



City of
Washington
NORTH CAROLINA
Council Agenda
FEBRUARY 23, 2015
5:30 PM

Opening of Meeting

Nondenominational Invocation

Roll Call

Approval of minutes from February 9, 2015 **(page 3)**

Approval/Amendments to Agenda

I. Consent Agenda:

A. Declare Surplus/Authorize – Electronic auction of vehicles through GovDeals **(page 19)**

B. Adopt– Budget Ordinance Amendment to fund Storm Water Technical & Financial Services study from Martin-McGill **(page 20)**

C. Approve – Purchase Orders >\$20,000 **(page 22)**

II. Comments from the Public:

III. Public Hearing – Zoning:

A. None -

IV. Public Hearing - Other:

A. Public Hearing – Concerning increasing the terms of the City of Washington’s Mayor and Council Members from two to four year staggered terms **(page 27)**

V. Scheduled Public Appearances:

A. None-

VI. Correspondence and Special Reports:

A. Discussion – Grant Updates **(page 28)**

B. Discussion – Project Updates **(page 29)**

C. Memo – Clean Water State Revolving Fund (CWSRF) **(page 31)**

D. Memo – Budget Transfer ~ Electric Fund **(page 32)**



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- E. Memo – Budget Transfer ~ Electric Fund Substation **(page 34)**
- F. Memo – July 4th Fireworks **(page 36)**
- VII. Reports from Boards, Commissions and Committees:
 - A. None –
- VIII. Appointments:
 - A. None –
- IX. Old Business:
 - A. Award/Approve – Airport Terminal Building furnishings to J. Morgan Design Associates, Inc., and **Approve** the corresponding purchase order **(page 37)**
- X. New Business:
 - A. Allow – “Little Free Library” – Dog Park **(page 39)**
 - B. Approve – Airport name change to Washington Warren Field **(page 40)**
 - C. Approve – CIP 2016-2020 **(page 41)**
- XI. Any Other Items From City Manager: None
- XII. Any Other Business from the Mayor or Other Members of Council: None
- XIII. Closed Session – None
- XIV. Adjourn – Until Monday, March 9, 2015 at 5:30 pm, in the Council Chambers

**CITY COUNCIL MINUTES
WASHINGTON, NORTH CAROLINA**

February 9, 2015

The Washington City Council met in a regular session on Monday, February 9, 2015 at 5:30pm in the City Council Chambers at the Municipal Building. Present were: Mac Hodges, Mayor; Bobby Roberson, Mayor Pro tem; Doug Mercer, Councilman; William Pitt, Councilman; Richard Brooks, Councilman; Larry Beeman, Councilman; Brian M. Alligood, City Manager; Cynthia S. Bennett, City Clerk and Franz Holscher, City Attorney.

Also present were: Matt Rauschenbach, Administrative Services Director/C.F.O.; Stacy Drakeford, Police & Fire Services Director; Robbie Rose, Fire Chief; Allen Lewis, Public Works Director; Lynn Wingate, Tourism Director; Gloria Moore, Library Director; Susan Hodges, Human Resources Director; Kristi Roberson, Parks and Recreation Manager; Keith Hardt, Electric Utilities Director; John Rodman, Community & Cultural Services Director; David Carraway, Network Administrator and Mike Voss, Washington Daily News.

Mayor Hodges called the meeting to order and Councilman Pitt delivered the invocation.

APPROVAL OF MINUTES:

By motion of Councilman Mercer, seconded by Councilman Brooks, Council approved the minutes of January 26, 2015 and February 2, 2015 as presented.

APPROVAL/AMENDMENTS TO AGENDA:

Councilman Mercer requested adding any under other business from the Mayor and members of Council:

- Discussion – Status of Plaques from Waterfront Flag Pole
- Discussion – Highway 17 Association meeting

By motion of Councilman Mercer, seconded by Mayor Pro tem Roberson, Council approved the agenda as amended.

CONSENT AGENDA:

By motion of Councilman Pitt, seconded by Councilman Brooks, Council approved the consent agenda as presented.

- A. Declare Surplus/Authorize – Declare Surplus and Authorize the sale of vehicles through electronic auction using GovDeals

<u>Vehicle #</u>	<u>Make/Model</u>	<u>Serial Number</u>	<u>Odometer Reading</u>
548	1999 Dodge Ram 2500 w/utility body	3B6KC26Z1XM540289	100,050

- B. Adopt – Grant Project Ordinance Amendments for the EDA Water & Sewer grant projects

**AN ORDINANCE TO AMEND THE GRANT PROJECT ORDINANCES FOR THE EDA
WATER & SEWER PROJECT OF WASHINGTON, N.C.
FOR THE FISCAL YEAR 2014-2015**

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

Section 1. That the following accounts in the EDA Water & Sewer Project grants be increased or decreased by the following amounts to reflect the construction bid award:

76-90-8221-4500	Construction- Water Line	(122,582)
76-90-8221-4505	Construction- Liquid Chlorine	213,365
76-90-8221-9900	Contingency- Water Line	(60,228)
76-90-8221-9901	Contingency- Liquid Chlorine	(30,555)
	Total	0
77-90-8221-4500	Construction- Cherry Run	21,776
77-90-8221-4505	Construction- WWTP Generator	95,026
77-90-8221-4506	Construction- Water & Bonner	(140,158)
77-90-8221-9900	Contingency- Cherry Run	(10,652)
77-90-8221-9901	Contingency- WWTP Generator	(50,458)
77-90-8221-9902	Contingency- Water & Bonner	84,466
	Total	0

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall become effective upon its adoption.

Adopted this the 9th day of February, 2015.

ATTEST:

s/Cynthia S. Bennett
City Clerk

s/Mac Hodges
Mayor

COMMENTS FROM THE PUBLIC: NONE

SCHEDULED PUBLIC APPEARANCES:

AMY BREWER & LORI LEGGETT – HOSPICE & DSS OUTREACH PROGRAM

Hospice Care Coordinator, Amy Brewer with Community Hospice; Supervisor of Adult & Aging Unit with the Department of Social Services, Lori Leggett; and Assistant Director, Laura Miller called Council’s attention to a hand out of a picture that was taken in Pennsylvania of a similar outreach program. Hospice & DSS would like to bring something like this program to our community. Ms. Brewer voiced that Hospice is about living and not about dying.

Hospice & DSS has partnered together to provide wonderful resources in the home as well as for the community. Hats, scarves and gloves have been donated and they would like to request a few different prominent areas in the City so the items can be displayed on trees. A little note will be attached stating “I am not lost, if you have found me, please take me if you need me” warmly – Community Hospice & DSS. They would like to keep them up for a week and any items left over would be picked up and donated to a local shelter or low income housing.

Mayor Pro tem Roberson inquired if they had a specific location in mind and Ms. Brewer suggested using the following sites: Festival Park, Havens Gardens, and on a tree that's in a prominent area by the Senior Center.

By consensus, Council endorsed the Hospice & DSS outreach program and approved moving forward with the program.

Amy Brewer, Hospice Care Coordinator with Community Hospice, and Lori Leggett, Director of the Adult and Aging Unit at Beaufort County DSS, are here tonight to update the City Council on an outreach program they are doing in partnership with the City. The program will hang scarves for one week in Festival Park and Havens Gardens Park in an effort to draw attention to the needs in the community and the resources available through their organizations.



DEEP FRIED CREATIVE – WAYFINDING PRESENTATION (DUSTIN DIXON)

Community & Cultural Services Director, John Rodman provided Council with a history of the Wayfinding project.

Mr. Dustin Dixon and Mr. Adam Feldhousen representing Deep Fried Creative provided an update on the project and expressed the following:

- Reflective engineered grade
- Vinyl covering
- UV laminate for protection (durable to withstand the elements)
- Very little potential for peeling, scratching, or fading
- Easy to modify
- Flexibility to change styling or color (easily transformed)
- Maintain consistency

Mayor Pro tem Roberson inquired about the height of the signs and what kind of mounting brackets will be used on the signs. Mr. Feldhousen stated everything would be standard and the brackets will be drilled with bolts. Mr. Rodman explained that the bottom of the sign will be at least 8 ft. above the sidewalk.

Councilman Beeman inquired if the City of Washington will own the artwork and Mr. Rodman said ‘yes’.

Mr. Rodman noted they are still exploring costs and have checked with Mr. Hardt, Electric Utilities Director, regarding putting signs on poles. Also, Mr. Rodman suggested that the Wayfinding strategies designed for Washington would improve traffic circulation (vehicles and pedestrians) in the City and would also direct visitor dollars to where they would have the most economic impact. Mr. Feldhousen stated the Wayfinding project calls for replacing and relocating existing Wayfinding signs with new signage at important gateways and other strategic locations in the City. Each location would determine the type of sign(s) to be erected there.

APPOINTMENTS:

APPOINTMENT – RECREATION ADVISORY COMMITTEE

By motion of Councilman Brooks, seconded by Councilman Beeman, Council appointed Katelyn Kozuch to the Recreation Advisory Committee (outside), in order to fill the unexpired term of Russell Morgan, term to expire June 30, 2015.

