



FEE MANUAL

JULY 2017 – JUNE 2018

Table of Contents

Cash Collections

Occupancy Tax	5
Taxicabs	6
Return Check Fee	7
Vehicle License Registration	8
Vehicle Rental Tax	9
Heavy Equipment Rental Tax	10

Customer Service

Deposits – Electric	11
Deposits – Water	15
Equipment Tampering - Electric	18
Equipment Tampering – Water	19
Penalties (Reconnects, After Hours, Delinquent Charges)	20
Service Fees (New Service Connections, Service Transfers)	24

Planning & Development25

Police and E-911

Copies – Police Reports	26
Escort Fees	27
Extra Duty Employment	28
Fingerprinting	29
Lamination	30
Permits	31

Building Permits/Inspection33

Fire/Rescue/EMS

Permits/Inspections/Prevention	35
Hazardous Materials	36
Rescue Services	37
Violations & Penalties	38

Public Works

Airport Fees	39
Blue Prints/Drawings	40
Cemetery Perpetual Fees	41
Cemetery Lots	42
Cemetery	
Interments/Disinterments	43
Cemetery Monuments	44
Cemetery Title Adm. Fee	45
Street Concrete and Asphalt	
Replacement	46

Recreation

Aquatic and Fitness Center	
Membership	47
Aquatic and Fitness Miscellaneous	48
Youth League	49
Bobby Andrews Rec Center	50
Festival Park	51
Event Deposits and Late Fees	52
Facility and Field Rentals	53
Field Lights, Lining, and Staff	54
Miscellaneous Other	55
Senior Trips/Events	56
Water Front Docks	57
Municipal Pier	59
Crab Park	60
Brown Library	61

Water Fund

Water Hydrant Meters	62
Water Impact Fees	63
Water Lab Tests	65
Water Meter Sales	66
Water Meter Testing	67
Water Sales	68
Water System Damage Repair	72
Water Taps	73

Sewer Fund

Sewer Impact Fees	74
Sewer Sales	76
Sewer Taps	83

Storm Water Fund

Storm Water Management Services	84
Storm Water Permits	85

Electric Fund

Decorative Area Lighting	86
Decorative Street Lighting	87
Electric Meter Testing/Reread	88
Electric Sales	89
Overhead Primary Extensions	95
Temporary Electric Service	96
Underground Electric Service Subdivision Fees	97
Underground Electric Service Primary and Secondary Service Fees	98
Underground Electric Service Additional Fees	99
Used Poles	100

Solid Waste

Residential Solid Waste Services	101
Commercial Solid Waste Services	102
Commercial Recycling Fee	103
Residential Yard Debris Collection	104

Occupancy Tax

Definition/Comments – Hotels/Motels and bed and breakfast establishments located within the City limits collect a 6% tax from guests and remit it to the City monthly before the 20th of the following month. 97% of these receipts are then remitted to the WTDA from the City.

Fees Charged – 6% of hotel/motels gross receipts

Revenue Code – 10-00-3270-1110 Local Occupancy Tax

G.S. 160A-215

Taxicabs

Taxicabs - rates of fares-

The city council shall from time to time adopt a schedule of rates to be charged by taxicabs for hauling passengers. The schedule of rates so fixed shall remain in effect until changed by the city council. The schedule of rates so fixed shall be at all times prominently posted and displayed in such taxicab so as to be visible to the passengers therein, and a copy shall be filed in the office of the city clerk.

(Code 1972, § 24-9; Code 1993, § 8-52)

Taxicab - Fees and refunds-

Each person seeking an original permit under this article shall pay to the city tax collector **a fee of ten dollars (\$25.00) for such permit with the application. In the event that such application is denied, a refund of five dollars (\$5.00) of such fee shall be made.** A person seeking a reissue license shall pay a fee of five dollars (\$5.00) for such reissue license.

(Code 1972, § 24-21; Code 1993, § 8-107)

Return Check Fee

Definition/Comments – Administration fee for processing a check that has been returned and not paid by the drawer’s financial institution as in accordance with G.S. 506, 25-3-512.

Fees Charged - \$25

Revenue Code – 35-90-3350-8001 Miscellaneous Fines and Meters

Vehicle License Registration

Definition/Comments - All vehicles in the City with a license as defined by the general statutes are required to pay an annual vehicle registration fee. The registration fee is billed and collected by the Beaufort County Tax Office in conjunction with their annual tax billing.

Fee Charged - \$5 per vehicle annually

Revenue Code - 10-00-3280-1103 Automotive Licenses

Vehicle Rental Tax

Description/Comments – Vehicle rental businesses are required to collect and remit monthly, a 1.5% tax charged on all vehicle and u-haul rentals.

Fee Charged – 1.5% of gross receipts

Revenue Code – 10-00-3272-1109 Rental Vehicle Tax

G.S. 160A-215.1

Heavy Equipment Rental Tax

Description/Comments – Heavy duty equipment rental businesses are required to collect and remit monthly, a 0.8% tax charged on all heavy equipment rentals.

Fee Charged – 0.8% of gross receipts

Revenue Code – 10-00-3274-1109 Heavy Duty Equipment Tax

G.S. 160A-215.2

Deposits - Electric

Definition/Comments – Administration of deposits for electric utility customers

Fees Charged –

(a) *Residential.*

i. Any person or entity applying for electric services to be furnished to residential premises will have their credit checked using the Online Utility Exchange service. That credit information along with the history of usage at the service address, and the following schedules, will be used to determine if a deposit will be charged and, if so, the amount.

(1)	Owners without electric heat	\$50
(2)	Owners with electric heat	\$100
(3)	Tenants without electric heat	\$100
(4)	Tenants with electric heat	\$125

Or, at the City's discretion, the City may charge an initial deposit in an amount equal to two-twelfths (2/12) of the average annual charges based on the utility billing history at the specific location of the service request.

ii. After applying the above criteria, initial deposits will be capped as follows:

- (1) Residential electric deposits will be capped at \$200 if the customer provides his/her social security number.
- (2) Residential electric deposits will be capped at \$300 if the customer does not provide his/her social security number.

iii. Such deposit requirements may be satisfied as follows.

- (1) A cash deposit or billed deposit over a period not to exceed three (3) months, which deposit shall be refunded by a credit to the customer's account at the end of the first six (6) month period during which the customer has paid six (6) bills on time and service has not been disconnected for failure to pay and has not had any returned checks or drafts on the account;
- (2) Proof that the deposit refund requirements of subsection

(a)(iii)(1) of this section have been met at another location within the City's system for which the customer is responsible;
or

(3) A personal, written guarantee of payment by a current City customer who has satisfied the deposit refund requirements of subsection (a)(iii)(1) of this section.

iv. *Increases.* A deposit may be increased or a new deposit may be required, at the City's discretion, after the customer fails to pay a bill in a timely manner three (3) times during any one (1) year period, has service terminated for nonpayment, or has a check or draft returned because of insufficient funds or a closed account.

(b) *Commercial.*

i. Any person or entity applying for electric services to be furnished to commercial premises will have their credit checked using the Online Utility Exchange service. That credit information along with the history of usage at the service address will be used to determine if a deposit will be charged and, if so, the amount. Generally, a deposit for a commercial electric account shall be in an amount equal to two-twelfths (2/12) of the estimated annual charges at the service address. The initial deposit shall be based upon the City's estimate of the customer's anticipated, annual usage. After six (6) billing periods following the initial deposit, the customer's actual usage will be reviewed, and the deposit adjusted, to reflect such actual usage. If the amount of the deposit is decreased, the difference shall be credited to the customer's account. If the amount of the deposit is increased, the difference shall be billed to the customer. At any time after the first six (6) billing periods, the City reserves the right to adjust the then current deposit based upon the customer's actual usage during the preceding six (6) billing periods.

ii. Such deposit requirements may be satisfied as follows.

(1) A cash deposit or billed deposit, which deposit shall be refunded by a credit to the customer's account at the end of the first twenty-four (24) month period during which the customer has paid at least twenty-four (24) bills on time and service has not been disconnected for failure to pay and has not had any returned checks or drafts on the account;

(2) Proof that the deposit refund requirements of subsection (b)(ii)(1) of this section have been met at another location

within the City's system for which the customer is responsible;
or

(3) A surety bond or letter of credit that is issued by an entity satisfactory to the City, is in an amount equal to the amount of the required deposit, and is irrevocable for a period of at least twenty-four (24) months from the date of the application.

iii. If the customer chooses to use its credit history at another location(s) to satisfy a deposit requirement, the customer shall designate such location(s). If service is disconnected at any such location for nonpayment, the City may disconnect service to any or all such locations where the customer is served until the customer pays its account(s) in full and otherwise meets the deposit requirements of this section (b).

iv. *Increases.* A deposit may be increased or a new deposit may be required, at the City's discretion, after the customer fails to pay a bill in a timely manner three (3) times during any three (3) year period, has service terminated for nonpayment, or has a check or draft returned because of insufficient funds or a closed account. The amount of deposit resulting from any such increase or from the requirement of a new deposit shall be established, and be subject to later adjustment, in the same manner as an initial deposit is established, and subject to later adjustment, in accordance with this section (b).

(c) *Contractors.* Building contractors requesting temporary electric services will not be required to provide a deposit. However, each building contractor or his representative will be required to make a written request that includes, among possibly other things, the date, the location of the service and the name in which the service is requested.

(d) *Credit, refund, transfer.* When service is disconnected at the customer's request, any deposit on the account shall be credited to the customer's final bill. If there is any balance remaining in a deposit after such a credit is administered, the City will hold the final bill and mail it, along with a City check for such balance, to the customer at the address given by the customer. If the disconnected customer does not provide the City with a valid forwarding address, any such balance will be held for thirty (30) days at City Hall before being placed into an inactive status file. Deposit returns only apply to customers who move off the City's system entirely and not to those customers who transfer service from one location to another location within the City's system; in which case, the deposit shall be transferred with the

service.

- (e) *Termination of service.* Customers may terminate electric services in person by phone, or e-mail.

General Ledger Code - 35-90-2500-0000 Electric Consumer Meter Deposits

Previous Legislative Reference - (Code 1972, § 25-11; Code 1993, § 6-33; Ord. No. 86-23, § 1, 11-10-1986; Ord. No. 88-15, § 2, 11-14-1988; Ord. No. 93-2, § 2, 3-8-1993)

Deposits – Water

Definition/Comments – Process deposits for water utility customers

Fees Charged –

(a) The deposit for residential water service shall be as follows:

(1) Any person applying for water to be furnished to residential premises will have their credit checked using the Online Utility Exchange service. It will be determined from that if a deposit shall be charged. Water deposits are fifty dollars (**\$50.00**) for residential water customers.

(2) The deposit requirement may be satisfied as follows:

(a) A cash deposit which shall be refunded by credit to the customer's account at the end of a six month period during which the customer has paid six (6) bills on time and service has not been disconnected for failure to pay and has not had any returned checks or drafts on the account;

(b) Proof that the deposit refund requirement has been met at another location for which the customer is responsible; or

(c) A personal, written guarantee of payment by current city customer who has satisfied the deposit refund requirements.

(b) The deposit for commercial water service shall be as follows:

(1) Any person applying for water to be furnished to commercial premises will have their credit checked using the Online Utility Exchange service. It will be determined from that if a deposit shall be charged. Deposits shall be charged based on the following schedule:

Commercial customers: 2/12 of annual charges

The initial deposit shall be based upon the city estimate of customer's usage. After six (6) billing periods following the initial deposit, the customer's actual usage will be reviewed, and the deposit adjusted to reflect such actual usage. If the amount of the required deposit is decreased, the difference shall be credited to the customer's account; if the amount of the required deposit is increased, the difference shall be billed to the customer.

