANAGEMENT SOFTWARE SUPPORT CONTRACT $6800
MDIS SUPPORT CONTRACT $7100
DCI CONNECT FEE - MDC'S (MOBLIE DATE COMPUTERS) $4000
I RECORD SYSTEM SUPPORT CONTRACT $ 1800
OFF-SITE STORAGE FOR RECOVERED PROPERTY $600
ANNUAL "COPYPRO" LEASE & MAINTENANCE CONTRACT FOR THREE COPIERS $10,400
SUPER SHRED $800
GENERATOR REPAIR CONTRACT $500
HEATING AND AIR MAINTENANCE CONTRACT $2000

10-10-4310-5300 **DUES & SUBSCRIPTIONS** $1,830
NC POLICE EXECUTIVES, FBI NATIONAL ACADEMY, FBI LEEDA, NFPA, PROPERTY AND EVIDENCE ASSOCIATON, IACP, DEX ADVERTISING, ETC.

10-10-4310-5400 **INSURANCE PREMIUM** $43,000
POLICE DEPARTMENT SHARE OF PROPERTY AND CASUALTY INSURANCE

10-10-4310-5601 **MATERIALS- AMMO & TRAINING EQUIPMENT** $11,800
COST OF AMMUNITION LETHAL AND NON LETHAL $10,000
COST OF LESS THAN LETHAL PRODUCTS $1,500

TARGETS $300

10-10-4310-5602 **MATERIALS- PUBLIC EDUCATION** $3,500

MATERIALS, HANDOUTS, STICKERS, PENS, ACTIVITY BOOKS FOR PUBLIC AWARNESSS AND EDUCATION, CRIME PREVENTION

10-10-4310-5700 **MISCELLANEOUS** $17,000

FUNDS USE TO PURCHASE DRUGS AND OTHER ILLEGAL ACTIVITIES THAT WOULD BE USED AS EVIDENCE IN CRIMINAL TRIALS

FUNDS FOR DISCRETE OPERATIONS THAT LEADS TO THE ARREST OF SUSPECTS, WANTED PERSONS, STOLEN PROPERTY, RENTAL EQUIPMENT

10-10-4310-5701 **CONTROLLED SUBSTANCE FUND** $9,000

ESTIMATE EXPENDITURE OF RESTRICTED CONTROLLED SUBSTANCE FUNDS
(REVENUE IS GAINED THROUGH SEIZURE, ETC. AND NOT TAXPAYER MONEY)

10-10-4310-7000 **NONCAPITALIZED PURCHASES** $32,020

BALLISTIC VEST 5 YEAR REPLACEMENT SCHEDULE $3,270
50% REMIBURSEMENT THROUGH BVP VEST GRANT)
Desk Top Computer - (11) @ $1,250, Laptop Computer - $1,500
REPLACE TASER $4,500
REPLACE OF OLDER DEPARTMENT AND UPGRADE NON LETHAL WEAPONS $6,000
PROTECTIVE BULLET PROOF SHIELD $2,500
CHAIRS FOR PATROL OFFICE $500

10-10-4310-7400 **CAPITAL OUTLAY** $20,000

COMMUNICATION TOWER $20,000

10-10-4310-8600 **VEHICLE REPLACEMENT FUND** $152,000

FUNDS DESIGNATED FOR VEHICLE REPLACEMENT FUND

TOTAL FOR DEPARTMENT **POLICE DEPARTMENT** **$3,016,766**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
E-911 COMMUNICATIONS								
10-10-4311-0200	SALARIES	158,946	103,400	165,123	162,000	166,173	166,173	167,835
10-10-4311-0201	SALARIES - OVERTIME	26,114	18,753	31,000	29,000	31,000	31,000	31,000
10-10-4311-0205	SALARIES - LONGEVITY	550	675	675	675	800	800	800
10-10-4311-0500	F.I.C.A. TAXES	13,976	9,251	15,313	14,315	15,455	15,455	15,582
10-10-4311-0600	GROUP INSURANCE	36,259	22,094	35,140	31,015	32,360	32,360	31,015
10-10-4311-0700	RETIREMENT CONTRIBUTIONS	13,095	8,291	13,126	12,830	14,353	14,353	14,474
10-10-4311-0701	401K CONTRIBUTIONS	1,305	840	1,550	1,310	6,750	6,750	6,750
10-10-4311-0703	EMPLOYER HSA CONTRIBUTIONS	3,192	2,352	3,640	3,668	0	0	0
10-10-4311-0704	EMPLOYER FSA CONTRIBUTIONS	1,040	680	1,040	1,056	0	0	0
10-10-4311-0705	EMPLOYER 457 CONTRIBUTION	1,020	336	520	524	0	0	0
10-10-4311-1100	TELEPHONE	816	733	2,000	2,000	2,000	2,000	2,000
10-10-4311-1200	PRINTING & PUBLISHING	0	0	400	400	400	400	400
10-10-4311-1400	EMPLOYEE DEVELOPMENT	805	0	1,500	1,500	1,500	1,500	1,500
10-10-4311-1602	MAINT/REPAIR RADIOS	7,143	5,310	10,000	8,000	10,000	10,000	10,000
10-10-4311-1604	MAINT/REPAIR EQUIP	818	499	1,200	1,200	1,800	1,800	1,800
10-10-4311-3300	DEPARTMENTAL SUPPLIES	862	48	500	500	500	500	500
10-10-4311-3600	UNIFORMS	15	872	2,000	1,800	2,000	2,000	2,000
10-10-4311-4500	CONTRACT SERVICES	60,014	16,414	72,000	32,000	72,000	32,000	32,000
10-10-4311-7000	NONCAPITZLIZED PURCHASES	2,870	644	1,000	645	1,000	1,000	1,000
TOTAL		**328,839**	**191,191**	**357,727**	**304,438**	**358,091**	**318,091**	**318,656**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-10-4311	**COMMUNICATIONS**	PUBLIC SAFETY
10-10-4311-0200	**SALARIES**	$167,835
SALARIES FOR 5 FULL TIME POSITIONS		
10-10-4311-0201	**SALARIES OVERTIME**	$31,000
OVERTIME SALARIES FOR FULL-TIME POSITIONS		
10-10-4311-0205	**SALARIES - LONGEVITY**	$800
LONGEVITY FOR FULL-TIME POSITIONS		
10-10-4311-0500	**F.I.C.A. TAXES**	$15,582
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-10-4311-0600	**GROUP INSURANCE**	$31,015
EMPLOYER'S COST OF GROUP INSURANCE		
10-10-4311-0700	**RETIREMENT CONTRIBUTIONS**	$14,474
EMPLOYER'S CONTRIBUTION FOR 5 FULL TIME EMPLOYEES		
10-10-4311-0701	**401K CONTRIBUTIONS**	$6,750
EMPLOYER'S CONTRIBUTION TO 401K FOR 5 FULL TIME EMPLOYEES		
10-10-4311-1100	**TELEPHONE**	$2,000
COST TO MAINTAIN TELEPHONE COMMUNICATIONS LINES & FAX MACHINE		
10-10-4311-1200	**PRINTING & PUBLISHING**	$400
PUBLIC EDUCATION MATERIAL, MAPS		
10-10-4311-1400	**EMPLOYEE DEVELOPMENT**	$1,500
TRAINING SEMINARS, MEETINGS, TRAVEL, COST TO MAINTAIN DCI CERTIFICATION		
10-10-4311-1602	**MAINT/REPAIR RADIOS**	$10,000
NON CONTRACT RADIO REPAIRS $2000 ANNUAL MAINTENANCE CONTRACT FOR MOBILE RADIOS, CONSOLE AND REPEATER WITH RADIO ONE $8000		
10-10-4311-1604	**MAINT/REPAIR OFFICE EQUIPMENT**	$1,800
MAINTENANCE ON OFFICE EQUIPMENT DESKS/ CHAIRS		
10-10-4311-3300	**DEPARTMENTAL SUPPLIES**	$500.00
COST OF PAPER , ENVELOPES, FILE FOLDERS, INK CARTRIDGES, STORAGE BOXES TAPE, AND MISC. OFFICE SUPPLIES		
10-10-4311-3600	**UNIFORMS**	$2,000.00

COST TO PROVIDE UNIFORMS FOR 5 TELECOMMUNICATORS

10-10-4311-4500	**CONTRACT SERVICES**	$32,000

ANI/ALI ANNUAL SERVICE CONTRACT $4,400
POSITRON ANNUAL EQUIPMENT MAINTENANCE $11,288
CAD ANNUAL MAINTENANCE $8,900
LANGUAGE LINE SERVICE TRANSLATION $1,000
ADDRESS MAINTENANCE CONTRACT $1,400
DCI ACCESS FEE (BUILDING) $1,800
SUDDENLINK CABLE INTERNET (DCI CONNECTIVITY) $900
N.I.C.E TELEPHONE RECORDER MAINTENANCE CONTRACT $2,312

10-10-4311-7000	**NON CAPITALIZED PURCHASES**	$1,000

CHAIRS

TOTAL FOR DEPARTMENT	**COMMUNICATIONS**	**$318,656**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
FIRE DEPARTMENT								
10-10-4340-0200	SALARIES	333,203	210,774	345,922	345,922	333,033	333,033	332,287
10-10-4340-0201	SALARIES - OVERTIME	4,818	3,717	4,893	4,893	4,893	4,893	4,893
10-10-4340-0205	SALARIES - LONGEVITY	1,443	1,570	1,645	1,570	1,719	1,719	1,679
10-10-4340-0300	SALARIES - PART-TIME	17,322	6,764	11,000	11,000	11,000	11,000	11,110
10-10-4340-0400	PROFESSIONAL SERVICES	8,465	5,181	7,093	7,093	7,453	7,453	7,453
10-10-4340-0500	F.I.C.A. TAXES	26,800	16,777	28,197	28,197	27,264	27,264	27,212
10-10-4340-0600	GROUP INSURANCE	75,542	32,338	54,793	54,793	49,320	49,320	47,337
10-10-4340-0601	RETIREE INSURANCE	0	10,708	18,790	18,790	11,562	11,562	11,068
10-10-4340-0700	RETIREMENT CONTRIBUTIONS	23,952	14,584	24,243	24,243	24,624	24,624	24,567
10-10-4340-0701	401K CONTRIBUTIONS	2,063	1,266	2,369	2,369	9,936	9,936	9,936
10-10-4340-0702	VOLUNTEER PENSION FUND CONTRIB	0	0	120	0	120	120	120
10-10-4340-0703	EMPLOYER HSA CONTRIBUTIONS	5,449	3,150	4,888	4,888	0	0	0
10-10-4340-0704	EMPLOYER FSA CONTRIBUTIONS	239	138	240	240	0	0	0
10-10-4340-0705	EMPLOYER 457 CONTRIBUTION	2,445	1,777	2,750	2,750	0	0	0
10-10-4340-1100	TELEPHONE	7,517	5,378	7,800	7,800	7,800	7,800	7,800
10-10-4340-1200	PRINTING & PUBLISHING	441	594	1,000	1,000	1,000	1,000	1,000
10-10-4340-1300	WATER & ELECTRIC SERVICES	45,739	24,451	45,000	45,000	45,000	45,000	45,000
10-10-4340-1301	FIRE HYDRANTS & WATER	13,660	7,968	13,660	13,660	13,660	13,660	13,660
10-10-4340-1400	EMPLOYEE DEVELOPMENT	10,003	12,403	15,154	15,460	11,610	11,610	15,260
10-10-4340-1500	MAINT/REPAIR BUILDING	12,186	7,287	12,000	12,000	12,000	12,000	12,000
10-10-4340-1600	MAINT/REPAIR EQUIPMENT	11,585	7,804	14,400	14,400	14,600	14,600	14,600
10-10-4340-1602	MAINT/REPAIR RADIO	4,872	3,713	4,674	4,674	4,674	4,674	4,674
10-10-4340-1604	MAINT/REPAIR OFFICE EQUIP	3,389	2,260	3,300	3,300	5,350	5,350	5,350
10-10-4340-1700	MAINT/REPAIR VEHICLES	15,553	17,472	26,600	26,600	25,100	25,100	25,100
10-10-4340-1705	VEHICLE FUEL	9,889	4,726	14,000	14,000	14,000	14,000	14,000
10-10-4340-2600	EMPLOYEE ADVERTISEMENT	0	0	150	150	150	150	150
10-10-4340-3300	DEPARTMENTAL SUPPLIES	5,848	4,283	6,000	6,000	6,000	6,000	6,000
10-10-4340-3600	UNIFORMS	5,316	4,286	4,700	4,700	4,700	4,700	4,700

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-10-4340-3601	SAFETY SHOES	1,559	1,611	2,250	2,250	2,250	2,250	2,250
10-10-4340-3602	SAFETY EQUIPMENT	8,923	12,782	17,100	17,100	14,927	14,927	14,927
10-10-4340-4500	CONTRACT SERVICES	1,860	1,980	1,980	1,980	1,980	1,980	1,980
10-10-4340-5300	DUES & SUBSCRIPTIONS	1,247	1,791	1,716	1,716	2,375	2,375	2,375
10-10-4340-5400	INSURANCE PREMIUM	22,181	20,587	25,000	25,000	25,000	25,000	25,000
10-10-4340-5600	MATERIALS	9,710	8,924	12,800	9,710	8,100	8,100	8,100
10-10-4340-5601	MATERIALS-PUBLIC EDUCATION	448	639	750	750	750	750	750
10-10-4340-7000	NONCAPITALIZED PURCHASES	5,468	11,174	14,000	13,500	18,150	9,350	9,350
10-10-4340-7400	CAPITAL OUTLAY	38,255	0	0	0	0	8,800	8,800
10-10-4340-8600	TRANSFER TO VEHICLE REPLACEMENT FUND	0	0	0	0	139,299	370,181	370,181
10-10-4340-9000	DEBT PAYMENT RURAL FIRE DEPTS	0	0	0	0	0	0	0
10-10-4340-9800	VOLUNTEER EXPENSES	3,543	2,884	4,405	4,405	4,405	4,405	4,405
TOTAL		**740,936**	**473,740**	**755,382**	**751,903**	**863,804**	**1,094,686**	**1,095,074**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-10-4340	**FIRE DEPARTMENT**	PUBLIC SAFETY
10-10-4340-0200	**SALARIES**	$332,287
SALARIES 23%		
10-10-4340-0201	**SALARIES OVERTIME**	$4,893
OVERTIME		
10-10-4340-0205	**SALARIES - LONGEVITY**	$1,679
23% COST OF LONGEVITY		
10-10-4340-0300	**SALARIES - PART TIME**	$11,110
10-10-4340-0400	**PROFESSIONAL SERVICES**	$7,453
TB Screenings - $400, Audiograms - $286, Hepatitis Shots - $90, Hepatitis Titers - $816		
SCBA Fit Tests - $700, Random Drug Screenings - $576, New Firefighter Testing - $685		
Annual Firefighter Physicals/Pulmonary Testing - $3,300, Grant Writing Fee - $600		
10-10-4340-0500	**F.I.C.A. TAXES**	$27,212
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-10-4340-0600	**GROUP INSURANCE**	$47,337
EMPLOYER'S COST OF GROUP INSURANCE		
10-10-4340-0601	**RETIREE INSURANCE**	$11,068
MEDICAL INSURANCE FOR 2 RETIREES		
10-10-4340-0700	**RETIREMENT CONTRIBUTIONS**	$24,567
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-10-4340-0701	**401K CONTRIBUTIONS**	$9,936
EMPLOYER'S CONTRIBUTION TO 401K		
10-10-4340-0702	**VOLUNTEER PENSION FUND CONTRIBUTION**	$120
10-10-4340-1100	**TELEPHONE**	$7,800
OFFICE PHONES - CELL PHONES		
10-10-4340-1200	**PRINTING & PUBLISHING**	$1,000
COPIER PAPER, INSPECTION FORMS		
10-10-4340-1300	**WATER & ELECTRIC SERVICES**	$45,000
STATION 1 - $19,000, STATION 2 - $26,000		
10-10-4340-1301	**HYDRANTS & WATER**	$13,660

