

The Washington City Council met in a regular session on Monday, March 10, 2014 at 5:30 pm in the City Council Chambers at the Municipal Building. Present were: Mac Hodges, Mayor; Bobby Roberson, Mayor Pro tem; Doug Mercer, Councilman; William Pitt, Councilman; Richard Brooks, Councilman; Larry Beeman, Councilman; Brian M. Alligood, City Manager; Cynthia S. Bennett, City Clerk and Franz Holscher, City Attorney.

Also present were: Stacy Drakeford, Police & Fire Services Director; Robbie Rose, Fire Chief; Allen Lewis, Public Works Director; Keith Hardt, Electric Utilities Director; John Rodman, Community/Cultural Resources Director; Kristi Roberson, Parks and Recreation Manager; Susan Hodges, Human Resources Director; Gloria Moore, Library Director; Lynn Wingate, Tourism Director and David Carraway, IT Department.

Mayor Hodges called the meeting to order. Councilman Beeman delivered the invocation.

APPROVAL OF MINUTES:

By motion of Councilman Pitt, seconded by Mayor Pro tem Roberson, Council approved the minutes of February 10 & 24, 2014 as presented.

APPROVAL/AMENDMENTS TO AGENDA:

Mayor Hodges reviewed the requested amendments to the agenda:

- Move from Consent Item B: Adopt – Budget Ordinance Amendment – Haven’s Garden Master Plan Phase I (**discussed after approval of Consent Agenda**)
- Move from Consent Item D: Purchase Orders >\$20,000 (**discussed after approval of Consent Agenda**)
- Add under Appointments: Discussion of Electric Utilities Advisory Board

Mayor Hodges explained that Consent items B & D will be discussed immediately after amending the agenda.

By motion of Mayor Pro tem Roberson, seconded by Councilman Brooks, Council approved the agenda as amended.

**MOMENT OF SILENCE: IN MEMORY OF MURIEL BROTHERS AND
D. J. MIDGETT ~ BOARD OF LIBRARY TRUSTEES**

CONSENT AGENDA:

By motion of Mayor Pro tem Roberson, seconded by Councilman Brooks, Council approved the consent agenda as amended.

- A. Declare Surplus/Authorize – Electronic Auction Of Vehicle Through GovDeals (Vehicle Number 616)

Vehicle Number	Make/Model	Serial Number	Odometer Reading
616	1982 International 230 HP S-1900 Bucket Truck (MAPS)	2HT AF1956CCA19906	58,096

- B. **Removed from Consent (discussed after approval of Consent Agenda)**
Adopt – Budget Ordinance Amendment – Haven’s Garden Master Plan Phase I
- C. Authorize – Police And Fire Services To Apply For The NFL Football Camp Grant (\$3,000)
- D. **Removed from Consent (discussed after approval of Consent Agenda)**
Approve – Purchase Orders >\$20,000

**ADOPT – BUDGET ORDINANCE AMENDMENT –
HAVEN’S GARDEN MASTER PLAN PHASE I** (Item B from Consent Agenda)

Councilman Mercer expressed that in November 2012, there was a Master Plan for Haven’s Garden presented to the Parks and Recreation Advisory Committee. The major aspects of that plan were: repair/replace picnic shelters, repair bulkhead, additional pier and completion

of the walkway under the Washington Park bridge. It was further recommended that when the shelters were repaired and the playground equipment was relocated, that consideration would be given to relocate the parking lot. Four concepts regarding parking lot relocation were presented in the plan from November 2012.

Councilman Mercer inquired why we need to invest \$6,000 on another plan, if the plan is only 14 months old. If that plan was unacceptable, it should have been sent back to the author and asked to be redone. We can't prepare another plan, just because someone new is on the Recreation Advisory Committee and doesn't like the current plan. We need to look at the current plan and determine if we can/can't use it and why/why not.

Mayor Pro tem Roberson explained that the original plan for Haven's Garden was prepared in 2008 by Susan Suggs. Subsequently, Rivers and Associates updated the plan in 2010. What is the difference in all of the plans and what exactly does the Recreation Advisory Committee want to change in the plan? He suggested that the plan should have been reviewed by the Planning Board as well.