(2) The deposit requirements may be satisfied as follows:

(a) A cash deposit, which shall be refunded by credit to the customer's account at the end of the first twenty-six-month period during which the customer has paid at least twenty-four (24) bills on time and service has not been disconnected for failure to pay;

(b) Proof that the deposit refund requirements have been met at another location within the city's system for which the customer is responsible; or

(c) A surety bond or letter of credit issued by entity satisfactory to the city; the bond or letter of credit shall be in the amount of the cash deposit and shall be irrevocable for a period of at least twenty-four (24) months from the date of the application.

(3) If the customer chooses to use its credit history at other locations to satisfy the deposit requirement, the customer shall designate all such locations. If service is disconnected at any of the locations for nonpayment, then the city may disconnect service to any or all of locations until the customer pays its account in full.

(c) Building contractors requesting temporary water services shall not be required to provide a deposit. However, each building contractor or his representative will be required to make a written request showing the date, the location of the service and the name in which the service is required.

(d) A deposit may be required on any account not having a deposit if the customer fails to pay his bill and service is disconnected for failure to pay. Such deposit shall be made before service is reconnected.

(e) The deposit may be increased, at the city's discretion, upon the customer's

third failure to pay a bill in a timely manner, having service terminated for nonpayment, or having a check or draft returned because of insufficient funds or a closed account.

- (f) When service is disconnected at the customer's request, the deposit shall be credited to the customer's final bill. If any deposit remains, the city shall hold the final bill and mail it along with a city check to the customer at the address given by the customer. If the departing customer does not leave a valid forwarding address with the city, the refund shall be held for thirty (30) days before being placed into an inactive status file. Deposit returns apply only to customers who are moving off of the city's system and not to those customers who are transferring service from one (1) location to another within the city's system in which the deposit shall be transferred with the service.
- (g) A customer can terminate water service with the City in person, by phone, or by e-mail.

Revenue Code – 30-90-2500-0000 Consumer Meter Deposits

Previous Legislative Reference - (Code 1993, § 18-153; Ord. No. 95-6, § 2, 6-19-1995)

Equipment Tampering- Electric

Definition/Comments - It is unlawful for any person to tamper with, remove or otherwise interfere with the electric wires, poles, meters or any other electric equipment, apparatus or materials belonging to the electric system of the city, with the exception of those licensed electrical contractors so designated to do so by the city, and then only in the event of necessary repairs or emergency service to the property of the electric consumers of the city, and with proper notification to the city by such licensed electrical contractor. It is unlawful for any person to remove or damage property of any kind belonging to the city.

Fees Charged -

- (a) A reward of up to **two hundred fifty dollars (\$250.00)** shall be offered to any person furnishing information leading to the arrest and conviction of any person violating this section.
- (b) For customers who tamper with the electric meters, fees shall be charged, as itemized below, to cover the additional costs to the city. Service may be discontinued if these fees are not paid.
 - (1) A **four hundred dollar (\$400)** fee shall be charged for the city's cost in investigating customers who energize their electric service without permission of the city. Service may be discontinued if this fee is not paid.
 - (2) A **fifty-dollar (\$50.00)** fee for verification of the accuracy of the meter after tampering has been established.
 - (3) **The amount of estimated lost revenue.**
 - (4) **Meter repair charges if the meter is damaged.**
- (c) Electric utility customers shall protect electric meters and related equipment on their premises from vandalism or being tampered with in any way, and shall promptly report to the city's electric department any such vandalism or tampering. If any such vandalism or tampering is not so reported, the same shall constitute prima facie evidence that such vandalism or tampering was by the customer.

Revenue Code - 35-90-3350-8001 Miscellaneous Fines and Meters

Previous Legislative Reference - (Code 1972, § 25-3; Code 1993, § 6-3; Ord. No. 01-5, 6-11-2001

Equipment Tampering - Water

Definition/Comments - It shall be unlawful for any person to tamper with, remove or otherwise interfere with the water meters or any other water utility equipment, apparatus or materials belonging to the distribution system of the city, with the exception of those licensed plumbing contractors so designated to do so by the city, and then only in the event of necessary repairs or emergency service to the property of the water consumers of the city, and with proper notification to the city by such licensed plumbing contractor. It shall be unlawful for any person to remove or damage property of any kind belonging to the city.

Fees Charged -

- (a) A reward of up to **two hundred fifty dollars (\$250.00)** shall be offered to any person furnishing information leading to the arrest and conviction of any person violating this section.
- (b) For customers who tamper with the water meters, fees shall be charged, as itemized below, to cover the additional costs to the city. Service may be discontinued if these fees are not paid.
 - (1) A **four hundred dollar (\$400)** fee shall be charged for the city's cost in investigating customers who tamper with their water service without permission of the city. Service may be discontinued if this fee is not paid.
 - (2) A **fifty-dollar (\$50.00)** fee for verification of the accuracy of the meter after tampering has been established.
 - (3) **The amount of estimated lost revenue.**
 - (4) **Meter repair charges if the meter is damaged.**
- (c) Water utility customers shall protect water meters and related equipment on their premises from vandalism or being tampered with in any way, and shall promptly report to the city's public works department any such vandalism or tampering. If any such vandalism or tampering is not so reported, the same shall constitute prima facie evidence that such vandalism or tampering was by the customer.

Revenue Code – 30-90-3350-8000 Miscellaneous Revenue

Previous Legislative Reference - (Ord. No. 05-20, § 1, 12-12-2005)

Penalties

Definition/Comments – Reconnection of cut off accounts during and after office hours, returned checks, and delinquent charges

Fees Charged –

Electric – Reconnect services (M-F 8am-4pm, Non Holiday)	\$25 plus tax
Electric - Reconnect services after 4pm	Above fee plus \$50
Electric - After hours reconnect fee if line crew is required	Above fee plus \$100
Water – Reconnect services (M-F 8am-4pm, Non Holiday)	\$25
Water – Reconnect services after 4pm	Above fee plus \$25 (\$50)
Returned check fee	\$25
Delinquent charges for unpaid bill	5% per month

Electric billing, payment, penalties:

- (a) All electric meters shall be read monthly, and bills shall be mailed on a cycle basis.
- (b) Every bill shall be due when mailed to the customer at the last address provided by the customer. A bill shall reflect a due date of fifteen (15) days from the billing date shown on the bill. The same notice will serve as a notice of possible disconnect if payment is not received within thirty-two (32) days of the billing date.
- (c) **A late payment penalty in the amount of five (5) percent per month** shall be imposed upon any outstanding unpaid balance twenty-five (25) days after the billing date shown on the bill. The late payment penalty will be reflected on the bill rendered the following month.
- (d) An automated telephone reminder system will attempt to contact all delinquent accounts prior to disconnection as a courtesy if the customer has provided a valid phone number.
- (e) If payment has not been received or other arrangements made within thirty-two (32) days from the original billing date, services will be disconnected on the

thirty-third (33rd) day. After payments in the night deposit are posted and the cutoff person has left the office for the purpose of disconnecting delinquent customers, **a service fee of twenty dollars plus tax (\$25.75) will be charged on that date, whether services are disconnected or not.**

- (f) A customer whose services are disconnected for such delinquency may have services restored M-F 8am-4pm on non holidays by payment of the bill in full and the twenty-five dollar plus tax service fee. If a customer requests that services be reconnected after 4 pm, **their service fee shall be the reconnect fee of twenty five dollars plus tax (\$25 + tax) plus an after-hours fee of fifty dollars (\$50.00) for a total of seventy-five dollars plus tax (\$75 + applicable tax).** Payment must be received by 11:00 a.m. the following day or services will be re-disconnected and the customer must pay additional cut-off and reconnect fees.
- (g) The customer shall pay all billed utility charges before transferring service from one location to another. The final bill shall be mailed to the customer's new billing address. If a customer fails to pay his utility bills for any account where he is listed as the customer and such account becomes delinquent, the city may transfer the amount owed to any other account where the customer is a primary recipient of utilities and cut off utilities to such account for nonpayment. The city may also refuse to transfer an account to a new customer's name or connect services to a new account where the delinquent customer will be a primary recipient of utilities. A customer is a primary recipient of utilities wherever listed as a customer, resides as a head of household, resides as a contributor to the household or conducts a trade or business from the household. The city's determination that a customer is a primary recipient of utilities shall be effective until the customer proves otherwise.
- (h) Any customer who has a check or draft returned from any financial institution because of insufficient funds or a closed account shall be charged **a service charge fee of twenty-five dollars (\$25)** as in accordance with G.S. 25-3-512.
- (i) Customers requesting alternate payment due dates must make such request of the city and have a zero (\$0) account balance to change the payment due date. The customer may choose one of the following periods of the month for their bill to be due:
 - (1) between the 7th and 16th of the month
 - (2) between the 14th and 24th of the month
 - (3) between the 22nd and 31st of the month
 - (4) between the 28th and 9th of the mont

Water and sewer billing, payment, and penalties:

- (a) All water and wastewater meters shall be read monthly, and bills shall be mailed on a cycle basis.
- (b) Every bill shall be due when mailed to the customer at the last address provided by the customer. A bill shall reflect a due date of fifteen (15) days from the billing date shown on the bill. The same notice will serve as a notice of possible disconnect if payment is not received within thirty-two (32) days of the billing date, allowing greater than the statutory minimum.
- (c) **A late payment penalty in the amount of five (5) percent per month** shall be imposed upon any outstanding unpaid balance twenty-five (25) days after the billing date shown on the bill. The late payment penalty will be reflected on the bill rendered the following month.
- (d) An automated telephone reminder system will attempt to contact all delinquent accounts prior to disconnection as a courtesy if the customer has provided a valid phone number.
- (e) If payment has not been received or other arrangements made, within thirty-two (32) days from the original billing date, services will be disconnected on the thirty-third day. After payments in the night deposit are posted and the cutoff person has left the office for the purpose of disconnecting delinquent customers, **a service fee of twenty-five dollars (\$25.00) will be charged on that date, whether services are disconnected or not.**
- (f) A customer whose services are disconnected for such delinquency may have services restored M-F 8am to 4pm on non holidays by payment of the bill in full plus the **twenty-five dollar (25.00) service fee**. If a customer requests that services be reconnected after 4 pm, **their service fee shall be fifty dollars (\$25.00 after hours + \$25.00 service fee)**. Payment must be received by 11:00 a.m. the following day or services will be re-disconnected and the customer must pay additional cut-off and reconnect fees.
- (g) The customer shall pay all billed utility charges before transferring service from one (1) location to another. The final bill shall be mailed to the customer's new billing address. If a customer fails to pay his utility bills for any account where he is listed as the customer and such account becomes delinquent, the city may transfer the amount owed to any other account where the customer is a primary recipient of utilities and cutoff utilities to such account for nonpayment. The city may also refuse to transfer an account to a new customer's name or connect services to a new account where the delinquent customer will be a primary

recipient of utilities. A customer is a primary recipient of utilities wherever he is listed as a customer, resides as a head of household or conducts a trade or business. The city's determination that a customer is primary recipient of utilities shall be effective until the customer proves otherwise.