10-10-4340-1400	**EMPLOYEE DEVELOPMENT**	$15,260

College Credit - $5,000, ECFA Fire Schools - $1,000, NFA NC Weekend Programs - $200
NC Arson School - $500, Car Seat Upgrade - $450, NC Fire Prevention School - $700
Chief's Conference - $500
Probationary Fire Inspector - $200, Fire Inspector Testing - $1,250,
NC Breathing Equip. School - $1,400, NC Fire Code Upgrade Class - $160
Assessment Process Expenses - $250
Police/Fire Cross Training - $3,650

10-10-4340-1500	**MAINTENANCE & REPAIR OF BUILDINGS**	$12,000

STATION 1 & STATION 2

10-10-4340-1600	**MAINTENANCE & REPAIR OF EQUIPMENT**	$14,600

Breathing Air Equip. Service & Testing - $1,200, SCBA Bench Testing - $2,000
Station 2 Generator Service - $1,900, SCBA Repairs - $7,000
Extrication Equipment Annual Service - $2,500

10-10-4340-1602	**RADIO MAINTENANCE & REPAIR**	$4,674

Maintenance Contract - $3,624, Replacement Batteries - $600, Reprograming - $200
Misc. Repairs & Parts - $250

10-10-4340-1604	**MAINT/REPAIR OFFICE EQUIP**	$5,350

2 COPIERS & 1 PRINTER - STATIONS 1 & 2

10-10-4340-1700	**MAINT/REPAIR VEHICLES**	$25,100

Ladders & Aerial Testing - $1,600, Tires - $9,000, Gauges, Valves, Misc. - $1,500
Repairs - $5,000, Annual Service & Pump Tests - $8,000

10-10-4340-1705	**VEHICLE FUEL**	$14,000
10-10-4340-2600	**EMPLOYEE ADVERTISING**	$150
10-10-4340-3300	**DEPARTMENTAL SUPPLIES**	$6,000
10-10-4340-3600	**UNIFORMS**	$4,700
10-10-4340-3601	**SAFETY SHOES**	$2,250

10-10-4340-3602	**SAFETY EQUIPMENT**	$14,927

Helmets - $1,500, Turn Out Coats, Pants, Boots - $12,000, Extrication Gloves - $480
Fire Gloves - $672, Safety Vests - $200, Hearing Protection - $75

10-10-4340-4500	**CONTRACT SERVICES**	$1,980

Fire Programs Software Maintenance Contract

10-10-4340-5300	**DUES & SUBSCRIPTIONS**	$2,375

NFPA - $165, NC Fireman's Assoc.- $1,200, NCFA - $40, BCFA - $25,
NC Fire Marshal Assoc.-$30, NC Fire Chief's Assoc.- $150, ECFA - $10 NFPA Updates - $200
NCIAAI - $45, NC Fire Service Instructors - $80 Dex Advertising- $430

10-10-4340-5400	**INSURANCE PREMIUM**	$25,000

10-10-4340-5600	**MATERIALS**	$8,100
Nozzles, Appliances, Foam - $3000, Fire Hose - $1,500, Air Gas Monitors - $1,000 Air Gas Monitor Kit - $1,100, Fitness Exercise Equip. - $1,500		
10-10-4340-5601	**MATERIALS - PUBLIC EDUCATION**	$750
10-10-4340-7000	**NONCAPITALIZED PURCHASES**	$9,350
Pagers - $1,350, Ice Machine - $3,000, PPV Fan - $1,800, Lap Top Computer - $2,500 Tables & Chairs - $700		
10-10-4340-7400	**CAPITAL OUTLAY**	$8,800
Extrication Tool - $8,800		
10-10-4340-8600	**VEHICLE REPLACEMENT FUND**	$370,181
10-10-4340-9800	**VOLUNTEER EXPENSES**	$4,405
TB Screening, Background Checks, Uniforms, Pulmonary Tests, Drug Screening, Gear		
TOTAL FOR DEPARTMENT	**FIRE DEPARTMENT BUDGET**	**$1,095,074**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
EMS								
10-10-4341-0200	SALARIES	1,093,376	737,961	1,121,819	1,121,819	1,144,821	1,144,821	1,140,399
10-10-4341-0201	SALARIES - OVERTIME	16,128	12,802	16,382	16,382	16,382	16,382	13,382
10-10-4341-0202	OVERTIME- DOWNTOWN EVENTS							3,000
10-10-4341-0205	SALARIES - LONGEVITY	4,832	5,530	5,806	5,530	5,987	5,987	5,852
10-10-4341-0400	PROFESSIONAL SERVICES	1,169	290	1,926	1,926	2,051	2,051	2,051
10-10-4341-0500	F.I.C.A. TAXES	83,596	56,891	88,880	88,880	90,761	90,761	90,413
10-10-4341-0600	GROUP INSURANCE	166,970	112,381	188,865	188,865	173,269	173,269	166,151
10-10-4341-0700	RETIREMENT CONTRIBUTIONS	78,617	51,050	76,305	76,305	84,621	84,621	84,291
10-10-4341-0701	401K CONTRIBUTIONS	6,672	4,406	8,179	8,179	35,654	35,654	35,654
10-10-4341-0703	EMPLOYER HSA CONTRIBUTIONS	17,438	10,546	16,420	16,420	0	0	0
10-10-4341-0704	EMPLOYER FSA CONTRIBUTIONS	801	462	805	805	0	0	0
10-10-4341-0705	EMPLOYER 457 CONTRIBUTION	8,444	6,623	10,250	10,250	0	0	0
10-10-4341-1100	TELEPHONE	2,513	1,568	3,500	3,000	6,020	6,020	6,020
10-10-4341-1200	PRINTING & PUBLISHING	133	25	300	300	300	300	300
10-10-4341-1400	EMPLOYEE DEVELOPMENT	8,025	833	5,735	8,000	6,450	6,450	6,450
10-10-4341-1600	MAINT/REPAIR EQUIPMENT	10,530	2,269	6,000	6,000	7,700	7,700	7,700
10-10-4341-1602	MAINT/REPAIR RADIO	636	14	1,000	1,000	1,000	1,000	1,000
10-10-4341-1700	MAINT/REPAIR VEHICLES	7,329	5,467	8,000	8,000	8,000	8,000	8,000
10-10-4341-1705	VEHICLE FUEL	11,660	4,847	13,000	12,000	13,000	13,000	13,000
10-10-4341-1800	MAINT/REPAIR BOAT	383	374	500	500	500	500	500
10-10-4341-3300	DEPARTMENTAL SUPPLIES	733	228	1,000	1,000	1,000	1,000	1,000
10-10-4341-3301	EMS MEDICAL SUPPLIES	62,170	50,830	75,000	75,000	80,000	80,000	80,000
10-10-4341-3600	UNIFORMS	4,261	2,386	4,700	4,700	4,700	4,700	4,700
10-10-4341-3601	SAFETY SHOES	510	764	1,800	1,800	1,800	1,800	1,800
10-10-4341-3602	SAFETY EQUIPMENT	1,239	39	650	650	1,150	1,150	1,150
10-10-4341-4500	CONTRACT SERVICES EMS BILLING	37,685	34,565	42,000	42,000	45,000	45,000	45,000
10-10-4341-4505	EMS BAD DEBT COLLECTION	370	5,401	5,000	5,000	5,000	5,000	5,000
10-10-4341-5300	DUES & SUBSCRIPTIONS	781	995	995	780	1,310	1,310	1,310

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-10-4341-5400	INSURANCE PREMIUM	1,962	2,222	2,500	2,500	2,500	2,500	2,500
10-10-4341-5600	MATERIALS	2,843	1,794	3,000	3,000	6,800	6,800	6,800
10-10-4341-7000	NONCAPITALIZED PURCHASES	3,100	2,667	5,700	5,200	8,200	8,200	8,200
10-10-4341-7400	CAPITAL OUTLAY	0	28,304	30,000	28,303	30,000	30,000	30,000
10-10-4341-8600	TRANSFER TO VEHICLE REPLACEMENT FUND	0	150,000	150,000	150,000	64,287	64,287	64,287
10-10-4341-9100	COUNTY EMS REIMBURSEMENT	0	0	0	0	0	0	0
TOTAL		**1,634,905**	**1,294,534**	**1,896,017**	**1,894,094**	**1,848,263**	**1,848,263**	**1,835,910**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-10-4341	**EMS**	PUBLIC SAFETY
10-10-4341-0200	**SALARIES**	$1,140,399
77 % OF SALARIES		
10-10-4341-0201	**SALARIES OVERTIME**	$13,382
OVERTIME		
10-10-4341-0202	**SALARIES OVERTIME - SPECIAL EVENTS**	$3,000
OVERTIME FOR SPECIAL EVENTS (SUMMER FESTIVAL, BALL TOURNAMENTS, ETC.)		
10-10-4341-0205	**SALARIES - LONGEVITY**	$5,852
77% OF LONGEVITY		
10-10-4341-0400	**PROFESSIONAL SERVICES**	$2,051
TB Screenings - $192, Audiograms - $110, Hepatitis Shots - $270,		
Fit For Duty Physicals - $700, CLIA Certification - $150, DHHS Drug Registration - $125		
Random Drug Screenings - $504		
10-10-4341-0500	**F.I.C.A. TAXES**	$90,413
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-10-4341-0600	**GROUP INSURANCE**	$166,151
EMPLOYER'S COST OF GROUP INSURANCE		
10-10-4341-0700	**RETIREMENT CONTRIBUTIONS**	$84,291
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-10-4341-0701	**401K CONTRIBUTIONS**	$35,654
EMPLOYER'S CONTRIBUTION TO 401K		
10-10-4341-1100	**TELEPHONE**	$6,020
Office Phones - Cell Phones - 5 Wireless Hot Spots - 10 Active 911		
BC COMPLIANCE HOT SPOTS		
10-10-4341-1200	**PRINTING & PUBLISHING**	$300
EMS FORMS		
10-10-4341-1400	**EMPLOYEE DEVELOPMENT**	$6,450
EMS Conference - $750, NFA Weekend Programs - $200,		
Fire & Life Safety Conference - $500, Paramedic Course Books - $3,000		
Unspecified EMS Training - $2,000		
10-10-4341-1600	**MAINTENANCE & REPAIR OF EQUIPMENT**	$7,700
Power & Stair Stretchers Service - $700, Calibration of 5 Cardiac Monitors - $800		