Mayor Hodges noted he understood that the major change would be to relocate the parking lot. Discussion was held regarding the need to redo the current plan.

Councilman Brooks suggested that we need to ask the Recreation Advisory Committee what they want to change in the plan.

By motion of Councilman Mercer, seconded by Mayor Pro tem Roberson, Council voted to not adopt the budget ordinance amendment to fund the revised Haven's Garden Master Plan and voted to return the plan to the Parks and Recreation Advisory Committee for further review.

APPROVE – PURCHASE ORDERS >\$20,000 (Item D from Consent Agenda)

Councilman Mercer expressed concern with requisition #14042, \$23,800, to Soloman Corp. to purchase a 1,500 kva transformer for inventory, account 35-90-1400-0000. Previous unit was purchased in 1995 and failed as a result of water infiltration. The transformer has been sitting on the equipment yard since 1995 and has never been used. The indication was that this is an item that we need to have in our inventory. If we have a failure tomorrow what will we do.

Discussion was held regarding replacement time of the transformer if one was purchased from Solomon Corp. vs. borrowing a transformer from a neighboring city.

Brian Alligood, City Manager explained that the concern is this item is a backup for 25-30 industrial clients and we would try to replace this as quickly as we could. The time frame for replacement would be shortened if we had the transformer on our equipment yard.

Councilman Brooks noted that it was a good thing that we had the piece of equipment and didn't need it and feels we should replace it.

Mayor Pro tem Roberson commented on preventative maintenance. Mr. Hardt explained there is no required preventative maintenance on transformers in storage. Mayor Pro tem Roberson requested Mr. Hardt to email him the maintenance procedures for transformers in storage.

Councilman Pitt inquired when the last time a unit like this was used and Mr. Hardt explained he did not recall.

Councilman Beeman inquired if this transformer was for a particular "zone". Mr. Hardt explained that this is for industrial customers that could be used as a spare for many different size transformers.

A motion was made by Councilman Mercer to deny the request to purchase the transformer. Motion died for lack of a second.

By motion of Councilman Brooks, seconded by Councilman Pitt, Council approved the purchase order in the amount of \$23,800 to Soloman Corp. to purchase a 1,500 kva transformer

for inventory, account 35-90-1400-0000. Councilman Mercer opposed and the motion passed 4-1.

By motion of Councilman Mercer, seconded by Mayor Pro tem Roberson, Council approved the following purchase orders >\$20,000.

Requisition #13979, \$34,941.31, to Edwards Machine & Welding to manufacture a steel frame platform for the generator at the Fountain Power Boat sewer pump station, account 32-90-8230-7400. Informal bids were requested for this work and two written submittals were received, Edwards Machine of Chocowinity (\$34,941.31) and Quality Welding & Fabrication of Washington (\$38,975). The Fountain Lift Station upgrade project should come in well under the \$90,000 amount budgeted.

Requisition #14020, \$87,850, to McGowan Painting Contractors for painting the interior of the Water Treatment Plant, bid tabulation is attached, account 30-90-8100-7000.

COMMENTS FROM THE PUBLIC:

Karen Tripp addressed dogs on the waterfront and expressed concern with rules not being followed. She suggested that the signs listing the prohibited activity on the waterfront need to be adjusted to allow greater visibility.

Mayor Pro tem Roberson inquired about the rules regarding dogs on the waterfront. City Manager, Brian Allgood explained that dogs are allowed on the waterfront and owners are required to clean up after them. Dogs are not allowed on the boardwalk. The Police Department has been issuing warning tickets for those individuals not following the rules.

PUBLIC HEARING ON ZONING: (none) 6:00 PM

PUBLIC HEARING – OTHER: (none)

SCHEDULED PUBLIC APPEARANCES:

KATHY FARRANCE – DOGS ON WATERFRONT (Ms. Farrance withdrew her request.)