- (h) Any customer who has a check or draft returned from any financial institution because of insufficient funds or a closed account shall be charged a **service fee of twenty –five dollars (\$25)** in accordance with G.S. 25-3-512.
- (i) Customers requesting alternate payment due dates must make such request of the city and have a zero (\$0) account balance to change the payment due date. The customer may choose one of the following periods of the month for their bill to be due:
 - (1) between the 7th and 16th month
 - (2) between the 14th and 24th month
 - (3) between the 22nd and 31st month
 - (4) between the 28th and 9th month

Revenue Code – 30-90-3750-5800 Service Fees
35-90-3750-5800 Service Fees
30-90-3790-5800 Late Penalty Charges – Water
35-90-3790-5800 Late Penalty Charges – Electric

Previous Legislative Reference – (Code 1972, § 25-10; Code 1993, § 6-35; Ord. No. 88-15, § 1, 11-14-1988; Ord. No. 88-19, § 1, 12-12-1988; Ord. No. 89-1, §§ 1, 2, 3-13-1989; Ord. No. 89-23, § 1, 11-13-1989; Ord. No. 90-7, § 1, 3-12-1990; Ord. No. 93-2, § 1, 3-8-1993; Ord. No. 95-5, § 1, 2-13-1995; Ord. No. 95-16, § 1, 9-11-1995; Ord. No. 3-15, § 1, 10-6-2003; Ord. No. 4-11, § 3, 6-28-2004; Ord. No. 06-08, §§ 1,2, 04-10-2006)

(Code 1993, § 18-157; Ord. No. 95-6, § 2, 6-19-1995; Ord. No. 95-17, § 1, 9-11-1995; Ord. NO. 3-15, § 2, 10-6-2003; Ord. No. 4-11, § 4, 6-28-2004; Ord. No. 06-09, §§ 1,2, 04-10-2006)

Service Fees

Definition/Comments - New service connections and service transfers

Fees Charged –

New Service Connection – Water	\$25
New Service Connection – Electric	\$25 plus tax
Change of Service – Water	\$25
Change of Service – Electric	\$25 plus tax
Residential New Service (New Meter)	\$50
Non- Residential New Service (New Meter)	\$100

Revenue Code - 30-90-3730-5202 Connection Fees
35-90-3730-5202 Connection Fees

Previous Legislative Reference - (Code 1993, § 18-151; Ord. No. 95-6, § 2, 6-19-1995; Ord. No. 4-6, § 1, 5-10-2004; Ord. No. 06-06-A, § 1, 03-13-2006)
(Code 1993, § 18-152; Ord. No. 95-6, § 2, 6-19-1995)

Planning & Development

Zoning compliance	\$ 50
Special use permit	300
Rezoning request	300
Variance request	300
Text amendment	300
Preliminary subdivision plat	250
Final subdivision plat	100
Minor subdivision	25/lot
Site plan review (commercial)	200
Appeal of decision	300
Planned unit development	250
Permanent sign	1.50/sq ft
Home occupation form	50
Change of use form	25
Certificate of appropriateness	50
Nuisance violations	cost + \$100
Minimum housing inspection	50

Copies (Accident and Arrest Reports)

Definition/Comments - Copying accident, incident, and arrest reports

Fee Charged -\$5 per report

No charge to victims for incident reports

No charge for accident report if requesting party is on the report

Revenue Code - 10-00-3839-8900 Miscellaneous Revenue

Copies (Criminal Reports/Driver History)

Definition/Comments – Copying fee charged for criminal reports and driver history reports.

Fee Charged - \$.15 per page copied

Revenue Code - 10-00-3839-8900 Miscellaneous Revenue

Escort Service

Definition/Comments - Provide a police escort for area businesses

Fee Charged - \$20 per escort

Revenue Code - 10-10-3431-4100 Police Escort Proceeds

Extra Duty Employment - “EDE”

Definition/Comments – Extra Duty Employment compensation for sworn police officers to provide law enforcement services that are in addition to those services regularly provided to the general public.

Fee charged:

\$45 per hour per officer (includes patrol vehicle). A minimum of three hours pay for each officer assigned and will pay the officer through the City’s regular payroll, making normal deductions. The officer will be covered by all applicable City benefits while working the assignment.

Revenue Code – 10-10-3431-4105 Police Services - Contracted

Fingerprinting

Definition/Comments - Fingerprinting for job applicants, Taxi Cab applicants, ABC applicants, etc.

Fee charged - \$5 per card

Revenue Code - 10-00-3839-8900 Miscellaneous Revenue

Lamination

Definition/Comments - Laminating taxi cab photo ID cards

Fee Charged - \$5 per card

Revenue Code - 10-00-3839-8900 Miscellaneous Revenue

Permits

Definition/Comments - Providing permits to approved applicants for amplifications, demonstrations, parades, and street closings

Fee Charged -

Amplification Permit	\$50 non-refundable
Demonstration Permit	\$25 non-refundable
Parade Permit	\$50 non-refundable
Street Closing Permit	\$25 non-refundable

The Chief of Police or his designee shall be authorized to issue permits for the following reasons: parades, demonstrations, amplification, and street closings. The Chief of Police or his designee shall issue the permit if it appears that such activity will be held in accordance with all State and Local laws or ordinances.

If a permit is issued for the combination of any two (2) or more; only one (1) fee, the highest of the combination shall be assessed. Applications of such permits must be made at least five (5) days before the event is to be held. All fees will be non-refundable.

Demonstration Permit:

The term "demonstration" as used in this section is defined as a public assembly with the primary purpose of which is expressive activity or the communication or expression of views.

- (1) is engaged in by more than 75 persons and the conduct of which has the effect, intent, or propensity to draw a crowd or onlookers.
- (2) will occur upon any City street, sidewalk, or alley without compliance with the normal and customary traffic regulations or controls governing such places.

No person or entity shall conduct or hold a Demonstration on City property without first obtaining an application/permit from the City.

Sound amplification permit:

No person shall use or operate a sound amplification device that emits sounds audible within a public street or other outdoor place without a valid sound amplification application/permit. It is an exception to the requirements of this section that the sound amplification system does not produce a sound that is in violation of Chapter 10, Sec. 10-6.

Street Closing Permit:

Except as otherwise provided by law, it shall be unlawful, to close any public street unless a Street Closing Permit has been issued in accordance with the provisions of this Chapter. Any Street Closing Permit may be issued subject to terms and conditions as are determined to be necessary and proper for the protection of the public health, safety and welfare. Any street closed pursuant to the provisions of this Chapter shall at all times have a fifteen (15) foot wide emergency vehicle lane which lane shall extend throughout the closed area of the street and beyond to the next intersection in both direction. Said lane, shall be at all times kept clear of all obstructions to provide emergency vehicular access.

Revenue Code - 10-00-3839-8900 Miscellaneous Revenue

Previous Legislative Reference - (Ord. No. 06-15, § 4, 6-19-2006) (Ord. No. 06-16, § 1, 6-19-2006)

Building Permits and Inspections

Definition/Comments - Issuance of permits for building and construction

Fees Charged -

(1) Residential:

a. Any work started without a required permit will be charged the original fee plus a penalty equal to the original fee, i.e., original fee is \$50.00, penalty fee is \$50.00, the total cost will be \$100.00.

b. New and additions, and repairs, cost per square foot, per floor:

1. Building and insulation permit	0.15
2. Electrical permit	0.08
3. Plumbing permit	0.08
4. Heating and/or A/C permit	0.08
5. Minimum permit fee	50.00

c. Accessory buildings, porches, decks, etc., cost per square foot per floor:

1. Building and insulation permit	0.10
2. Electrical permit	0.05
3. Plumbing permit	0.05
4. Heating and/or A/C permit	0.05
5. Minimum permit fee	50.00

d. Moving of buildings 165.00

e. Electrical inspection for lights 50.00

f. Demolition of buildings 165.00

g. Gas piping 55.00

h. Mobile homes/manufactured homes:

1. Single wide	125.00
2. Double wide HUD Spec	150.00
3. Modular on frame construction	150.00
4. Modular off frame construction	Same as (1)b.

i. Re-inspection fee 65.00

(2) Commercial:

a. Any work started without a required permit will be charged the original fee plus a penalty equal to the original fee, i.e., original fee is \$55.00, penalty fee is \$55.00, the total cost will be \$110.00.

b. New and additions, and repairs, cost per square foot, per floor:

1. Building and insulation permit	.15
2. Electrical permit	.08
3. Plumbing permit	.08
4. Heating and/or A/C permit	.08
5. Minimum permit fee	50.00

c. Accessory buildings, porches/decks, etc., cost per square foot, per floor:

1. Building and insulation permit	.10
2. Electrical permit	.05
3. Plumbing permit	.05
4. Heating and/or A/C permit	.05
5. Minimum permit fee	50.00
d. Re-roofing permits	100.00
e. Moving of buildings	165.00
f. Electrical inspection for lights (Includes \$35 fire inspection)	90.00
g. Demolition of buildings	165.00
h. Gas piping	55.00
i. Re-inspection fee per trade	65.00

(3) General

a. Signs, cost per linear foot per side	1.50
b. Piers, bulkheads, docks, jetties, etc. per linear foot	1.00
c. Cell towers	1,000.00
d. Buildings at cell sites	140.00
e. ABC Inspection	55.00
f. Construction site temporary office trailer	125.00

Revenue Code – 10-10-3435-4100 Building Permits

Previous Legislative Reference - (Code 1993, § 27-219)

Fire Permits/Inspections/Prevention

Definition/Comments – These fees reflect charges for required construction and operational permits as set forth by N.C. Fire Code.

Fees Charged -

(a) A fee shall be assessed for required permits/fire prevention inspections conducted in accordance with Section 7-75 and/or Section 7-76 of the code as follows:

1. First time/new occupancy pursuant to permit application (included with electrical inspection fee) **\$35**
2. Periodic inspections in accordance with Section 7-75 (b) No Charge
3. First re-inspection for non-compliance if Code requirements have been met No Charge
4. First re-inspection for non-compliance if Code Requirements have not been met **\$25**

(b) First time fire prevention inspection/permit fees shall be paid along with all other applicable fees at the time of application. Re-inspection fees shall be billed upon completion of a final inspection.

(c) Required construction permit fees

1. Automatic fire extinguisher systems **\$100**
2. Compressed gas **\$100**
3. Fire alarm and detection system **\$100**
4. Fire pumps **\$100**
5. Flammable and combustible liquids **\$100**
6. Hazardous materials **\$100**
7. Industrial ovens **\$100**
8. Private fire hydrants **\$100**
9. Spraying or dipping **\$100**
10. Standpipe systems **\$100**

(d) Other fees.

1. Pyrotechnics special affects material **\$100**
2. Temporary membrane structures, tents, and canopies **\$50***

*Fee per structure with a maximum \$100 per site

Revenue Code – 10-10-3434-4100 Fire Inspection Fees

Hazardous Materials

Definition/Comments -

The City of Washington Department of Fire-Rescue-EMS Services may recoup the cost of manpower, as well as the cost of decontamination and/or replacement cost of equipment and supplies used during a Hazardous Materials Response. When recouping cost the city will bill the individual deemed responsible for the hazardous materials involved in the incident. The actual cost of the incident billed will be the actual cost plus overhead to the City of Washington.

