



COMMITTEE OF THE WHOLE
JANUARY 23, 2012
5:30 PM

Opening of Meeting

Nondenominational Invocation

Roll Call

Approval/Amendments to Agenda

PRESENTATION: HUNTER & CAMERON PROBERT – WETLAND CLEANUP

1. Holland Consulting Planners – CDBG Updates (**page 2**)
2. Approve – Purchase Orders > \$20,000 (**page 5**)
3. Approve – Budget Ordinance Amendment for replacing pool dehumidifier (\$8,017) (**page 7**)
4. Discussion – Brown Street and Charlotte Street Bridges
5. Adjourn – Until Monday, February 13, 2012 at 5:30pm in the Council Chambers at the Municipal Building.



City of Washington
MEMORANDUM

To: Mayor Jennings & Members of the City Council
From: John Rodman, Planner and Development Director
Date: January 13, 2012
Subject: 2011 CDBG Program Announcement

The Division of Community Investment and Assistance at the North Carolina Department of Commerce has opened the 2011 funding cycle. The attached program announcement describes the categories and funding levels.

As a recipient of a Talent Enhancement Capacity Building grant the City of Washington is required by the grant agreement to submit an application for funding to the Division of Community Investment and Assistance by March, 2013.

Holland Consulting Planners, in conjunction with staff, will present and discuss with Council potential projects/applications to establish the city's 2011 Community Development Block Grant priorities.



**North Carolina
Department of Commerce
Community Investment Assistance**

**Beverly Eaves Perdue, Governor
J. Keith Crisco, Secretary**

**Henry C. McKoy, Asst. Secretary
Vickie L. Miller, Director**

December 16, 2011

MEMORANDUM

TO: Local Government Officials and Other Interested Parties

FROM: Vickie L. Miller 
Director

RE: **Community Development Block Grant 2011 Program Announcement**

The Division of Community Investment and Assistance will open the following Community Development Block Grant programs in 2011. There will be a 3 week public comment period (December 19, 2011-January 9, 2012). Review the program guidelines and application documents and provide comments and suggestions for 2011 programs the link is: <http://www.nccommerce.com/cd/investment-assistance/forms-resources/guidelines-and-applications>

Infrastructure will open February 1, 2012 until February 29, 2012. Infrastructure (IF) funds are available to eligible local governments to provide new infrastructure (public water and/or public sewer) to existing residential neighborhoods to correct problems that pose a severe health or environmental risk. CI will give priority for funding to projects as listed below:

- **21st Century Communities Pool:** Priority will be given first to water projects and second to projects that propose a regional solution providing all eligibility and benefit requirements are met. Identified 21st century communities map is attached in the appendix. 3 million dollars have been set aside for this pool of applicants.
- **Regular Pool:** Funding priorities will be given first to regional balance, second to water projects and third to projects that propose a regional solution providing all eligibility and benefit requirements are met. In addition, local governments will be required to display a high state of readiness in the application for IF funds. Projects should be ready to begin as soon as possible after receiving CDBG funds.

100 East Six Forks Road, Suite 200 • 4313 Mail Service Center • Raleigh, North Carolina 27699-4313
Tel: (919) 571-4900 • Fax: (919) 571-4951
An Equal Opportunity/Affirmative Action Employer

- **Homeownership**: Funds will be available for assisting single-family housing developments up to \$250,000. Eligible uses of CDBG funds include installation of public infrastructure (water, sewer, streets, sidewalks and drainage), the removal of hazardous material, and vacant land acquisition by an eligible non-profit or housing counseling. There is an \$18,000 per unit assistance maximum for single-family projects. Individual Development Account activities will be supported up to \$100,000.
- **Public Facilities**: These funds are provided to local governments to carry out activities that assist at risk populations (homeless, victims of domestic violence, at risk youth, etc). The funds will pay for shelters, transitional housing, senior centers, and neighborhood recreational centers. Maximum grants will be \$500,000.
- **Other Non-Housing Activities**: Funds will be provided to local governments to carry out approved CDBG eligible activities including but not limited to public services (limited to \$100,000 per grant up to 6 grants made) slum & blight activities with restrictions etc.) Maximum grants will be \$500,000 (except public services).