CORRESPONDENCE AND SPECIAL REPORTS: NONE

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES:

HUMAN RELATIONS COUCIL REPORT (accepted as presented)

(begin report)

Human Relations Council (HRC) Report for the month of January

Monday, February 9, 2015 City Council Meeting

MISSION STATEMENT

- *To promote social and economic equality in the community, working with Local Government and other resources*
- *To appreciate the cultural and ethnic diversity of the citizens of Washington and Beaufort County*
- *To encourage citizens to live and work together in harmony and mutual respect*

SCHEDULED PUBLIC APPEARANCES:

Ms. Kimberly Grimes, Criminal Justice Outreach Manager:

Ms. Grimes provided the following updates on Police & Fire services:

- *“Shop with an Officer” ~ Police & Fire Services adopted kids from the Excel program – on December 22nd, (the program served 14 kids and was two (2) hours in length)*
- *Zaxby’s agreed to serve the children free lunch along with family members*
- *Allen Pittman, Director of the Excel program voiced he had received positive feedback from the community*
- *Police & Fire Services plan to bring “Adopt a Senior Program” in 2015. This program will offer those who live alone and have no family members living near with a safety check once a week provided by Police & Fire Services*
- *Annual events planned for 2015 inclusive of NFL Weekend and “National Night Out”*

Mr. Al Powell – Police Activity League (PAL)

- Mr. Powell shared the Chairman of the Police Activity League Board – Mr. Marc Recko
- Partnered with the Boys & Girls Club
- PAL program has been existence for 70 years and explained PAL objectives
- Local mission deviated a little from the National mission
- Expose kids to education and this year coordinated 13 programs
- Wrote and obtained a contract on first Aviation Science Robotic Program
- Enrolled in a one month summer program
- Life skills with different diversities (kayaking, swimming, exposure to military service, etc.)
- Aviation Day program at the airport (with thirty-five (3) State & Local agencies participating)
- Partnered with the Military and the Department of Defense for the use the Osprey (approximately 2,000 citizens attended and was successful in terms of population but unsuccessful)
- Beaufort County Community Day program – this event hosted 320 seventh graders and is similar to Career Day
- Received \$160,000 grant from Burroughs Wellcome Foundation
- Improved on the Aviation program
- Advance Technology Vehicles
- Voice of America project
- Investing in their own hangar at the Airport

OLD BUSINESS:

Discussion – Ed Peed Commemoration Service: Sub-committee chair, Emma Howard, provided updates on the Ed Peed Commemoration Service planned for Saturday, February 21, 2015. The sub-committee met on Wednesday, December 10, 2014 and agreed on recommendation to present to the Board. Also, sub-committee chair, Howard requested monetary contributions this year as all food items will be purchased and not prepared by Board members.

Board members were in agreement with the draft program and the proposed food menu. Former Board member Florence Lodge will be presented a certificate in recognition of her ongoing efforts and support for this project.

Discussion – Ed Peed Commemoration Service: Board member Marc Recko provided the following updates regarding the Spring Symposium:

- Contacted Beaufort County Community College and they are on board with using Building 10 to host the Spring Symposium
- Tentative date have been suggested but have not been confirmed
- In the planning stages and implementation with East Carolina Behavior Health Housing
- Beaufort County Coalition will meet at Eagle's Wings on January 28 at noon and Board members are invited to attend. Mr. Recko will provide updates at the March 10, 2015 meeting
- Chairman Hughes noted this event is an expansion of Fair Housing
- Seed money ~ with Chairman Hughes voicing the Human Relations Council has money budgeted and will be able to help with funding
- Hope BCCC will donate the expense of Building 10

NEW BUSINESS:

Approve – 2015 Proclamations: Chairman Hughes reviewed the proclamations for 2015 and requested all members meet at City Hall on Monday, February 9, 2015 for a photo op with Mayor Hodges.

Discuss/Approve – Attendance Policy: Chairman Hughes reviewed the attendance of Board member Gaskins.

By motion of Board member Howard, seconded by Board member O'Pharrow, the Board approved forwarding a letter to Board member Gaskins explaining her removal from the board.

OTHER BUSINESS:

FYI – All FYI items and reminders were discussed inclusive of the December 9, 2014 report submitted to City Council, and the financial report.

OPEN DISCUSSION:

Chairman Hughes acknowledged that Board member Lundy had sponsored a project to help with the family that was burned out and stated this is the things the board should be accomplishing.

There being no further business, Chairman Hughes adjourned the meeting at 7:25 pm until Saturday, February 21, 2015 at 11:00 am. The Board will meet at the Fire Department, Station One for the commencement of Edward Peed celebration. (end report)

Councilman Pitt extended an open invitation for everyone to attend the Ed Peed Commemoration service.

OLD BUSINESS:

APPROVE – STORMWATER TECHNICAL AND FINANCIAL SERVICES PROPOSAL FROM MARTIN-McGILL IN THE AMOUNT OF \$64,500

City Manager, Brian Allgood reviewed the recommendation on the contract and proposal from Martin Mc-Gill regarding technical stormwater financial services. This proposal revisits our stormwater program.

Mr. Allgood voiced the proposal will provide technical services to determine a value for average impervious cover for residential properties and define an equivalent residential unit (ERU). It will also digitize impervious surfaces for all non-single family residential properties within the City limits and develop a rate structure based on the ERU method. The financials information will be cataloged using GIS shape files. The financial services part of the proposal will develop a stormwater rate assessment model, a 10-year financial analysis model of the utility, a Capital Improvement Plan (CIP) based on existing engineering studies, and a capital financing plan to implement the CIP.

Councilman Mercer stated the proposal indicates they will exclude any pavement that is in the right-of-way. Mr. Allgood stated if it's in the right-of-way whether it is City maintained or State maintained the State has an exemption on any stormwater so you wouldn't include that. We can have that conversation with NCDOT.

By motion of Councilman Pitt, seconded by Councilman Brooks, Council approved the attached Stormwater Technical and Financial Services proposal from Martin-McGill in the amount of \$64,500.00.

PUBLIC HEARING - ZONING:
ACCEPT/ADOPT – RECOMMENDATION OF THE PLANNING BOARD AND ADOPT
RESOLUTION TO CONSIDER ZONING CHANGE CONSISTING OF 2.12 ACRES OF
VACANT PROPERTY LOCATED ON HUDNELL STREET

Mayor Hodges opened the public hearing.

Mr. Rodman stated this request is being made by Robert & Belinda Leggett for the City of Washington to rezone 2.12 acres of property located on Hudnell Street adjacent to Eastern Elementary School and the Washington Housing Authority. The property is currently zoned R6-S (Residential) and the request is to rezone the property to B-2 (General Business). The Planning Board determined that the rezoning was consistent with the Comprehensive Plan and any plans that the City may have for that area. The Planning Board voted unanimously to recommend to City Council to approve the rezoning. Mr. Rodman clarified why the City is a part of this rezoning. The adjacent property owners have been notified and it was advertised in the Washington Daily News.

Councilman Mercer inquired if there was an easement? Mr. Rodman said ‘yes’ one is an undeveloped alley which has been closed, the other is an adjacent street unsure if it is closed or not. Mr. Holscher voiced the easement wouldn’t affect the rezoning request tonight – these are title issues and can be resolved at a later date. Mayor Pro tem Roberson stated the site plan will be presented to the Planning Board and all the legal avenues will be cleared up at that time – this should address any concerns.

Mr. Leggett stated when they made an offer on the property the deed indicated that the easement was included in closing on the property and this will be addressed prior to taking over ownership. Mr. Leggett advised their intentions are to build a child care facility on the property.

There were no more comments from the public.

Mayor Hodges closed the public hearing.

By motion of Mayor Pro tem Roberson, seconded by Councilman Beeman, Council accepted the recommendation of the Planning Board and adopted the resolution to approve the rezoning of the property located on Hudnell Street containing 2.12 acres, from R6-S (Residential) to B-2 (General Business).

**RESOLUTION OF THE CITY OF WASHINGTON ADOPTING THE PLAN
CONSISTENCY REVIEW STATEMENT FOR A PROPOSED ZONING MAP AMENDMENT**

WHEREAS, the City of Washington received a request to rezone property from R6-S (Residential) to B-2 (General Business) specifically identified as Beaufort County Parcel Identification Numbers 5685-49-0320 & 5685-39-3486

WHEREAS, effective January 1, 2006, North Carolina General Statute 160A-383 requires that “prior to adopting or rejecting any zoning amendment” each local governing board “shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest”;

WHEREAS, this zoning request was duly advertised and was the subject of a public hearing by the Council of the City of Washington on February 9, 2015;

WHEREAS, the Council for the City of Washington has considered the application to amend the Zoning Map and finds that the amendment is warranted; in order to achieve the purposes of the Comprehensive Plan and the CAMA Land Use Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE WASHINGTON CITY COUNCIL THAT, the Plan Consistency Review Statement presented by the Planning Board be adopted and as a result, the adoption of the proposed rezoning of the subject parcel be approved.

Adopted this 9th day of February 2015.

ATTEST:

s/Cynthia S. Bennett
City Clerk

s/Mac Hodges
Mayor

PUBLIC HEARING - OTHER:

ADOPT – ANNEXATION ORDINANCE TO EXTEND THE CITY OF WASHINGTON CORPORATE LIMITS FOR THE NON-CONTIGUOUS ANNEXATION OF DCD ENTERPRISES, INC. LOCATED ON US HWY 264 WEST AND CONTAINING 5.0 ACRES
Mayor Hodges opened the public hearing.

Community & Cultural Services Director, John Rodman noted that at the January 12, 2015 City Council meeting, Council adopted a resolution calling for a public hearing on the request for an annexation of the subject property located US Hwy 264 West and containing 5.00 acres. Mr. Rodman advised this is the third step in annexation process. Petition had been presented to the Clerk, petition was investigated, and Council accepted the petition. Date for the Public Hearing was set for January 12, 2015. Mr. Rodman voiced this would be positive revenue for the City.