EARL THOMPSON – TRAFFIC CONCERNS – 16TH AND RESPESS STREET

Mr. Earl Thompson addressed Council and expressed concerns with the traffic at 16th and Respass Street. He noted that traffic is cutting through this neighborhood to avoid the 15th and Market Street intersection. He further advised that he was unaware that the speed limit in this neighborhood was 35mph. Mr. Thompson is requesting the installation of a stop sign at 16th and Respass Street. Mr. Thompson noted that the majority of the traffic comes from the airport area and turns off of Market Street onto Oak Drive in order to bypass the intersection.

According to a report from the Police Department, there were approximately 2200 cars going through this neighborhood in seven days. Council members discussed possible solutions with Mr. Thompson, such as the installation of “speed humps”, stop signs, lowering the speed limit and discussing with NCDOT about reconfiguring the intersection. City Manager, Brian Allgood explained that he has already had meetings with NCDOT to discuss the possible reconfiguration of the 15th & Market Street intersection and he will follow up with them on this project. He will provide an update to Council for the April 14th meeting.

Dot Moate noted that the timing of the stoplights needs to be addressed as well.

AL POWELL – PAL SUMMER PROJECTS (rescheduled until April)

REVEREND DAVID MOORE – KEYSLANDING

Rev. David Moore explained he is trying to get started with building the houses on Keysville Road (Keyslanding). He further explained that he met with John Rodman and Bobby Roberson and has hopefully worked out a plan for this project. Rev. Moore noted that for some reason, when he applied for and received the CDBG grant for this project, the underground electrical, water or sewer were not included. He continued by saying that typically this infrastructure is included. He is ready to pull permits and begin construction. Rev. Moore expressed that the actual amount of the lot clearing is \$1775 not \$5000. The boundary survey

did not include the “markings” for the actual settings of the houses, thus the reason for the \$2000 for additional surveying. Rev. Moore said he can guarantee to have these houses built and sold before July 1st.

Mayor Pro tem Roberson explained that whenever we do residential development, we need to include electrical in the overall cost. Typically, this has been included on prior grants, but it was not included on the Keyslanding project. Brian Alligood asked for clarification from Mayor Pro tem Roberson, noting that this should’ve been included in the original CDBG project. Mayor Pro tem Roberson stated that the original document did not include electrical, but included other items such as water/sewer, street improvements and sidewalks, but nothing for electrical. Mayor Pro tem Roberson continued by stating, typically, what we’ve done in the past, is include water and sewer as part of the construction component, but that wasn’t done this time, we’ve waived electric, water and sewer on grants before.

Councilman Mercer asked Rev. Moore if he prepared the grant application and if he didn’t then who did. Rev. Moore stated he didn’t complete the application, he wanted to, but was not allowed, he believes Holland Consulting Planners prepared the grant application. Mayor Pro tem Roberson confirmed that HCP prepared the grant application.

Councilman Pitt said we need to move forward with finalizing this project. Mr. Alligood asked Council to direct staff with the amount of additional funds they would like to appropriate to this project and staff would move forward.

Councilman Mercer suggested continuing this until next month to gain clarity on the number of funds needed to move forward. Councilman Brooks inquired about the total funds needed.

Additional Investment to Complete Project:

	Total \$	\$/unit	Feet	Notes
Electric				
Underground serv.	2,500.00	500		
UG prim/second svc.	2,987.50	4.78	125	
Temporary service	N/A			
Area/street lighting	N/A			
Water				
Impact fees	1,660.00	332		3/4" meter
Tap fee	4,000.00	800		3/4" tap
Meter	N/A			
Fire Hydrant	N/A			
Sewer				
Impact fees	2,940.00	588		3/4" meter
Tap fee	5,000.00	1,000		4" tap
Storm Water				
Permit	N/A			
Planning				
Final Devl. Approval	100.00			
Inspections				
Building permits				
Inspections				
Surveying				
	2,000.00			
Lot Clearing (additional)	5,000.00	\$1775		
Side Walk	N/A			
Play Ground	N/A			Total Requested: \$22,962.50
Paving	80,000.00			
	-			
Total Add'l Investment	106,187.50			

Mr. Alligood explained that if two houses are not completed and sold to LMI (Low to Moderate Income) clients by July 1, 2014, then the City has to pay \$75,000. The City receives a \$50,000 credit for each home built and occupied (LMI) prior to July 1st.