Cardiac Monitor Batteries - $1,800, Upgrade of 2 Cardiac Monitors - $4,400

10-10-4341-1602	**MAINTENANCE/REPAIR RADIO**	$1,000.00
Replacement Batteries - $500, Repairs - $500		
10-10-4341-1700	**MAINT/REPAIR VEHICLES**	$8,000
10-10-4341-1705	**VEHICLE FUEL**	$13,000
10-10-4341-1800	**MAINTENANCE/REPAIR BOAT**	$500
10-10-4341-3300	**DEPARTMENTAL SUPPLIES**	$1,000
10-10-4341-3301	**EMS MEDICAL SUPPLIES**	$80,000
10-10-4341-3600	**UNIFORMS**	$4,700
10-10-4341-3601	**SAFETY SHOES**	$1,800
10-10-4341-3602	**SAFETY EQUIPMENT**	$1,150
10 Reflective Coats - $1,000, Safety Vests - $60, Safety Glasses - $15 Hearing Protection - $75		
10-10-4341-4500	**CONTRACT SERVICES EMS BILLING**	$45,000
10-10-4341-4505	**EMS BAD DEBT COLLECTION**	$5,000
10-10-4341-5300	**DUES & SUBSCRIPTIONS**	$1,310
BC EMS Association - $20, ECCISMA Dues for 11 personnel - $110, NC Association of Rescue/EMS - $750 Dex Advertising $430		
10-10-4341-5400	**INSURANCE PREMIUM**	$2,500
10-10-4341-5600	**MATERIALS**	$6,800
Replacement Rescue Rope - $3,000 - Boat & Water Rescue Equipment - $3,800		
10-10-4341-7000	**NONCAPITALIZED PURCHASES**	$8,200
Desk Top Computer - $1,250, Laptop Computer - $1,500, 4 Pagers - $1,350 Vehicle Mounts for I-Pads - $600, 2 I-Pads with Protective Covers - $800 Replacement Bedding - $2,700		
10-10-4341-7400	**CAPITOL OUTLAY**	$30,000
Cardiac Defibulator		
10-10-4341-8600	**VEHICLE REPLACEMENT FUND**	$64,287
TOTAL FOR DEPARTMENT	**EMS BUDGET**	**$1,835,910**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
PUBLIC WORKS DIRECTOR								
10-30-4700-0200	SALARIES	59,210	39,363	58,483	58,483	54,384	54,384	55,810
10-30-4700-0205	SALARIES - LONGEVITY	339	325	360	360	280	280	280
10-30-4700-0400	PROFESSIONAL SERVICES	0	72	0	0	0	0	0
10-30-4700-0500	F.I.C.A. TAXES	4,417	2,963	4,545	4,545	4,223	4,223	4,332
10-30-4700-0600	GROUP INSURANCE	6,135	3,853	6,155	6,155	5,636	5,636	5,407
10-30-4700-0601	RETIREE HEALTH INSURANCE	0	1,233	0	0	5,781	5,781	5,534
10-30-4700-0700	RETIREMENT CONTRIBUTIONS	4,143	2,413	3,869	3,869	3,902	3,902	4,006
10-30-4700-0701	401K CONTRIBUTIONS	222	129	264	264	1,215	1,215	1,215
10-30-4700-0703	EMPLOYER HSA CONTRIBUTIONS	677	421	676	676	0	0	0
10-30-4700-0705	EMPLOYER 457 CONTRIBUTION	209	94	208	208	0	0	0
10-30-4700-1100	TELEPHONE	785	892	1,100	1,356	1,375	1,375	1,375
10-30-4700-1604	MAINT/REPAIR OFFICE EQUIP	0	0	200	200	200	200	200
10-30-4700-3300	DEPARTMENTAL SUPPLIES	527	828	850	850	850	850	850
10-30-4700-5300	DUES & SUBSCRIPTIONS	0	0	200	200	200	200	200
TOTAL		**76,663**	**52,587**	**76,910**	**77,166**	**78,046**	**78,046**	**79,209**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-30-4700	PUBLIC WORKS DIRECTOR	PUBLIC WORKS
10-30-4700-0200	**SALARIES**	$55,810
20% SALARIES PER PAY PLAN FOR 3 EMPLOYEES AND 25% FOR 1 EMPLOYEE		
10-30-4700-0205	**SALARIES - LONGEVITY**	$280
20% SALARIES PER PAY PLAN FOR 3 EMPLOYEES AND 25% FOR 1 EMPLOYEE		
10-30-4700-0500	**F.I.C.A. TAXES**	$4,332
20% EMPLOYER'S SHARE OF FICA - 3 EMPLOYEES 25% EMPLOYER'S SHARE OF FICA FOR 1 EMPLOYEE		
10-30-4700-0600	**GROUP INSURANCE**	$5,407
20% INSURANCE FOR 3 EMPLOYEES AND 25% FOR 1 EMPLOYEE		
10-30-4700-0601	**RETIREE INSURANCE**	$5,534
RETIREE INSURANCE		
10-30-4700-0700	**RETIREMENT CONTRIBUTIONS**	$4,006
20% EMPLOYER CONTRIBUTION TO RETIREMENT FOR 3 EMPLOYEES AND 25% FOR 1 EMPLOYEE		
10-30-4700-0701	**401K CONTRIBUTIONS**	$1,215
20% CONTRIBUTION FOR 3 EMPLOYEES AND 25% FOR 1 EMPLOYEE		
10-30-4700-1100	**TELEPHONE**	$1,375
EXT. 302, 332, 363, & 2 CELL PHONES		
10-30-4700-1604	**MAINT/REPAIR OFFICE EQUIP**	$200
PLOTTER, BLUEPRINT MACHINE, TYPEWRITER, CALCULATORS & SURVEY EQUIPMENT		
10-30-4700-3300	**DEPARTMENTAL SUPPLIES**	$850
OFFICE SUPPLIES		
10-30-4700-5300	**DUES & SUBSCRIPTIONS**	200
DUES & SUBSCRIPTIONS FOR PUBLIC WORKS		
TOTAL FOR DEPARTMENT	**PUBLIC WORKS DIRECTOR**	**$79,209**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
EQUIPMENT SERVICES								
10-20-4250-0200	SALARIES	88,153	59,106	88,721	88,218	89,728	89,728	90,625
10-20-4250-0201	SALARIES - OVERTIME	1,318	1,362	2,000	1,362	950	950	950
10-20-4250-0202	SALARIES - LABOR REIMBURSEMENT	(44,163)	(26,038)	(43,636)	(43,636)	(44,864)	(44,864)	(44,864)
10-20-4250-0205	SALARIES - LONGEVITY	700	750	750	750	800	800	800
10-20-4250-0400	PROFESSIONAL SERVICES	108	66	100	100	100	100	100
10-20-4250-0500	F.I.C.A. TAXES	6,917	4,696	7,020	7,020	6,998	6,998	7,067
10-20-4250-0600	GROUP INSURANCE	13,972	8,754	13,972	13,972	12,860	12,860	12,322
10-20-4250-0700	RETIREMENT CONTRIBUTIONS	6,362	4,132	6,031	6,031	6,632	6,632	6,697
10-20-4250-0701	401K CONTRIBUTIONS	522	336	620	620	2,700	2,700	2,700
10-20-4250-0703	EMPLOYER HSA CONTRIBUTIONS	1,566	1,008	1,560	1,560	0	0	0
10-20-4250-0705	EMPLOYER 457 CONTRIBUTION	522	336	520	520	0	0	0
10-20-4250-1100	TELEPHONE	1,240	779	1,100	1,320	1,320	1,320	1,320
10-20-4250-1200	PRINTING & PUBLISHING	0	423	300	424	500	500	500
10-20-4250-1300	WATER & ELECTRIC SERVICE	15,607	10,332	13,500	17,775	17,775	17,775	17,775
10-20-4250-1301	UTILITIES-HEATING-LP GAS	764	676	1,000	692	1,000	1,000	1,000
10-20-4250-1400	EMPLOYEE DEVELOPMENT	0	0	200	0	200	200	200
10-20-4250-1401	OSHA SAFETY MANDATES	171	88	425	400	400	400	400
10-20-4250-1500	MAINT/REPAIR BUILDING	1,236	615	500	615	500	500	500
10-20-4250-1600	MAINT/REPAIR EQUIP	2,277	3,160	3,300	3,160	3,000	3,000	3,000
10-20-4250-1700	MAINT/REPAIR VEHICLES	407	81	1,000	500	1,000	1,000	1,000
10-20-4250-1705	VEHICLE FUEL	1,187	453	1,500	795	1,400	1,400	1,400
10-20-4250-3101	GASOLINE PURCHASES	639,792	253,095	640,000	501,840	510,000	510,000	510,000
10-20-4250-3102	PARTS & FLUIDS PURCHASES	156,937	83,891	155,000	134,727	135,000	135,000	135,000
10-20-4250-3103	TIRES & TUBES PURCHASES	66,221	37,666	65,000	61,323	65,000	65,000	65,000
10-20-4250-3104	GASOLINE REIMBURSEMENT	(629,389)	(259,396)	(630,000)	(500,000)	(500,000)	(500,000)	(500,000)
10-20-4250-3105	PARTS REIMBURSEMENT	(140,575)	(75,855)	(150,000)	(130,000)	(128,205)	(128,205)	(128,205)
10-20-4250-3106	TIRES REIMBURSEMENT	(60,903)	(32,216)	(60,000)	(61,000)	(60,000)	(60,000)	(60,000)
10-20-4250-3300	DEPARTMENTAL SUPPLIES	2,116	2,722	3,700	4,000	4,000	4,000	4,000

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-20-4250-3600	UNIFORMS	896	571	914	802	530	530	530
10-20-4250-3601	SAFETY SHOES	270	265	560	560	560	560	560
10-20-4250-5400	INSURANCE PREMIUM	6,209	5,831	6,300	6,300	6,300	6,300	6,300
10-20-4250-7000	NONCAPITALIZED PURCHASES	9,297	777	1,250	1,250	3,000	3,000	3,000
10-20-4250-8600	TRANSFER TO VEHICLE REPLACEMENT FUND	0	0	0	0	3,100	3,100	3,100
TOTAL		**149,737**	**88,466**	**133,207**	**122,000**	**142,284**	**142,284**	**142,777**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-20-4250	EQUIPMENT SERVICES	PUBLIC WORKS
10-20-4250-0200	**SALARIES**	$90,625
SALARIES PER PAY PLAN FOR 2		
10-20-4250-0201	**SALARIES OVERTIME**	$950
SALARIES FOR REQUIRED OVERTIME		
10-20-4250-0202	**SALARIES - LABOR REIMBURSEMENT**	-$44,864
52% OF SALARIES PER PAY PLAN FOR 2		
10-20-4250-0205	**SALARIES - LONGEVITY**	$800
PER PAY PLAN FOR 2 FULL TIME EMPLOYEE		
10-20-4250-0400	**PROFESSIONAL SERVICES**	$100
FOR SERVICES NEEDED		
10-20-4250-0500	**F.I.C.A. TAXES**	$7,067
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-20-4250-0600	**GROUP INSURANCE**	$12,322
EMPLOYER'S COST OF INSURANCE FOR 2 EMPLOYEES		
10-20-4250-0700	**RETIREMENT CONTRIBUTIONS**	$6,697
EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR 2 EMPLOYEES		
10-20-4250-0701	**401K CONTRIBUTIONS**	$2,700
EMPLOYER'S CONTRIBUTION TO 401K FOR 2 EMPLOYEES		
10-20-4250-1100	**TELEPHONE**	$1,320
TELEPHONE SERVICE FOR: EXT. #337 & CENTURYLINK		
10-20-4250-1200	**PRINTING & PUBLISHING**	$500
WORK ORDERS		
10-20-4250-1300	**WATER & ELECTRIC SERVICE**	$17,775
UTILITIES FOR CITY GARAGE AND WASH BAY		
10-20-4250-1301	**UTILITIES-HEATING-LP GAS**	$1,000
PROPANE GAS FOR WASH BAY		
10-20-4250-1400	**EMPLOYEE DEVELOPMENT**	$200

TRAINING AND SCHOOLS

10-20-4250-1401 **OSHA SAFETY MANDATES** $400
OSHA REQUIRED SAFETY EQUIPMENT & TRAINING
CDL DRUG TESTING FOR CDL DRIVERS AND/OR RANDOM TESTING

10-20-4250-1500 **MAINT./REPAIR BUILDING** $500
GARAGE BUILDING

10-20-4250-1600 **MAINT./REPAIR EQUIPMENT** $3,000
MAINTENANCE OF SHOP EQUIPMENT

10-20-4250-1700 **MAINT./REPAIR VEHICLES** $1,000
FUEL AND REPAIRS FOR #512 & WELDER TRAILER

10-20-4250-1705 **VEHICLE FUEL** $1,400
FUEL FOR #512

10-20-4250-3101 **GASOLINE PURCHASES** $510,000
CARRYING INVENTORY FOR PURCHASE OF ALL CITY FUEL

10-20-4250-3102 **PARTS & FLUIDS PURCHASES** $135,000
CARRYING INVENTORY OF PARTS & FLUIDS FOR FLEET

10-20-4250-3103 **TIRES & TUBES PURCHASES** $65,000
CARRYING INVENTORY OF TIRES FOR FLEET

10-20-4250-3104 **GASOLINE REIMBURSEMENT** -$500,000

10-20-4250-3103 **PARTS REIMBURSEMENT** -$128,205

10-20-4250-3104 **TIRES REIMBURSEMENT** -$60,000

10-20-4250-3300 **DEPARTMENTAL SUPPLIES** $4,000
CLEANING SUPPLIES, FIRST AID, HAND TOOLS, & VARIOUS WELDING SUPPLIES,
OXYGEN & ACETYLENE FOR WELDING. UPDATES TO COMPUTER DIAGNOSTIC
FOR EQUIPMENT

10-20-4250-3600 **UNIFORMS** $530
UNIFORMS FOR 2 EMPLOYEES

10-20-4250-3601 **SAFETY SHOES** $560
EMPLOYER'S COST FOR REQUIRED SAFETY SHOES

10-20-4250-5400 **INSURANCE PREMIUM** $6,300
SHARE OF PROPERTY INSURANCE AND BONDS

10-20-4250-7000 **NONCAPITALIZED PURCHASES** $3,000
REPLACE 30 YR OLD FUEL OIL HEATER IN METAL SHOP

10-20-4250-8600	**VEHICLE REPLACEMENT**	$3,100
TRANSFER TO VEHICLE REPLACEMENT FUND		
TOTAL FOR DEPARTMENT	**EQUIPMENT SERVICES**	**$142,777**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
STREET MAINTENANCE								
10-20-4510-0200	SALARIES	186,123	124,671	197,458	197,458	197,453	217,962	220,444
10-20-4510-0201	SALARIES - OVERTIME	14,838	11,309	10,000	14,547	10,000	10,000	10,000
10-20-4510-0205	SALARIES - LONGEVITY	1,125	1,150	1,275	1,275	1,175	1,175	1,175
10-20-4510-0400	PROFESSIONAL SERVICES	390	23,740	67,750	67,750	1,000	1,000	1,000
10-20-4510-0500	F.I.C.A. TAXES	14,653	10,112	16,304	16,304	16,347	17,916	18,106
10-20-4510-0600	GROUP INSURANCE	70,680	29,914	49,723	49,723	42,131	48,351	46,333
10-20-4510-0601	RETIREE INSURANCE	0	12,088	17,655	17,655	5,781	5,781	5,534
10-20-4510-0700	RETIREMENT CONTRIBUTIONS	14,176	9,256	13,923	13,923	15,126	16,612	16,792
10-20-4510-0701	401K CONTRIBUTIONS	1,576	999	2,535	2,535	8,100	9,450	9,450
10-20-4510-0703	EMPLOYER HSA CONTRIBUTIONS	4,402	2,352	3,640	3,640	0	0	0
10-20-4510-0704	EMPLOYER FSA CONTRIBUTIONS	1,039	680	1,040	1,040	0	0	0
10-20-4510-0705	EMPLOYER 457 CONTRIBUTION	1,081	1,228	1,560	1,560	0	0	0
10-20-4510-1100	TELEPHONE	1,174	791	1,100	1,332	1,350	1,350	1,350
10-20-4510-1300	WATER & ELECTRIC SERVICES	434	236	500	406	500	500	500
10-20-4510-1400	EMPLOYEE DEVELOPMENT	111	0	400	400	400	400	400
10-20-4510-1401	OSHA SAFETY MANDATES	780	450	1,400	1,400	1,400	1,400	1,400
10-20-4510-1500	MAINT/REPAIR BUILDING	160	199	200	200	200	200	200
10-20-4510-1602	MAINT/REPAIR RADIOS	0	61	100	62	100	100	100
10-20-4510-1700	MAINT/REPAIR VEHICLES	27,887	6,495	27,000	24,200	27,000	27,000	27,000
10-20-4510-1705	VEHICLE FUEL	21,634	9,184	28,000	16,900	25,000	25,000	25,000
10-20-4510-2600	EMPLOYEE ADVERTISEMENT	0	99	100	100	100	100	100
10-20-4510-3300	DEPARTMENTAL SUPPLIES	1,461	1,639	1,400	1,514	1,500	1,500	1,500
10-20-4510-3600	UNIFORMS	2,183	1,053	2,575	1,464	1,732	2,034	2,034
10-20-4510-3601	SAFETY SHOES	2,462	1,614	2,520	2,520	2,520	2,520	2,520
10-20-4510-4500	CONTRACT SERVICES	290	43,965	54,000	44,000	50,000	50,000	50,000
10-20-4510-5400	INSURNACE PREMIUM	9,932	8,930	10,000	10,000	10,000	10,000	10,000
10-20-4510-5600	MATERIALS	1,269	(4,941)	2,000	3,000	2,000	2,000	2,000
10-20-4510-7000	NONCAPITALIZED PURCHASES	0	9,703	10,250	9,703	0	0	0