Fee Charged – Actual cost plus overhead

Revenue Code – 10-00-3839-8900 Miscellaneous Revenue

Rescue Services

Definition/Comments - EMS Transport to Beaufort County Hospital

Fees Charged –

Description	
ALS Emg. Transport - Co. Resident	\$550.00
ALS Emg. Transport - Non-Co.Resident	\$655.00
ALS Level 2 Emg Transport	\$755.39
BLS Emg. Transport - Co. Resident	\$450.00
BLS Emg. Transport -Non-Co. Resident	\$555.00
ALS Treatment No Transport	\$350.00
BLS Treatment No Transport	\$250.00
Patient Transport Mileage Charge	\$14.00

ALS = Advance Life Support

BLS = Basic Life Support

Note: Level 2 ALS transport involves 3 or more ALS patient procedures

Note: Level 2 ALS transport charges same for County & Non-County Residents

Revenue Code – 10-10-3434-4104 Rescue Squad Charges

Violations and Penalties

Definition/Comments -

Any person who shall violate or fail to comply with any provision of this Article or of the North Carolina Fire Code, as adopted, amended or augmented by this Article or who shall violate or fail to comply with any order made under this Article or North Carolina Fire Code , or who shall build in violation of any detailed statement of specifications or plans submitted under this Article or the North Carolina Fire Code, or any certificate or permit issued thereunder, shall be subject to civil penalties of one **hundred fifty dollars (\$150.00)** for violations of Chapter 10 of the North Carolina Fire Code and of **fifty dollars (\$50.00)** for violations of the remaining chapters contain in the North Carolina Fire Code. Each day that any violation continues may be considered a separate violation

Revenue Code – 10-10-3431-4102 Municipal Enforcement Citations

Airport Fees

Services required after normal operating hours.

Any part of the first hour - \$100
Any part of a half hour after the initial first hour - \$50

Revenue Code – 37-90-3839-0000 Miscellaneous Revenue

Tie down at Warren Field Airport.

Daily tie down fee - \$3 after first 3 days free
Monthly tie down fee - \$25

Revenue Code – 37-90-3453-0002 Tie Down Rentals

Push Back and Transport Fees

Single Engines up to 3,500 lbs. - \$10.00
Twin Engines up to 6,000 lbs. - \$15.00
Single Turboprop up to 9,500 lbs. - \$20.00
Twin Turboprop up to 8,000 to 15,000 lbs. - \$25.00

Jets:

6,000 – 9,000 lbs. - \$40.00
9,000 – 20,000 lbs. - \$80.00

Revenue Code – 37-90-3839-0000 Misc. Revenue

Blue Prints / Drawings

Definition/Comments - Blue Prints / Drawings of maps

Fee Charged - \$5

Revenue Code - 10-30-3470-4100 Public Work Fees

Cemetery Perpetual Care

Definition/Comments - Sale of cemetery lots at Oakdale Cemetery and Cedar Hill.

Fees Charged-

Per Lot	\$250
---------	-------

Revenue Code – 39-90-3471-4150 Perpetual Care Fees

Cemetery Lots

Definition/Comments - Sale of cemetery lots at Oakdale Cemetery and Cedar Hill.

Fees Charged -

<u>Lot Size</u>	<u>Fee</u>
8 Graves	\$ 5460
4 Graves	\$ 2730
2 Graves	\$ 1365
1 Plot	\$ 682.50
Baby plot	\$ 315
Urn plot	\$ 315

Revenue Code – 39-90-3471-4110 Sale of Cemetery Lots

Cemetery Interments/Disinterments and Tent Rentals

Definitions/Comments - Interment at Oakdale or Cedar Hill Cemetery

Fees Charged –

<u>Tent Rental</u>	\$120		
		Regular	
<u>Interment (Weekdays)</u>	Hours	Weekends	Holiday
Adult Burial	\$600	900	1,200
Baby < 24 months of age	\$250	375	500
Cremation Urn	300	450	600
Mausoleum	\$300	450	600
<u>Interment (After Hours 4pm)</u>			
Adult	\$75 / hour additional		
Baby < 24 months of age	\$75 / hour additional		
Cremation Urn	\$75 / hour additional		

Disinterment of Vault (Only performed during regular work hours) \$1,200

Disinterment of Urn (Only performed during regular work hours) \$600

Revenue Code – 39-90-3471-4100 Grave Openings – Cemetery

Previous Legislative Reference - (Code 1972, § 5-11; Code 1993, § 5-6; Ord. No. 90-6, § 1, 3-12-1990; Ord. No. 94-12, § 1, 6-30-1994; Ord. No. 97-9, 6-23-1997; Ord. No. 00-7, 6-26-2000; Ord. No. 5-11, § 1, 6-20-2005; Ord. No. 06-13, § 1,2, 6-19-2006)

Cemetery Monuments

Definition/Comments - Permit fee for above ground and flush with the ground headstones and layout or adjustment of footstones and mausoleums installed at the cemetery. Per lot that the headstone/footstone/mausoleum sits on.

Fees Charged - \$125/monument or marker

Revenue Code – 39-90-3471-4120 Cemetery Monument Fees

Rite of Internment Fee

Definition/Comments – For administration of title changes

Fees Charged- \$25

Street Concrete and Asphalt

Definition/Comments - Concrete, Asphalt and/or sand as required for new construction or repair/replacement to existing structure

Fees Charged -

New Sidewalk	\$ 25 per foot
Sidewalk Replacement	\$ 30 per foot
Curb and Gutter Replacement	\$ 45 per foot
Asphalt Replacement	\$ 5 per square foot
Sand	\$ 100 per 1.5 tons (6 yards)

Revenue Code - 10-30-3470-4100 Public Work Fees

Aquatic and Fitness Center Membership Fees

Definition/Comments - Membership dues at the Aquatic and Fitness Center

Fees Charged -

Aquatic/fitness membership-annual	Individual \$300 Family \$420 Application fee \$25
Aquatic/fitness membership-quarterly	Individual \$90 Family \$120 Application fee \$25
Aquatic/fitness membership-monthly	Individual \$35 Family \$45 Application fee \$25
College student, military, senior (>55)	10% discount Application fee \$25

Revenue Code - 10-40-3612-4130 Aquatic
Memberships

Miscellaneous Fees – Aquatic Center

Definition/Comments - Miscellaneous services at the Aquatic Center as detailed below

Fees Charged -

Open Pool Fee	\$5 per visit
Swimming Lessons - Non-Member	\$35
Swimming Lessons – Members	\$25
Facility Rental for Party Non-Member	\$50 per rental(1 hr in pool 1 hr in classroom)*
Facility Rental for Pool Party- Members	\$35 per rental (1 hr in pool 1 hr in classroom)*
Facility Rental for Summer Groups (Jun-Aug)	(1 hour in pool) \$65*
Facility Rental for Non-Profit Groups	(1 hour in pool) \$55*
Facility Rental extra people in pool	\$2/child after attendance reaches 10 kids*
	20 children - \$10 for extra lifeguard*
	\$10 for additional guards for each additional 10 children*
Daily Pass	\$5 per day
Water Aerobics – Non-Member	\$35 per month
Yoga – Non-Member	\$38 for 15 sessions
Locker Fees	\$3 per month for small \$4 per month for medium \$8 per month for large
Classroom Rental	\$20 per hour*
Lap Lane Rental	\$10 per hour*
Lifeguard course	\$150 per person

*Above rental fee rates are for City residents.
Non City residents pay double the amount listed.

Revenue Code - 10-40-3612-4131 Aquatic Center User Fees

10-40-3612-4135 Aquatic Center Rentals

Youth Leagues

Definition/Comments – Participant fee for youth sports leagues at the Susie Gray McConnell Sports Complex and other City sports facilities

Fees Charged -

Participant	\$30/sports league
-------------	--------------------

Revenue Codes - 10-40-3612-4100 Recreation Activity Fees

Bobby Andrews Recreation Center

Definition/Comments - Miscellaneous services at the Bobby Andrews Recreation Center as detailed below

Fees Charged -

Gym Rental - No Admission Charged	\$75 for 4 hours*
Gym Rental - Admission Fee Charged	\$100 for 4 hours*
Small Meeting Room Rental	\$35 for 4 hours*
Large Meeting Room Rental	\$45 for 4 hours*
Rental After first 4 hours	\$20 per hour*
Staffing for Event or Rental	\$10/hr. 4 hour minimum
Cleaning Fee when food is served	\$30 per rental
Deposit – Refundable	\$50 per rental

Use of facility by schools:

No fee will be charged for the use of recreation facilities for any official school approved student activity of the schools. The Parks and Recreation Department requires that the following items be strictly observed in such cases:

- (1) There shall be one (1) chaperon for each twenty-five (25) persons expected to attend. Couples are preferred as chaperones for large events.
- (2) Reservations for such events, as well as special arrangements, must be made a minimum of one (1) week in advance. **A nominal fee may accompany extra amenities.**
- (2) If special privileges are required, the Parks and Recreation Department may charge a minimum service fee.

*Above rental fee rates are for City residents. Non City residents pay double the amount listed.

Revenue Codes - 10-40-3612-4102 Recreation Rental Fee
10-40-3612-4100 Recreation Activity Fee

Previous Legislative Reference - (Code 1972, § 14-27; Code 1993, § 11-59)

Festival Park

Definition/Comments - Rental of Festival Park Shelter and Grounds

Fees Charged –

4 Hour Events:

Picnic Shelter	\$80*
Electricity at Picnic Shelter	\$10
Stage/Bandstand	\$100
Electricity at Stage/Bandstand	\$25
Park	\$50
Festival Park Refundable Deposit	\$500

Same Date, Over 4 Hours

Picnic Shelter	\$120*
Electricity at Picnic Shelter	\$10
Stage/Bandstand	\$150
Electricity at Stage/Bandstand	\$25
Park	\$75
Festival Park Refundable Deposit	\$500

Partner Sponsored Event – 3 Day Max

Picnic Shelter	\$80*
Electricity at Picnic Shelter	\$10
Stage/Bandstand	\$100
Electricity at Stage/Bandstand	\$25
Park	\$0
Festival Park Refundable Deposit	\$0

*Above rental fee rates are for City residents. Non City residents pay double the amount listed.

Revenue Code – 10-40-3612-4102 Recreational Rental Fees

240 volt 100 amp direct hook up - \$25 + after hour prices if needed
(After hour hook up and disconnects \$150 each)

35-90-3350-8000 Misc. Revenue

Event Deposits/Late Fees

Definition/Comments - Event Deposits to ensure compliance with rules and regulations

Fees Charged –

Large Event Deposit	\$100 Refundable
Large Event Late Filing Fee	\$50 Non Refundable
Small Event Deposit	\$25 Refundable
Small Event Late Filing Fee	\$25 Non Refundable

Revenue Code - 10-40-2500-0002 Deposits – Special Events
10-40-3612-4802 Recreational Fees – Special Events

Facility and Field Rentals

Definition/Comments - Rental of City Recreation facilities and ball fields

Fees Charged -

Peterson Building Rental	\$12 per foot*
Peterson Building – Water Fowl Event Only (1 st floor of building)	\$350 per day*
McConnell Complex Baseball and Softball Field	\$50 first field, \$25 each additional*
McConnell Complex Soccer Field	\$50 first field, \$25 each additional*
Field Rental All Others	\$25 for 4 hours*
Shelter Rental 1-4 hours	\$25*
Shelter Rental 5-10 hours	\$40*
Stewart Parkway Rental (includes closing Stewart Parkway)	\$100 per event*
Park Rentals All Others	\$20 per day*
Facility Use Fee	\$30/\$50 depending on activity*
Bleacher Rental	\$100 per bleacher*

*Above rental fee rates are for City residents. Non City residents pay double the amount listed.

Revenue Code - 10-40-3612-4102 Recreation Rental Fees

Field Lighting, Lining, and Staff

Definition/Comments - Provide lights, lining and City staff at athletic fields

Fees Charged -

Lights at Athletic Field	\$25 per field per night
Lining Baseball Field	\$10 per field per time
Lining Football Field	\$50 per field per time
Staffing of Maintenance Personnel	\$25 per hour

Revenue Code – 10-40-3612-4102 Recreational Rental Fees

Miscellaneous Other

Definition/Comments - Provide fire inspections of tents, POD installation, portable toilets, wristbands, bandstand power activation, dumpsters, etc.