A motion was made by Councilman Brooks to give Rev. Moore \$22,963 to finish Phase I of Keyslanding. Funding as follows: Electric {Underground \$2500, UG Prim/Second Serv.\$2987.50}, Water {Impact Fees \$1660, Tap Fees \$4000}, Sewer {Impact Fees \$2940, Tap Fees \$5000}, Planning {Final Plat Approval \$100}, Surveying \$2000, Lot Clearing (additional) \$1775.

Discussion was held regarding CDBG funding. Rev. Moore explained that the City and Metropolitan are in partnership with the CDBG grant. The grant funding has been invested in

the Keyslanding Subdivision and he needs \$22,962.50 to move forward and build the houses so we can finish the contract/grant.

Motion restated: A motion was made by Councilman Brooks to give Rev. Moore \$22,963 to finish Phase I of Keyslanding. Funding as follows: Electric {Underground \$2500, UG Prim/Second Serv.\$2987.50}, Water {Impact Fees \$1660, Tap Fees \$4000}, Sewer {Impact Fees \$2940, Tap Fees \$5000}, Planning {Final Plat Approval \$100}, Surveying \$2000, Lot Clearing (additional) \$1775.

Councilman Pitt seconded the motion. Voting for the motion: Brooks, Pitt and Roberson; against: Mercer and Beeman. Motion carried 3-2.

CORRESPONDENCE AND SPECIAL REPORTS:

MEMO – FESTIVAL PARK – ESTABLISHED PARTNER’S LIST (RUTH’S HOUSE)
(begin memo) Ruth’s House has requested permission to be added to the Festival Park Established Partner’s list. A partner sponsored event is defined as an event sponsored by a Washington based non-profit that brings measurable economic and/or community impact to the City of Washington. As a partner, the specific non-profit does not pay the refundable deposit and ONLY Festival Park fees are offered at a reduced rate.

Ruth’s House is a 501(c) 3 non-profit organization. Their mission is to provide shelter, counseling, court advocacy and support services for victims of domestic violence. In addition, they reach out to the community to increase awareness and provide information pertaining to domestic violence.

This request was presented to the Recreation Advisory Committee on Monday, February 17. The Recreation Advisory Committee *supported* this recommendation, as long as Ruth’s House provided a copy of their 501(c)3 status.

Current Established Partners:

BC Arts Council	Washington Beaufort County Chamber of Commerce
Beaufort County Child Connections	Washington Harbor District Alliance
ECU Pirate Club	Washington Noon Rotary
EC Wildlife Guild	Washington Tourism Development Authority
NC Estuarium	

MEMO – BELLE OF WASHINGTON DOCKAGE

(begin memo)The Little Washington Sailing School is once again requesting to continue their relationship with the City of Washington for docking at the Waterfront Docks. They are not requesting any changes in the agreement. During the 2013 Little Washington Sailing School season, communications between the Parks and Recreation Department at its Waterfront Docks Division and the School continued to be good.

The School kept the Waterfront Docks informed of activities and special requests far in advance which helped with scheduling and general knowledge of the activities of the School. Information request by the Waterfront Docks was quickly and thoroughly provided.

The new docking agreement will be for the period of April 1, 2014 – March 31, 2015. (end)

MEMO – LITTLE WASHINGTON SAILING SCHOOL DOCKAGE

(begin memo) The Belle of Washington is once again requesting to continue their relationship with the City of Washington for docking at the Waterfront Docks. They are not requesting any changes in the agreement.

Communications about activities aboard the Belle continues to improve every year. Tammy Swanner personally manages the notifications and the Waterfront Docks receives reminders from the Captain when cruises are scheduled. This notification is very beneficial to city staff and event planners alike.

Each year The Belle of Washington’s activities around the park are better managed than the

year before, with fewer instances of conflicts with park policies. Pump outs at Dock “A” were scheduled and managed well with few, if any, conflicts or interruptions to daily operations of the Waterfront Docks or the Belle of Washington.