NC Catalyst applications will be due by 5:00 p.m. Monday, April 30, 2012.

If you have questions about any of the programs, contact Iris Payne, Program and Compliance Section Chief, at (919) 571-4900 or ipayne@nccommerce.com.

Requisition Form

City Of Washington
P.O BOX 1988
WASHINGTON, NC 27889

Requisition #:10596
PO #: Not Assigned
User Name: Sandy Blizzard

Date: 12/20/2011
Approved By:
Approved Code: Awaiting Final Approval
Total Amount: \$44,876.00

ILDERTON DODGE
PO BOX 350
HIGH POINT, NC 27260

Ship To:
WASHINGTON POLICE DEPARTMENT
201 WEST 3RD STREET
WASHINGTON, NC 27889

Vendor Instructions: WASHINGTON POLICE DEPARTMENT
SANDY BLIZZARD
252-948-9431

ATTN: AMY HILL, FLEET MANAGER

Quantity	Description	Job Number	Unit Price	Extended
2	2012 - DODGE CHARGER - BASE PRICE: \$21,930 EA.		\$22,438.00	\$44,876.00

WITH THE FOLLOWING OPTIONS:

#PW7 - STONE WHITE IN COLOR: NO COST
#LNF - BLACK LEFT SPOT LAMP: \$194.00 EA.
#CKJ - BLACK VINYL FLOOR COVERING: \$94.00 EA.
#GXF - FLEET KEYED ALIKE: \$39.00 EA.
#TBW - FULL SIZE MATCH SPARE TIRE: \$157.00 EA.
#CW6 - DEACTIVATE REAR LKS/WNDWS: \$24.00 EA.

TOTAL: \$22,438 EACH

Sub Total	\$44,876.00
Total Tax	\$0.00
Total	\$44,876.00

Account Number	Account Description	Amount
10-10-4310-7400	CAPITAL OUTLAY	\$10,600.00
10-10-4310-7404	INSTALLMENT PURCHASES 11/12	\$34,276.00
	Total	\$44,876.00

Approval List

Dept Level Approval: _____
Department Head: _____
PO Level Approval: _____
Purchase Order Prep: _____



City of Washington

REQUEST FOR CITY COUNCIL ACTION

To: Mayor Jennings & Members of the City Council
From: Philip Mobley, Director Parks and Recreation
Date: January 23, 2012
Subject: Accept bid from ENECO East for replacement dehumidifier compressor unit at City pool \$ 17,816.75 and Adopt Budget Ordinance Amendment for \$ 8,017.
Applicant Presentation: N/A
Staff Presentation: N/A

RECOMMENDATION:

I move that City Council Accept bid from ENECO East for replacement of pool dehumidifier compressor unit in amount of \$ 17,816.75 and Adopt Budget Ordinance Amendment in the amount of \$ 8,017.

BACKGROUND AND FINDINGS:

The pool was constructed in 2000. The original dehumidifier unit became inoperable in 2005 and was replaced. In 2008 during a quarterly maintenance inspection metal chips were found in the oil supply of the dehumidifier unit. The oil was drained and replaced by a contractor which invited a Dectron Company Tech to inspect our dehumidifier unit and advise us. The company tech noticed that the duct work was improperly installed. Corrections to the duct work were made. The company tech said normally any Dectron Unit should give approximately 10 - 15 years of service with regular scheduled maintenance. The tech noted that with the damage done to the second unit, by the improper duct work, this unit may, in best case, last another 5 years. This work will be a turn- key of purchase and installation by the low bidder.

This unit has been inoperable since late December 2011. The emergency at hand is mold is growing within the facility.