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-20-4510-7400	CAPITAL OUTLAY	63,816	0	0	0	0	0	0
10-20-4510-8600	TRANSFER TO VEHICLE REPLACEMENT FUND	0	75,000	75,000	75,000	60,863	60,863	60,863
TOTAL		**443,675**	**381,977**	**599,408**	**579,611**	**481,778**	**513,214**	**513,801**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-20-4510	STREETS	PUBLIC WORKS
10-20-4510-0200	**SALARIES**	$220,444
SALARIES PER PAY PLAN FOR 7.5 EMPLOYEES		
10-20-4510-0201	**SALARIES OVERTIME**	$10,000
SALARIES FOR REQUIRED OVERTIME		
10-20-4510-0205	**SALARIES - LONGEVITY**	$1,175
PER PAY PLAN FOR 7.5 FULL TIME EMPLOYEES		
10-20-4510-0400	**PROFESSIONAL SERVICES**	$1,000
FOR SERVICES NEEDED		
10-20-4510-0500	**F.I.C.A. TAXES**	$18,106
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-20-4510-0600	**GROUP INSURANCE**	$46,333
EMPLOYER'S COST OF INSURANCE FOR 7.5 EMPLOYEES		
10-20-4510-0601	**RETIREE INSURANCE**	$5,534
MEDICAL COVERAGE FOR 2 RETIREES		
10-20-4510-0700	**RETIREMENT CONTRIBUTIONS**	$16,792
EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR EMPLOYEES		
10-20-4510-0701	**401K CONTRIBUTIONS**	$9,450
EMPLOYER'S CONTRIBUTION TO 401K FOR EMPLOYEES		
10-20-4510-1100	**TELEPHONE**	$1,350
1 CELL PHONE & EXT. #338		
10-20-4510-1300	**WATER & ELECTRIC SERVICE**	$500
UTILITIES FOR THE STREET DEPARTMENT BUILDING		
10-20-4510-1400	**EMPLOYEE DEVELOPMENT**	$400
TRAINING AND SCHOOLS		
10-20-4510-1401	**OSHA SAFETY MANDATES**	$1,400
OSHA REQUIRED SAFETY EQUIPMENT & TRAINING		
CDL DRUG TESTING FOR CDL DRIVERS AND/OR RANDOM TESTING		

10-20-4510-1500	**MAINT./REPAIR BUILDING**	$200
ROUTINE MAINTENANCE FOR STREET DEPARTMENT		
10-20-4510-1602	**MAINT./REPAIR RADIOS**	$100
REPLACE BATTERIES ON RADIO		
10-20-4510-1700	**MAINT./REPAIR VEHICLES**	$27,000
VEHICLE & EQUIPMENT #'S: 450, 452, 454. 455. 456, 461, 463, 464, 465 & 4053		
10-20-4510-1705	**VEHICLE FUEL**	$25,000
FUEL FOR VEHICLE & EQUIPMENT #'S: 450, 452, 454. 455. 456, 461, 463, 464, 465, & 4053		
10-20-4510-2600	**EMPLOYEE ADVERTISEMENT**	$100
VACANT POSITIONS		
10-20-4510-3300	**DEPARTMENTAL SUPPLIES**	$1,500
TOOLS, GLOVES, FIRST AID, RAIN GEAR, CHEMICALS, ETC.		
10-20-4510-3600	**UNIFORMS**	$2,034
EMPLOYER'S SHARE OF UNIFORMS		
10-20-4510-3601	**SAFETY SHOES**	$2,520
EMPLOYER'S COST FOR REQUIRED SAFETY SHOES		
10-20-4510-4500	**CONTRACT SERVICES**	$50,000
STREET REPAIRS BY CONTRACTORS INCLUDING EAST SIDE OF HOLLOMAN STREET		
10-20-4510-5400	**INSURANCE PREMIUM**	$10,000
SHARE OF PROPERTY INSURANCE AND BONDS		
10-20-4510-5600	**MATERIALS**	$2,000
FOR STREET SIGN MATERIALS, HAND TOOLS, ETC.		
10-20-4510-8600	**VEHICLE REPLACEMENT**	$60,863
TRANSFER TO VEHICLE REPLACEMENT FUND FOR:		
TOTAL FOR DEPARTMENT	**STREETS**	**$513,801**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
POWELL BILL								
10-20-4511-0200	SALARIES	69,516	44,586	70,896	70,896	71,750	71,750	72,468
10-20-4511-0201	SALARIES OVERTIME	5,170	3,971	3,500	6,034	3,500	3,500	3,500
10-20-4511-0205	SALARIES LONGEVITY	475	600	600	600	725	725	725
10-20-4511-0400	PROFESSIONAL SERVICES	1,107	128	2,000	500	1,000	1,000	1,000
10-20-4511-0500	F.I.C.A. TAXES	5,791	3,789	5,866	5,866	5,967	5,967	6,022
10-20-4511-0600	GROUP INSURANCE	15,749	9,820	17,210	17,210	15,910	15,910	15,238
10-20-4511-0700	RETIREMENT CONTRIBUTIONS	5,389	3,318	5,002	5,002	5,508	5,508	5,560
10-20-4511-0701	401K CONTRIBUTIONS	636	415	1,365	1,365	3,375	3,375	3,375
10-20-4511-0703	EMPLOYER HSA CONTRIBUTIONS	1,808	1,007	1,525	1,525	0	0	0
10-20-4511-0704	EMPLOYER FSA CONTRIBUTIONS	0	1	0	0	0	0	0
10-20-4511-0705	EMPLOYER 457 CONTRIBUTION	714	556	485	516	0	0	0
10-20-4511-1602	MAINT/REPAIR RADIOS	0	0	150	0	150	150	150
10-20-4511-1700	MAINT/REPAIR SWEEPER	9,262	2,971	10,000	6,326	10,000	10,000	10,000
10-20-4511-1705	VEHICLE FUEL	8,035	3,429	15,000	6,862	12,000	12,000	12,000
10-20-4511-3600	UNIFORMS	602	452	502	618	404	404	404
10-20-4511-3601	SAFETY SHOES	520	280	700	700	700	700	700
10-20-4511-4500	STREET PAVING	222,562	5,571	61,639	61,639	73,785	73,785	73,785
10-20-4511-5600	MATERIALS	52,322	25,417	71,793	71,793	48,983	48,983	48,983
10-20-4511-7300	PROPERTY IMPROVEMENTS-BROWN ST. BRIDGE	22,621	0	0	0	0	0	0
10-20-4511-8600	TRANSFER TO VEHICLE REPLACEMENT FUND	0	0	0	0	31,250	31,250	31,250
TOTAL		**422,277**	**106,311**	**268,233**	**257,452**	**285,007**	**285,007**	**285,160**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-20-4511	POWELL BILL	PUBLIC WORKS
10-20-4511-0200	**SALARIES**	$72,468
SALARIES PER PAY PLAN FOR 2.5 EMPLOYEES		
10-20-4511-0201	**SALARIES OVERTIME**	$3,500
SALARIES FOR REQUIRED OVERTIME		
10-20-4511-0205	**SALARIES - LONGEVITY**	$725
PER PAY PLAN FOR 2.5 FULL TIME EMPLOYEES		
10-20-4511-0400	**PROFESSIONAL SERVICES**	$1,000
FOR SERVICES NEEDED		
10-20-4511-0500	**F.I.C.A. TAXES**	$6,022
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-20-4511-0600	**GROUP INSURANCE**	$15,238
EMPLOYER'S COST OF INSURANCE FOR 2.5 EMPLOYEES		
10-20-4511-0700	**RETIREMENT CONTRIBUTIONS**	$5,560
EMPLOYER'S CONTRIBUTION TO RETIREMENT FOR 2.5 EMPLOYEES		
10-20-4511-0701	**401K CONTRIBUTIONS**	$3,375
EMPLOYER'S CONTRIBUTION TO 401K FOR EMPLOYEES		
10-20-4511-1602	**MAINT./REPAIR RADIOS**	$150
MAINTENANCE AND REPAIRS FOR RADIO FOR STREET SWEEPER #466		
10-20-4511-1700	**MAINT./REPAIR SWEEPER**	$10,000
STREET SWEEPER #466		
10-20-4511-1705	**VEHICLE FUEL**	$12,000
FUEL FOR STREET SWEEPER # 466		
10-20-4511-3600	**UNIFORMS**	$404
EMPLOYER'S SHARE OF UNIFORMS		
10-20-4511-3601	**SAFETY SHOES**	$700
EMPLOYER'S COST FOR REQUIRED SAFETY SHOES		

10-20-4511-4500	**STREET PAVING**	$73,785
PAVING AND RESURFACING OF MUNICIPAL STREETS		
10-20-4511-5600	**MATERIALS**	$48,983
MATERIALS USED IN THE MAINTENANCE AND CONSTRUCTION OF STREETS		
10-20-4511-8600	**VEHICLE REPLACEMENT**	$31,250
TO FUND VEHICLE REPLACEMENT FUND		
TOTAL FOR DEPARTMENT	**POWELL BILL**	**$285,160**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
STREET LIGHTING								
10-20-4512-1300	ELECTRIC STREET LIGHTING SERVICES	143,454	75,754	153,000	129,725	144,000	0	0
TOTAL		**143,454**	**75,754**	**153,000**	**129,725**	**144,000**	**0**	**0**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
STORMWATER IMPROVEMENTS								
10-30-5710-0200	SALARIES	210,455	135,488	207,910	207,910	204,069	204,069	206,992
10-30-5710-0201	SALARIES - OVERTIME	2,869	3,023	6,000	6,000	6,000	6,000	6,000
10-30-5710-0205	SALARIES - LONGEVITY	1,364	1,475	2,130	2,130	1,555	1,555	1,555
10-30-5710-0500	FICA TAXES	16,182	10,528	16,829	16,829	16,483	16,483	16,707
10-30-5710-0600	GROUP INSURANCE	48,897	25,573	41,295	41,295	38,452	38,452	36,874
10-30-5710-0601	RETIREE INSURANCE	0	3,889	6,600	6,600	5,781	5,781	5,534
10-30-5710-0700	RETIREMENT CONTRIBUTIONS	15,090	9,183	14,354	14,354	15,276	15,276	15,488
10-30-5710-0701	401 K CONTRIBUTIONS	1,537	969	1,812	1,812	7,965	7,965	7,965
10-30-5710-0703	EMPLOYER HSA CONTRIBUTION	5,071	3,109	4,836	4,836	0	0	0
10-30-5710-0705	EMPLOYER 457 CONTRIBUTION	1,078	766	1,250	1,250	0	0	0
10-30-5710-1400	EMPLOYEE DEVELOPMENT	0	0	300	300	300	300	300
10-30-5710-1401	OSHA MANDATES	37	207	200	208	200	200	200
10-30-5710-3600	UNIFORMS	1,045	653	1,204	918	1,142	1,142	1,142
10-30-5710-3601	SAFETY SHOES	1,126	375	1,120	1,120	1,120	1,120	1,120
TOTAL		**304,751**	**195,237**	**305,840**	**305,562**	**298,343**	**298,343**	**299,877**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-30-5710	STORMWATER IMPROVEMENTS	PUBLIC WORKS
10-30-5710-0200	**SALARIES**	$206,992
PER PAY PLAN FOR 5 EMPLOYEES, 20% OF 3 ADMIN POSITIONS & 25% OF 1 EMPLOYEE		
10-30-5710-0201	**SALARIES - OVERTIME**	$6,000
REQUIRED OVERTIME		
10-30-5710-0205	**SALARIES - LONGEVITY**	$1,555
PER PAY PLAN FOR 5 EMPLOYEES, 20% OF 3 ADMIN POSITIONS & 25% OF 1 EMPLOYEE		
10-30-5710-0500	**F.I.C.A. TAXES**	$16,707
EMPLOYER'S SHARE OF FICA TAXES		
10-30-5710-0600	**GROUP INSURANCE**	$36,874
EMPLOYEE INSURANCE		
10-30-5710-0601	**RETIREE HEALTH INSURANCE**	$5,534
MEDICAL COVERAGE FOR 1 RETIREE		
10-30-5710-0700	**RETIREMENT CONTRIBUTIONS**	$15,488
EMPLOYER'S SHARE OF RETIREMENT FOR 5 EMPLOYEES AND 20% OF 3 ADMINISTRATIVE POSITIONS & 25% OF 1 EMPLOYEE		
10-30-5710-0701	**401K CONTRIBUTIONS**	$7,965
PER PAY PLAN FOR 5 EMPLOYEES & 20% OF 3 ADMINISTRATIVE POSITIONS & 25% OF 1 EMPLOYEE		
10-30-5710-1400	**EMPLOYEE DEVELOPMENT**	$300
TRAINING & CONFERENCES FOR EMPLOYEES		
10-30-5710-1401	**OSHA MANDATES**	$200
OSHA REQUIRED SAFETY EQUIPMENT,TRAINING AND CDL DRUG TESTING FOR CDL DRIVERS AND/OR RANDOM TESTING		
10-30-5710-3600	**UNIFORMS**	$1,142
EMPLOYER'S SHARE OF UNIFORMS		
10-30-5710-3601	**SAFETY SHOES**	$1,120
EMPLOYER'S COST OF REQUIRED SAFETY SHOES		
TOTAL FOR DEPARTMENT	**STORMWATER IMPROVEMENTS**	**$299,877**

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Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
BROWN LIBRARY								
10-40-6110-0200	SALARIES	155,674	105,574	162,961	159,215	154,372	154,372	154,099
10-40-6110-0205	SALARIES - LONGEVITY	1,175	1,275	1,275	1,275	225	225	225
10-40-6110-0300	SALARIES - PART-TIME	55,074	34,248	52,603	51,372	52,603	52,603	53,129
10-40-6110-0400	PROFESSIONAL SERVICES	20,458	219	300	300	500	500	500
10-40-6110-0500	FICA TAXES	16,183	10,779	16,815	16,168	16,057	16,057	16,077
10-40-6110-0600	GROUP INSURANCE	34,828	16,064	28,124	24,095	25,660	25,660	24,584
10-40-6110-0601	RETIREE INSURANCE	0	4,189	6,660	6,283	5,781	5,781	5,534
10-40-6110-0700	RETIRMENT CONTRIBUTIONS	12,402	7,946	12,043	11,919	12,546	12,546	12,543
10-40-6110-0701	401K CONTRIBUTIONS	1,004	652	1,240	978	5,400	5,400	5,400
10-40-6110-0703	EMPLOYER HSA CONTRIBUTIONS	1,044	752	1,040	1,128	0	0	0
10-40-6110-0704	EMPLOYER FSA CONTRIBUTIONS	1,920	960	2,080	1,140	0	0	0
10-40-6110-0705	EMPLOYER 457 CONTRIBUTION	1,044	672	1,040	1,008	0	0	0
10-40-6110-1100	TELEPHONE	1,443	1,171	2,000	1,936	5,340	5,340	5,340
10-40-6110-1200	PRINTING & PUBLISHING	417	436	500	485	700	700	700
10-40-6110-1300	WATER & ELECTRIC SERVICE	17,466	9,557	17,500	14,334	17,500	17,500	17,500
10-40-6110-1400	EMPLOYEE DEVELOPMENT	1,556	74	1,500	720	2,600	2,600	2,600
10-40-6110-1500	MAINT/REPAIR BLDG	9,379	2,606	4,500	4,500	15,608	12,358	12,358
10-40-6110-1604	MAINT/REPAIR EQPT	1,865	1,066	2,500	2,500	2,500	2,500	2,500
10-40-6110-1705	VEHICLE FUEL	5	0	0	0	0	0	0
10-40-6110-2100	RENTAL STATE LIBRARY NETWORK	327	337	350	337	350	350	350
10-40-6110-2600	EMPLOYMENT ADVERTISING	0	0	200	0	0	0	0
10-40-6110-3300	DEPARTMENTAL SUPPLIES	7,010	5,422	9,260	9,260	9,260	9,260	9,260
10-40-6110-3301	JANITORIAL SUPPLIES	1,836	925	1,400	1,400	1,600	1,600	1,600
10-40-6110-3400	E.D.P. SUPPLIES	1,481	118	1,300	1,300	1,300	1,300	1,300
10-40-6110-4500	CONTRACT SERVICES	23,412	19,006	25,400	28,507	33,364	33,364	33,364
10-40-6110-5300	DUES & SUBSCRIPTIONS	1,722	231	600	346	600	600	600
10-40-6110-5400	INSURANCE PREMIUM	5,722	6,304	6,000	6,304	6,000	6,000	6,000
10-40-6110-5600	MATERIALS	61,962	34,442	61,000	62,000	62,000	62,000	62,000