There were no comments from the public.

Mayor Hodges closed the public hearing.

By motion of Mayor Pro tem Roberson, seconded by Councilman Beeman, Council adopted the annexation ordinance to extend the City of Washington corporate limits for the non-contiguous annexation of DCD Enterprises Inc. located on US Hwy 264 West and containing 5.00 acres.

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF WASHINGTON, NORTH CAROLINA

WHEREAS, the Washington City Council has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Washington City Council has resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the City Council Chambers on the 2nd floor of the municipal building located at 102 East 2nd Street at 6:00 p.m. on Monday, February 2015, after due notice by the Washington Daily News;

WHEREAS, the Washington City Council finds that the area described herein meets the standards of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Washington, North Carolina that:

Section 1. By the virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Washington, as of February 9, 2015:

Being all of that tract of land noted on that survey “East Carolina Auto” by Coastal Carolina Surveyors dated June 6, 2014 and being located in Washington Township, Beaufort County North Carolina an being more particularly described as follows:

Beginning at a new iron pipe in the western right of way of Highway 264, and being further located from NCGSM “Wimco”, N=674,024.52 and E=2,565588.63 – N 35 56 26 W – 1244.39 feet to a new iron pipe, the point of beginning so located; thence S 58 19 53 W – 422.03 feet to a new iron pipe; thence N 31 40 07 W – 539.02 feet to a new iron pipe; thence N 59 52 35 E – 59.30 feet to existing iron pipe; thence N 59 55 42 E – 338.10 feet to an existing pipe in the western right of way of Highway 264; thence S 31 40 07 E – 295.14 feet to a new iron pipe; thence N 58 19 53 E – 24.79 feet to a new iron pipe; thence S 31 40 07 E – 232.86 feet to the place and point of beginning containing 5.00 acres approximately, being a tract of land described in Deed Book 589, Page 358 in the Beaufort County Registry.

Together with and subject to covenants, easements, and restrictions of record.

Said property contains 5.00 acres more or less.

Section 2. Upon and after February 9, 2015, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Washington and shall be entitled to the same privileges and benefits as other parts of the City of Washington. Said territory shall be subject to municipal taxes according to G. S. 160A-58.10.

Section 3. The Mayor of the City of Washington shall cause to be recorded in the office of the Register of Deeds of Beaufort County, and in the office of the Secretary of the State in Raleigh, North Carolina, an accurate map of the annexed property, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

Adopted this 9th day of February 2015.

ATTEST:

s/Cynthia S. Bennett
City Clerk

s/Mac Hodges
Mayor

OLD BUSINESS:

DISCUSSION – CHARTER AMENDMENTS (FRANZ HOLSCHER, CITY ATTORNEY)

City Attorney, Franz Holscher explained the options Council has when it comes to changing the terms from two year to four year staggered terms. Mr. Holscher advised no matter which option is chosen, the City’s charter would have to be changed at least 90 days before the next election, which is set for November 3, 2015. Mr. Holscher voiced that the charter could be changed by having the City’s representatives in the N.C. General Assembly introduce a local bill that would allow for four-year staggered terms. Also, Mr. Holscher advised that such a bill usually must have unanimous support of local elected officials and be noncontroversial in nature.

AMENDING THE CITY CHARTER TO INCREASE THE MAYOR’S AND COUNCIL MEMBERS’ TERMS FROM TWO TO FOUR YEAR STAGGERED TERMS

I. RELEVANT PROVISIONS FROM STATE LAW AND CITY CODE.

A. N.C.G.S. § 160A-66 – Unless otherwise provided by its Charter, each City shall be governed by a Mayor and a Council of three (3) members, each shall be elected from the City at large for terms of two (2) years.

B. City Charter.

1. Section 2.2. – The Council shall be composed of five (5) members to be elected by all the qualified voters of the City for terms of two (2) years, or until their successors are elected and qualified.
2. Section 2.3 – The Mayor shall be elected by all the qualified voters of the City for a term of two (2) years or until his or her successor is elected and qualified.
3. Section 3.2 – A Mayor shall be elected in each regular municipal election.
4. Section 3.3 – Five (5) Council Members shall be elected in each regular municipal election.

II. OPTIONS TO AMEND THE CITY CHARTER.

- A. Local Act enacted by the North Carolina State Legislature.
- B. Ordinance enacted by the City Council under the “Charter Change Statute”.

III. LOCAL ACT.

- A. Local Acts are introduced as bills during the North Carolina State Legislature’s legislative process.
- B. Procedure and General Commentary.
 - 1. Contact the City’s representatives to obtain support and guidance.
 - 2. Some type of Council action authorizing submittal of a request for introduction of the proposed change in the form of a bill to the North Carolina State Legislature.
 - 3. Submit draft bill to the drafting office.
 - 4. Local bills are designated separately as local bills, may be handled under a slightly different calendar with slightly different rules than regular bills, otherwise follow the same process as regular bills (referred to committees, passed on three readings in each house, etc.) and do not require approval from the Governor.
 - 5. Local bills typically are presented during the short session (the second half of the biennial legislative process) which is primarily dedicated to budget matters.
 - 6. Rules for introduction during the short session typically limit local bills to matters that are supported by all members of the local delegation and that the local delegation certifies as noncontroversial.
 - 7. Whether introduced during the short or long session, there are certain deadlines for the introduction of bills based upon the category in which they fall.

IV. CHARTER CHANGE STATUTE (N.C.G.S. § 160A-101 et seq).

- A. N.C.G.S. § 160A-101 Optional Forms – Authorizes any City to alter its form of government by adopting any one or combination of the options described by this section:
 - 1. N.C.G.S. § 160A-101(4) – Members of Council shall serve terms of office of either two or four years. All of the terms need not be of the same length, and all of the terms need not expire in the same year.
 - 2. N.C.G.S. § 160A-101(8) – The Mayor shall be elected by all the qualified voters of the City for a term of not less than two years nor more than four years.

B. N.C.G.S. § 160A-102 Amendment by Ordinance – Authorizes the Council to amend the City Charter by ordinance to implement any of the optional forms set out in N.C.G.S. § 160A-101.

1. Procedure

- a. Council adopts a resolution of intent (Resolution) to consider an ordinance amending its Charter.
- b. At the same time Council adopts the Resolution, it must call a public hearing on the proposed Charter amendments. The date of the public hearing must be within 45 days of the date the Resolution is adopted.
- c. A notice (advertisement) of the public hearing must be published at least once not less than 10 days before the public hearing.
- d. Council holds the public hearing.
- e. Council action must occur not earlier than its next regular meeting, and not later than 60 days, after the public hearing:
 - i. Council may adopt the ordinance without making the ordinance subject to approval by a vote of the people (see IV. B. 2. below).
 - ii. Council may adopt the ordinance but make the ordinance subject to approval by a vote of the people. At the same time, Council may, by resolution, call a special election for any such vote of the people (see IV.C. below). The date fixed for the special election may not be more than 90 days after the ordinance is adopted. Council is required to publish notice of the special election in accordance with N.C.G.S. § 163-287.
- f. Within ten days after the ordinance is adopted, Council shall publish (advertise) a notice concerning adoption of the ordinance. No such notice is required if the ordinance is subject to approval through a special election.
- g. The City Clerk must file a certified true copy of the Charter amendment with the Secretary of State and the Legislative Library.

2. Referendum Petition.

- a. If Council adopts the ordinance but does not make the ordinance subject to approval by a vote of the people, the ordinance will be subject to the possibility of a referendum petition. If at least 10% of the registered City voters sign and file a

referendum petition with the City Clerk within 30 days after the publication of the notice of the adoption of the ordinance, the ordinance shall be submitted to a vote of the people by special election (see IV. C. below).

- i. In this instance, the special election must be held not more than 120, nor fewer than 60, days after the referendum petition is filed with the City Clerk.
- ii. Council is required to publish notice of the special election in accordance with N.C.G.S. § 163-287.

C. N.C.G.S. § 160A-109.

1. Charter amendments may be submitted at any regular or special municipal election.
2. Any Charter amendment affecting election must be finally adopted and approved at least 90 days before the first election held thereunder.

D. Votes required to adopt an ordinance amending the Charter.

1. Only a simple majority is required because the “first reading” occurred and was voted on when the resolution of intent was passed.

V. SOME THINGS TO CONSIDER WHEN CHOOSING BETWEEN A LOCAL ACT AND THE CHARTER CHANGE STATUTE OPTIONS.

- A. Since the contemplated change (increasing two year terms to four year staggered terms) is specifically authorized by the Charter Change Statute to be accomplished by a locally enacted ordinance and the City therefore has the authority to make this change, it may be more practical/preferable to make the change through adoption of an ordinance by the City pursuant to the Charter Change Statute.
- B. The City’s local delegation (representatives) may prefer the City use the Charter Change Statute procedure available to it rather than seek such a change through a local act which requires legislative action.
- C. Once a local bill is filed with the General Assembly, the City loses control over the substance (wording) of the bill and its timing (when it is enacted).
- D. If Council’s support for the change is not unanimous, the local delegation may not be able to certify that the local bill is noncontroversial.

VI. OTHER CONSIDERATIONS.

- A. According to the School of Government website, there are 553 cities in North Carolina.
 1. 37 cities have four year terms for its governing board members.