The new docking agreement will cover the period of March 27, 2014 - March 26, 2015. (end)

MEMO – BUDGET REVIEW MEETINGS

(begin memo) Council budget workshops are scheduled to be conducted in the Council Chambers on April 21, 22, 23, and 24 at 5:30 p.m. A complete budget schedule is attached. The Manager’s proposed budget will be presented to Council April 7th. Please submit budget questions and/or clarifications to the Manager on or before April 14th and they will be addressed during the workshops.(end)

REPORT – JANUARY LOAD MANAGEMENT

Load Management Device Installation Report

Project Start Date : October 2010

	January 2014	Project to Date
Total Load Management Device Installations	81	2,521
Total Accounts Added with Load Management	53	1,836
Appliance Control Installations		
Air Conditioner / Heat Pump	64	1,891
Auxiliary Heat Strip	37	980
Electric Furnace	4	266
Water Heater	45	1,494
Total Encumbrances to Date		
Load Management Devices		\$130,600
Contractor Installations	\$15,000	\$265,000
Total Project Encumbrances		\$395,600
Total Expenses to Date		
Load Management Device Purchases		\$130,600
Contractor Installation Expenses	\$8,150	\$252,145
Total Project Expenses		\$382,745
Average Cost per Load Management Device Installed		\$152
Average Installed Cost per Controlled Appliance		\$83
Load Management Devices Remaining in Stock	979	

**REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES:
HUMAN RELATIONS COUNCIL**

SCHEDULED PUBLIC APPEARANCES: NONE

OLD BUSINESS:

Discussion - ED Peed Commemoration Service: Chairman Hughes thanked all Board members for their support and acknowledged all the hard work that goes into this event. Special recognition was given to Board member Lodge for all the zeal she puts into this project. Saturday was a challenge because of the weather but we had great representation from both the City and the County.

Discussion – Board vacancy: Chairman Hughes reminded Board members to keep in the forefront that we have one more vacancy and advise if they know of someone who wishes to be appointed.

NEW BUSINESS:

Discussion – Fair Housing: Sub-committee was formed consisting of Board members O’Pharrow, Albritton, and Gaskins. It was requested the sub-committee along with Chairman Hughes schedule a meeting with Mr. Marc Recko, Executive Director of Washington Housing Authority, Inc.

Tentative date for the Fair Housing program scheduled for Tuesday, April 8, 2014 from 6:30 – 8:00 pm with the location to be determined. Sub-committee will provide updates at the next regular meeting for the Human Relations Council (Tuesday, March 11, 2014).

Discussion – ‘Taste of Washington’: Chairman Hughes voiced over the past years the Human Relations Council combined ‘Taste of Washington’ with the Fair Housing Project. He stated last year the Chamber of Commerce and the WHDA have partnered together in presenting “A Taste of the Good Life” which has proven to be a very successful project for them. Both the ‘Taste of Washington’ and “A Taste of the Good Life” activities are held close together and inquired if any Board member had objections moving away from the ‘Taste of Washington’.

By consensus, the Board decided to **discontinue** sponsoring a ‘Taste of Washington’. It was suggested the Board provide light snacks/hors d’oeuvre for the Fair Housing project and this expense will come from the Human Relations Council budget. Any sponsorship money received from citizens/groups will be deposited into the Human Relations Council budget.

OTHER BUSINESS:

FYI – All FYI items and reminders were discussed inclusive of January 14, 2014 report submitted to City Council, and the financial report.

City Manager, Brian Alligood advised the Board that City Council is looking at a continuation budget this year. Council will have to approve all Outside Agencies funding and Mr. Alligood voiced there will be a decrease in funding to all agencies again this year.

OPEN DISCUSSION:

Board member Jennette shared information regarding an event sponsored by Washington Housing Nonprofit, Inc. and First Bank of Washington on Tuesday, February 25, 2014 from 5:30 – 8:30 pm. Also, an event sponsored by Beaufort County Community College: Pre- Homeownership Course and Free Day at BCCC – A day to explore your options on Thursday, April 10, 2014 from 8 am – 5 pm.

Council liaison Pitt mentioned the U.S. Air Force Jazz ensemble will be performing free of charge at the Turnage Theater on Saturday night voicing the concert is open to the public.