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-40-6110-5601	MEMORIAL REIMBURSABLES	2,168	2,002	2,245	2,245	1,500	1,500	1,500
10-40-6110-7000	NONCAPITALIZED PURCHASES	17,027	0	0	0	0	0	0
TOTAL		**455,606**	**267,028**	**422,436**	**411,055**	**433,366**	**430,116**	**429,063**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-40-6110	**BROWN LIBRARY**	CULTURAL & LEISURE
10-40-6110-0200	**SALARIES**	$154,099
SALARIES FOR 4 FULL TIME EMPLOYEES		
10-40-6110-0205	**SALARIES - LONGEVITY**	$225
LONGEVITY FOR 4 FULL TIME EMPLOYEES		
10-40-6110-0300	**SALARIES - PART-TIME**	$53,129
SALARIES FOR PART-TIME EMPLOYEES		
10-40-6110-0400	**PROFESSIONAL SERVICES**	$500
DRUG TEST AND BACKGROUND TEST POTENTIAL EMPLOYEES AND VOLUNTEERS		
10-40-6110-0500	**F.I.C.A. TAXES**	$16,077
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-40-6110-0600	**GROUP INSURANCE**	$24,584
EMPLOYER'S COST OF GROUP INSURANCE		
10-40-6110-0601	**RETIREE INSURANCE**	$5,534
MEDICAL COVERAGE FOR 1 RETIREE		
10-40-6110-0700	**RETIREMENT CONTRIBUTIONS**	$12,543
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-00-6110-0701	**401K CONTRIBUTIONS**	$5,400
EMPLOYER'S CONTRIBUTION TO 401K		
10-40-6110-1100	**TELEPHONE**	$5,340
LOCAL, LONG DISTANCE TELEPHONE SERVICE 946-4300 BROWN LIBRARY, 946-4301 ELEVATOR, 975-2015 FAX MACHINE 940-8848 CELL PHONE		
10-40-6110-1200	**PRINTING & PUBLISHING**	$700
LIBRARY SERVICES, SUMMER READING PROGRAM, BUSINESS CARDS		
10-40-6110-1300	**WATER & ELECTRIC SERVICES**	$17,500
WATER, SEWER, ELECTRIC, NATURAL GAS UTILITIES		
10-40-6110-1400	**EMPLOYEE DEVELOPMENT**	$2,600
TRAINING FOR LIBRARY STAFF		
10-40-6110-1500	**MAINTENANCE & REPAIR BUILDING**	$12,358
SECURITY MONITORING, ELEVATOR INSPECTIONS/MAINTENANCE		

NORMAL MAINTENANCE AND REPAIR OF BUILDING
PUBLIC RESTROOM UPDATES TO INCLUDE TILE AND SEAL @ $4,100 & TOLIET, URINALS, AND SINKS @ $3,758
PEST CONTROL CONTRACT

10-40-6110-1604	**MAINTENANCE & REPAIR OF EQUIPMENT**	$2,500
SWINTEC TYPEWRITER, SCAN PRO 2000, MICROFILM READER, SECURITY GATES		
10-40-6110-2100	**RENTAL STATE LIBRARY NETWORK**	$350
OCLC INTERLIBRARY LOAN NETWORK		
10-40-6110-3300	**DEPARTMENTAL SUPPLIES**	$9,260
GENERAL OFFICE SUPPLIES, BOOK PROCESSING SUPPLIES		
10-40-6110-3301	**JANITORIAL SUPPLIES**	$1,600
CLEANING AND PAPER PRODUCTS		
10-40-6110-3400	**ELECTRONIC DATA PROCESSING SUPPLIES**	$1,300
13 PUBLIC ACCESS COMPUTERS, 6 STAFF COMPUTERS, 3 CIRCULATION & CATALOGING COMPUTERS, 1 PC RESERVATION COMPUTER, RECEIPT PRINTERS, RESOURCE SHARING		
10-40-6110-4500	**CONTRACT SERVICES**	$33,364
BARRACUDA WEB FILTER ENERGIZER UPDATES AND INSTANT REPLACEMENT CAROLINA MICROFILM & IMAGING OF WDN, SOUNDSIDE GROUP, ADVANCE MECHANICAL, INTERNET CHARGES FOR PUBLIC COMPUTERS, COPIER, PRO-SCAN LEASE.		
10-40-6110-5300	**DUES & SUBSCRIPTIONS**	$600
NCLA MEMBERSHIP DUES, ALA MEMBERSHIP, YALSA MEMBERSHIP		
10-40-6110-5400	**INSURANCE PREMIUM**	6,000.00
LIBRARY'S SHARE OF PROPERTY AND CASUALTY INSURANCE		
10-40-6110-5600	**MATERIALS**	62,000.00
BOOKS, AUDIOVISUALS, MAGAZINES, NEWSPAPERS OTHER REFERENCE SOURCES, ETC.		
10-40-6110-5601	**MEMORIAL REIMBURSABLES**	1500
MEMORIAL CONTRIBUTIONS (REVENUE OFFSET)		
TOTAL FOR DEPARTMENT	**BROWN LIBRARY**	**$429,063**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
RECREATION ADMIN								
10-40-6120-0200	SALARIES	58,164	37,988	59,552	59,552	59,857	59,857	60,456
10-40-6120-0205	SALARIES - LONGEVITY	300	325	325	325	350	350	350
10-40-6120-0300	SALARIES - PART-TIME	1,976	0	0	0	0	0	0
10-40-6120-0400	PROFESSIONAL SERVICES	36	308	400	300	1,050	1,050	1,050
10-40-6120-0500	F.I.C.A. TAXES	4,452	2,723	4,632	4,579	4,657	4,657	4,703
10-40-6120-0600	GROUP INSURANCE	7,076	4,836	7,076	6,805	7,100	7,100	6,828
10-40-6120-0700	RETIREMENT CONTRIBUTIONS	4,125	2,586	3,994	4,020	4,365	4,365	4,408
10-40-6120-0701	401K CONTRIBUTIONS	261	168	310	310	1,350	1,350	1,350
10-40-6120-0703	EMPLOYER HSA CONTRIBUTIONS	1,044	672	1,040	1,040	0	0	0
10-40-6120-1100	TELEPHONE	2,052	1,343	2,194	2,100	2,200	2,200	2,200
10-40-6120-1300	WATER & ELECTRIC UTILITIES	10,526	5,541	11,500	12,000	12,000	12,000	12,000
10-40-6120-1400	EMPLOYEE DEVELOPMENT	1,199	1,064	1,400	1,400	2,550	2,550	2,550
10-40-6120-1500	MAINTENANCE/REPAIR BUILDING	8,668	8,086	12,200	12,200	6,200	6,200	6,200
10-40-6120-1502	MAINTENANCE/REPAIR HVAC	0	0	0	0	5,980	4,000	4,000
10-40-6120-1601	MAINT/REPAIR HVAC	11,358	1,689	3,300	3,300	0	0	0
10-40-6120-1604	MAINT/REPAIR OFFICE EQUIP	1,677	1,115	1,440	1,440	2,500	2,500	2,500
10-40-6120-3300	DEPARTMENTAL SUPPLIES	1,497	1,181	1,500	1,500	1,500	1,500	1,500
10-40-6120-3301	JANATORIAL SUPPLIES	975	523	1,000	1,000	1,000	1,000	1,000
10-40-6120-3500	C.A.T. EXPENSE REIMBURSED	1,194	0	0	0	0	0	0
10-40-6120-5300	DUES & SUBSCRIPTIONS	317	333	550	333	950	950	950
10-40-6120-5400	INSURANCE PREMIUM	28,826	26,761	26,800	30,000	28,100	28,100	28,100
10-40-6120-7000	NONCAPITALIZED PURCHASES	1,635	2,838	3,000	2,838	0	0	0
TOTAL		**147,357**	**100,078**	**142,213**	**145,042**	**141,709**	**139,729**	**140,145**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-40-6120	**RECREATION ADMIN P&R**	CULTURAL & LEISURE
10-40-6120-0200	**SALARIES**	$60,456
SALARIES PER PAY PLAN FOR 1 FULL TIME EMPLOYEE		
10-40-6120-0205	**SALARIES - LONGEVITY**	$350
LONGEVITY PAY		
10-40-6120-0400	**PROFESSIONAL SERVICES**	$1,050
DRUG TEST POTENTIAL EMPLOYEES, RANDOM EMPLOYEE DRUG TESTS, AND BACKGROUND CHECKS $300. PLANNING DOCUMENTS, PUBLIC MEETINGS, ADVERTISEMENTS & MAILINGS $750		
10-40-6120-0500	**F.I.C.A. TAXES**	$4,703
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-40-6120-0600	**GROUP INSURANCE**	$6,828
EMPLOYER'S COST OF GROUP INSURANCE		
10-40-6120-0700	**RETIREMENT CONTRIBUTIONS**	$4,408
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-40-6120-0701	**401K CONTRIBUTIONS**	$1,350
EMPLOYER'S CONTRIBUTION TO 401K		
10-40-6120-1100	**TELEPHONE**	$2,200
LOCAL AND LONG DISTANCE TELEPHONE SERVICE FOR EXT 367 AND FAX $1320. CELL PHONE $640. ADS CONTRACT $240		
10-40-6120-1300	**WATER & ELECTRIC UTILITIES**	$12,000
1/2 OF UTILITY EXPENSE FOR PETERSON BUILDING (SPLIT WITH 6123)		
10-40-6120-1400	**EMPLOYEE DEVELOPMENT**	$2,550
DIRECTORS WORKSHOP $450. EFFECTIVE SUPERVISORY MANAGEMENT PROGRAM (SCHOOL OF GOVT) $1500. NCRPA WORKSHOPS $600.		
10-40-6120-1500	**MAINTENANCE/REPAIR BUILDING**	$6,200
1/2 MAINTENANCE/REPAIR OF PETERSON BUILDING $2000. 1/2 TURNER PEST CONTROL CONTRACT $200. Complete "PROJECTFLOR" ON SUITE HALLWAYS $4000.		

10-40-6120-1502	**MAINT/REPAIR HVAC**	$4,000

MAINTENANCE AND REPAIR FOR 4 OF 9 HVAC UNITS AT PETERSON BUILDING $2,020. 1/2 PREVENTIVE MAINTENANCE CONTRACT $1980.

10-40-6120-1604	**MAINT/REPAIR OFFICE EQUIP**	$2,500

COPY PRO COPIER 2ND FLOOR

10-40-6120-3300	**DEPARTMENTAL SUPPLIES**	$1,500

DEPARTMENTAL SUPPLIES

10-40-6120-3301	**JANITORIAL SUPPLIES**	$1,000

JANITORIAL SUPPLIES

10-40-6120-5300	**DUES & SUBSCRIPTIONS**	$950

WDN NEWSPAPER SUBSCRIPTION. NCRPA/NRPA MEMBERSHIPS FOR ALL FULL TIME STAFF.

10-40-6120-5400	**INSURANCE PREMIUM**	$28,100

RECREATION SHARE OF PROPERTY AND CASUALTY INSURANCE PREMIUM

TOTAL FOR DEPARTMENT	**RECREATION ADMIN**	**P&R**	**$140,145**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
EVENTS & FACILITIES								
10-40-6121-0200	SALARIES	46,052	30,545	46,988	46,988	47,088	47,088	47,559
10-40-6121-0201	SALARIES - OVERTIME	451	204	346	350	346	346	346
10-40-6121-0205	SALARIES - LONGEVITY	450	475	475	475	500	500	500
10-40-6121-0300	SALARIES-PART TIME	29,576	25,342	35,753	36,103	36,103	36,103	36,464
10-40-6121-0400	PROFESSIONAL SERVICES	638	275	525	525	525	525	525
10-40-6121-0500	F.I.C.A. TAXES	5,821	4,308	6,471	6,420	6,480	6,480	6,544
10-40-6121-0600	GROUP INSURANCE	7,076	4,467	7,076	7,076	6,520	6,520	6,251
10-40-6121-0700	RETIREMENT CONTRIBUTIONS	3,311	2,108	3,189	3,228	3,475	3,475	3,509
10-40-6121-0701	401K CONTRIBTUIONS	261	168	310	310	1,350	1,350	1,350
10-40-6121-0703	EMPLOYER HSA CONTRIBUTIONS	522	336	520	520	0	0	0
10-40-6121-0705	EMPLOYER 457 CONTRIBUTION	522	336	520	520	0	0	0
10-40-6121-1100	TELEPHONE	1,364	1,036	1,674	1,660	1,680	1,680	1,680
10-40-6121-1300	WATER & ELECTRIC SERVICES	17,360	10,624	17,000	19,500	18,000	18,000	18,000
10-40-6121-1301	NATURAL GAS UTILITIES	2,459	666	1,900	1,500	1,900	1,900	1,900
10-40-6121-1400	EMPLOYEE DEVELOPMENT	91	0	500	500	1,000	1,000	1,000
10-40-6121-1500	MAINT/REPAIR BUILDING	11,266	34,131	34,425	35,000	19,000	19,000	19,000
10-40-6121-1502	MAINT/REPAIR HVAC	3,479	1,097	2,500	2,000	3,490	3,490	3,490
10-40-6121-1600	MAINT/REPAIR EQUIPMENT	2,434	3,791	4,400	4,500	24,000	24,000	24,000
10-40-6121-1700	MAINT/REPAIR VEHICLE	199	560	600	600	0	0	0
10-40-6121-1705	VEHICLE FUEL	191	82	180	180	0	0	0
10-40-6121-2600	EMPLOYEE ADVERTISEMENT	239	0	300	250	300	300	300
10-40-6121-3300	DEPARTMENTAL SUPPLIES	1,089	797	1,000	1,000	1,000	1,000	1,000
10-40-6121-3301	JANITORIAL SUPPLIES	2,254	968	1,940	3,000	3,000	3,000	3,000
10-40-6121-3400	ADULT MATERIALS PROGRAMS	0	170	170	0	0	0	0
10-40-6121-3402	SUMMER MATERIALS PROGRAMS	3,162	1,993	5,000	5,000	6,000	6,000	6,000
10-40-6121-3403	SPECIAL EVENTS	11,510	6,549	12,750	12,750	19,750	12,750	12,750
10-40-6121-4800	SPECIAL EVENT CONCESSIONS REIMBURSABLES	1,105	1,300	0	0	0	0	0
10-40-6121-5600	ATHLETIC PROGRAMS	5,602	2,772	5,830	6,000	6,000	6,000	6,000