2. 348 cities have four year staggered terms for its governing board members.
 3. Ten cities have a hybrid four year staggered term/two year staggered term model.
- B. The terms of Mayors is not documented herein due to the fact that there are a lot of different forms of government pertaining to Mayors.
- VII. HOW TO IMPLEMENT THE CHARTER CHANGE IF THE CHARTER CHANGE IS DESIRABLE BY COUNCIL.
- A. There are a lot of options for Council Members' terms and the Mayor's term beginning with the first election during which the change would be effective. Some options include the following.
1. Following the first election during which the Charter change is effective, the Mayor could serve a four year term, the two Council Members who receive the most votes could serve four year terms, and the three remaining Council Members who are elected could serve two year terms. After the first election, three Council Members (including the Mayor every fourth year) would be elected every two years to four year terms.
 2. Following the first election during which the Charter change is effective, the Mayor could serve a two year term, the three Council Members who receive the most votes could serve four year terms, and the two remaining Council Members who are elected could serve two year terms. After the first election, three Council Members (including the Mayor every fourth year) would be elected every two years to four year terms.
 3. Following the first election during which the Charter change is effective, the Mayor could serve a four year term, the three Council Members who receive the most votes could serve four year terms, and the two remaining Council Members who are elected could serve two year terms. After the first election, two Council Members would be elected every four years to four year terms and four Council Members (including the Mayor) would be elected every four years to four year terms. Municipal elections would still be held every two years.
- B. If Council desires to change the Charter, City staff will need a decision from Council concerning the preferred option of election(s) in order to draft the Resolution and other related documents.

VIII. OTHER ANTICIPATED QUESTIONS.

- A. This Charter change would not require preclearance from the Department of Justice because preclearance is no longer required under Section 5 of the Voting Rights Act.
- B. The election procedure that would result from this Charter change, like the current election procedure and any other election procedure, would remain susceptible to challenge under Section 2 of the Voting Rights Act; however, I do not feel this Charter change would be susceptible to a successful challenge.
- C. I am not aware of any existing Court Order that would have any relevance upon the contemplated Charter change.

IX. BACKGROUND.

- A. The last amendment to the City's Charter was ratified by the North Carolina General Assembly on June 21, 1996 and is contained in Session Laws 1995, Chapter 736. Prior to that, the last, previous amendment to the City's Charter that I am aware of was ratified by the North Carolina General Assembly on April 5, 1963 and is contained in Session Laws 1963, Chapter 163.
 - 1. When the City last amended its Charter through General Assembly ratification in 1996, Kim Smith, who then was the Assistant General Counsel with the North Carolina League Municipalities, was engaged by the City to revise the existing Charter and update it with any new law changes since the last revision in 1963. Ms. Smith drafted the revision in bill form for consideration by the North Carolina State Legislature. At that time, the deadline for local bills to be introduced in the legislative short session was May 22nd.

Mayor Pro tem Roberson voiced he was ready to move forward on the resolution at the next Council meeting and Councilman Brooks concurred. Mayor Pro tem Roberson suggested the majority of the municipalities in the State of North Carolina have gone to staggered terms and would like the City of Washington to be consistent with the majority.

Councilman Mercer voiced he has reservations about changing the terms, and stated he thought at the last meeting all had agreed to have a public hearing. Councilman Mercer stated, "I would prefer we have a meeting, an open meeting, where people can come and say 'Yea' or 'Nay' and progress from there." Councilman Pitt was in support of Councilman Mercer's suggestion. Councilman Pitt noted this is a very large step and the public needs to be advised and the public needs to understand the ramifications of it.

Public Hearing referencing charter changes has been scheduled for February 23, 2015. Public comments will be received at that time.

NEW BUSINESS: NONE

ANY OTHER ITEMS FROM CITY MANAGER: NONE

**ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL:
DISCUSSION – STATUS OF PLAQUES FROM WATERFRONT FLAG POLE**

Councilman Mercer voiced Council was presented with a letter several months ago from several individuals regarding the plaque that had been located near the base of the flag pole. Staff removed the flag pole, took down the plaques, and they have not been replaced. Councilman Mercer stated he has received calls and would like for staff to find the location to put the plaques back up. Mr. Alligood stated staff can do this and that Mr. Rodman has been working on it. They know where they would like to put the plaques but it will take some appropriations from Council. The stone required to put it up is at a very substantial cost. The plaques have to be mounted on stone and Councilman Mercer inquired if they were on stone before. Mr. Alligood said 'yes' when the area was torn up for the new lighthouse the foundation was destroyed. Mr. Rodman voiced when the plaques were removed the stones were damaged. Also, do we want to put the plaques on the lighthouse or near the flag pole? Mayor Pro tem Roberson voiced the cheapest way is to mount them on the lighthouse wall.

Council directed staff to bring a proposal back to Council referencing the installation cost of the plaques either on the lighthouse or flag pole.

DISCUSSION – HIGHWAY 17 ASSOCIATION MEETING

Councilman Mercer stated the Secretary of Transportation; Tony Tata will be at the Highway 17 meeting Friday, 2-13-15 in New Bern at the New Bern Convention Center from 7:00am – 9:00 am and invited Council to attend.

CLOSED SESSION: NONE

ADJOURN:

By motion of Councilman Pitt, seconded by Councilman Brooks, Council adjourned the meeting at 6:30 pm until Monday, February 23, 2015 at 5:30 pm, in the Council Chambers.

(Subject to the Approval of the City Council)

**Cynthia S. Bennett, CMC
City Clerk**



REQUEST FOR CITY COUNCIL ACTION

To: Mayor Hodges & Members of the City Council
From: Michael Whaley, Purchasing Agent
Date: February 9, 2015
Subject: Declare Surplus/Authorize Electronic Auction of Vehicles through GovDeals
Applicant Presentation: N/A
Staff Presentation: N/A

RECOMMENDATION:

I move that City Council declare surplus and authorize the sale of the following vehicles through electronic auction using GovDeals.

BACKGROUND AND FINDINGS:

The purpose of this Council Action is to declare surplus the following vehicles and authorize the sale of these vehicles through electronic auction using GovDeals.

Vehicle Number	Make/Model	Department	Serial Number	Odometer
#164	2004 Pontiac Grand Prix	Police	2G2WR524641341656	90,022
#237	2002 Jeep Laredo	Fire/EMS	1J4GW48S22C23804	135,560
#810	2002 Dodge Ram 2500	Parks/Grounds	3B7KC26Z72M258694	107,916

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:

Currently Budgeted (Account _____) Requires additional appropriation
 No Fiscal Impact

SUPPORTING DOCUMENTS:

City Manager Review: Concur Recommend Denial No Recommendation
2/17/15 Date February 23, 2015
 Page 19 of 46



REQUEST FOR CITY COUNCIL ACTION

To: Mayor Hodges & Members of the City Council
From: Matt Rauschenbach, Administrative Services Director/ C.F.O.
Date: February 23, 2015
Subject: Adopt Storm Water Technical & Financial Services Budget Ordinance Amendment

Applicant Presentation: N/A
Staff Presentation: N/A

RECOMMENDATION:

I move that City Council adopt a Budget Ordinance Amendment to fund the storm water technical and financial services study from Martin-McGill.

BACKGROUND AND FINDINGS:

Proposal was presented during the February 9, 2015 Council meeting.

PREVIOUS LEGISLATIVE ACTION:

Council approved proposal February 9, 2015.

FISCAL IMPACT:

Currently Budgeted (Account _____) Requires additional appropriation
 No Fiscal Impact

SUPPORTING DOCUMENTS:

Budget Ordinance Amendment

City Manager Review: Concur _____ Recommend Denial _____ No Recommendation
2/12/15 Date

**AN ORDINANCE TO AMEND THE BUDGET ORDINANCE
OF THE CITY OF WASHINGTON, N.C.
FOR THE FISCAL YEAR 2014-2015**

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

Section 1. That the Estimated Revenues in the Storm Water Fund be increased in the following accounts and amounts:

34-90-3991-9100	Fund Balance Appropriated	\$ 64,500
-----------------	---------------------------	-----------

Section 2. That the following accounts and amounts be increased in the Administration & Operations division of the Storm Water Fund appropriations budget to fund a technical and financial services review by Martin-McGill:

34-90-5710-0400	Professional Services	\$ 64,500
-----------------	-----------------------	-----------

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the 23rd day of February, 2015.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR CITY COUNCIL ACTION

To: Mayor Hodges & Members of the City Council
From: Matt Rauschenbach, Administrative Services Director/C.F.O.
Date: February 23, 2015
Subject: Purchase Orders > \$20,000 Approval
Applicant Presentation: N/A
Staff Presentation: Matt Rauschenbach

RECOMMENDATION:

I move that City Council approve the attached requisitions.

BACKGROUND AND FINDINGS:

Requisition # 15732, \$46,800, to HD Supply Power Solutions to purchase underground cable for the 15th St. Feeder exit project, account 35-90-8370-7400. HD Supply was the low bid.

Requisition # 15733, \$5,080.14, to Westinghouse Electric Supply to purchase material for the 15th St. feeder project, account 35-90-8370-7400.

PREVIOUS LEGISLATIVE ACTION

2014-2015 adopted budget and amended budget.