Fee Charged -

Fire Inspection of 1 Tent	\$50 10-10-3434-4100 Fire Inspection Fees
Fire Inspection of 2 or more Tents	\$100 10-10-3434-4100 Fire Inspection Fees
Electric POD Installation	\$75 Each plus \$25 Usage 35-90-3350-8000 Misc. Revenue
Portable Toilets	Cost to City 10-40-3612-4802 Recreation Fees – Special Events
Wrist Bands	\$1 Per Person Consuming Alcohol 10-40-3612-4802 Recreation Fees – Special Events
Bandstand Power Activation	\$25 35-90-3350-8000 Misc. Revenue
Bandstand Power Activation – After Hours	\$125 35-90-3350-8000 Misc. Revenue
Roll Out Carts (.5 Cubic Yards)	\$5 Each 38-90-3471-4100 Residential Garbage Services
Dumpsters (8 Cubic Yards)	\$75 Each 38-90-3471-4100 Residential Garbage Services

Senior Trips/Events

Definitions/Comments - Schedule, coordinate, and accompany seniors on various trips and events

Fee Charged - Based on actual cost of the activity to the City

Revenue Code - 10-40-3612-4105 Recreation Senior Fees

Water Front Docks

Definitions/Comments - Miscellaneous services provided at the Water front docks as described below

Fees Charged – all payable in advance:

Daily Dockage (6 hours maximum)	\$10
---------------------------------	------

Transient Dockage	\$1.25 per foot, per day
-------------------	-----------------------------

Permanent T-dock rental- slips (26' LOA minimum)

Monthly \$7/ft	\$182
Quarterly \$20.40/ft	\$530
Semi-Annual \$39/ft	\$1,440
Annual \$75/ft	\$3,000

Permanent T-dock rental- alongside (40' LOA minimum)

Monthly \$7/ft	\$280
Quarterly \$20.40/ft	\$816
Semi-annual \$39/ft	\$1,560
Annual \$75/ft	\$3,000

Sewage Pump Out:

Recreational and bare boat charter	\$5 /tank
Commercial <40' LOA	\$10/tank
Commercial > 40' - 80' LOA	\$15/tank
Commercial > 80' LOA	\$25/tank

Electric service:

Single 30 amp	\$20/month
Single 50 amp	\$30/month

Waterfront Concessions (ice, beverages)	Cost plus a customary markup
---	------------------------------

Free docking for vessels up to 60' LOA visitor docks G-K. First 48 hours is free, each additional day is \$.75/ft/day

Revenue Code – 10-40-3612-4106 Boat Slip Rentals
10-40-3612-4108 Waterfront Fees
10-40-3612-4109 Waterfront Concessions

Previous Legislative Reference - (Code 1972, § 26-3; Code 1993, § 11-84; Ord. No. 02-14, 8-12-2002; Ord. No. 02-19, 10-7-2002; Ord. No. 06-19, § 1, 6-19-2006)

Municipal Pier

Definitions/Comments - Miscellaneous services provided at the Municipal Pier as described below

Fees Charged:

<u>Resident</u>	<u>4 Hours</u>	<u>Per Day</u>
Shelter	\$80	\$120
Electric	\$25	\$ 25
Event Deposit	Fee schedule in place for Special Events policy	
<u>Non-Resident</u>	<u>4 Hours</u>	<u>Per Day</u>
Shelter	\$160	\$240
Electric	\$25	\$ 25
Event Deposit	Fee schedule in place for Special Events policy	

Revenue Code - 10-40-3612-4102 Recreation Rental Fees

Crab Park

Definitions/Comments - Miscellaneous services provided at Crab Park as described below

Fees Charged:

<u>Resident</u>	<u>4 Hours</u>	<u>Per Day</u>
Park	\$50	\$75
Electric	\$25	\$ 25
Event Deposit	Fee schedule in place for Special Events policy	
<u>Non-Resident</u>	<u>4 Hours</u>	<u>Per Day</u>
Park	\$100	\$150
Electric	\$25	\$ 25
Event Deposit	Fee schedule in place for Special Events policy	

Revenue Code - 10-40-3612-4102 Recreation Rental Fees

Brown Library Patron Fees and Fines

Library cards

Beaufort County residents no charge
N.C. Cardinal Libraries no charge
Out of county \$ 25/ year
Replacement card \$ 5

Photocopying & Microfilm Printing

\$.25/ copy for black and white.
\$.50/ copy for double sided

Late Fee

Books: \$.25/ day, no maximum
Audiovisual materials: \$1/ day, no maximum

Lost items

Replacement cost plus \$10/ item processing fee

Interlibrary Loans

\$5 /item plus shipping cost
\$1/day late fee

Faxes

Incoming, local, & toll free \$1/ page
Long distance \$2 first page, \$1 each additional page

Divorce or Will Packet

\$5

Broken or Lost CD and DVD Cases

\$8

Multipurpose room rental

\$25/ hour

\$50 for 4 hours

\$ 75 for 8 hours

Nonprofit organizations are not subject to a multipurpose rental fee at the
Library Director's discretion

Test Proctoring

\$35/ test

Water Hydrant Meters

Definition/Comments - Setting hydrant water meter in order to provide temporary water for contractor use

Fee Charged -

Meter Setting Fee	\$50 per meter for any part of 90 days
Fire Hose	\$5 per joint
Water Use	See commercial fee schedule

- (a) The meter setting fee for a hydrant meter shall be \$50.00 for each ninety (90) days of usage or portion thereof plus the cost of the water used.
- (b) The customer shall be responsible for all damages to the meter and hydrant which occur as a result of their being used to provide a temporary water service;
- (c) The City will remove the hydrant meter at the end of the ninety (90) days unless requested to do so earlier. Hydrant meters will not be reinstalled in the same location if permanent water service is available.
- (d) City personnel shall install the hydrant meter with the fire hydrant valve left open. The customer shall not operate the fire hydrant. Unauthorized operation of a fire hydrant shall be cause for removal of the hydrant meter.
- (e) Only City personnel shall be allowed to move a hydrant meter. Unauthorized relocation of a hydrant meter shall be cause for removal of the hydrant meter.
- (f) A request to relocate a hydrant meter will be handled the same as a new application.

Revenue code - 30-90-3350-8000 Miscellaneous Revenue

Previous Legislative References - (Ord. No. 4-16, § 1, 8-9-2004)

Water Impact Fees

Definition/Comments - Provide for a proportionate share of future expansion and upgrade to the City's water system due to new development, in order to maintain current public health standards and meet anticipated future standards of public health.

Fees Charged -

Water Facilities Impact Fee

RESIDENTIAL STRUCTURE, including: SINGLE FAMILY UNIT, MOBILE HOME EACH UNIT, HOTEL/MOTEL ROOM PER ROOM and INCLUDING CHURCHES:

Meter Size (inches)

3/4"	\$ 332.00
1"	

NON RESIDENTIAL STRUCTURES:

Meter Size (inches)

1	\$ 1,162.00
1 ½	\$ 2,057.00
2	\$ 4,000.00
3	\$ 7,000.00
4	\$ 9,000.00
6	\$10,000.00

In the case of change of use, redevelopment, or expansion or modification of an existing use which requires a new, replacement, or additional connection to the City's water system, the impact fee shall be based upon the net increase in the size of the meter for the new connection over the size of the meter for the previous connection.

Payment of Fee

- 2) The fee payer shall pay the water facilities impact fee required to the City Division of Customer Service prior to connection to the City's water system. All funds collected shall be properly identified and promptly transferred for deposit in the appropriate Water Facilities Impact Fee Trust Fund to be held in separate accounts as determined in the ordinance and used solely for the purposes specified in the ordinance.

Revenue code - 31-90-3350-5301 Water Impact Fees

Water Lab Tests

Definition/Comments - Bacterial lab test performed at customer request

Fee charged - \$100 per analysis

Revenue code - 30-90-3350-8000 Miscellaneous Revenue

Water Meter Sales

Definition/Comments - Water meters are sold to developers for various projects

Fees charged - City's direct cost of water meter plus 10%

Revenue code - 30-90-3810-8100 Sale of Service and Materials

Water Meter Testing

Definition/Comments - Water meter testing fee at customer's request

If a water customer has an excessive bill and thinks that it is caused by a faulty meter, he may, by making a **fifty dollar (\$50.00)** deposit with the city, request that the meter be removed and checked. If the meter is found to be in error, the fifty dollar (\$50.00) deposit will be refunded and the bill adjusted for the three (3) preceding months. The adjustment will be based on the percentage of error in the meter. If the meter is found to be accurate, the fifty dollar (\$50.00) deposit will be retained by the city.

Fee Charged - \$50 per test

Revenue Code - 30-90-3350-8000

Previous Legislative Reference - (Code 1993, § 18-158; Ord. No. 95-6, § 2, 6-19-1995)

Water Sales

Definition/Comments - Water services to customers

Fees Charged -

A schedule of water rates shall be adopted by the City Council and made a part of the minutes of the meeting in which the action was taken. Certified copies of the rates will be on file in the office of the city clerk and the office of the public works director, and copies shall be made available to the customers of the city's water system. The rates shall be reviewed and adjusted by the City Council, as needed, or upon recommendations of the city manager.

(a) Residential service.

(1) This service is available for the supply of drinking water to single-family residences within the city and outside the city limits where the city's water supply facilities are extended.

(2) Service is not available under this schedule for any non-domestic use, such as for a business operated in the residence; for commercial or multifamily use, such as master metered apartments, motels, inns and mobile home parks; or for resale.

(3) This service is applicable when the customer's residence is serviced by a water service lateral up to one (1) inch in diameter.

(4) The minimum monthly charge for city customers will be determined by the current rate schedule.

(5) Commodity charges will be based on the customer's total water consumption during the billing period. Water consumption will be metered and rounded to the nearest cubic foot for billing except, that when the amount of water used is not registered because of a defective meter, the bill rendered shall be for the average amount theretofore used by the premises served by such meter during the preceding three (3) months or during the portion of such period for which water use records are available, or if water was not consumed by the premises through the meter during such preceding period, the bill rendered shall be for the average period and for the average amount for other service of the same class in the city during the period covered by the bill. Bills shall be rendered separately for each service or connection. When more than one (1) family or other group is furnished water through a single meter, the bill; therefore, shall be furnished only to the person upon whose application such water was furnished. All bills shall be made

out and mailed as early as practicable after the close of the period covered by such bills.

(b) General Service.

(1) This service is available for the supply of drinking water to commercial, industrial, institutional and other customers within the city and outside the city limits where the city's water supply facilities are extended.

(2) The minimum monthly charges for inside city customers will be determined by current rate schedule.

(3) Commodity charges will be based on the customers total water consumption during the billing period. Water consumption will be metered and rounded to the nearest cubic foot for billing. When total use is not known, bills will be rendered on the basis of estimates by the director of public works.