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-40-6121-7400	CAPITAL OUTLAY	0	64,464	64,465	64,465	55,000	0	0
TOTAL		**158,485**	**199,564**	**256,807**	**260,420**	**262,507**	**200,507**	**201,168**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-40-6121	**EVENTS & FACILITIES P&R**	CULTURAL & LEISURE
10-40-6121-0200	**SALARIES**	$47,559
SALARIES PER PAY PLAN FOR 1 FULL TIME EMPLOYEE		
10-40-6121-0201	**SALARIES OVERTIME**	$346
OVERTIME SALARY FOR EVENTS AND FACILITIES SUPERVISOR		
10-40-6121-0205	**SALARIES - LONGEVITY**	$500
LONGEVITY PAY PER PAY PLAN		
10-40-6121-0300	**SALARIES - PART-TIME**	$36,464
STAFFING FOR SUSIEGRAY & BARC		
10-40-6121-0400	**PROFESSIONAL SERVICES**	
DRUG TEST POTENTIAL EMPLOYEES & BACKGROUND CHECKS $300. CONCESSION STAND PERMITS (3X$75) $225		$525
10-00-6121-0500	**F.I.C.A. TAXES**	$6,544
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-40-6121-0600	**GROUP INSURANCE**	$6,251
EMPLOYER'S COST OF GROUP INSURANCE		
10-40-6121-0700	**RETIREMENT CONTRIBUTIONS**	$3,509
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-40-6121-0701	**401(K) CONTRIBUTIONS**	$1,350
EMPLOYER'S CONTRIBUTION TO 401(K)		
10-40-6121-1100	**TELEPHONE**	$1,680
LOCAL AND LONG DISTANCE TELEPHONE SERVICE FOR EXT 309 $800. CELL PHONE $640. ADS CONTRACT BARC $240		
10-40-6121-1300	**WATER & ELECTRIC UTILITIES**	$18,000
UTILITY EXPENSE FOR BOBBY ANDREWS CENTER AND OAKDALE CENTERS		
10-40-6121-1301	**NATURAL GAS UTILITIES**	$1,900

NATURAL GAS COSTS FOR OAKDALE AND BOBBY ANDREWS CENTER

10-40-6121-1400	**EMPLOYEE DEVELOPMENT**	$1,000

NCRPA WORKSHOPS, RECREATION TELECONFERENCES, SUPERVISOR TRAINING

10-40-6121-1500	**MAINTENANCE/REPAIR BUILDING**	$19,000

MAINTENANCE/REPAIR OF BARC & OAKDALE $3300. TURNER PEST CONTROL CONTRACT $200. RETILE BARC BACK HALLWAY $6200 DUE TO LEAKING ROOF. REPLACE 14 GYM LIGHTS WITH LED $9300 (parts no longer available)

10-40-6121-1502	**MAINT/REPAIR HVAC**	$3,490

MAINTENANCE AND REPAIR OF HVAC UNITS AT BARC $2500. PREVENTIVE MAINTENANCE CONTRACT $990.

10-40-6121-1600	**MAINT/REPAIR EQUIP**	$24,000

FACILITY EQUIPMENT REPAIR $1500. AEDs FOR BARC & MCCONNELL $3600. ACCUTRACK-AED MANAGEMENT SYSTEM $200 (for 5 years). REPAIR 3 EXHAUST FANS TO PREVENT ACCUMULATION OF MOLD $18,700.

10-40-6121-2600	**EMPLOYEE ADVERTISEMENT**	$300

ADVERTISEMENT FOR PROSPECTIVE EMPLOYEES

10-40-6121-3300	**DEPARTMENTAL SUPPLIES**	$1,000

DEPARTMENTAL SUPPLIES

10-40-6121-3301	**JANITORIAL SUPPLIES**	$3,000

JANITORIAL SUPPLIES

10-40-6121-3402	**SUMMER MATERIALS PROGRAMS**	$6,000

SUMMER PROGRAM MATERIALS. PARTICIPANT PAYS 1/2 AND CITY PAYS 1/2 COST OF PROGRAM

10-40-6121-3403	**SPECIAL EVENTS**	$12,750

EASTER EGG HUNT $500. FIREWORKS $10,000. DEDICATIONS & SPECIAL EVENTS $1500. PORTA JOHNS FOR CITY SPONSORED EVENTS $750.

10-40-6121-5600	**ATHLETIC PROGRAMS**	$6,000

ADULT AND YOUTH PROGRAMMING MATERIALS

10-40-6121-7400	**CAPITAL OUTLAY**	$0

TOTAL FOR DEPARTMENT	**EVENTS & FACILITIES P&R**	**$201,168**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
SENIOR PROGRAMS								
10-40-6123-0200	SALARIES	85,392	54,966	85,306	85,306	69,732	69,732	68,569
10-40-6123-0201	SALARIES OVERTIME	754	230	750	750	750	750	750
10-40-6123-0205	SALARIES - LONGEVITY	625	650	650	650	0	0	0
10-40-6123-0300	SALARIES - PART-TIME	13,542	9,411	17,769	17,769	17,769	17,769	18,126
10-40-6123-0301	SALARIES - PART-TIME MIDEAST	10,361	6,150	8,370	8,370	8,370	8,370	8,370
10-40-6123-0400	PROFESSIONAL SERVICES	230	0	400	400	6,300	2,300	2,300
10-40-6123-0500	F.I.C.A. TAXES	8,307	5,392	8,702	8,633	6,854	6,854	7,433
10-40-6123-0600	GROUP INSURANCE	14,692	8,754	14,092	12,321	12,860	12,860	12,322
10-40-6123-0700	RETIREMENT CONTRIBUTIONS	6,122	3,770	5,783	5,853	5,110	5,110	5,026
10-40-6123-0701	401K CONTRIBUTIONS	522	336	620	560	2,700	2,700	2,700
10-40-6123-0703	EMPLOYER HSA CONTRIBUTIONS	2,088	1,344	2,080	2,500	0	0	0
10-40-6123-1100	TELEPHONE	2,161	1,182	2,300	2,100	2,140	2,140	2,140
10-40-6123-1300	WATER & ELECTRIC SERVICES	10,185	5,542	11,500	12,000	12,000	12,000	12,000
10-40-6123-1301	NATURAL GAS UTILITIES	796	462	1,000	800	1,000	1,000	1,000
10-40-6123-1400	EMPLOYEE DEVELOPMENT	937	795	2,000	1,500	2,000	2,000	2,000
10-40-6123-1500	MAINT/REPAIR BUILDING	2,492	1,757	8,510	8,510	8,050	8,050	8,050
10-40-6123-1502	MAINT/REPAIR HVAC	2,834	732	3,630	3,000	5,480	4,000	4,000
10-40-6123-1600	MAINT/REPAIR EQUIPMENT	4,121	3,072	4,775	4,775	12,400	12,400	10,900
10-40-6123-1604	MAINT/REPAIR OFFICE EQUIPMENT	1,191	4,605	6,200	6,100	2,640	2,640	2,640
10-40-6123-1700	MAINT/REPAIR VEHICLES	798	875	750	1,000	750	750	750
10-40-6123-1705	VEHICLE FUEL	895	279	800	650	800	800	800
10-40-6123-2600	EMPLOYEE ADVERTISEMENT	0	0	200	200	200	200	200
10-40-6123-3300	DEPARTMENTAL SUPPLIES	3,456	2,750	3,500	3,500	3,500	3,500	3,500
10-40-6123-3301	JANITORIAL SUPPLIES	1,903	1,444	2,500	2,500	2,500	2,500	2,500
10-40-6123-3404	SENIOR PROGRAMS REIMBURSABLES	64	520	0	0	0	0	0
10-40-6123-4500	MID EAST GRANT MATCH	450	0	2,312	2,312	2,312	2,312	2,312
10-40-6123-4501	MIDEAST GRANT - GENERAL HP REIMB.	4,030	0	0	0	0	0	0
10-40-6123-4504	MIDEAST GRANT - CTR. OPERATIONS REIMB.	20,909	5,763	10,565	10,565	10,565	10,565	10,565

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-40-6123-4505	MID-EAST GRANT-HEALTH PROMOTION/DIEASE PR	0	3,150	4,072	4,072	4,072	4,072	4,072
10-40-6123-7000	NONCAPITALIZED PURCHASES	8,160	0	0	0	4,500	4,500	4,500
10-40-6123-7400	CAPITAL OUTLAY	0	5,894	5,900	5,894	0	0	0
10-40-6123-8600	TRANSFER TO VEHCILE REPLACEMENT FUND	0	0	0	0	5,567	5,567	0
TOTAL		**208,019**	**129,823**	**215,036**	**212,590**	**210,921**	**205,441**	**197,525**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-40-6123	**SENIOR PROGRAMS P&R**	CULTURAL & LEISURE
10-40-6123-0200	**SALARIES**	$68,569
SALARIES PER PAY PLAN FOR 2 FULL TIME EMPLOYEES (RECREATION SPECIALIST POSITION IS PARTIALLY FUNDED BY MID-EAST GRANT)		
10-40-6123-0201	**SALARIES OVERTIME**	$750
OVERTIME SALARIES FOR 2 FULL TIME EMPLOYEES		
10-40-6123-0205	**SALARIES - LONGEVITY**	$0
LONGEVITY PAY		
10-40-6123-0300	**SALARIES - PART-TIME**	$18,126
PT PROGRAMER. PT CUSTODIAN FOR THE PETERSON BUILDING.		
10-40-6123-0301	**SALARIES - PART-TIME MIDEAST**	$8,370
PT EMPLOYEE (FUNDED BY MID-EAST GRANT)		
10-40-6123-0400	**PROFESSIONAL SERVICES**	$2,300
DRUG TEST POTENTIAL EMPLOYEES, RANDOM EMPLOYEE DRUG TESTS, AND BACKGROUND CHECKS $300. BACKGROUND CHECKS FOR 75 VOLUNTEERS $2,000 .		
10-40-6123-0500	**F.I.C.A. TAXES**	$7,433
EMPLOYER SHARE OF MEDICARE/FICA TAXES		
10-40-6123-0600	**GROUP INSURANCE**	$12,322
EMPLOYER SHARE OF MEDICAL INSURANCE		
10-40-6123-0700	**RETIREMENT CONTRIBUTIONS**	$5,026
RETIREMENT CONTRIBUTIONS EMPLOYER SHARE		
10-40-6123-0701	**401K CONTRIBUTIONS**	$2,700
401K CONTRIBUTIONS EMPLOYER SHARE		
10-40-6123-1100	**TELEPHONE**	$2,140
LOCAL AND LONG DISTANCE TELEPHONE SERVICE FOR EXT 368 & ELEVATOR EMERGENCY PHONE FEES $1300. FT STAFF CELL PHONE $640. "PAY AS YOU GO PHONE" FOR STAFF TRIPS $200.		
10-40-6123-1300	**WATER & ELECTRIC UTILITIES**	$12,000

1/2 OF UTILITY EXPENSE FOR PETERSON BUILDING (SPLIT WITH 6120)

10-40-6123-1301 **NATURAL GAS UTILITIES** $1,000

NATURAL GAS UTILITIES FOR PETERSON BUILDING

10-40-6123-1400 **EMPLOYEE DEVELOPMENT** $2,000

3 MYSTERY TRIPS $90. AGING CONFERENCE $500. 4 ANN JOHNSON INSTITUTES $1200. OVER NIGHT TRIPS (2) WITH SENIORS $210.

10-40-6123-1500 **MAINTENANCE/REPAIR BUILDING** $8,050

1/2 MAINTENANCE/REPAIR OF PETERSON BUILDING $1900. 1/2 TURNER PEST CONTROL CONTRACT $200. POWER WASH RESTROOMS $750. NORTH END CANOPIES $5200.

10-40-6123-1502 **MAINT/REPAIR HVAC** $4,000

MAINTENANCE AND REPAIR FOR 5 OF 9 HVAC UNITS AT PETERSON BUILDING $2,020. 1/2 PREVENTIVE MAINTENANCE CONTRACT $1980.

10-40-6123-1600 **MAINT/REPAIR EQUIP** $10,900

MISC REPAIRS $1200. AIR CARE TO CLEAN ICE MACHINE $300. PREVENTIVE MAINTENANCE CONTRACT FOR FITNESS EQUIPMENT $1100. NC DEPT OF LABOR ROUTINE ELEVATOR MAINTENANCE $200. MAINTENANCE CONTRACT ON ELEVATOR $2100. VERSACOURT FOR 2 SHUFFLEBOARD COURTS $6000 (BCHD GRANT FOR $1500).

10-40-6123-1604 **MAINT/REPAIR OFFICE EQUIP** $2,640

OFFICE EQUIPMENT $1200. COPY PRO PRINTER 1ST FLOOR $1440.

10-40-6123-1700 **MAINT/REPAIR VEHICLE** $750

7 PASSENGER VAN #802 & 12 PASSENGER VAN #803

10-40-6123-1705 **VEHICLE FUEL** $800

FUEL FOR #802 & 803. SENIOR USE, STAFF USE, & CITY COUNCIL USE.