FISCAL IMPACT

Currently Budgeted (Account _____) Requires additional appropriation
 No Fiscal Impact

SUPPORTING DOCUMENTS

Requisitions
Memo

City Manager Review: Concur 2/17/15 Date
Concur _____ Recommend Denial _____ No Recommendation

Requisition Form

City Of Washington
P.O BOX 1988
WASHINGTON, NC 27889

Requisition #:15732
PO #: Not Assigned
User Name: Ed Pruden

Date: 02/16/2015
Approved By:
Approved Code: Awaiting Final Approval
Total Amount: \$46,800.00

HD SUPPLY POWER SOLUTIONS
5031 UNICORN DRIVE
WAKE FOREST, NC 27588

Ship To:
CITY OF WASHINGTON WAREHOUSE (ELEC
203 GRIMES ROAD
WASHINGTON, NC 27889

Vendor Instructions: ELECTRIC DEPT, ED PRUDEN 252-975-9365
15TH ST FEEDER EXIT

Quantity	Description	Job Number	Unit Price	Extended
7200	Qty. (8) Reels at 900 ft. ea. 1/C 750 KCMIL (61W) CPR FILLED AL, 0.220" EPR, 133% INSULATION, LEVEL, 0.080" LLDPE JACKET, 3-RES 15KV RATE, INDUSTRY SPEC: AEIC CS8-07 15th St & MARKET St FEEDERS OKONITE # 162-23-3096 PRICE NOT TO EXCEED \$6.50 PER ft.		\$6.50	\$46,800.00
Sub Total				\$46,800.00
Total Tax				\$0.00
Total				\$46,800.00

Account Number	Account Description	Amount
35-90-8370-7400	CAPITAL OUTLAY	\$46,800.00
Total		\$46,800.00

Approval List

Dept Level Approval: _____
Department Head: _____
PO Level Approval: _____
Purchase Order Prep: _____

Requisition Form

City Of Washington
P.O BOX 1988
WASHINGTON, NC 27889

Requisition #:15733
PO #: Not Assigned
User Name: Beverly Clark

Date: 02/16/2015
Approved By:
Approved Code: Awaiting Final Approval
Total Amount: \$5,080.14
Ship To:
CITY OF WASHINGTON WAREHOUSE
203 GRIMES ROAD
WASHINGTON, NC 27889

WESTINGHOUSE ELECTRIC SUPPLY
3025 STONYBROOK DRIVE
RALEIGH, NC 27604

Vendor Instructions: ELECTRIC DEPT. ED PRUDEN 252-975-9365
15TH Street Feeder Replacement

Quantity	Description	Job Number	Unit Price	Extended
16	Hubbell#C6CS036		\$39.09	\$625.44
70	Hubbell #CSTK42HHMB		\$4.69	\$328.30
6	USCO#HH6-01512-SIP3205N		\$490.00	\$2,940.00
16	#M #7655-S4-40172		\$74.15	\$1,186.40
Sub Total				\$5,080.14
Total Tax				\$0.00
Total				\$5,080.14

Account Number	Account Description	Amount
35-90-8370-7400	CAPITAL OUTLAY	\$5,080.14
Total		\$5,080.14

Approval List

Dept Level Approval: _____
Department Head: _____
PO Level Approval: _____
Purchase Order Prep: _____

Mayor
Mac Hodges

City Manager
Brian M. Alligood



Washington City Council
Larry Beeman
Richard Brooks
Doug Mercer
William Pitt
Bobby Roberson

MEMORANDUM

To: Brian Alligood, City Manager

From: Keith Hardt, P.E., Electric Utilities Director

Date: 10 February 2015

Ref: Main Substation 15th Street Feeder Exit

Copy: Ed Pruden, Utilities Support Superintendent
Andy Pollard, Transmission and Distribution Superintendent
Matt Rauschenbach, Finance Director

Over the past few weeks we have been working to isolate a disturbance problem on the 15th Street Feeder. We have determined that the underground feeder exit from Main Substation is the cause of the disturbance. This feeder exit conductor needs to be replaced.

Included in the current Capital Improvement Plan and the FY 2014-15 approved budget is a project to replace the conduit raceways for all six (6) underground feeder exits and the conductor for four (4) of the feeders at Main Substation. We are currently preparing the contract labor and equipment bid package for this project and material acquisition is well underway. The remaining two (2) feeder conductors are included in the FY 2015-16 budget request. Unfortunately, the 15th Street Feeder exit is not included in the current fiscal year approved project. The most cost effective option is to proceed with the replacement of all six (6) feeder exits in the current project scope and not include the request in the FY 2015-16 budget request.

I will prepare a City Council request for \$120,000 in additional funds needed for material purchases and additional labor and equipment costs for the replacement of other two (2) feeder exits.

Due to the long lead time on the materials I request approval to issue a purchase order for not to exceed \$50,000 prior to the 23 February 2015 City Council meeting so as to have all of the materials in stock prior to construction.

**NOTICE OF PUBLIC HEARING CONCERNING INCREASING THE TERMS OF THE CITY
OF WASHINGTON'S MAYOR AND COUNCIL MEMBERS FROM TWO TO FOUR YEAR
STAGGERED TERMS**

The public will take notice that the City of Washington City Council will conduct a public hearing in the City Council Chambers of the Municipal Building at 6:00 PM on Monday, February 23, 2015 to receive public input concerning the possibility of increasing the Mayor's and Council Members' terms from two to four year staggered terms, with the increases in terms not taking effect until after a future municipal election.

**CITY OF WASHINGTON
CYNTHIA BENNETT, CITY CLERK**

Grant Executive Summary
as of 1/31/2015

Fund	Grant Description	Dates			Financials				Deliverable				Notes
		Award	Expiration	Completion	Revenue		Expense		Metric	Total	Achieved	Bal.	
					Budget	Actual	Budget	Actual					
50	CDBG Affordable Housing	04/09/10	10/31/14	09/30/15	227,700	185,719	227,700	185,719	LMI homes	10	6	4	6 completed, performance extension granted
52	Comprehensive Bicycle Plan	05/26/11	12/31/13	06/30/14	35,000	30,430	35,000	32,288				0	Council approved plan in December, pending DOT approval
55	idX/Impressions NC One Grant	09/30/13	09/30/16		300,000	-	300,000	-	Jobs/investment	160	0	160	Jobs created but not since award date
61	Pedestrian Plan Grant	05/20/13	09/30/13	12/31/14	10,000	10,000	10,000	-				0	Plan being drafted, complete early 2015
65	Econ. Development- Spinrite	01/07/12	01/07/15	01/07/15	90,000	90,447	90,000	67,500	Jobs	90	81	9	Final match to be paid in February
66	Airport Terminal Grant	04/04/13	07/01/15	03/31/15	1,254,488	980,453	1,254,488	700,244				0	Construction begun, complete March 31
67	Façade Grant Program	07/01/13	06/30/14	06/30/14	20,000	20,023	20,000	10,912				0	In progress, 6 reimbursed, 2 pending
69	Way Finding			04/01/15	150,000	150,244	150,000	12,163					Reviewing w/ DOT, cost estimate & recommendation by 4/1/15
71	Airport Lighting Rehab			12/31/14	460,121	66,379	460,121	38,927					Bid awarded Nov. 24th
72	Municipal Pier Access Grant				135,000	-	135,000	-					Construction bid awarded, complete by June 30th
75	Firefighter's Assistance- Exhaust	08/08/14	08/07/15		50,000	-	50,000	-					Equipment ordered
76	EDA Water Projects	09/11/13	03/11/17	02/28/17	1,428,262	706,133	1,428,262	36,886				0	Bid awarded January 2015, notice to proceed Feb. 23
77	EDA Sewer Grants	09/11/13	03/11/17	02/28/17	1,423,894	703,974	1,423,894	157,505				0	Bid awarded January 2015, notice to proceed Feb. 23
	CDBG Keysville Rd.	2005	6/4/2013	06/30/16	320,000	320,000	320,000	320,000				0	Lot 1 does not qualify for LMI. Construction on lot 2 & 3 near compl.
32	TAG- Sanitary sewer study	05/12/14		09/09/14	35,000	-	35,000	30,625					Completed, reimbursement to be requested
37	Airport Approach Survey	07/01/14	07/01/16		16,986	-	18,873	12,629					Survey completed
	idX Building Reuse	12/15/14			504,000	-	504,000	-					Award notification received, Mid-East administering
10	NC Cardinal	07/01/14		06/30/15	22,345	-	22,345	-					Grant awarded, complete by 6/30/15
10	Historic Preservation Grant	07/01/14	08/21/15		15,000	-	15,000	-					PO issued to update National Registry Inventory
10	EZ Technology Library Grant	11/03/14	12/12/14	04/15/15	4,863	5,223	4,863	-					Equipment received in February

Applications

	Pre-App	Selected	Final App	Grant	Match	Total	
FEMA AFG Fire Engine/Resc. Tools	11/30/14			353,929	18,571	372,500	Application submitted
Havens Garden PARTF				250,000	250,000	500,000	Application submitted, award notification July