Revenue Code - 30-90-3710-5100 Water Sales and Services

Previous Legislative Reference - (Ord. No. 07-06, § 1, 6-25-2007)

Water Rate Schedule

WATER SERVICE - INSIDE CITY -

COMMODITY (USAGE) CHARGES	0.03497
---------------------------	---------

CUSTOMER CHARGES FOR METER SIZE

WA	W 10	RESIDENTIAL - ALL	\$6.33
WA	W 11	COMMERCIAL - 3/4" METER	\$6.33
WA	W 1C	CHURCH - 3/4-1" METER	\$6.33
WA	W 12	COMMERCIAL - 1" METER	\$15.08
WA	W 13	COMMERCIAL - 1.5" METER	\$30.15
WA	W 14	COMMERCIAL - 2" METER	\$48.24
WA	W 15	COMMERCIAL - 3" METER	\$96.48
WA	W 16	COMMERCIAL - 4" METER	\$150.76
WA	W 17	COMMERCIAL - 6" METER	\$301.51
WA	W 18	COMMERCIAL - 8" METER	\$482.41
		MINIMUM CHARGE FOR 3/4" METER-UP TO 250 CU.FT.	\$15.08

WATER SERVICE OUTSIDE CITY

COMMODITY (USAGE) CHARGES 0.04373

CUSTOMER CHARGES FOR METER SIZE

WA	W20	RESIDENTIAL - ALL	\$20.81
WA	W21	COMMERCIAL - 3/4" METER	\$20.81
WA	W 2C	CHURCH - 3/4-1" METER	\$20.81
WA	W22	COMMERCIAL - 1" METER	\$75.40
WA	W23	COMMERCIAL - 1.5" METER	\$150.76
WA	W24	COMMERCIAL - 2" METER	\$241.23
WA	W25	COMMERCIAL - 3" METER	\$482.41
WA	W26	COMMERCIAL - 4" METER	\$753.78
WA	W27	COMMERCIAL - 6" METER	\$1,507.58
WA	W28	COMMERCIAL - 8" METER	\$2,412.14

MINIMUM CHARGE FOR 3/4" METER-UP TO 250 CU.FT. \$31.75

WATER SERVICE - INSIDE CITY COUNTY MAIN

COMMODITY (USAGE) CHARGES 0.03497

CUSTOMER CHARGES FOR METER SIZE

WA	W40	RESIDENTIAL - ALL	\$6.33
WA	W41	COMMERCIAL - 3/4" METER	\$6.33
WA	W42	COMMERCIAL - 1" METER	\$15.08
WA	W43	COMMERCIAL - 1.5" METER	\$30.15
WA	W44	COMMERCIAL - 2" METER	\$48.24
WA	W45	COMMERCIAL - 3" METER	\$96.48

MINIMUM CHARGE FOR 3/4" METER-UP TO 250 CU.FT. \$15.08

WATER SERVICE - OUTSIDE CITY COUNTY MAIN

COMMODITY (USAGE) CHARGES 0.04373

CUSTOMER CHARGES FOR METER SIZE

WA	W50	RESIDENTIAL - ALL	20.81
----	-----	-------------------	-------

WA	W51	COMMERCIAL - 3/4" METER	20.81
WA	W52	COMMERCIAL - 1" METER	75.40
WA	W53	COMMERCIAL - 1.5" METER	150.76
WA	W54	COMMERCIAL - 2" METER	241.23
WA	W55	COMMERCIAL - 3" METER	482.41
		MINIMUM CHARGE FOR 3/4" METER-UP TO 250 CU.FT.	31.75

Water System Damage Repair

Definition/Comments - Repairs to damaged water lines, water meters, and fire hydrants as required

Fees Charged - City's cost of the repair (labor and materials) plus 20%

Revenue Code - 30-90-3350-8000 Miscellaneous Revenue

Water Taps

Definition/Comments - Customer connection to City water system

Fees Charged -

¾" Water tap	\$ 800 *
1" Water tap	\$ 1,000 *
1 ½" Water tap	\$ 3,000 *
2" Water tap	\$ 4,000 *
3" Water tap	\$ 10,000 *
4" Water tap	\$ 11,215 *
¾" Irrigation	\$ 800 *
1" Irrigation	\$ 1,000 *
1" Irrigation with chemical and/or fertilizer application	\$ 1,500 *

*Minimum fees shall be paid prior to construction of the tap. Any additional fees to equal the total actual construction costs shall be paid prior to the customer making a tie in to the tap. For any tap larger than the above, the cost shall be estimated by the public works department at the time of the request. Any additional cost to equal the total actual construction costs shall be paid prior to the customer making a tie in to the tap. For taps requiring more than usual construction work, the city may require the customer to employ an outside contractor to make the tap. Contractors shall obtain a permit from the public works department and all work shall be in accordance to city specifications.

Revenue code - 30-90-3730-0000 Water Taps

Sewer Impact Fees

Definition/Comments - Provide for a proportionate share of future expansion and upgrade to the City's sewer system due to new development, in order to maintain current public health standards and meet anticipated future standards of public health. Any person who seeks to connect to the City of Washington sewer system is required to pay a sewer facilities impact fee in the manner and amount set forth below.

Fees Charged –

Sewer Facilities Impact Fee

RESIDENTIAL STRUCTURE, including: SINGLE FAMILY UNIT, MOBILE HOME EACH UNIT, HOTEL/MOTEL ROOM PER ROOM and INCLUDING CHURCHES:

Meter Size (inches)

3/4"	\$ 588.00
1"	

NON RESIDENTIAL STRUCTURES

Meter Size (inches)

1	\$ 2,216.00
1 1/2	\$ 4,073.00
2	\$ 6,000.00
3	\$ 9,000.00
4	\$15,000.00
6	\$18,000.00

In the case of change of use, redevelopment, or expansion or modification of an existing use which requires a new, replacement, or additional connection to the City's water and/or sewer system, the impact fee shall be based upon the net increase in the size of the meter for the new connection over the size of the meter for the previous connection.

Payment of Fee

- 2) The fee payer shall pay the sewer facilities impact fee required by the ordinance to the City Division of Revenue Collections prior to connection to the City's sewer system. All funds collected shall be properly identified by and promptly transferred for deposit in the appropriate Sewer Facilities Impact Fee Trust Fund to be held in separate accounts as determined by the ordinance and used solely for the purposes specified in the ordinance.

Revenue Code - 33-90-3350-5301 Sewer Impact Fees

Sewer Sales

Definition/Comments - Sewer sales to customers

Fees Charged -

A schedule of sewer rates shall be adopted by the City Council and made a part of the minutes of the meeting in which the action was taken. Certified copies of the rates will be on file in the office of the city clerk and the office of the public works director, and copies shall be made available to the customers of the city's sewer system. The rates shall be reviewed and adjusted by the City Council, as needed, or upon recommendations of the city manager.

(a) Residential service:

(1) This service is available for the collection and treatment of domestic sewage from single-family residences within the city and outside the city limits where the city's collection facilities are extended.

(2) Service is not available under this schedule for any nondomestic sewage; such as from business operated in the residence, for commercial for multifamily use, such as master metered apartments, motels, inns and mobile home parks; or for resale.

(3) This service is applicable when the customer's residence is served by a water service lateral up to one (1) inch in diameter.

(4) The minimum monthly charge for city customers will be determined by the current rate schedule.

(5) Commodity charges will be based on the customer's total water consumption during the billing period. Water consumption will be metered and rounded to the nearest cubic foot for billing except when the amount of water used is not registered because of a defective meter; the method described in Section 18-154(a)(5) will be used.

(6) Existing customers not receiving city water service shall provide a meter to measure total use. When total use is not known, bills will be rendered on the basis of estimates by the director of public works.

(7) The sewer service charge shall be billed to each customer at the same time that water bills are rendered and shall be collected at the same time and in the same manner as water accounts.

(b) General service:

(1) This service is available for the collection and treatment of sewage discharged by commercial, industrial, institutional and other customers within the city and outside the city limits where the city's collection facilities are extended. Service is not available for resale service.

(2) The minimum monthly charge for inside city customers will be determined by the current rate schedule.

(3) Charges will be established periodically for billing of some costs attributable to wastewater with greater pollutant concentrations than normal domestic sewage. The following rates are applicable for five-day BOD and suspended solids:

BOD: \$0.25/pound for concentration in excess of 300 mg/l.

TSS: \$0.30/pound for concentration in excess of 300 mg/l.

Charges for additional costs attributable to other pollutants will be assessed to each customer, as applicable. All non-domestic customers that utilize 2-inch or greater meters shall be charged an additional \$0.00440 per cubic foot for administration of the industrial pretreatment program.

(4) Commodity charges will be based on the customer's total water consumption during the billing period, except when the customer's water consumption significantly exceeds the discharge into the wastewater collection system. When applicable, the customer may pay the cost of installing and maintaining the necessary equipment to monitor the flow not returned to the wastewater collection system, and having the billing use reduced accordingly.

(5) Water consumption will be metered and rounded to the nearest cubic foot for billing. Customers not receiving city water service shall provide a meter to measure total use. When total use is not known, bills will be rendered on the basis of estimates by the director of public works.

(6) The sewer service charge shall be billed to each customer at the same time that water bills are rendered and shall be collected at the same time and in the same manner as water accounts.

Sewer Surcharges

(a) All persons discharging industrial wastewater into the public sanitary sewer shall be rendered a monthly bill as a surcharge covering the entire costs to the city incurred by treating all wastewater having pollutants in excess of those defined as billable. Such surcharge shall be evoked as herein provided in addition to the existing service charge if such charge is now imposed or in addition to any sewer charge imposed after the adoption of this article. **The surcharge shall include:**

(1) All fixed charges and amortization costs of plant capacity required for treating such wastewater.

(2) A charge covering the operational cost incurred by the city in treating such wastewater.

- (b) **A surcharge of fifteen dollars (\$15.00) to thirty-five dollars (\$35.00)** each per one hundred (100) pounds of billable biochemical oxygen demand and suspended solids shall be made to cover the fixed charges and amortization cost of plant capacity. The director shall recommend a surcharge for the other billable pollutants.
- (c) The surcharge covering operational costs shall be fixed at the beginning of the fiscal year and shall be computed from the actual costs per pound of pollutant removed from the wastewater as experienced at the wastewater treatment plant during the preceding fiscal year.
- (d) The combined surcharge as set forth in subsections (b) and (c) of this section shall be billed and payable monthly on a separate bill rendered by the city. Such bill shall be sent through the United States mail notifying all persons of the amount and date due. Failure to receive notice is not an excuse for nonpayment of bills. Delinquencies shall be handled in accordance with the provisions of Section 18-155.
- (e) In case a person discharging wastewater into the public sanitary sewer does not procure his water supply from the city and becomes delinquent in his payment of the surcharge, his connection with the wastewater system may be severed and may only be reconnected at his expense.