PREVIOUS LEGISLATIVE ACTION

None

FISCAL IMPACT

___ Currently Budgeted (Account ___) _x_ Requires additional appropriation ___ No Fiscal Impact

SUPPORTING DOCUMENTS

- Bids for Dectron Dehumidifier Compressor Unit
Recap of Funds Available
Budget Ordinance Amendment

City Attorney Review: ___ Date By: ___ (if applicable)
Finance Dept Review: ___ Date By: January 23, 2012 (if applicable)
City Manager Review: (30) Concur Page 7 of 12 Recommend Denial ___ No Recommendation 1/13/12 Date

**AN ORDINANCE TO AMEND THE BUDGET ORDINANCE
OF THE CITY OF WASHINGTON, N.C.
FOR THE FISCAL YEAR 2011-2012**

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

Section 1. That account number 10-40-6126-7700, Maintenance/Repair Equipment, Aquatic Center portion of the General Fund appropriations budget be increased in the amount of \$8,017.

Section 2. That account number 10-00-9990-9900, Contingency, Contingency portion of the General Fund appropriations budget be decreased in the amount of \$8,017.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the 23rd day of January, 2012.

MAYOR

ATTEST:

CITY CLERK

Replace Compressor on Dectron Unit

Bids

Eneco East

Replace Compressor on Dectron Unit	\$15,867.00
2-5 Year Manufacturer's Compressor Warranty	<u>\$1,949.75</u>
	\$17,816.75

Advance Mechanical

Replace Compressor on Dectron Unit	\$22,331.00
2-5 Year Manufacturer's Compressor Warranty	<u>\$2,303.00</u>
	\$24,634.00

ComfortMaster Mechanical

Replace Compressor on Dectron Unit	\$18,900.00
2-5 Year Manufacturer's Compressor Warranty	<u>no quote</u>
	\$18,900.00



City of Washington
MEMORANDUM

To: Mayor Jennings & Members of the City Council
From: Matt Rauschenbach, C.F.O.
Date: January 23, 2012
Subject: Pool Humidifier Compressor Budget Transfer

The Budget Officer transferred \$2,100 of funding between Parks & Recreation divisions of the General Fund to provide additional funds for the replacement of the pool humidifier compressor.

NC GS 159-15 states that this shall be reported to the Council at its next regular meeting and be entered in the minutes. Transfer request is attached.

Request for Transfer of Funds

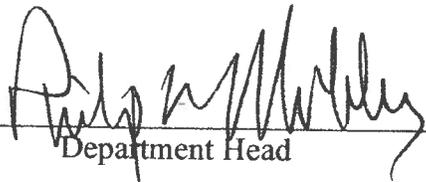
Date: 1/9/2012

TO: City Manager or Finance Director
 FROM: Matt Rauschenbach
 SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the transfer of funds as set forth below from one account to another, all within the same appropriation fund account, as permitted and authorized by the General Statutes of North Carolina.

	Department	Account Number	Object Classification	Amount
FROM:	10-40	6121	1502	\$2,100
TO:	10-40	6126	1600	\$2,100

For the purpose of: Transfer funds for humidifier compressor replacement at the pool

Supervisor	 Department Head
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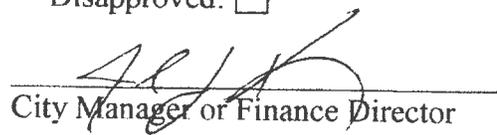
ACTION OF CITY MANAGER OR FINANCE DIRECTOR

Approved: X

Disapproved:

* Request for Transfer of Funds from Department to Department require City Manager's approval.

** Request for Intradepartmental Transfer of Funds require Finance Director approval.


 City Manager or Finance Director
 1/9/12

Recap of Funds Available:

For purchase & installation of Dectron Dehumidifier Unit

\$ 7,700	Unspent (Pool Cover)
\$ 2,100	Budget Transfer (Memo)
\$ 8,017	Budget Ordinance Amendment
<hr/>	
\$ 17,817	Total