Fund/Department	Account	Description	Budget \$	Spent	Open PO	Balance	Status	Notes
General Fund:								
IT	10-00-4132-7400	Wireless Bridge- sewer plant	1,204	(1,632)	0	2,836	Completed PY, TDA phone move CR	1
		Redundant PRI	6,917	6,709	0	208	Complete	1
		Redundant Cisco phone svr.	19,063	18,617	0	446	Complete	1
		IP addressing	1,520	1,520	0	0	Complete	1
		Total IT	28,704	25,214	0	3,490		
Police	10-10-4310-7400	Vehicles	134,000	105,458	19,219	9,323	4 received, equipment on order	
Fire	10-10-4340-7400	Thermal imaging camera	8,105	8,094	0	11	Complete	1
		Support vehicle 1	29,914	29,302	0	612	Complete	
		Total Fire	38,019	37,396	0	623		
Planning	10-10-4910-7400	Streetscape	25,000	0	0	25,000	Committee meeting Feb. 19	
	10-10-4910-0400	Havens Garden Master Plan	7,200	3,137	4,063	0	Completed, balance to be paid	
Powell Bill	10-20-4511-4500	Street Paving	279,208	208,688	46,299	24,221	Original contract completed	2
Street Maintenance	10-20-4510-7400	Dump truck #454	64,000	63,816	0	184	Complete	
Library	10-40-6110-7400	PC virtualization	14,700	12,471	0	2,229	Complete	
Outside Agency	10-40-6170-9113	Veterans Park Sign	6,920	3,946	745	2,229	Complete	1,2
Rec. Maintenance	10-40-6130-7400	3rd St ball field RR	59,620	59,620	0	0	Complete	1
		Utility trucks # 807 & 810	63,783	64,491	0	(708)	Complete	
		Total Rec. Maintenance	123,403	124,111	0	(708)		
Total General Fund			721,154	584,236	70,326	66,591		
Water:								
Water Meter Svc.	30-90-7250-7000	AMR meters	110,000	73,225	1,836	34,939	Complete end of April	1
Water Treatment	30-90-8100-7400	Van #552 & pickup #565	40,000	39,241	0	759	Complete	
Water Maintenance	30-90-8140-7400	Truck #414 body	7,393	8,399	0	(1,006)	Complete	1
Water Construction	30-90-8180-0400	16" WL engineering	61,653	980	60,673	0	Design compl. & project bid. Balance for co	1
	30-90-8180-7400	Summit Ave. water line	168,806	76,380	0	92,426	Complete	1,2
		Total Water Fund	387,851	198,225	62,509	127,118		
Sewer:								
Wastewater Treatment	32-90-8220-7000	Blast & paint clarifiers 1&2	14,600	14,600	0	0	Complete	1
	32-90-8220-7400	Vehicle #548	25,000	24,911	0	89	Complete	
	32-90-8220-7400	Effluent control panel	24,000	8,744	11,766	3,490	Complete by April 1	
	32-90-8220-7400	Tractor equipment	17,000	15,816	0	1,184	Complete	
Lift Stations	32-90-8230-7400	Rebuild 5th&Respress pump c	40,000	11,932	27,840	228	Complete June 1	
	32-90-8230-7400	Fountain L.S. generator	8,663	913	4,396	3,354	Complete	1
		Total Sewer Fund	129,263	76,915	44,002	8,346		

Fund/Department	Account	Description	Budget \$	Spent	Open PO	Balance	Status	Notes
Electric:								
Electric Director	35-90-7220-0400	Peak Shaving Rate Study	8,962	8,176	786	0	Complete	1
		Total Electric Director	8,962	8,176	786	0		
Electric Meter Service	35-90-7250-7400	Test Switches	1,740	1,740	0	0	Complete	1
		Meters & handhelds	70,000	14,525	0	55,475	In progress	
		Total Electric Meter Svc.	71,740	16,265	0	55,475		
Substation Maint.	35-90-8370-7400	Eastern substation breaker	46,512				Completed	1
		VOA recloser	20,000				Not started.	
		Distribution reclosers	20,000				On order	
		Capacitors	8,000				Not started.	
		E. substation security system	2,500				Using Tropos. Started.	
		FRHL & Whar St. bus metering	5,500				Complete	
		Chocowinity breaker rebuild	100,000				Complete	
		Main substation rebuild	250,000	0	0		Acquiring materials	
		Total Substation	452,512	101,242	129,690	221,580		
Load Management	35-90-8375-7400	Load management switches	70,000	65,835	0	4,165	Complete	
Power Line Construction	35-90-8390-7400	2nd St./5th St Rebuild Engine	71,538				Complete	2
		High School Feeder relocation	114,332				Complete	1,2
		Grimesland Feeder Engineerin	73,226				Complete	1,2
		NC 32 Feeder Engineering	32,299				Complete	1,2
		White Post/Slatestone Feeder	100,000				Delayed to FY 15. Not started	2
		NC 32 Feeder rebuild	325,000				Under construction	
		2nd St./5th St Rebuild	300,000				Acquiring materials	
		Line truck #617	230,000				On order	
		Dually F350 #613	50,000				On order	
		Portable air compressor	20,000				Compiling specs	
		Total Power Line Constructi	1,316,395	231,632	369,709	715,054		
		Total Electric Fund	1,919,609	423,150	500,185	996,274		
Solid Waste Collection:	38-90-4710-7400	Two leaf machines	60,000	51,042	0	8,958	Complete	
		Total Solid Waste	60,000	51,042	0	8,958		
Cemetery:								
Cemetery Fund	39-90-4740-5600	Storm drain repairs	7,223	7,223	0	0	Complete	2
	39-90-4740-7400	Two equipment sheds	30,000	3,000	27,000	0	Complete April 1	
		Total Cemetery	37,223	10,223	27,000	0		
Grand Total		Grand Total	3,255,100	1,343,791	704,022	1,207,287		

Notes:

- 1 PO carryforward
- 2 Project carryforward

Mayor
Mac Hodges

City Manager
Brian Alligood



Washington City Council

Richard Brooks
Doug Mercer
Larry Beeman
William Pitt
Bobby Roberson

MEMORANDUM

DATE: February 13, 2015

TO: Mayor and City Council

FROM: Allen Lewis 
Public Works Director

SUBJECT: Clean Water State Revolving Fund (CWSRF).

On Monday, February 9, 2015, I attended a CWSRF workshop at the local NC Department of Environment and Natural Resources offices. These funds can be used for water and wastewater projects, including the possibility of 0% interest rate loans for rehabilitation type projects. At least \$65 million will be available for the March 31, 2015 deadline. Staff feels like we could be successful in applying for work to reduce inflow and infiltration (I/I) in some of our older gravity sewer lines. With your permission, we would like to apply for an amount not to exceed \$2 million worth of work. At 0% interest, this will mean a \$100,000 annual payment over 20 years. Even if we did not qualify for a 0% interest rate loan, the maximum percentage rate should be in the 1.7% range which would mean an annual payment of approximately \$115,000.

Mayor
Mac Hodges

City Manager
Brian M. Alligood



Washington City Council
Richard Brooks
Doug Mercer
Larry Beeman
William Pitt
Bobby Roberson

To: Mayor Hodges & Members of the City Council
From: Matt Rauschenbach, C.F.O.
Date: February 13, 2015
Subject: Budget Transfer- Electric Fund

The Budget Officer transferred \$10,000 of funds between the Power Line Construction and Maintenance divisions of the Electric Fund appropriations budget for T&D building upgrades. A prior year purchase order for this planned work was liquidated during year end processing.

NC GS 159-15 states that this shall be reported to the Council at its next regular meeting and be entered in the minutes. Transfer request is attached

Request for Transfer of Funds

2.6.15

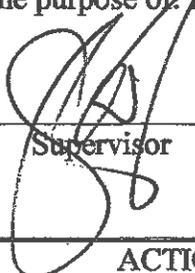
Date: 01/27/15

TO: City Manager or Finance Director
 FROM: Anthony Pollard, Electric Department Superintendent
 SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the transfer of funds as set forth below from one account to another, all within the same appropriation fund account, as permitted and authorized by the General Statutes of North Carolina.

	Department	Account Number	Object Classification	Amount
<p>D FROM:</p>	3590	8390	4500	\$10,000
<p>I TO:</p>	3590	8380	1500	\$10,000

For the purpose of: Building upgrades and cleaning.



 Supervisor



 Department Head

ACTION OF CITY MANAGER OR FINANCE DIRECTOR

Approved:

Disapproved:

* Request for Transfer of Funds from Department to Department require City Manager's approval.

** Request for Intradepartmental Transfer of Funds require Finance Director approval.



 City Manager or Finance Director

 Date: 2/13/15

Mayor
Mac Hodges

City Manager
Brian M. Alligood



Washington City Council
Richard Brooks
Doug Mercer
Larry Beeman
William Pitt
Bobby Roberson

To: Mayor Hodges & Members of the City Council
From: Matt Rauschenbach, C.F.O.
Date: February 16, 2015
Subject: Budget Transfer- Electric Fund Substation

The Budget Officer transferred \$100,000 of funds between the Power Line Construction and Substation Maintenance divisions of the Electric Fund appropriations budget to complete the Main Substation 15th St. Feeder Exit Project planned for next fiscal year. The White Post/Slatestone feeder engineering project is being deferred until next fiscal year to provide funding for the transfer.

NC GS 159-15 states that this shall be reported to the Council at its next regular meeting and be entered in the minutes. Transfer request is attached

Request for Transfer of Funds

Date: 2/16/2015

TO: City Manager or Finance Director

FROM: Matt Rauschenbach

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the transfer of funds as set forth below from one account to another, all within the same appropriation fund account, as permitted and authorized by the General Statutes of North Carolina.

	Department	Account Number	Object Classification	Amount
FROM:	35-90-8390	7400	Capital Outlay	100,000
TO:	35-90-8370	7400	Capital Outlay	100,000

For the purpose of: Defer the White Post/Slatestone feeder engineering project in order to proceed with the main substation 15th St. feeder project planned for FY 2015-2016.

Supervisor	 Department Head
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ACTION OF CITY MANAGER OR FINANCE DIRECTOR

Approved:

Disapproved:

* Request for Transfer of Funds from Department to Department require City Manager's approval.