Revenue Code - 32-90-3720-5100 Sewer Sales and Services

Previous Legislative Reference - (Ord. No. 07-06, § 1, 6-25-2007) (Code 1993, § 18-156; Ord. No. 95-6, § 2, 6-19-1995)

SEWER SERVICE - INSIDE CITY

COMMODITY (USAGE) CHARGES	0.04606
COMMODITY (USAGE) CHARGES WITH INDUSTRIAL PRETREATMENT	0.05045

CUSTOMER CHARGES FOR METER SIZE

SW	S10	RESIDENTIAL-ALL	\$8.23
SW	S11	COMMERCIAL - 3/4" METER	\$8.23
SW	S1C	CHURCHES-ALL SIZES	\$8.23
SW	S12	COMMERCIAL - 1" METER	\$20.56
SW	S13	COMMERCIAL - 1.5" METER	\$41.14
SW	S14	COMMERCIAL - 2" METER	\$65.75 *
SW	S15	COMMERCIAL - 3" METER	\$131.53 *
SW	S16	COMMERCIAL - 4" METER	\$205.55 *
SW	S17	COMMERCIAL - 6" METER	\$411.03 *
SW	S18	COMMERCIAL - 8" METER	\$657.65 *

MINIMUM CHARGE FOR 3/4" METER-UP TO 250 CU.FT.	\$19.75
---	---------

*NON-DOMESTIC CUSTOMERS WITH 2" OR GREATER METER SIZE-INDUSTRIAL
PRETREATMENT

ADMINISTRATIVE FEE ADDED TO COMMODITY CHARGE	0.00440
---	---------

SEWER SERVICE - OUTSIDE CITY

COMMODITY (USAGE) CHARGES	0.04606
COMMODITY (USAGE) CHARGES WITH INDUSTRIAL PRETREATMENT	0.05045

CUSTOMER CHARGES FOR METER SIZE

SW	S20	RESIDENTIAL - ALL	41.10
SW	S21	COMMERCIAL - 3/4" METER	41.10
SW	S2C	CHURCHES - ALL SIZES	41.10
SW	S22	COMMERCIAL - 1" METER	102.80
SW	S23	COMMERCIAL - 1.5" METER	205.55
SW	S24	COMMERCIAL - 2" METER	328.79 *
SW	S25	COMMERCIAL - 3" METER	657.65 *
SW	S26	COMMERCIAL - 4" METER	1027.59 *
SW	S27	COMMERCIAL - 6" METER	1741.61 *
SW	S28	COMMERCIAL - 8" METER	3288.21 *

*NON-DOMESTIC CUSTOMERS WITH 2" OR GREATER METER SIZE-INDUSTRIAL
PRETREATMENT

ADMINISTRATIVE FEE ADDED TO COMMODITY CHARGE 0.00440

SEWER SERVICE - INSIDE CITY (WATER RELATED COUNTY MAIN)

COMMODITY (USAGE) CHARGES 0.04606
COMMODITY (USAGE) CHARGES WITH INDUSTRIAL
PRETREATMENT 0.05045

CUSTOMER CHARGES FOR METER SIZE

SW	S40	RESIDENTIAL – ALL	\$8.23
SW	S41	COMMERCIAL - 3/4" METER	\$8.23
SW	S42	COMMERCIAL - 1" METER	\$20.56
SW	S43	COMMERCIAL - 1.5" METER	\$41.14
SW	S44	COMMERCIAL - 2" METER	\$65.75
SW	S45	COMMERCIAL - 3" METER	\$131.53

MINIMUM CHARGE FOR 3/4" METER-UP TO 250 CU.FT. \$19.75

*NON-DOMESTIC CUSTOMERS WITH 2" OR GREATER METER SIZE-INDUSTRIAL PRETREATMENT
ADMINISTRATIVE FEE ADDED TO COMMODITY CHARGE .00440

SEWER SERVICE - OUTSIDE COUNTY MAIN

COMMODITY (USAGE) CHARGES **.04606**
COMMODITY (USAGE) CHARGES WITH INDUSTRIAL
PRETREATMENT **.05045**

CUSTOMER CHARGES FOR METER SIZE

SW	S50	RESIDENTIAL – ALL	\$41.10
SW	S51	COMMERCIAL - 3/4" METER	\$41.10
SW	S52	COMMERCIAL - 1" METER	\$102.80
SW	S53	COMMERCIAL - 1.5" METER	\$205.55
SW	S54	COMMERCIAL - 2" METER	\$328.79
SW	S55	COMMERCIAL - 3" METER	\$657.65

*NON-DOMESTIC CUSTOMERS WITH 2" OR GREATER METER SIZE-INDUSTRIAL PRETREATMENT

ADMINISTRATIVE FEE ADDED TO COMMODITY CHARGE .00440

SEWER SERVICE - INSIDE METERED NON-WATER RELATED

COMMODITY (USAGE) CHARGES WITH INDUSTRIAL PRETREATMENT .05045

SM SI2 COMMERCIAL - 2" SEWER \$65.75

*NON-DOMESTIC CUSTOMERS WITH 2" OR GREATER METER SIZE-INDUSTRIAL PRETREATMENT

ADMINISTRATIVE FEE ADDED TO COMMODITY CHARGE .00440

SEWER SERVICE - OUTSIDE METERED NON-WATER RELATED

COMMODITY (USAGE) CHARGES WITH INDUSTRIAL PRETREATMENT .05045

SM SO2 COMMERCIAL - 2" SEWER \$328.79 *

SM SO3 COMMERCIAL - 3" SEWER \$657.65 *

SM SO6 COMMERCIAL - 6" SEWER \$1,365.08 *

*NON-DOMESTIC CUSTOMERS WITH 2" OR GREATER METER SIZE-INDUSTRIAL

PRETREATMENT ADMINISTRATIVE FEE ADDED TO COMMODITY CHARGE .00440

SEWER SERVICE - OUTSIDE METERED IN GALLONS NON-WATER RELATED

COMMODITY (USAGE) CHARGES WITH INDUSTRIAL PRETREATMENT .00673

SM S3G COMMERCIAL - 3" SEWER \$657.65 *

*NON-DOMESTIC CUSTOMERS WITH 2" OR GREATER METER SIZE-INDUSTRIAL
PRETREATMENT ADMINISTRATIVE FEE ADDED TO COMMODITY CHARGE .00058

Sewer Taps

Definition/Comments - Customer connection to City sewer system

Fees Charged -

4" Sewer tap	\$1,000
6" Sewer tap	\$1,500

*Minimum fees shall be paid prior to construction of the tap. Any additional fees to equal the total actual construction costs shall be paid prior to the customer making a tie in to the tap. For any tap larger than the above, the cost shall be estimated by the public works department at the time of the request. Any additional cost to equal the total actual construction costs shall be paid prior to the customer making a tie in to the tap. For taps requiring more than usual construction work, the city may require the customer to employ an outside contractor to make the tap. Contractors shall obtain a permit from the public works department and all work shall be in accordance to city specifications.

Revenue Code - 32-90-3730-5201 Sewer Taps

Storm Water Management Services

Definition/Comments - Maintenance of City wide drainage infrastructure for commercial and residential customers

Fees Charged -

Residential impervious surface up to 1,517 sq. ft.	\$4.15 per month
Residential impervious surface 1,518-2,322 sq. ft.	\$5.50 per month
Residential impervious surface 2,323 sq. ft. and more	\$6.85 per month
Commercial impervious surface 201-600 sq. ft.	\$16.00 per month
Commercial impervious surface 601-20,000 sq. ft.	\$31.00 per month
Commercial impervious surface 20,001-40,000 sq. ft.	\$62.00 per month
Commercial impervious surface 40,001-100,000 sq. ft.	\$78.00 per month
Commercial impervious surface 100,001 sq. ft. and more	\$155.00 per month

Revenue Code - 34-90-3571-5100 Storm Water Fees

Storm Water Permits

Definition/Comments - Storm Water permit review and approval by engineer as mandated by the State of North Carolina in reference to the City of Washington Tar-Pamlico Storm Water Nutrient Removal Program

Fees Charged - \$1,000 plus any additional review cost

Revenue Code - 34-90-3571-5105 Permit Fees

Decorative Area Lighting

Definition/Comments - Design, installation, and maintenance of decorative rental area lighting.

Fees Charged -

Reimbursement based on the differential cost of the Washington Electric Utilities standard decorative fixture(s) and the standard area lighting offer. The charges shall be determined at the time of the request based on the current cost of the materials.

Current rental charges shall apply for the monthly rental of decorative area lighting fixtures based on the wattage and configuration of the fixture. (See *“Washington Electric Utilities Outdoor Lighting Schedule”*)

Revenue Code – 35-90-3350-8000 Miscellaneous Revenue

Decorative Street Lighting

Definition/Comments - Design, installation, and maintenance of decorative street lighting. Size, intensity, location, and spacing of lighting fixtures will be determined by and based on Washington Electric Utilities public street lighting standards.

Fees Charged -

Reimbursement based on the differential cost of the Washington Electric Utilities standard decorative fixture(s) and the standard area lighting offer plus additional units as shown in the table below. The charges shall be determined at the time of the request based on the current cost of the materials.

<u>Number of Lighting Units Required</u>	<u>Requestor Reimbursement</u>
1 to 9	Differential Cost per Unit, plus Total Cost of One Unit
10 to 19	Differential Cost per Unit, plus Total Cost of Two Units
20 to 29	Differential Cost per Unit, plus Total Cost of Three Units
30 to 39	Differential Cost per Unit, plus Total Cost of Four Units
40 to 49	Differential Cost per Unit, plus Total Cost of Five Units

This reimbursement schedule is extended based on a formula of the differential cost per unit plus one additional total cost unit for each ten units required.

Revenue Code – 35-90-3350-8000 Miscellaneous Revenue

Electric Meter Testing/Reread

Definition/Comments - If an electric customer has an excessive bill and feels that it is caused by a faulty meter, the customer may, by making a deposit with Washington Electric Utilities, request that the meter be removed, inspected, and tested for accuracy. If the meter is found to be in error, the deposit will be refunded and the electric usage and billing adjusted per adjustment policy and City ordinance.

Reread – If the customer is requesting a reread to ensure there is no longer a water leak from a fixed issue, or if the reread finds a faulty meter or meter box, then the reread charge will be waived. Otherwise, a reread charge will be applied for each trip made to the customer's house.

Fees Charged - \$50 Testing
\$20 Reread

Revenue Code – 35-90-3350-8001 Miscellaneous Fines and Meters

Previous Legislative Reference - (Code 1972, § 25-13; Code 1993, § 6-37; Ord. No. 93-2, § 3, 3-8-1993)

Electric Sales

Definition/Comments - Electric sales to customers

- (a) Rates for the sale of electricity to all customers shall be adopted by the city council and made a part of the minutes of the meeting in which the action was taken. Certified copies of the electric rate schedule shall be on file with the city clerk and the electric director, and copies shall be available for the customers of the electric system.
- (b) The electric rate schedule shall be reviewed and adjusted by the city council, as needed, or upon recommendation of the city manager.

Fees Charged -

Rate Determinant:

RT1	Residential Service (inside City), Single Phase \$7.92 Customer Charge \$0.117032 /kWh
RT3	Residential Service (inside City), Three Phase \$16.53 Customer Charge \$0.117032 /kWh
RS1	Residential Service (outside City), Single Phase \$8.35 Customer Charge \$0.123192 /kWh
RST3	Residential Service (outside City), Three Phase \$17.41 Customer Charge \$0.123192 /kWh

RGN	Residential Service Generation Option \$29.47 Customer Charge \$0.135187 /kWh
RC1	Church Service, Single Phase \$9.33 Customer Charge \$0.137658 /kWh
RC3	Church Service, Three Phase \$19.48 Customer Charge \$0.137658 /kWh
GF1	Generating Facilities Service \$225 Customer Charge
REF-1	Renewable Energy Facilities Credit Rider Number 1 \$0.0630 /kWh credit for all kWh delivered to WEU
GS1 I GT1	Small General Service, Single Phase (less than 50 kW) \$16.52 Customer Charge \$0.142496 /kWh- first 2,000 kWh \$0.128617 /kWh- next 6,000 kWh \$0.106416/kWh- over 8,000 kWh \$4.17 /kW - all over 30 kW
GS3 I GT3	Small General Service, Three Phase (less than 50 kW) \$26.65 Customer

Charge
\$0.142496 /kWh- first
2,000 kWh
\$0.128617 /kWh- next
6,000 kWh
\$0.106416 /kWh- over
8,000 kWh
\$4.17/kW – all over 30 kW

RG1 / RG3 Recreational General Service
\$0.149701 /kWh- first 2,000 kWh
\$0.127561 /kWh- next
6,000 kWh
\$0.105360 /kWh- over
8,000 kWh
\$4.17/kW – all over 30 kW

MG1 I MT1 Medium General Service, Single Phase
(greater than 50 kW; less
than 150 kW)
\$16.75 Customer Charge
\$0.131395 /kWh- first
5,000 kWh
\$0.118091 /kWh - next 25,000 kWh
\$0.102573/kWh- over 30,000 kWh
\$4.16 /kW - all
over 30 kW