APPOINTMENTS:

APPOINTMENTS – ELECTRIC UTILITIES ADVISORY BOARD

Councilman Mercer noted that the Electric Utilities Advisory Board has not had a quorum for the last three meetings. Mr. Gaynor, Mr. Brodie and Mr. Smith have been at all of the meetings. The other members have not attended. He continued by stating it’s time for Council to follow the procedure of removing members from that board if they have three unexcused absences. Of the members that have not been attending, one is an At-Large member, one is from the Town of Bath and one is a City resident. Councilman Mercer suggested that Council appoint Stewart Rumley to fill the At-Large position of Jeremiah Jackson, term to expire June 30, 2016. Reid Brodie, WEUAB Chairman will forward a letter to those board members affected by unexcused absences.

By motion of Councilman Brooks, seconded by Councilman Beeman, Council appointed Stewart Rumley to fill the At-Large position of Jeremiah Jackson on the Washington Electric Utilities Advisory Board, term to expire June 30, 2016.

OLD BUSINESS:

ADOPT – PARKS AND RECREATION COMPREHENSIVE MASTER PLAN ~ RIVERS & ASSOCIATES, INC.

(summary) On May 20, 2013, the City adopted the Grant Project Ordinance for the Community Transformation Grant (CTG) to complete a Parks & Recreation Comprehensive Master Plan for the City of Washington Parks and Recreation Department with the firm Rivers & Associates, Inc. The CTG grant was for \$45,000 and the City contributed \$5,000. Rivers and Associates, Inc. presented the proposed Parks & Recreation Comprehensive Master Plan to the Washington Recreation Advisory Committee on January 21, 2014 and to City Council on February 10, 2014.

Councilman Mercer explained that he had requested this item to be continued from February to allow Council more time to review the document and reviewed some concerns he has with the plan. Mayor Pro tem Roberson acknowledged the need for tennis courts in Washington.

By motion of Mayor Pro tem Roberson, seconded by Councilman Brooks, Council adopted the Parks & Recreation Comprehensive Master Plan.

NEW BUSINESS:

ADOPT – RESOLUTION APPROVING LOCAL WATER SUPPLY PLAN

City Manager, Brian Allgood reviewed the request with Council. In 1997, the North Carolina Department of Environment and Natural Resources (NCDENR), Division of Water Resources (DWR) began requiring public water suppliers to develop and submit for approval a Local Water Supply Plan (L WSP). Initially, this plan was to be revised every five years. In 2008, in response to the severe drought experienced by much of North Carolina, DWR began requiring annual updates to the plans. In 2012, they began requiring this plan to be approved by the local governing boards every five years. This is per NCGS 143-355 (1). Each year, these plan updates are due by April 1 of the following reporting year. So, for this 2012 plan, the due date for submittal was April 1, 2013. Staff submitted the plan on March 14, 2013 and finally received approval on November 19, 2013, after requests for additional information. For your information, the 2013 plan updates have already been submitted and are waiting DWR approval at this time. The resolution signifies your approval of this plan per the above referenced NCGS.

Councilman Mercer reviewed some areas of concerns he had with the document and Allen Lewis, Public Works Director clarified those concerns.

By motion of Councilman Mercer, seconded by Councilman Beeman, Council adopted the resolution approving the City's Local Water Supply Plan as approved by the Division of Water Resources.

RESOLUTION APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355 (1) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning a Local Water Supply Plan for the City of Washington, has been developed and submitted to the City Council for approval; and

WHEREAS, the City Council finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (1) and that it will provide appropriate guidance for the future management of water supplies for the City of Washington, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington that the Local Water Supply Plan entitled, City of Washington's Local Water Supply Plan dated November 19, 2013, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the City Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice. This resolution was passed and adopted this the 10th day of March, 2014 in the City of Washington, North Carolina.