** Request for Intradepartmental Transfer of Funds require Finance Director approval.


 City Manager or Finance Director

Memo:

DATE: February 23, 2015
TO: Mayor and City Council
FROM: Kristi Roberson, Parks & Recreation
RE: July 4th 2015

In March of 2012 City Council authorized the City Manager to sign the Release, Hold Harmless and Indemnification agreement with Bridge Harbor, LLC. City Council also authorized the City Manager to sign the Agreement with East Coast Pyrotechnics, INC. The Manager was authorized to sign these agreements for future years as long as the release or agreement did not change.

The Release, Hold Harmless and Indemnification Agreement from the City to Bridge Harbor, LLC for the use of Bridge Harbor, LLC's property during the July 4, 2015 is in the process of being executed. The Agreement with East Coast Pyrotechnics is also in the process of being executed.

The City will, again, partner with the Washington Harbor District Alliance for the July 4th festivities.



REQUEST FOR CITY COUNCIL ACTION

To: Mayor Hodges & Members of the City Council
From: Allen Lewis, Public Works Director *Allen Lewis*
Date: February 13, 2015
Subject: Award airport terminal building furnishings (\$64,842) to J. Morgan Design Associates, Inc., and approve the corresponding purchase order.

Applicant Presentation: N/A
Staff Presentation: Allen Lewis

RECOMMENDATION:

I move that Council award the airport terminal building purchase and installation to J. Morgan Design Group, Inc., approve attached budget amendment and approve the corresponding purchase order.

BACKGROUND AND FINDINGS:

Staff requested bids of five companies for furnishings for the new terminal building at the end of January for a bid opening on February 11, 2015. We received one bid from J. Morgan Design Associates, Inc. of Greenville, NC in the amount of \$64,842, excluding sales tax. The budget amendment attached will provide the needed additional funds to cover this expense. There should be no need to use any of the contingency for this project. As a result, we are asking to have all of the contingency appropriated to cover any additional costs associated with furnishings beyond what was covered in the bid such as computers, etc. At the last progress meeting, changes thus far in the contract will result in an approximate \$6,000 savings in the construction of the building itself if things continue to progress as they are now.

PREVIOUS LEGISLATIVE ACTION:

Most recently, February 10, 2014, grant acceptance.

FISCAL IMPACT:

Currently Budgeted (Account 66-90-4530-3304) Requires additional appropriation
 No Fiscal Impact

SUPPORTING DOCUMENTS:

See attached budget amendment.

**AN ORDINANCE TO AMEND THE GRANT PROJECT ORDINANCE FOR THE
AIRPORT TERMINAL
CITY OF WASHINGTON, N.C.
FOR THE FISCAL YEAR 2014-2015**

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

Section 1. That the following appropriation accounts in the Airport Terminal grant be increased or decreased by the following amounts:

66-90-4530-3304	Furnishings	\$ 26,508
66-90-4530-9900	Contingency	<u>(26,508)</u>
	Total	\$ 0

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall become effective upon its adoption.

Adopted this the 23rd day of February, 2015.

MAYOR

ATTEST:

CITY CLERK



REQUEST FOR CITY COUNCIL ACTION

To: Mayor Hodges & Members of the City Council
From: Kristi Roberson, Parks & Recreation Manager
Date: February 23, 2105
Subject: Little Free Library – Dog Park
Applicant Presentation: none
Staff Presentation: none

RECOMMENDATION:

I move City Council allow Monica Ferrari to install a “Little Free Library” at the Washington Dog Park.

BACKGROUND AND FINDINGS:

Monica Ferrari requested permission from the Recreation Advisory Committee during the December 15, 2014 Recreation Advisory Committee meeting to install a “Little Free Library” at the Washington Dog Park. A motion was made, seconded, and supported by all members to install a “Little Free Library.”

PREVIOUS LEGISLATIVE ACTION

Council permitted Noon Rotary to install a Little Free Library on Stewart Parkway.

FISCAL IMPACT

Currently Budgeted (Account) Requires additional appropriation No Fiscal Impact

SUPPORTING DOCUMENTS

City Manager Review: KLR Concur Recommend Denial No Recommendation
2/17/15 Date

Fund	Department	Project Name	Rank	2015-16	2016-17	2017-18	2018-19	2019-20	Total	Description
General	Police	Patrol Vehicles	1	136,000					136,000	Replacement of Vehicles
		Patrol Vehicles	1		111,000				111,000	Replacement of Vehicles
		Air Conditioners	2		33,000				33,000	Replacement of AC unit in dispatch
		Patrol Vehicles	1			143,000			143,000	Replacement of Vehicles
		Patrol Vehicles	1				148,000		148,000	Replacement of Vehicles
		Patrol Vehicles	1					152,000	152,000	Replacement of Vehicles
	Police	Total		136,000	144,000	143,000	148,000	152,000	723,000	
	Fire/EMS	Cardiac Defibrillator	1	30,000					30,000	Cardiac monitor & defibulator for paramedic level
		Ambulance	2	160,000					160,000	Replacement for 2008 EMS unit # 430
		Fire Engine # 3	3		450,000				450,000	Replacement for 1988 Fire Engine #236
		Utility Vehicle/ Pick up Truck	4		30,000				30,000	Replacement for 2005 Pick up Truck # 238
		Ambulance	5			150,000			150,000	Replacement for 2011 EMS unit #432
		Fire Engine # 2	6			450,000			450,000	Replacement for 1996 Fire Engine #233
		SCBA Air Packs & Cylinders	7	75,000	75,000	75,000	75,000		300,000	Replacement for 30 2008 SCBA & air cylinders
		Cardiac Defibrillator # 112	8					30,000	30,000	Replacement for 2012 Cardiac Defibulator #112
		Fire Engine # 1	9					450,000	450,000	Replacement for 2000 Fire Engine # 231
	Fire/EMS	Total		265,000	555,000	675,000	75,000	480,000	2,050,000	
	Planning	Code Enforcement Vehicle		25,000					25,000	Replacement of vehicle #121
		Way finding Phase II		50,000					50,000	Complete way finding project
		Streetscape Improvements			225,000				225,000	streetscape work
		Maritime/Farmer's Market Improvements		40,000	210,000				250,000	Continue waterfront improvements
		Caboose Improvements			20,000	130,000			150,000	Caboose rehab
		Wi-Fi - Waterfront Area		30,000					30,000	Wi-Fi on the waterfront
	Planning	Total		145,000	455,000	130,000	0	0	730,000	
	IT	City Hall virtual thin clients		37,800	48,000				85,800	30 units
		Jack's Creek fiber run		31,079					31,079	Replace remaining canopy
		Maintenance yard fiber			5,000				5,000	Maintenance yard to garage, Public Works
		Security assessment improvements:								
		Two ASA firewalls with IPS		18,513					18,513	
		Syslog server Solar winds		17,295					17,295	
		IP network migration		13,400					13,400	
		Internal vulnerability scan		700					700	
		External IP vulnerability scan		3,800					3,800	
		Switch upgrades		49,224					49,224	
		Upgrade AP controller		9,518					9,518	
		GIS Project - City Wide		24,200	50,000				74,200	Planning/inspections yr. 1, PW yr. 2. electric yr. 3
	IT	Total		205,529	103,000	0	0	0	308,529	
										(308,529)
	Finance	Financial software		50,000					50,000	
		Utility software		100,000					100,000	
	Finance	Total		150,000	0	0	0	0	150,000	

Fund	Department	Project Name	Rank	2015-16	2016-17	2017-18	2018-19	2019-20	Total	Description
	Warehouse	Roof					63,000		63,000	
		Parking lot (1/3)		25,000					25,000	
		Lighting		32,530					32,530	
	Warehouse	Total		57,530	0	0	63,000	0	120,530	
	Municipal Bldg.	Rehab maintenance		50,000	50,000	50,000	50,000	50,000	250,000	
	Library	RFID tags			37,500				37,500	
		Exterior security cameras				25,000			25,000	
		Expand parking lot					25,000		25,000	
		Replace carpet& furniture						30,000	30,000	Reading room, multi-purpose room, & lounge
	Library	Total		0	37,500	25,000	25,000	30,000	117,500	
	Recreation	Havens Gardens Upgrade	1	500,000	300,000	200,000			1,000,000	Complete walkway under Hwy 32 bridge, replace playground equipment, add a splash park, replace fishing pier, replace bulkhead, repair/upgrade shelters and bathrooms.
		A/F Dehumidifier Replacement	2	240,850					240,850	Replace dehumidification equipment and add Evacuator System.
		A/F Roof Repair	3	40,000					40,000	Roof system is deteriorating.
		Bobby Andrews Ctr. Roof Repl.	4	54,579					54,579	Replace roof at gym
		Beebe Park Super Block	5						-	Restrooms, playground equipment, tennis courts, parking.
		A/F Interior Painting	6		30,000				30,000	Repaint interior after dehumidification system is replaced.
		Soccer Complex	7			150,000	800,000		950,000	Acquire land and build new lighted soccer fields. Including concession stand, bathrooms, storage shelter, and picnic shelters.
		Jacks Creek Greenway Phase II	8				80,000		80,000	Build Phase II of the Jack's Creek Greenway (boardwalk) along Jack's Creek from Bonner Street to connect to Havens Gardens.
		Expansion of McConnell Baseball and Softball Complex	9					500,000	500,000	Expansion of 3 additional baseball and softball fields; including fencing and lighting. Upgrade bathroom facilities.
	Recreation	Total		835,429	330,000	350,000	880,000	500,000	2,895,429	
	Grand Total			1,844,488	1,674,500	1,373,000	1,241,000	1,212,000	7,344,988	