MG3 I MT3 Medium General Service, Three Phase
(greater than 50 kW, less
than 150 kW)
\$27.02 Customer
Charge
\$0.131395 /kWh -first 5,000 kWh
\$0.118091 /kWh - next
25,000 kWh
\$0.102573/kWh- over
30,000 kWh
\$4.16 /kW - all
over 30 kW

GS2 I GT2 Large General Service
(greater than 150 kW, less than

1,000 kW)
\$2,205.80 for the first 150 kW of billing
\$14.01 /kW- for all additional kW of billing
\$0.27 /rkVA-
for all rkVA
\$0.074907 /kWh- For All kWh

TD1 General Service Time-of-Use, Single Phase
(greater than 50 kW; less than
1,000 kW)
\$16.75 Customer
Charge
\$0.072816 /kWh
\$15.67 /kW- for on peak demand
\$3.78 /kW - monthly peak demand

TD3 General Service Time-of-Use, Three Phase
(greater than 50 kW, less than
1,000 kW)
\$27.02
Customer
Charge
\$0.072816 /kWh
\$15.67 /kW- for on peak demand
\$3.78 /kW- monthly peak demand

IND Industrial Service
(greater than 1,000 kW)
\$0.073698 /kWh
\$13.36 /kW
\$0.27 /rkVA

CD1 General Service Coordinated Demand Control
(greater than 50 kW, less than 1,000 kW)
\$81.07
Customer
Charge
\$0.066539 /kWh
\$20.49 /kW- coincident peak demand
\$3.78 /kW- monthly peak demand

CD2 Industrial Service Coordinated Demand Control

(greater than
1,000 kW)
\$0.063673
/kWh
\$20.20 /kW - coincident peak demand
\$3.73 /kW - monthly peak demand
\$0.27 /rkVA

LMS Load Management Service
 \$10.66 Customer Charge
 \$0.107963
 /kWh
 \$2.13 /kW all over 30 kW

SL1 City Street Lights
 \$0.071641
 /kWh

Outdoor Lighting:

	<u>Rate</u>	<u>kWh</u>	<u>Description</u>
A15	\$18.07	70	45 watt LED
A02	\$21.81	70	150 watt Sodium on new pole
A03	\$31.15	150	400 watt Mercury on new pole
A04	\$32.56	150	400 watt Mercury Flood on new pole
A05	\$28.76	105	250 watt Sodium Flood on new pole
A06	\$62.41	360	1,000 watt Metal Halide Flood on new pole
A07	\$47.90	360	1,000 watt Metal Halide Flood on existing pole
A08	\$30.69	---	Extra pole charge
A09	\$26.46	150	400 watt Mercury Flood on existing pole
A10	\$27.19	105	250 watt Sodium Flood on existing pole
A11	\$28.76	105	250 watt Sodium Flood on new pole
A14	\$19.36	70	150 watt Sodium on existing pole
A16	\$15.69	70	175 watt Mercury on existing pole

Revenue Code - 35-90-3710-5100 Electric Sales and Services

Previous Legislative Reference - (Code 1972, § 25-15; Code 1993, § 6-34)

Overhead Primary Extension

Definition/Comments - Extension of primary services to residential premises.

Fees Charged - \$500 per overhead construction span less - \$1,000 times the number of permanent premises to be served from the line at the time of construction. No credit shall be given for calculations less than zero.

Fee = (\$500 x number of spans) – (\$1000 x number of premises served)

Premises served do not include extensions for temporary services.

Revenue Code - 35-90-3350-8002 Miscellaneous Revenue - Jobbing

Temporary Electric Service

Definition/Comments - Extension of primary and/or secondary services to a premises used as a temporary service.

Fees Charged - Actual cost of labor, equipment, and expendable material to install and remove the primary and/or secondary facilities to serve a temporary service.

Revenue Code - 35-90-3750-5800 Service Fees

Underground Electric Service Subdivision Fees

Definition/Comments – Fees shall apply when underground service requested to a subdivision of property where single family, multi-family, commercial, industrial, or multi-use is intended for the property. A subdivision of property is defined where two or more ultimate customers benefit from the installation of common utility facilities. These fees apply only to the installation of underground primary facilities and are not intended to address the cost of individual secondary services to properties. (see “*Underground Electric Service – Secondary Service Fees*”)

Fees Charged -

Single Family Residential Subdivision	\$500 per lot
Multi-Family Residential Development	\$3,000 per building
Multi-Unit Nonresidential Development	
Fees for multi-unit nonresidential developments will be based on the estimated cost of underground facilities less the estimated cost for overhead facilities.	
Planned Unit Development Zoning	
Residential Detached	\$250 per dwelling
Residential Multi-Unit Attached	\$100 per dwelling
Non-Residential Detached	\$500 per dwelling
Non-Residential Multi-Unit Attached	\$2,500 per building

Credits may be provided as a deduct from the above fees to developers who partially provide and install facilities. These credits will be based on difference in the financial impact of Washington Electric Utilities installed facilities verses developer installed facilities.

Non-traditional subdivisions that may require extended primary extensions will be charged fees in accordance with the Primary and Secondary Service Fees.

Revenue Code – 35-90-3780-5205 URD Subdivision Services

Underground Electric Service Primary and Secondary Service Fees

Definition/Comments - Extension of primary and secondary services to a premise

Fees Charged -

Underground Secondary Service - Direct Bury - Cost per Foot Installed (*Customer installed raceway*)

#10 AWG Triplex	\$3.70	Parallel #10 AWG Triplex	\$5.03
1/0 AWG Triplex	\$3.90	Parallel 1/0 AWG Triplex	\$5.60
4/0 AWG Triplex	\$4.78	Parallel 4/0 AWG Triplex	\$7.19
350 MCM Triplex	\$5.87	Parallel 350 MCM Triplex	\$9.38
350 MCM Quadraplex	\$7.59	Parallel 350 MCM Quadraplex	\$12.81
500 MCM Triplex	\$7.46	Parallel 500 MCM Triplex	\$12.56
500 MCM Quadraplex	\$9.15	Parallel 500 MCM Quadraplex	\$15.64

Underground Secondary Service - Direct Bury - Cost per Foot Installed (*Utility installed raceway*)

#10 AWG Triplex	\$6.08	Parallel #10 AWG Triplex	\$7.41
1/0 AWG Triplex	\$8.75	Parallel 1/0 AWG Triplex	\$10.37
4/0 AWG Triplex	\$9.54	Parallel 4/0 AWG Triplex	\$14.33
350 MCM Triplex	\$10.63	Parallel 350 MCM Triplex	\$16.52
350 MCM Quadraplex	\$12.35	Parallel 350 MCM Quadraplex	\$19.95
500 MCM Triplex	\$12.23	Parallel 500 MCM Triplex	\$19.71
500 MCM Quadraplex	\$13.92	Parallel 500 MCM Quadraplex	\$23.09

Underground Primary Extension - Direct Bury - Cost per Foot Installed (*Customer installed raceway*)

Single Phase Primary URD Extension	\$8.00
Three Phase Primary URD Extension	\$13.55

Underground Primary Extension - Direct Bury - Cost per Foot Installed (*Utility installed raceway*)

Single Phase Primary URD Extension	\$12.72
Three Phase Primary URD Extension	\$18.32

Service fees may be reduced based on the requestor's participation in aide of construction. Service fees and extension costs shall be adjusted quarterly based on the cost of materials, fuel and contract and force account labor.

Revenue Code – 35-90-3780-5202 Underground Services

Underground Electric Service Additional Fees

Definition/Comments - Additional fees associated with the extension of underground services to a premise

Fees Charged -

Installation of facilities under existing walkways - \$150 per crossing
fee is waived if customer provides and installs conduit under walkway.

Installation of facilities under existing driveways - Based upon actual labor and
equipment rates.

Fee is waived if customer provides and installs raceway under driveway.

Revenue Code - 35-90-3780-5202 Underground Services

Used Poles - Sales

Definition/Comments - Sale of used poles from Washington Electric Utilities distribution system.

Fees Charged - \$50 per pole

Revenue Code - 35-90-3830-8101 Sale of Scrap

Residential Solid Waste Services

Definition/Comments - Residential Solid Waste Service

Fees Charged -

Resident Garbage fee (curbside)	\$15 per month/cart
Resident Backyard Service	\$12 per month additional
Extra Roll Out Cart	\$8 per month

Revenue Code – 38-90-3471-4100 Residential Garbage Services

Previous Legislative Reference - (Ord. No. 06-11, § 1, 6-12-2006; Ord. No. 07-05, § 1, 06-25-2007)

Commercial Solid Waste Services

Definition/Comments - Rental of dumpsters for commercial solid waste services -

Each business shall provide a bulk container for commercial services to be rendered by the city. For this section, residential developments/communities that desire to have bulk container collection, with the exception of individually owned and occupied residences, shall be considered as a business. The city shall empty containers according to the needs of the business. The city has containers available and a business may rent a container from the city. Rental and tipping fees are as follows:

Dumpster Rental Fees Charged:

4 cubic yard dumpster	\$25 per month
8 cubic yard dumpster	\$43 per month
4 cubic yard tire dumpster	\$25 per month
8 cubic yard tire dumpster	\$43 per month
Shared dumpster – 1 cubic yard	\$11.50 per month
Shared dumpster – 2 cubic yard	\$16 per month
Shared dumpster – 3 cubic yard	\$20.50 per month
Shared dumpster – 4 cubic yard	\$25 per month
Shared dumpster – 5 cubic yard	\$29.50 per month
Shared dumpster – 6 cubic yard	\$34 per month
Shared dumpster – 7 cubic yard	\$38.50 per month
Commercial Roll out cart	\$9.25 per month

Revenue Code – 38-90-3471-4105 Dumpster Rental Fee

Tipping Fees Charged – Based on the following rates:

4 cubic yard tipping fee	\$68 per month (twice per week service)
8 cubic yard tipping fee	\$136 per month (twice per week service)
1 cubic yard shared tipping fee	\$17 per month total (twice per week service)
2 cubic yard shared tipping fee	\$34 per month total (twice per week service)
3 cubic yard shared tipping fee	\$51 per month total (twice per week service)
4 cubic yard shared tipping fee	\$68 per month total (twice per week service)
5 cubic yard shared tipping fee	\$85 per month total (twice per week service)
6 cubic yard shared tipping fee	\$102 per month total (twice per week service)
7 cubic yard shared tipping fee	\$119 per month total (twice per week service)
Commercial roll-out cart	\$4.25 per month (once per week service)

Revenue Code - 38-90-3471-4101 Tipping Fees

Commercial Recycling Fees

Definition/Comments - Recycling services for ABC permit holders and Commercial recycling customers (CRS).

Fees Charged - \$4 for each 4 cubic yards of rented space

Revenue Code – 38-90-3471-4105 Dumpster Rental Fees

Residential Yard Debris Collection

Definition/Comments - The collection and disposal of debris derived from normal landscape maintenance. The City will remove one (1) standard dump truck load per week at no additional charge when placed according to the following specifications:

- (1) The pruning or trimming has been performed by the property owner or occupant (not a contractor) and placed beside the street.
- (2) Tree trunks and branches shall not exceed six (6) inches in diameter, three (3) feet in length, or eighty (80) pounds in weight.
- (3) Tree stumps shall not exceed one hundred and fifty (150) pounds, and picked up only on a call per need basis.

Fee Charged -

Large volumes of tree branches that exceed the criteria above	\$100 per truckload
--	---------------------

Revenue Code - 38-90-3471-4100 Residential Garbage Services

Previous Legislative Reference - (Ord. No. 06-11, § 1, 6-12-2006)