10-40-6123-2600 **EMPLOYEE ADVERTISEMENT** $200

ADVERTISEMENT FOR PROSPECTIVE EMPLOYEES

10-40-6123-3300 **DEPARTMENTAL SUPPLIES** $3,500

DEPARTMENTAL SUPPLIES

10-40-6123-3301 **JANITORIAL SUPPLIES** $2,500

JANITORIAL SUPPLIES

10-40-6123-3404 **SENIOR PROGRAMS REIMBURSABLES** $0

10-40-6123-4500 **MID EAST GRANT MATCH** $2,312

CITY'S MATCH FOR MID-EAST GRANT

10-40-6123-4501	**MIDEAST GRANT - GENERAL HP REIM.**	$0
MID-EAST GRANT - HEALTH AND PROMOTIONS		
10-40-6123-4504	**MIDEAST GRANT - CTR. OPERATIONS REIMB**	$10,565
MID-EAST GRANT - CENTER OPERATION		
10-40-6123-4505	**HEALTH PROMOTION/DISEASE PREVENTION**	$4,072
MID-EAST GRANT - CENTER OPERATION		
10-40-6123-7000	**NONCAPITALIZED PURCHASES**	$4,500
REPLACE TREADMILL		
TOTAL FOR DEPARTMENT	**SENIOR PROGRAMS P&R**	**$197,525**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
WATERFRONT DOCKS								
10-40-6124-0300	SALARIES-PART TIME	47,092	30,404	51,725	51,034	51,725	51,725	52,242
10-40-6124-0400	PROFESSIONAL SERVICES	151	47	400	400	400	400	400
10-40-6124-0500	FICA TAXES	3,603	2,326	3,957	4,000	3,957	3,957	3,997
10-40-6124-0700	RETIREMENT CONTRIBUTIONS	784	690	676	676	1,233	1,233	1,245
10-40-6124-1100	TELEPHONE	453	415	636	717	700	700	700
10-40-6124-1201	MARKETING/PROMOTIONS	1,080	0	1,140	1,140	1,200	1,200	1,200
10-40-6124-1300	WATER & ELECTRIC SERVICES	23,123	14,376	28,000	24,000	28,000	28,000	28,000
10-40-6124-1400	EMPLOYEE DEVELOPMENT	1,350	60	1,350	1,350	1,350	1,350	1,350
10-40-6124-1500	MAINTENANCE/REPAIR BUILDINGS	611	605	500	700	700	700	700
10-40-6124-1501	MAINT/REPAIR GROUNDS	5,107	252	10,470	10,000	10,470	10,470	10,470
10-40-6124-1600	MAINT/REPAIR EQUIPMENT	2,623	409	3,500	3,000	3,500	3,500	3,500
10-40-6124-1602	MAINTENANCE/REPAIR RADIOS	0	0	0	0	300	300	300
10-40-6124-2600	EMPLOYEE ADVERTISEMENT	0	0	100	100	100	100	100
10-40-6124-3300	DEPARTMENTAL SUPPLIES	1,193	1,125	2,000	2,000	2,000	2,000	2,000
10-40-6124-3600	UNIFORMS	218	201	700	700	700	700	700
10-40-6124-4800	CONCESSIONS REIMBURSABLE	361	401	0	0	0	0	0
10-40-6124-5400	INSURANCE DEDUCTIBLES	1,042	0	0	0	0	0	0
10-40-6124-7000	NONCAPITALIZED PURCHASES	6,737	1,145	5,340	5,340	5,000	5,000	5,000
10-40-6124-7400	CAPITALIZED PURCHASES						50,000	50,000
TOTAL		**95,529**	**52,458**	**110,494**	**105,157**	**111,335**	**161,335**	**161,904**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-40-6124	**WATERFRONT DOCKS**	COM & CUL SERVICES
10-40-6124-0300	**SALARIES - PART TIME**	$52,242
SALARIES FOR 5-7 PART TIME EMPLOYEES		
10-40-6124-0400	**PROFESSIONAL SERVICES**	$400
SERVICES FOR DRUG TESTS AND BACKGROUND CHECKS		
10-40-6124-0500	**F.I.C.A. TAXES**	$3,997
EMPLOYER'S SHARE OF SOCIAL SECURITY AND MEDICARE TAXES		
10-40-6124-0700	**RETIREMENT CONTRIBUTIONS**	$1,245
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-40-6124-1100	**TELEPHONE**	$700
TELEPHONE SERVICE FOR 1 LAND LINE & 1 CELL PHONE		
10-40-6124-1201	**MARKETING/PROMOTIONS**	$1,200
PRINTING FOR ADS IN CRUISE MAGAZINES, PROMOTIONS ON WEB SITES MISC. ADVERTISING		
10-40-6124-1300	**WATER AND ELECTRIC SERVICES**	$28,000
UTILITIES FOR BOAT DOCKS, PUMP-OUT STATION, AND LIGHTHOUSE STATION		
10-40-6124-1400	**EMPLOYEE DEVELOPMENT**	$1,350
TRAINING FOR DOCK ATTENDENTS ON ACTIVENET, CPR CERTIFICATION		
10-40-6124-1500	**MAINTENANCE/REPAIR BUILDINGS**	$700
MAINTENANCE FOR LIGHTHOUSE AND GOLF CAR BUILDING		
10-40-6124-1501	**MAINT/REPAIR GROUNDS**	$10,470
MAINTENANCE AND REPAIR OF GROUNDS, IRRIGATION SYSTEM, DOCKS, INCLUDING FESTIVAL PARK AREA		
10-40-6124-1600	**MAINT/REPAIR EQUIPMENT**	$3,500
MAINTENANCE CONTRACT FOR PEDESTALS MAINTENANCE FOR BATHROOMS, GOLF CAR		
10-40-6124-1602	**MAINT/REPAIR RADIOS**	$300
MAINTENANCE ON BASE STATION AND CAMERA		
10-40-6124-2600	**EMPLOYEE ADVERTISEMENT**	$100

ADVERTISEMENTS FOR VACANT POSITIONS

10-40-6124-3300	**DEPARTMENTAL SUPPLIES**	$2,000
GENERAL OFFICE SUPPLIES		
10-40-6124-3600	**UNIFORMS**	$700
UNIFORMS - SHIRTS & PANTS FOR INSPECTORS		
10-40-6124-7000	**NONCAPITILIZED PURCHASES**	$5,000
PURCHASES FOR CAMERAS FOR WATERFRONT, TABLET FOR PAYMENTS		
10-40-6124-7400	**CAPITAL OUTLAY**	$50,000
PROMENADE IMPROVEMENTS TO INCLUDE CLEANING & PAINTING RAILINGS, BENCHES AND POST FOR 1500 FT. $30,000 BUILDIING $20,000		
TOTAL FOR DEPARTMENT	**WATERFRONT DOCKS**	**$161,904**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
AQUATIC CENTER								
10-40-6126-0200	SALARIES	37,016	23,162	33,383	39,500	36,351	36,351	36,715
10-40-6126-0201	SALARIES - OVERTIME	317	1,549	2,000	2,000	500	500	500
10-40-6126-0300	SALARIES - PART TIME	89,352	56,546	94,614	93,000	94,614	94,614	95,560
10-40-6126-0400	PROFESSIONAL SERVICES	1,207	164	5,800	5,700	700	700	700
10-40-6126-0500	F.I.C.A. TAXES	9,743	6,250	9,882	10,251	10,109	10,109	10,209
10-40-6126-0600	GROUP INSURANCE	7,584	2,871	7,076	4,475	6,400	6,400	6,131
10-40-6126-0700	RETIREMENT CONTRIBUTIONS	4,978	2,786	4,321	4,331	4,742	4,742	4,789
10-40-6126-0701	401 K CONTRIBUTIONS	279	110	1,350	210	1,350	1,350	1,350
10-40-6126-0705	EMPLOYER 457 CONTRIBUTION	996	440	0	800	0	0	0
10-40-6126-1100	TELEPHONE	4,636	3,548	6,400	6,000	6,000	6,000	6,000
10-40-6126-1201	MARKETING & PROMOTIONS	2,003	452	3,710	3,710	3,325	3,325	3,325
10-40-6126-1300	WATER & ELECTRIC SERVICES	87,783	51,730	62,000	72,000	75,000	75,000	75,000
10-40-6126-1301	NATURAL GAS UTILITIES	22,437	4,708	13,000	12,000	12,000	12,000	12,000
10-40-6126-1400	EMPLOYEE DEVELOPMENT	2,506	282	2,230	500	2,800	2,800	2,800
10-40-6126-1500	MAINT/REPAIR BUILDINGS	43,841	14,906	26,200	26,200	9,750	9,750	9,750
10-40-6126-1502	MAINT/REPAIR HVAC SYSTEM	20,126	8,290	18,153	20,000	10,760	10,760	10,760
10-40-6126-1600	MAINT/REPAIR EQUIPMENT	14,395	6,151	22,330	22,330	15,255	15,255	11,105
10-40-6126-1604	MAINT/REPAIR OFFICE EQUIP	1,232	455	1,520	1,500	1,900	1,900	1,900
10-40-6126-2600	EMPLOYEE ADVERTISEMENT	0	0	300	250	250	250	250
10-40-6126-3300	DEPARTMENTAL SUPPLIES	3,210	1,718	3,000	3,000	2,000	2,000	2,000
10-40-6126-3301	JANITORIAL SUPPLIES	4,146	2,495	5,000	4,000	4,000	4,000	4,000
10-40-6126-3302	CHEMICALS	4,120	2,781	6,000	4,500	4,500	4,500	4,500
10-40-6126-3303	SAFETY/ADA SUPPLIES	1,209	761	1,500	1,500	1,500	1,500	1,500
10-40-6126-3400	PROGRAM EXPENSES	9	0	0	0	1,000	1,000	1,000
10-40-6126-3600	UNIFORMS	544	405	600	600	600	600	600
10-40-6126-4800	CONCESSION MATERIALS REIMBURSABLE	64	404	0	0	0	0	0
10-40-6126-7000	NONCAPITALIZED PURCHASES	0	6,717	7,500	6,717	9,000	9,000	13,150
10-40-6126-7400	CAPITAL OUTLAY	0	0	0	0	340,000	40,000	40,000
TOTAL		**363,731**	**199,682**	**337,869**	**345,074**	**654,406**	**354,406**	**355,594**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-40-6126	**AQUATIC CENTER P&R**	CULTURAL & LEISURE
10-40-6126-0200	**SALARIES**	$36,715
SALARIES PER PAY PLAN FOR 1 FULL TIME EMPLOYEE		
10-40-6126-0201	**SALARIES OVERTIME**	$500
OVERTIME SALARY FOR AQUATIC SUPERVISOR		
10-40-6126-0205	**SALARIES - LONGEVITY**	$0
LONGEVITY		
10-40-6126-0300	**SALARIES - PART-TIME**	$95,560
PT EMPLOYEES: HEAD LIFEGUARD, LIFE GUARDS, INSTRUCTORS, & FRONT DESK ATTENDANTS. STAFF IS COVERING 75 HOURS PER WEEK FOR 6 DAYS.		
10-40-6126-0400	**PROFESSIONAL SERVICES**	$700
POOL PERMITS (2X$100)=$200. DRUG TEST POTENTIAL EMPLOYEES, RANDOM DRUG TESTS, AND BACKGROUND CHECKS $500.		
10-40-6126-0500	**F.I.C.A. TAXES**	$10,209
FICA/MEDICARE TAXES EMPLOYER SHARE		
10-40-6126-0600	**GROUP INSURANCE**	$6,131
GROUP INSURANCE EMPLOYER SHARE		
10-40-6126-0700	**RETIREMENT CONTRIBUTIONS**	$4,789
EMPLOYER SHARE OF RETIREMENT CONTRIBUTIONS		
10-40-6126-0701	**401K CONTRIBUTIONS**	$1,350
EMPLOYER SHARE OF 401K CONTRIBUTIONS		
10-40-6126-1100	**TELEPHONE**	$6,000
LOCAL AND LONG DISTANCE TELEPHONE SERVICE FOR 948-9420, 948-9421, 252-623-2028 & INTERNET - SUDDENLINK. DEDICATED LINES FOR FIRE ALARM-CENTURY LINK. DEX MEDIA. QUARTERLY CELL REIMBURSEMENT.		
10-40-6126-1201	**MARKETING & PROMOTIONS**	$3,325
ADVERTISING AND PROMOTIONS $2000. BROCHURES (1,000 COUNT) $400. ANNUAL WEBSITE COST AND DOMAIN COST $125. MOVIE LICENSE $800.		

10-40-6126-1300 **WATER & ELECTRIC UTILITIES** $75,000

UTILITY EXPENSE FOR AQUATIC CENTER

10-40-6126-1301 **NATURAL GAS UTILITIES** $12,000

NATURAL GAS UTILITIES FOR AQUATIC CENTER

10-40-6126-1400 **EMPLOYEE DEVELOPMENT** $2,800

LIFE GUARD INSTRUCTOR TRAINING CERT $500, WATER SAFETY INSTRUCTOR TRAINING CERT $500, CPR/1ST AID RECERTIFICATIONS FOR STAFF $550, SUPERVISOR TRAININGS $950, PERSONAL TRAINING CERTIFICATION $300.

10-40-6126-1500 **MAINTENANCE/REPAIR BUILDING** $9,750

GENERAL MAINTENANCE AND REPAIR TO BUILDING $7500. PEST CONTROL AND EXTERMINATING CONTRACT $500. NO SLIP MAT AROUND POOL DECK $750. OUTSIDE PLUMBING REPAIR $1000.

10-40-6126-1502 **MAINT/REPAIR HVAC** $10,760

MAINTENANCE AND REPAIR OF HVAC UNITS $7200. PREVENTIVE MAINTENANCE CONTRACT $3560.

10-40-6126-1600 **MAINT/REPAIR EQUIP** $11,105

MAINTENANCE AND REPAIR TO EQUIPMENT $7500. PREVENTIVE MAINTENANCE AGREEMENT FOR FITNESS EQUIPMENT $1155. YEARLY MONITORING OF TFCD $350. UPGRADE SECURITY SYSTEM $2100.

10-40-6126-1604 **MAINT/REPAIR OFFICE EQUIP** $1,900

OFFICE EQUIPMENT $1180. COPY PRO PRINTER $720.

10-40-6126-2600 **EMPLOYEE ADVERTISEMENT** $250

ADVERTISEMENT FOR PROSPECTIVE EMPLOYEES

10-40-6126-3300 **DEPARTMENTAL SUPPLIES** $2,000

DEPARTMENTAL SUPPLIES

10-40-6126-3301 **JANITORIAL SUPPLIES** $4,000

JANITORIAL SUPPLIES

10-40-6126-3302 **CHEMICALS** $4,500

POOL CHEMICALS

10-40-6126-3303 **SAFETY/ADA SUPPLIES** $1,500

LIFE GUARD INSTRUCTIONAL ITEMS,CPR MASKS, FIRST AID KITS, GLOVES, LIFE GUARD TUBES, LIFE JACKETS.

10-40-6126-3400 **PROGRAM EXPENSES** $1,000

SWIM LESSONS, BOO BASH SPLASH, SWIM WITH SANTA, & SUMMER PROGRAMS $1000.