Fund	Department	Project Name	Rank	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Electric	Distribution	2nd Street / 5th Street Feeders Rebuild <i>(in progress)</i> **							0
		Grimesland Road Feeder Rebuild <i>(in progress)</i>	D2	90	310	310			710
		River Road Feeder Rebuild						100	100
		Midway Feeder Rebuild					50	350	400
		NC 32 North Feeder Rebuild (in progress)	D1	325					325
		Free Union Feeder Rebuild					25	110	135
		15th Street Feeder Rebuild <i>(Bonner to Washington)</i>					120		120
		Downtown Feeder Rebuild						250	250
		Cherry Road Feeder Rebuild	D3	65	650				715
		Avenue Road feeder Rebuild			50	500			550
	Transmission	Highland Drive 34 kV Feeder Rebuild			50	700			750
		Forest Hills 34 kV Feeder Rebuild					50	700	750
		White Post to Slatestone 34kV Tie <i>(in progress)</i>	T1	100	600	600			1,300
		White Post to Slatestone 12kV Tie				100	400	400	900
	Substation	New Main Substation 34 kV Feeder			400				400
		Main Substation 12 kV Circuit Exits **							
		2nd Street / 5th Street							0
		Market Street / 15th Street	S1	120					120
		Substation 34 kV Breaker Replacement				50			50
		Main B3 Breaker Replacement	S2	50					50
		Main B4 Breaker Replacement			50				50
		Substation Reclosers	S3	50	50	50	50	50	250
		Substation 34 kV Regulators				100			100
	Future Substation Construction &	Industrial Park Substation				200	1,800		2,000
		Industrial Park Substation 34 kV Feeder				75	250		325
		Slatestone Substation Upgrade			200	1,800			2,000
		Main Substation 115 kV Upgrade					200	1,600	1,800
	Miscellaneous	Load Management Switches	M1	150	150	150	150	150	750
		Warehouse parking lot (2/3)		50					50
		Electric Meter Test Board Replacement			100				100
		Peak Shaving Generator Overhaul/Replacement				600		600	1,200
		Dept of Energy Reg'd Street/Area Light Replacement					150	150	300
		Downtown Electrical Improvements	M2	300	300	300	300	300	1,500
	Administration Vehicles	Vehicle #624 - SUV			35				35
	Meter Shop Vehicles	Vehicle #620 - 1/4 Ton Pickup						30	30
		Vehicle #653 - 1/4 Ton Pickup					30		30
		Vehicle #655 - 1/4 Ton Van		25					25
		Vehicle #656 - 1/4 Ton Pickup					30		30
		Vehicle #659 - 1/4 Ton Pickup					30		30

Fund	Department	Project Name	Rank	2015-16	2016-17	2017-18	2018-19	2019-20	Total
	Substation / LM Vehicles	Vehicle #657 - 1/2 Ton Pickup			30				30
		Vehicle #680 - SUV					35		35
		Vehicle #681 - 1/2 Ton Pickup				40			40
	T&D Vehicles	Vehicle #614 - SUV		35					35
		Vehicle #609 - 2 Ton Truck					65		65
		Vehicle #601 - 2 Ton Truck - Construction Body (<i>upgrade</i>)					55		55
		Vehicle #613 - 2 Ton Truck - Construction Body							0
		Vehicle #615 - 2 Ton Truck - Construction Body						55	55
	T&D Equipment	Vehicle #602 - Line Truck						260	260
		Vehicle #603 - Line Truck				260			260
		Vehicle #617 - Line Truck							0
		Vehicle #607 - Bucket Truck					260		260
		Vehicle #618 - Bucket Truck			260				260
		Vehicle #682 - Bucket Truck					260		260
		Vehicle #608 - Dump Body			55				55
		Vehicle #610 - Trencher		85					85
		Vehicle #612 - Tractor				100			100
		Vehicle #623 - Tractor					55		55
		Wire Tensioner			70				70
		Total		1,445	3,360	5,935	4,365	5,105	20,210

20,210

Fund	Department	Project Name	Rank	2015-16	2016-17	2017-18	2018-19	2019-20	Total	Description
10-20-4510	Street	Vehicle replacement	1	80,000					80,000	2001 2 tn Dumptruck #455
10-20-4510		Vehicle replacement	2			120,000			120,000	1995Tandem Dumptruck #465
10-20-4511		Vehicle replacement	3				275,000		275,000	2012 Street Sweeper #462
10-20-4510		New equipment	4		130,000				130,000	120 hp Tractor for mowing R/Ws and airport
	Street	Total		80,000	130,000	120,000	275,000	-	605,000	
34-90-5710	Stormwater	Equipment replacement	1		115,000				115,000	2004 Backhoe #460
34-90-5710		Drainage improvements	2		200,000				200,000	Ditch work and pipe repairs in various locations
34-90-5710		Replace CMP along Simmons St.	3	1,200,000					1,200,000	Replace degraded CMP under Simmons Street
34-90-5710		Upstream imp. Jacks Creek basin	4		5,500,000				5,500,000	Phase 2 of Stormwater improvements Jacks Ck Basin
34-90-5710		Trash removal Jacks Creek	5			1,800,000			1,800,000	Automatic bar screens Jacks Creek pump station
	Stormwater	Total		1,200,000	5,815,000	1,800,000	-	-	8,815,000	
38-90-4710	Sanitation	Vehicle replacement	1	265,000					265,000	1999 FrontLoad Garbage #484
38-90-4710		Vehicle replacement	2		150,000				150,000	2006 Rear Loading Garbage Tk.# 482
38-90-4710		Vehicle replacement	3			80,000			80,000	2001 Flatbed Leaf Tk. #481
	Sanitation	Total		265,000	150,000	80,000	-	-	495,000	
30-90-8180	Water	Waterline Replacement	1		175,000				175,000	Loop water line in Spring Rd. trailer park
30-90-8140		Replace City owned BFP	2		30,000				30,000	Replace aging backflow prevention devices per state regs
30-90-8180		Waterline Replacement	3			160,000			160,000	Replace 2" galvanized waterline on Tarboro St.
30-90-8100		Replace backwash pump	4			60,000			60,000	
30-90-8140		Sandblast & Repaint Hydrants	5				80,000		80,000	Sandblast approx. 700 hydrants
30-90-8100		Replace filter feed pumps 1-3	6				75,000		75,000	
30-90-8140		Vehicle replacement	7					40,000	40,000	Replace 2010 3/4 tn Service truck
30-90-8100		Well upfit (1,2,5&6)	8				521,500		521,500	increase capacity to 1,000 gpm at 4 locations
30-90-8100		In-plant SCADA	9					200,000	200,000	
30-90-8100		Additional wells (4)	10					3,300,000	3,300,000	Add 4 new raw water wells as demand increases
	Water	Total		-	205,000	220,000	676,500	3,540,000	4,641,500	
32-90-8210	Sewer	Collection System Rehab.	1	100,000	100,000	100,000	100,000	100,000	500,000	Replace, line and repair sewer lines
32-90-8210		M.H. Rehab.	2	100,000	100,000	100,000	100,000	100,000	500,000	Line MH'S to prevent I & I
32-90-8210		Replace 6' M.H. 5TH& RESPESS	3	280,000					280,000	Replace of Rehab M.H. H2S Gas Damage
32-90-8230		Replace panel @ Spring Rd A	4	20,000					20,000	Replace control panel at Spring Rd. "A" lift station
32-90-8230		Replace panel @ Spring Rd B	5	20,000					20,000	Replace control panel at Spring Rd. "B" lift station
32-90-8220		Security Video system	6	25,000					25,000	
32-90-8200		Vehicle replacement	7		320,000				320,000	Replace 2009 sewer vac truck - cleans sewer daily
32-90-8230		Spare Pump for 5th & Respass	8		85,000				85,000	
32-90-8220		Spare recirculation pump	9			40,000			40,000	
32-90-8220		Convert to fine screens	10			300,000			300,000	convert from barscreens to fine screens
32-90-8230		Upfit Cherry Run Lift Station	11			50,000			50,000	Upgrade pumps, motors and controls
32-90-8230		Parallel force main Cherry Run	12			150,000			150,000	Additional parallel force main - based on demand
32-90-8230		Upfit 7th & Harvey Lift Station	13				75,000		75,000	Upgrade pumps, motors and controls
32-90-8230		4th pump at 5th & Respass	14				250,000		250,000	Additional pump - based on demand
32-90-8220		Convert aeration basin to BNR	15				500,000		500,000	Convert from chemical to biological nutrient reduction
32-90-8220		Paint entire plant	16				150,000		150,000	
32-90-8230		Force main from 5th & Respass	17				1,000,000		1,000,000	Additional parallel force main - based on demand
32-90-8230		Upfit 4th & Hudnell Lift Station	18					75,000	75,000	Upgrade pumps, motors and controls

Fund	Department	Project Name	Rank	2015-16	2016-17	2017-18	2018-19	2019-20	Total	Description
32-90-8220		Upfit in-plant SCADA	19					500,000	500,000	
32-90-8220		Convert oxidation ditch 1 to BNR	20					1,500,000	1,500,000	Convert from chemical to biological nutrient reduction
	Sewer	Total		545,000	605,000	740,000	2,175,000	2,275,000	6,340,000	
	Public Works	Grand Total		2,090,000	6,905,000	2,960,000	3,126,500	5,815,000	20,896,500	