Attest:

**s/Cynthia Bennett
City Clerk**

**s/Mac Hodges
Mayor**

ADOPT – RESOLUTION SUPPORTING PARTICIPATION IN A JOINT LAND USE STUDY (JLUS) PROGRAM FOR SEYMOUR JOHNSON AIR FORCE BASE (SJAFB)

City Manager, Brian Alligood explained that the Department of Defense Office of Economic Adjustment (OEA) has identified the State of North Carolina Department of Commerce as the sponsor of the Seymour Johnson Air Force Base (SJAFB) Joint Land Use Study (JLUS). The JLUS is part of a program to develop strategies to support long term sustainability and operations of military missions and to address incompatible civilian development that may impair the operational utility of military missions or available resources related to such missions. The City of Washington is within the operational footprint of the SJAFB JLUS and the City has been asked to participate in the JLUS as member of the Joint Land Use Study Policy Committee (Executive) and Joint Land Use Study Technical Advisory Committee (Technical Professional). Participating local governments include the cities of Washington and Goldsboro and the counties of Beaufort, Bertie, Dare, Hyde, Tyrell, Washington and Wayne. The NC Department of Commerce has asked that the City Council approve a resolution supporting the City's participation in the JLUS.

Mr. Alligood expressed that staff will serve on the technical advisory board and an elected official needs to be appointed to serve on the policy advisory board. Councilman Pitt volunteered to serve on the policy advisory board.

By motion of Councilman Mercer, seconded by Mayor Pro tem Roberson, Council approved the resolution supporting the City's participation in a joint land use study for Seymour Johnson Air Force Base.

RESOLUTION SUPPORTING PARTICIPATION IN A JOINT LAND USE STUDY (JLUS) PROGRAM FOR SEYMOUR JOHNSON AIR FORCE BASE (SJAFB)

WHEREAS, the Joint Land Use Study (JLUS) Program managed by the Office of Economic Adjustment (OEA) of the Department of Defense (DoD) is an initiative to provide grants to state and local governments to participate with military departments in open continuous dialogue to develop strategies to support long-term sustainability and operations of military missions; and WHEREAS, the JLUS is also intended to be used as a comprehensive strategic plan including specific implementation actions to address and prevent incompatible civilian development that may impair the operational utility of military missions or available resources related to such missions; and

WHEREAS, The City of Washington is within the operational footprint of the SJAFB JLUS; And

WHEREAS, incompatible development of land close to a military installation can adversely affect the ability of such an installation to carry out its mission; and

WHEREAS, many military installations also depend on low altitude aviation training, which could be adversely affected by development; and

WHEREAS, The City of Washington has been invited to participate in and support the JLUS program along with The City of Goldsboro and the counties of Beaufort, Bertie, Dare, Hyde, Tyrrell, Washington and Wayne.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Washington North Carolina that:

1. The City of Washington hereby recognizes the overall economic importance of attracting and retaining military installations in North Carolina.
2. The City of Washington agrees to participate in any JLUS undertaken by the OEA for SJAFB.
3. This Resolution shall be incorporated into the official Minutes of the City of Washington, and shall be in full force and effect from and after this 10th day of March, 2014.

**s/Cynthia Bennett
City Clerk**

**s/Mac Hodges
Mayor**

By motion of Councilman Mercer, seconded by Councilman Brooks, Council appointed Councilman Pitt to serve on the policy advisory board.

ANY OTHER ITEMS FROM CITY MANAGER: None

ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL:
None

CLOSED SESSION – UNDER NCGS § 143-318.11 (A)(1) CONFIDENTIAL INFORMATION, (A)(3) ATTORNEY/CLIENT PRIVILEGE, AND (A)(6) PERSONNEL

By motion of Councilman Pitt, seconded by Councilman Brooks, Council entered into Closed Session at 6:45pm under NCGS 143-318.11 (A)(3) Attorney/Client Privilege, (A)(4)Economic Development and (A)(6) Personnel.

By motion of Councilman Brooks, seconded by Mayor Pro tem Roberson, Council agreed to come out of closed session at 8:05pm.

ADJOURN

By motion of Councilman Pitt, seconded by Councilman Brooks, Council adjourned the meeting at 8:05pm until Monday, March 17, 2014 at 5:30pm in the Council Chambers located at the Municipal Building.

Cynthia S. Bennett, CMC
City Clerk