10-40-6126-3600	**UNIFORMS**	$600

STAFF POLOS & LIFEGUARD T-SHIRTS

10-40-6126-7000	**NONCAPITALIZED PURCHASES**	$13,150

FITNESS EQUIPMENT - ELLIPTICAL MACHINE $5500. EVOLUTION DUAL PULLEY SYSTEM $3500. REPLACE HEATER IN WOMENS RESTROOM $1650. REPLACE FREE WEIGHTS WITH RUBBER COATED FREE WEIGHTS $1300. LIFEGUARD CHAIR $1200.

10-40-6126-7400	**CAPITAL OUTLAY**	$40,000

ROOF REPAIR $40,000.

TOTAL FOR DEPARTMENT	**AQUATIC CENTER**	**P&R**	**$355,594**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
BUILDINGS & GROUNDS								
10-40-6130-0200	SALARIES	178,690	118,375	185,669	185,669	168,495	168,495	167,295
10-40-6130-0201	SALARIES OVERTIME	4,787	3,190	6,000	6,000	6,000	6,000	6,000
10-40-6130-0205	SALARIES - LONGEVITY	1,435	1,545	1,545	1,545	1,575	1,575	1,575
10-40-6130-0400	PROFESSIONAL SERVICES	181	6,472	6,550	6,550	300	300	300
10-40-6130-0500	F.I.C.A. TAXES	14,136	9,447	15,111	15,111	13,800	13,800	13,708
10-40-6130-0600	GROUP INSURANCE	42,237	27,542	45,011	45,011	38,880	38,880	37,266
10-40-6130-0700	RETIREMENT CONTRIBUTIONS	13,045	8,310	12,887	12,887	12,765	12,765	12,678
10-40-6130-0701	401K CONTRIBUTIONS	1,632	1,065	1,984	1,984	8,100	8,100	8,100
10-40-6130-0703	EMPLOYER HSA CONTRIBUTIONS	5,340	3,320	5,200	5,200	0	0	0
10-40-6130-0704	EMPLOYER FSA CONTRIBUTIONS	416	272	416	416	0	0	0
10-40-6130-0705	EMPLOYER 457 CONTRIBUTION	543	672	1,040	1,040	0	0	0
10-40-6130-1100	TELEPHONE	1,059	657	900	1,176	2,000	2,000	2,000
10-40-6130-1300	WATER & ELECTRIC SERVICE	79,057	43,887	74,000	83,760	80,000	80,000	80,000
10-40-6130-1400	EMPLOYEE DEVELOPMENT	117	0	150	150	2,300	2,300	2,300
10-40-6130-1401	OSHA SAFETY MANDATES	225	0	225	225	225	225	225
10-40-6130-1500	MAINT/REPAIR BUILDINGS	24,029	12,884	28,500	28,500	28,500	28,500	28,500
10-40-6130-1501	MAINT/REPAIR GROUNDS	39,327	17,071	25,000	25,000	34,400	29,400	29,400
10-40-6130-1502	MAINT/REPAIR PARKS	21,779	17,453	49,976	23,031	23,031	23,031	23,031
10-40-6130-1504	MAINT/REPAIR VETERAN PARK	435	180	450	450	3,450	450	450
10-40-6130-1600	MAINT/REPAIR EQUIP	1,174	421	900	900	900	900	900
10-40-6130-1700	MAINT/REPAIR VEHICLES	8,310	2,152	6,812	6,800	6,800	6,800	6,800
10-40-6130-1701	MAINT/REPAIR MOWERS & TRACTORS	3,480	3,395	3,700	3,700	3,700	3,700	3,700
10-40-6130-1705	VEHICLE FUEL	15,494	6,517	18,000	15,000	18,000	18,000	18,000
10-40-6130-3300	DEPARTMENTAL SUPPLIES	7,600	5,702	9,000	9,000	9,000	9,000	9,000
10-40-6130-3301	JANATORIAL SUPPLIES	7,536	5,195	7,200	7,200	7,300	7,300	7,300
10-40-6130-3600	UNIFORMS	963	670	1,560	1,560	1,262	1,262	1,262
10-40-6130-3601	SAFETY SHOES	1,599	1,257	1,700	1,700	1,700	1,700	1,700
10-40-6130-4501	CONTRACT SERVICE GROUNDS CONSU	13,332	5,300	12,500	12,500	15,000	15,000	15,000

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
10-40-6130-5400	INSURANCE DEDUCTIBLES	530	0	0	0	0	0	0
10-40-6130-7000	NONCAPITALIZED PURCHASES	6,960	777	1,250	1,250	15,000	0	0
10-40-6130-7300	OTHER IMPROVEMENTS	5,500	47,184	67,000	67,000	19,000	12,000	12,000
10-40-6130-7301	BEEBE PARK IMPROVEMENTS	0	0	0	0	2,600	0	0
10-40-6130-7400	CAPITAL OUTLAY	124,833	23,983	24,000	24,000	363,000	151,000	151,000
10-40-6130-8600	TRANSFER TO VEHICLE REPLACEMENT FUND	0	0	0	0	18,400	18,400	18,400
TOTAL		**625,777**	**374,895**	**614,236**	**594,315**	**905,483**	**660,883**	**657,890**

Budget Justification sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-40-6130	BUILDINGS & GROUNDS MAINTENANCE	CULTURAL & LEISURE
10-40-6130-0200	**SALARIES**	$167,295
SALARIES PER PAY PLAN FOR 6 EMPLOYEES		
10-40-6130-0201	**SALARIES OVERTIME**	$6,000
SALARIES FOR REQUIRED OVERTIME		
10-40-6130-0205	**SALARIES - LONGEVITY**	$1,575
PER PAY PLAN FOR 6 EMPLOYEES		
10-40-6130-0400	**PROFESSIONAL SERVICES**	$300
PROFESSIONAL SERVICES FOR DRUG SCREENS AND BACKGROUND CHECKS		
10-40-6130-0500	**F.I.C.A. TAXES**	$13,708
EMPLOYER'S SHARE OF SOCIAL SECURITY FOR 6 EMPLOYEES		
10-40-6130-0600	**GROUP INSURANCE**	$37,266
EMPLOYEE INSURANCE FOR 6 EMPLOYEES		
10-40-6130-0700	**RETIREMENT CONTRIBUTIONS**	$12,678
EMPLOYER'S CONTRIBUTION TO RETIREMENT		
10-40-6130-0701	**401K CONTRIBUTIONS**	$8,100
401K CONTRIBUTION FOR 6 EMPLOYEES		
10-40-6130-1100	**TELEPHONE**	$2,000
1 CELL PHONE		
10-40-6130-1300	**WATER & ELECTRIC SERVICE**	$80,000
UTILITIES FOR ALL PARKS & ATHELTIC FIELDS		
10-40-6130-1400	**EMPLOYEE DEVELOPMENT**	$2,300
CERTIFICATION FOR PESTICIDE APPLICATION & PLAYGROUND INSPECTION CERTIFICATIONS		
10-40-6130-1401	**OSHA SAFETY MANDATES**	$225
OSHA MADATES FOR HEARING TESTS AS REQUIRED		
10-40-6130-1500	**MAINT./REPAIR BUILDINGS**	$28,500
ROUTINE MAINTENANCE OF ALL PARKS, BUILDINGS, OPEN AREAS, AND SHELTERS		
10-40-6130-1501	**MAINT./REPAIR GROUNDS**	$29,400

MAINTENANCE AND REPAIRS TO THE GROUNDS MANAGED BY THIS DIVISION

10-40-6130-1502 **MAINT/REPAIR PARKS** $23,031
MAINTENANCE AND REPAIRS OF ALL PARKS MANAGED BY THIS DIVISION

10-40-6130-1504 **MAINT/REPAIR VETERAN PARK** $450
MAINTENANCE AND REPAIRS OF VETERANS PARK $450

10-40-6130-1600 **MAINT./REPAIR EQUIPMENT** $900
MAINTENANCE AND REPAIRS OF EQUIPMENT
POWER TOOLS, EDGERS, BLOWERS, WEED EATERS & CHAIN SAWS

10-40-6130-1700 **MAINT./REPAIR VEHICLES** $6,800
MAINTENANCE AND FUEL FOR 5 TRUCKS & 3 TRAILERS

10-40-6130-1701 **MAINT./REPAIR MOWERS & TRACTORS** $3,700
MAINTENANCE AND REPAIRS FOR ASSORTED PUSH MOWERS,
GOLF CART, CUB CADET UTILITY VEHICLE, VENTRAC MOWER,
3- ZERO TURN RIDING MOWERS, 1 FRONT DECK RIDING MOWER,
1 REAR FINISHING MOWER, & 3320 JOHN DEERE TRACTOR

10-40-6130-1705 **VEHICLE FUEL** $18,000
FUEL FOR 5 TRUCKS & 3 TRAILERS

10-40-6130-3300 **DEPARTMENTAL SUPPLIES** 9000
ASSORTED PARTS, LINE MARKERS, FLAGS, OSHA SUPPLIES,
SMALL HAND TOOLS, AND CHRISTMAS LIGHTS/SUPPLIES

10-40-6130-3301 **JANITORIAL SUPPLIES** $7,300
JANITORIAL SUPPLIES FOR PUBLIC RESTROOMS MANAGED BY DIVISION
INCLUDING 2 NEW RESTROOM FACILITIES

10-40-6130-3600 **UNIFORMS** $1,262
EMPLOYER'S COST OF UNIFORMS FOR 5 EMPLOYEES

10-40-6130-3601 **SAFETY SHOES** $1,700
EMPLOYER'S COST OF REQUIRED SAFETY SHOES FOR EMPLOYEES

10-40-6130-4501 **CONTRACT SERVICES GROUNDS** $15,000
CONTRACT ASSISTANCE FOR WEED CONTROL, FERTILIZATION,
AND FIRE ANT CONTROL; INCLUDES FESTIVAL PARK, STEWART
PKWY, GREEN AREAS & AREA NEAR 5TH ST BASKETBALL COURTS

10-40-6130-7000 **NONCAPITALIZED PURCHASES** $0

10-40-6130-7300 **OTHER IMPROVEMENTS** $12,000
REPLACE FENCE @ BUGHOUSE PARK AND HAVENS GARDEN - $12,000

10-40-6130-7301 **BEEBE PARK IMPROVEMENTS** $0

10-40-6130-7400	**CAPITAL OUTLAY**	$151,000

SIDEWALK WORK @ COMPLEX - $56,000
PS JONES MEMORIAL PARK RESTROOMS (BB MEMORIAL)- $50,000
TOP DRESSING MACHINE FOR BALLFIELDS $15,000
MAINTENANCE SHOP - $30,000

10-40-6130-8600	**VEHICLE REPLACEMENT**	$18,400

TRANSFER TO VEHICLE REPLACEMENT FUND FOR:

TOTAL FOR DEPARTMENT	**BUILDINGS & GROUNDS MAINTENANCE**	**$657,890**

Account Number	Account Desciption	14/15 Actual	15/16 YTD Actual	15/16 Budget	15/16 Estimate	17 Request	17 Manager	17 Approved
OUTSIDE AGENCIES								
10-40-6170-9101	ARTS COUNCIL	13,000	0	0	0	0	0	0
10-40-6170-9102	B.H.M. LIBRARY	7,800	7,800	7,800	7,800	7,800	7,800	7,800
10-40-6170-9104	ARTS COUNCIL CONCERTS	3,000	0	0	0	0	0	0
10-40-6170-9105	BOYS & GIRLS CLUB	16,000	14,400	14,400	14,400	14,400	12,960	12,960
10-40-6170-9107	ZION SHELTER	8,500	7,650	7,650	7,650	7,650	7,650	7,650
10-40-6170-9108	WRIGHT FLIGHT	3,500	3,150	3,150	3,150	3,150	2,835	2,835
10-40-6170-9110	THE BLIND CENTER	1,250	1,125	1,125	1,125	1,125	1,012	1,012
10-40-6170-9112	CHRISTMAS PARADE	1,500	0	0	0	0	0	0
10-40-6170-9113	VETERANS PARK	3,946	0	0	0	0	0	0
10-40-6170-9116	EAGLE WINGS	1,000	900	900	900	900	810	810
10-40-6170-9120	HUMAN RELATIONS COUNCIL	441	0	0	0	0	0	0
10-40-6170-9121	SPECIAL OLYMPICS IN KIND RENTAL							3,024
10-40-6170-9122	PAMLICO PALS/HORIZON IN KIND RENTAL							3,528
10-40-6170-9123	PAL IN KIND RENTAL							1,260
10-40-6170-9124	SOUND RIVERS IN KIND RENTAL							24,024
10-40-6170-9136	PURPOSE OF GOD	20,000	18,000	18,000	18,000	18,000	16,200	16,200
10-40-6170-9160	AMERICAN RED CROSS	500	0	0	0	0	0	0
10-40-6170-9165	CORNER STONE WORSHIP CTR.	10,000	9,000	9,000	9,000	9,000	8,100	8,100
10-40-6170-9170	ESTUARIUM	20,000	0	0	0	0	0	0
TOTAL		**110,437**	**62,025**	**62,025**	**62,025**	**62,025**	**57,367**	**89,203**

City of Washington
Budget Justification Sheet
7/1/2016 through 6/30/2017

Account Number	Description	Amount Requested
Fund 10	GENERAL FUND	
Dept. 10-40-6170	**OUTSIDE AGENCY CONTRIBUTIONS**	**CULTURAL & LEISURE**
10-40-6170-9102	**B.H.M. LIBRARY**	$7,800
ANNUAL CONTRIBUTIONS		
10-40-6170-9105	**BOYS AND GIRLS CLUB**	$12,960
CITY CONTRIBUTION TO BOYS AND GIRLS CLUB OPERATIONS		
10-40-6170-9107	**ZION SHELTER**	$7,650
CITY'S CONTRIBUTION TO ZION SHELTER AND KITCHEN FOR HOMELESS INDIVIDUALS		
10-40-6170-9108	**WRIGHT FLIGHT**	$2,835
CONTRIBUTION TO WRIGHT FLIGHT		
10-40-6170-9110	**THE BLIND CENTER**	$1,012
CITY'S CONTRIBUTION TO THE BLIND CENTER.		
10-40-6170-9116	**EAGLE WINGS**	$810
ANNUAL CONTRIBUTIONS		
10-40-6170-9121	**SPECIAL OLYMPICS IN KIND RENTAL**	$3,024
10-40-6170-9122	**PAMLICO PALS/HORIZON IN KIND RENTAL**	$3,528
10-40-6170-9123	**PAL IN KIND RENTAL**	$1,260
10-40-6170-9124	**SOUND RIVERS IN KIND RENTAL**	$24,024
10-40-6170-9136	**PURPOSE OF GOD**	$16,200
CONTRIBUTION FOR THE FISCAL YEAR		
10-40-6170-9165	**CORNER STONE WORSHIP CENTER**	$8,100
CONTRIBUTION FOR THE FISCAL YEAR		
TOTAL FOR DEPARTMENT	**OUTSIDE AGENCIES**	**$89,203**